

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, MARCH 29, 2010**

The Skagit County Board of Commissioners met in regular session on Monday, March 29, 2010, with Commissioners Sharon D. Dillon, Ron Wesen, and Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Dillon called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dillon led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. - 11:00 a.m. Briefing - County Commissioners
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda and Miscellaneous Items
- c) *2:00 p.m. - 2:30 p.m. Executive Session - Personnel
- d) *6:00 p.m. Soroptimist International of Burlington - Area Awards Banquet (Skagit Golf and Country Club - 16701 Country Club Drive, Burlington)

IV. CONSENT AGENDA FOR MONDAY, MARCH 29, 2010 (items 1 through 25):

A motion was made by Commissioner Wesen to approve the Consent Agenda item 1 and Items 3 through 25, Ratification Agenda items 26, through 31 Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS' OFFICE:

- 1. Record of the Proceedings for Monday, March 22, 2010. **(Approved)**
- 2. Record of the Proceedings for Tuesday, March 23, 2010. **(Approved)**

b) BUDGET AND FINANCE:

- 3. Resolution awarding additional Hotel/Motel Tax Funding for 2010 as follows: Concrete Heritage Museum Association - \$1,998; and Loggerodeo - \$3,000; and Northwest Ag Business Center - \$6,500; and Skagit County Chamber Executive Directors Association - \$30,000. **(Resolution No. R20100112)**
- 4. Personal Services Agreement with Celtic Arts Foundation, which awards \$2,500 of Lodging Tax funds to support activities related to the 16th Annual

Skagit Valley Highland Games & Celtic Festival. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Funds were authorized pursuant to Resolution No. R20090547. **(Contract No. C20100141)**

5. Personal Services Agreement with Skagit Symphony, which awards \$500 of Lodging Tax funds to support activities related to the Skagit Symphony's Smelt Run. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Funds were authorized pursuant to Resolution No. R20090547. **(Contract No. C20100142)**
6. Personal Services Agreement with McIntyre Hall Performing Arts and Conference Center, which awards \$10,000 of Lodging Tax funds to support activities related to event advertising and general marketing of McIntyre Hall. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Funds were authorized pursuant to Resolution No. R20090547. **(Contract No. C20100143)**
7. Personal Services Agreement with Mount Vernon Downtown Association, which awards \$3,000 of Lodging Tax funds to support activities related to the 26th Annual Tulip Festival Street Fair. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Funds were authorized pursuant to Resolution No. R20090547. **(Contract No. C20100144)**
8. Personal Services Agreement with the Concrete Chamber of Commerce, which awards \$8,500 of Lodging Tax funds to support activities related to the "Imagine Concrete: A Year-Round Destination" marketing and tourism campaign. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Funds were authorized pursuant to Resolution No. R20090547. **(Contract No. C20100145)**
9. Funding Agreement between Skagit County and Compass Health, this Agreement allows for the distribution of low-income housing funds in the amount of \$50,000, pursuant to Substitute House Bill 2163. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Funds were authorized pursuant to Resolution No. R20090545. **(Contract No. C20100146)**
10. Personal Services Agreement between Skagit County and the Economic Development Association of Skagit County (EDASC). The Agreement awards \$50,000 in Economic Development funds for the "Economic Gardening" business development project. The Agreement shall commence on April 1, 2010, and continue through March 31, 2011. **(Contract No. C20100147)**
11. Funding Agreement between Skagit County and Washington Home of Your Own, this Agreement allows for the distribution of low-income housing funds in the amount of \$9,900, pursuant to Substitute House Bill 2163. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Funds were authorized pursuant to Resolution No. R20090545. **(Contract No. C20100148)**

12. Funding Agreement between Skagit County and Skagit Valley Family YMCA/Oasis Teen Shelter, this Agreement allows for the distribution of low-income housing funds in the amount of \$15,000, pursuant to Substitute House Bill 2163. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Funds were authorized pursuant to Resolution No. R20090545. **(Contract No. C20100149)**
13. Funding Agreement between Skagit County and Skagit Valley Family YMCA/Oasis Teen Shelter, this Agreement allows for the distribution of low-income housing funds in the amount of \$42,500, pursuant to Substitute House Bill 2163. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Funds were authorized pursuant to Resolution No. R20090545. **(Contract No. C20100150)**
14. Agreement between the Economic Development Association of Skagit County (EDASC) and Skagit County. The Agreement awards \$47,000 in Economic Development funds to provide administrative and marketing services for Skagit County. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Funds were authorized pursuant to Resolution No. R20100083. **(Contract No. C20100151)**
15. Personal Services Agreement with Skagit Valley Festival of Family Farms, which awards \$20,000 in Lodging Tax funds to support activities related to Skagit Valley Festival of Family Farms annual harvest festival. The Agreement commenced on January 1, 2010, and shall continue until December 31, 2010. Funds were authorized pursuant to Resolution No. R20090547. **(Contract No. C20100152)**

c) COMMUNITY SERVICES:

16. Amendment No. 1 to Personal Services Agreement No. C20080651 with Catholic Community Services, which replaces Exhibit "B" - Scope of Work and Exhibit "C" - Compensation to allow psychiatric and medical services to be provided through the Community Wellness Program. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100050)**
17. Amendment No. 1 to Personal Services Agreement No. C20090569 with Catholic Community Services, which replaces Exhibit "B" - Scope of Work, to ensure the inclusion of a Spanish-speaking master's level therapist to provide mental health intervention and treatment for children and youth identified with mental health issues and their families, in grades K through 8. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100051)**
18. Personal Services Agreement with Jayme Fergoda to provide mental health services to clients participating in the Community Wellness Program. The Agreement shall commence upon the date of execution, and continue until December 31, 2010. Compensation shall not exceed \$10,000. **(Contract No. C20100153)**

d) FACILITIES:

19. Amendment No. 2 to Abbreviated Standard Form of Agreement No. C20070277 with Theisen Architects to provide design, construction bid document preparation and construction administration for miscellaneous projects assigned by the County Administrator. Compensation is increased by \$20,000, for a new compensation total not to exceed \$692,150. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100052)**

e) INFORMATION SERVICES:

20. Personal Services Agreement with David Lowrance to produce and edit audio-visual projections in-house and on-location for government access television Skagit 21. The Agreement shall commence upon the date of execution and continue until December 31, 2010. Compensation shall not exceed \$50,000. **(Contract No. C20100154)**

f) PARKS, RECREATION & FAIRGROUNDS:

21. Vendor Services Agreement with Commercial Plumbing, Inc. dba CPI Plumbing & Heating to provide plumbing and drainage for Skagit County Parks, Recreation, and Fairgrounds. The Agreement shall commence on March 29, 2010, and shall not exceed three additional years from the date of execution. Compensation shall not exceed \$7,500. **(Contract No. C20100155)**

g) PUBLIC WORKS:

22. Resolution awarding bid for the purchase of one new two-axle forestry truck to Motor Trucks, Incorporated in the amount of \$138,651.14. **(Resolution No. R20100113)**

23. Vendor Services Agreement with Day Creek Sand and Gravel for the purchase of gravel products from the Maintenance Material Eligibility List for the period April 1, 2010, through March 31, 2011. Compensation shall not exceed \$50,000. **(Contract No. C20100156)**

24. Vendor Services Agreement with Island Building for personnel transportation, brush cutting, tree removal, spot repair on the roadway, drainage maintenance, dock repair and right of way maintenance on Sinclair Island. The Agreement shall commence upon the date of execution and continue until March 29, 2011. Compensation shall not exceed \$9,500. **(Contract No. C20100157)**

h) SHERIFF:

25. Ordinance amending Skagit County Code 9.50 (Noise Control). **(Ordinance No. O20100001)**

V. RATIFICATION AGENDA (Items 26 through 31):

i) COMMUNITY SERVICES:

26. Resolution authorizing the ratification of a Personal Services Agreement with Liz Findley, M.S.W. A fully executed Agreement was delayed due to development of the contract terms and scope of work, and the consolidation of the Senior Services, Human Services, and the ARIS programs. **(Resolution No. R20100114)**
27. Personal Services Agreement with Liz Findley, M.S.W. to provide specialized child, adolescent, adult and family assessment, evaluation and treatment (group and/or individual), consultation, monitoring with written reports. The Agreement commenced on January 1, 2010, and shall continue until December 31, 2012. Compensation shall not exceed \$10,000 per year. **(Contract No. C20100158)**
28. Resolution authorizing the ratification of a Personal Services Agreement with Darlene F. Stuber, M.S. A fully executed Agreement was delayed due to development of the contract terms and scope of work, and the consolidation of the Senior Services, Human Services, and the ARIS programs. **(Resolution No. R20100115)**
29. Personal Services Agreement with Darlene F. Stuber, M.S. to provide specialized child, adolescent, adult and family assessment, evaluation and treatment (group and/or individual), consultation, monitoring with written reports. The Agreement commenced on January 1, 2010, and shall continue until December 31, 2012. Compensation shall not exceed \$10,000 per year. **(Contract No. C20100159)**

j) YOUTH & FAMILY SERVICES:

30. Resolution authorizing the ratification of an Interlocal Agreement between United General Hospital and Skagit. A fully executed Agreement was delayed due to staffing and administrative changes. **(Resolution No. R20100116)**
31. Interlocal Cooperative Agreement between United General Hospital and Skagit County for expenses to continue the coordination of Skagit County Child and Family Consortium (SCFC) activities, promoting and strengthening a seamless continuum of support and services to foster safe and healthy children within the Skagit County Community. The Agreement commenced on March 1, 2010, and shall continue through June 30, 2010. Compensation shall not exceed \$4,654. **(Contract No. C20100160)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) Warrants numbered 316376 through 316686 from Clearing Fund 696 in the total dollar amount of \$713,942.59 (Transmittal No. C-35-10); and

- b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$108,030.93 (Transmittal No. C-36-10); and
- c) Warrants numbered 316687 through 316822 from Clearing Fund 696 in the total dollar amount of \$751,370.68 (Transmittal No. C-37-10); and
- d) Payroll warrants number 261219 through 261943 in the total dollar amount of \$1,125,360.30 (Transmittal No. C-11-10); and
- e) Payroll warrants numbered 987486 through 987668 in the total dollar amount of \$258,479.96 (Transmittal No. P-12-10).

VII. ADJOURNMENT:

Chair Dillon adjourned the proceedings at 1:33 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board
Skagit County Board of Commissioners