

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, MARCH 22, 2010**

The Skagit County Board of Commissioners met in regular session on Monday, March 22, 2010, with Commissioners Sharon D. Dillon, Ron Wesen, and Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Dillon called the proceedings to order at 1:31 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dillon led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. -11:00 a.m. Briefing - County Commissioners/Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda and Miscellaneous Items

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda Items 1 through 13 and 15 through 18, Ratification Agenda Items 19 through 42, vouchers and warrants and miscellaneous items for Monday, March 22, 2010. Commissioner Wesen seconded the motion. The vote passed unanimously.

- c) *2:00 p.m. - 4:00 p.m. Executive Session (none scheduled as of the date of this notice)

IV. CONSENT AGENDA (Items 1 through 18):

a) COMMISSIONERS' OFFICE:

- 1. Record of the Proceedings for Monday, March 15, 2010. **(approved)**
- 2. Record of the Proceedings for Tuesday, March 16, 2010. **(approved)**

b) BUDGET & FINANCE:

- 3. Funding Agreement between Skagit County and Friendship House. This Agreement allows for the distribution of low-income housing funds in the amount of \$50,400, pursuant to Substitute House Bill 2163. the Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Funds were authorized pursuant to Resolution No. R20090545. **(Contract No. C20100118)**
- 4. Personal Services Agreement with Skagit Speedway, which awards \$5,000 of Lodging Tax funds to support the promotion of the new motocross track after

it has been constructed. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Funds were authorized pursuant to Resolution No. R20090547. **(Contract No. C20100119)**

5. Personal Services Agreement with Skagit Speedway, which awards \$5,000 of Lodging Tax funds to support marketing and promotion. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Funds were authorized pursuant to Resolution No. R20090547. **(Contract No. C20100120)**
6. Personal Services Agreement with Northwest Agriculture Business Center, which awards \$6,314 of Lodging Tax funds to support promotion of the Skagit Valley Farm Map and Guide. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Funds were authorized pursuant to Resolution No. R20090547. **(Contract No. C20100121)**
7. Funding Agreement between Skagit County and Skagit County Community Action Agency to distribute low-income housing funds in the amount of \$30,000, pursuant to Substitute House Bill 2060. The Agreement commenced on January 1, 2010, and shall continue through January 1, 2011. Funds were authorized pursuant to Resolution No. R20090546. **(Contract No. C20100122)**

c) COMMUNITY SERVICES:

8. Amendment No. 1 to Personal Services Agreement Contract No. C20100021 with Skagit County Community Action Agency. This Amendment changes the GL expenditure code and reduces the compensation by \$17,500 for a new contract total not to exceed \$15,000. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20100045)**
9. Amendment No. 6 to Grant Contract No. C20070703 between Skagit County Senior Services - Retired and Senior Volunteer Program (RSVP) and the Corporation for National and Community Services. The grant is amended to add \$1,911 in administrative funds to Fiscal Year 2010. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20100046)**

d) FACILITIES:

10. Vendor Services Agreement with Pratt Pest Management Northwest, Inc. to provide pest control treatments for all interior and exterior county facilities as requested. The Agreement shall commence upon the date of execution, and shall continue for two years. Compensation shall not exceed a total of \$5,000 yearly, for a total amount not to exceed \$10,000. **(Contract No. C20100123)**

e) FARMLAND LEGACY PROGRAM:

11. Conservation Easement Amendment to Conservation Easement Deed Contract No. C20090429 with Garritt E. and Sheryl L. Kuiper. This

Amendment includes a Subordination Agreement which states that the protected property is subject to a certain mortgage or deed of trust, dated November 14, 2007, under Auditor's File Numbers 200711160138 and 200905050087. **(Amendment No. A20100047)**

f) HEALTH:

12. Interlocal Agreement between Skagit Valley Hospital and Skagit County. Skagit Valley Hospital will assume fiscal custodial responsibility for the Skagit County Alliance for Healthcare Access project, and upon contract signature, funds held in the custodial account will be transferred by warrant to Skagit Valley Hospital. Skagit County shall also provide \$5,000 towards funding of the formal assessment and written work plan portion of the project. The Agreement shall commence upon the date of execution, and shall continue through December 31, 2010. **(Contract No. C20100124)**

g) HUMAN RESOURCES:

13. Amendment No. 1 to the Labor Agreement between the Skagit County Prosecuting Attorney, Skagit County and Skagit County Prosecuting Attorney's Legal Support Staff, Local 176 PS, Council #2, AFSCME, which extends the Labor Agreement No. C20070656 by two years, commencing January 1, 2011, through December 31, 2012. **(Amendment No. A20100048)** And, Memorandum of Agreement regarding the 2010 closure days. **(Contract No. C20100125)**

h) PARKS, RECREATION & FAIR:

14. Vendor Services Agreement with Commercial Plumbing, Inc. d/b/a CPI Plumbing and Heating to provide plumbing and drainage services for the department's sites as needed. The Agreement shall commence upon March 29, 2010, and shall continue through March 29, 2011. Compensation shall not exceed a total of \$7,500. **(this item was pulled for further discussion)**

i) PROSECUTING ATTORNEY:

15. Quit Claim Deed and Real Estate Excise Tax Affidavit between Skagit County and Skagit County Dike, Drainage and Irrigation District No. 12 for tax parcel P62370 (XrefID No.: 3867-000-014-0208) for portions of vacated right of way located adjacent to Burlington AC TR 14 Southeasterly of Lafayette Rd-3.75 AC. **(Contract No. C20100126)**

j) PUBLIC WORKS:

16. Resolution calling for bids for one (1) new latest model two axle hook-lift truck with a water system option. The bid opening will be scheduled for Monday, April 12, 2010, at 2:00 p.m. **(Resolution No. R20100096)**
17. Resolution authorizing the abolishment and distribution of assets of the Hansen Creek Sub-Flood Control Zone. **(Resolution No. R20100097)**

18. Temporary Conservation Easement Agreement with Sharron Crawford for Skagit County Parcel No. P49818 under the Natural Resource Stewardship Program. The Temporary Conservation Easement is necessary to allow Skagit County to perform restoration work and maintain that work for a period of three years. Work will include the installation of large woody debris, riparian plantings and completion of a livestock fence to exclude the landowner's horses from Thunder Creek which borders this property. The Agreement shall commence upon the date of execution, and shall continue through February 29, 2020. **(Contract No. C20100127)**

V. CONTRACT RATIFICATIONS (Items 19 through 42):

k) ADMINISTRATIVE SERVICES:

19. Resolution authorizing the ratification of a Personal Services Agreement with Robert K. Weidner. The signed agreement was not completed prior to the start date of the contract since routing of the contract took longer than expected. **(Resolution No. R20100098)**
20. Personal Services Agreement with Robert K. Weidner, who will serve as the Washington, D.C. government relations advisor to Skagit County and other counties of the Evergreen Forest County Group hereinafter called "Evergreen". The contract commenced on January 1, 2010, and continues through December 31, 2010. Compensation shall not exceed a total of \$10,000. **(Contract No. C20100128)**

l) BUDGET & FINANCE:

21. Resolution authorizing the ratification of a Personal Services Agreement with Children's Museum of Skagit County. The signed agreement was not received prior to the start date of the contract. **(Resolution No. R20100099)**
22. Personal Services Agreement with the Children's Museum of Skagit County for the use of Tourism Lodging Tax Funds for 2009. The Commissioners signed Resolution No. R20080546 on December 16, 2008, awarding 2009 Tourism Tax Funds. The Agreement commenced on January 1, 2009, and shall continue through December 31, 2009. Compensation shall not exceed a total of \$3,000. **(Contract No. C20100129)**

m) CORONER:

23. Resolution authorizing the ratification of a Vendor Services Agreement with Evans Funeral Chapel and Crematory, Inc. The signed agreement was not received prior to the start date of the contract. **(Resolution No. R20100100)**
24. Vendor Services Agreement with Evans Funeral Chapel and Crematory, Inc. to provide a person available twenty-four hours a day, seven days a week to receive the deceased at the funeral facility or provide the Coroner's Office

with access to the funeral facility. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Compensation shall not exceed a total of \$6,000. **(Contract No. C20100130)**

25. Resolution authorizing the ratification of a Vendor Services Agreement with Mount Vernon Cemetery Inc. d/b/a Kern Funeral Home. The signed agreement was not received prior to the start date of the contract. **(Resolution No. R20100101)**
26. Vendor Services Agreement with Mount Vernon Cemetery Inc. d/b/a Kern Funeral Home to provide a person available twenty-four hours a day, seven days a week to receive the deceased at the funeral facility or provide the Coroner's Office with access to the funeral facility. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Compensation shall not exceed a total of \$6,000. **(Contract No. C20100131)**
27. Resolution authorizing the ratification of a Vendor Services Agreement with Public Hospital District No. 1 Skagit County, Washington d/b/a Skagit Valley Hospital. The signed agreement was not received prior to the start date of the contract. **(Resolution No. R20100102)**
28. Vendor Services Agreement with Public Hospital District No. 1 Skagit County, Washington d/b/a Skagit Valley Hospital to allow the Coroner's Office personnel, Pathologist and Pathologist Assistant access to the morgue twenty-four hours a day, seven days a week to receive the deceased and perform autopsies. The Agreement commenced on February 1, 2010, and shall continue through January 31, 2015. Compensation shall not exceed a total of \$60,000. **(Contract No. C20100132)**
29. Resolution authorizing the ratification of a Vendor Services Agreement with Valley Memorials Inc., d/b/a Hawthorne Funeral Home and Memorial Park. The signed agreement was not received prior to the start date of the contract. **(Resolution No. R20100103)**
30. Vendor Services Agreement with Valley Memorials Inc., d/b/a Hawthorne Funeral Home and Memorial Park to provide a person available twenty-four hours a day, seven days a week to receive the deceased at the funeral facility or provide the Coroner's Office with access to the funeral facility. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Compensation shall not exceed a total of \$6,000. **(Contract No. C20100133)**

n) HEALTH:

31. Resolution authorizing the ratification of an Amendment to the Washington State Department of Ecology's Site Hazard Assessment Grant Agreement. The signed agreement was not received prior to the start date of the contract. **(Resolution No. R20100104)**
32. Amendment No. 5 to the Washington State Department of Ecology's Site Hazard Assessment Grant Agreement No. G0800372, Skagit County Contract

No. C20080062. This Amendment redistributes the grant budget line task totals, compensation remains unchanged. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100049)**

o) PLANNING & DEVELOPMENT:

33. Resolution authorizing the ratification of a Personal Services Agreement with The Drain Doctor. A signed agreement was not received prior to the start date of the contract. **(Resolution No. R20100105)**
34. Personal Services Agreement with The Drain Doctor for water and wastewater inspection and maintenance services in the Skagit County Clean Water District Edison Sub-Area. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2011. Compensation shall not exceed a total of \$20,769.90. **(Contract No. C20100134)**

p) PUBLIC WORKS:

35. Resolution authorizing the ratification of a Limited Assignment and Assumption of Contract between Skagit County, the Upper Skagit Indian Tribe, and Boss Construction Inc. The National Oceanic Atmospheric Administration (NOAA) allowed for pre-award coverage of costs dating back to May 1, 2009. The signed agreement was received after the start date of the contract. **(Resolution No. R20100106)**
36. Limited Assignment and Assumption of Contract between Skagit County, the Upper Skagit Indian Tribe, and Boss Construction Inc. Through Amendment No. 2 of C20080179 (A20100005) Skagit County has agreed to this contract as it pertains to the National Oceanic Atmospheric Administration (NOAA) Grant NA10NMF4630003 (Skagit County Contract No. C20100013) as a part of the Hansen Creek Floodplain Reconnection Project. This contract is 100% funded by NOAA grant NA10NMF4630003. The Agreement commenced on May 1, 2009, and shall continue through December 31, 2010. Compensation shall not exceed a total of \$547,259. **(Contract No. C20100135)**
37. Resolution authorizing the ratification of a Limited Assignment and Assumption of Contract between Skagit County, the Upper Skagit Indian Tribe, and Wildlands Inc. The National Oceanic Atmospheric Administration (NOAA) allowed for pre-award coverage of costs dating back to May 1, 2009. The signed agreement was received after the start date of the contract. **(Resolution No. R20100107)**
38. Limited Assignment and Assumption of Contract between Skagit County, the Upper Skagit Indian Tribe, and Wildlands Inc. Through Amendment No. 2 of C20080179 (A20100005) Skagit County has agreed to this contract as it pertains to the National Oceanic Atmospheric Administration (NOAA) Grant NA10NMF4630003 (Skagit County Contract No. C20100013) as a part of the Hansen Creek Floodplain Reconnection Project. This contract is 100% funded by NOAA grant NA10NMF4630003. The Agreement commenced on May 1, 2009, and shall continue through December 31, 2010. Compensation shall not exceed a total of \$412,516. **(Contract No. C20100136)**

39. Resolution authorizing the ratification of a Limited Assignment and Assumption of Contract between Skagit County, the Upper Skagit Indian Tribe, and Herrera Environmental Inc. The National Oceanic Atmospheric Administration (NOAA) allowed for pre-award coverage of costs dating back to May 1, 2009. The signed agreement was received after the start date of the contract. **(Resolution No. R20100108)**

40. Limited Assignment and Assumption of Contract between Skagit County, the Upper Skagit Indian Tribe, and Herrera Environmental Inc. Through Amendment No. 2 of C20080179 (A20100005) Skagit County has agreed to this contract as it pertains to the National Oceanic Atmospheric Administration (NOAA) Grant NA10NMF4630003 (Skagit County Contract No. C20100013) as a part of the Hansen Creek Floodplain Reconnection Project. This contract is 100% funded by NOAA grant NA10NMF4630003. The Agreement commenced on May 1, 2009, and shall continue through December 31, 2010. Compensation shall not exceed a total of \$18,015. **(Contract No. C20100137)**

q) WSU COOPERATIVE EXTENSION:

41. Resolution authorizing the ratification of an Interlocal Agreement between Washington State University Extension and Skagit County. The multiple reviews and authorization routing between the two distant locations delayed the signing of the agreement prior to the start date. **(Resolution No. R20100109)**

42. Interlocal Agreement between Washington State University Extension and Skagit County to provide educational services to the citizens of the county in areas of agriculture, natural resources, family living, community resource development, and 4-H/youth development. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Compensation shall not exceed a total of \$104,846. **(Contract No. C20100138)**

VI. VOUCHERS AND WARRANTS:

1) Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

a) Warrants numbered 315875 through 316375 from Clearing Fund 696 in the total dollar amount of \$1,702,055.08 (Transmittal No. C-33-10).

VII. ADJOURNMENT:

Chair Dillon adjourned the proceedings at 1:33 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board
Skagit County Board of Commissioners