

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, MARCH 15, 2010**

The Skagit County Board of Commissioners met in regular session on Monday, March 15, 2010, with Commissioners Sharon D. Dillon, Ron Wesen, and Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Dillon called the proceedings to order at 11:02 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dillon led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. - 10:00 a.m. Briefing - County Commissioners/Administrator
- b) 11:00 a.m. - 11:30 a.m. Presentation - Northwest Clean Air Agency

Sustainability Administrator Ryan Walters introduced Jessie Beck with the Northwest Clean Air Agency. Mr. Walters indicated the Climate Action Plan's Daily Operations Policies, which the Commissioners will be considering for adoption, prohibits the idling of county vehicles, or any other vehicles on county property, for longer than 60 seconds.

Ms. Beck discussed the benefits of implementing a no idling policy. She stated a no vehicle idling policy would reduce air pollution and greenhouse gas emissions, contribute to a healthier work environment, and assist in the reduction of fuel related costs and vehicle maintenance.

Ms. Beck offered the Commissioners resources, which she suggested would help educate county employees and the public on the benefits of the no idling policy.

The Commissioners thanked Ms. Beck for sharing the information.

Chair Dillon recessed the proceedings at 11:20 a.m.

- c) 11:30 a.m. - 11:45 a.m. Public Hearing to Consider Testimony Regarding Amending the 2009 Budget for the Central Valley Ambulance Authority

Chair Dillon reconvened the proceedings at 11:30 a.m.

Trisha Logue, Budget and Finance Director, explained that the public hearing scheduled for today is not necessary. She said Central Valley Ambulance is not required by either statute or by Generally Accepted Accounting Principles to budget depreciation expense, non-cash transaction, and they are not out of compliance.

Ms. Logue presented a resolution authorizing Central Valley Ambulance Authority to exceed the 2009 adopted budget by the amount of the annual depreciation.

Commissioner Dahlstedt made a motion to approve authorizing Central Valley Ambulance to exceed the 2009 adopted budget by the amount of the annual depreciation. Commissioner Wesen seconded the motion, which passed unanimously. **(Resolution No. R20100082)**

Chair Dillon recessed the proceedings at 11:35 a.m.

- d) 1:30 p.m. - 2:00 p.m. Consent Agenda and Miscellaneous Items
- e) *2:00 p.m. - 2:30 p.m. Executive Session - Personnel

IV. CONSENT AGENDA FOR MONDAY, MARCH 15, 2010 (items 1 through 52):

Chair Dillon reconvened the proceedings at 1:30 p.m.

A motion was made by Commissioner Wesen to approve the Consent Agenda items 1 through 7, items 9 through 22, items 24 through 52, Ratification Agenda items 53 through 58, vouchers, warrants and miscellaneous items for Monday, March 15, 2010. Items 8 and 23 were removed from the Consent Agenda pending further discussion. Commissioner Dahlstedt seconded the motion. The vote passed unanimously.

a) COMMISSIONERS' OFFICE:

- 1. Record of the Proceedings for Monday March 1, 2010. **(Approved)**
- 2. Record of the Proceedings for Tuesday, March 2, 2010. **(Approved)**

b) BUDGET AND FINANCE:

- 3. Funding Agreement between Skagit County and Skagit County Community Action - Skagit Housing Connections, this Agreement allows for the distribution of low-income housing funds in the amount of \$75,000, pursuant to Substitute House Bill 2163. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Funds were authorized pursuant to Resolution No. R20090545. **(Contract No. C20100089)**
- 4. Funding Agreement between Skagit County and Skagit Domestic Violence and Sexual Assault Services - Shelter Expansion project, this Agreement allows for the distribution of low-income housing funds in the amount of \$60,955, pursuant to Substitute House Bill 2163. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2011. Funds were authorized pursuant to Resolution No. R20090545. **(Contract No. C20100090)**
- 5. Funding Agreement between Skagit County and Skagit Domestic Violence and Sexual Assault Services, this Agreement allows for the distribution of low-income housing funds in the amount of \$24,564, pursuant to Substitute

House Bill 2163. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Funds were authorized pursuant to Resolution No. R20090545. **(Contract No. C20100091)**

6. Resolution awarding grant funding for Economic Development Public Facilities projects for 2010, as follows: EDASC - Economic Gardening - \$50,000; and EDASC - Operations beginning January 1, 2010, Skagit County share - \$47,000; and EDASC - Operations beginning January 1, 2010, Cities share- up to \$30,000. **(Resolution No. R20100083)**
7. Funding Agreement between Skagit County and Northwest Youth Services, this Agreement allows for the distribution of low-income housing funds in the amount of \$25,986, pursuant to Substitute House Bill 2163. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Funds were authorized pursuant to Resolution No. R20090545. **(Contract No. C20100092)**
8. Funding Agreement between Skagit County and Friendship House, this Agreement allows for the distribution of low-income housing funds in the amount of \$50,400, pursuant to Substitute House Bill 2163. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Funds were authorized pursuant to Resolution No. R20090545. **(This item was removed from the Consent Agenda pending further discussion)**
9. Funding Agreement between Skagit County and Friendship House, this Agreement allows for the distribution of low-income housing funds in the amount of \$20,400, pursuant to Substitute House Bill 2163. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Funds were authorized pursuant to Resolution No. R20090545. **(Contract No. C20100093)**
10. Amendment No. A to Contract No. C20080325 with the State of Washington Department of Commerce for the Homeless Grant Assistant Program (HGAP). Amendment A reduces the compensation amount by \$280,179, based on Home Security Fund appropriation decrease, for a new contract amount not to exceed \$757,521. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20100030)**
11. Personal Services Agreement with North Cascade Business Associates, which awards \$1,200 of Lodging Tax funds to support activities related to "Civil War Reenactment". The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Funds were authorized pursuant to Resolution No. R20090547. **(Contract No. C20100094)**
12. Personal Services Agreement with North Cascade Business Associates, which awards \$3,000 of Lodging Tax funds to support activities related the Tourist Information Center. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Funds were authorized pursuant to Resolution No. R20090547. **(Contract No. C20100095)**
13. Personal Services Agreement with Skagit Conservation Education Alliance,

which awards \$15,000 of Lodging Tax funds to support activities related to Samish Bay Bivalve Bash and Low Tide Mud Run. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Funds were authorized pursuant to Resolution No. R20090547. **(Contract No. C20100096)**

14. Personal Services Agreement with the La Conner Quilt and Textile Museum, which awards \$3,000 of Lodging Tax funds to support activities related to Quilt Fest 2010. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Funds were authorized pursuant to Resolution No. R20090547. **(Contract No. C20100097)**
15. Personal Services Agreement with the Skagit Valley Tulip Festival, which awards \$8,700 of Lodging Tax funds to support activities related to the Annual Brochure. Funds were authorized pursuant to Resolution No. R20090547. **(Contract No. C20100098)**
16. Resolution calling for a public hearing to consider testimony regarding amending the 2010 County budget. The public hearing is scheduled to take place on March 30, 2010, at 9:00 a.m. **(Resolution No. R20100084)**

c) COMMUNITY SERVICES:

17. Personal Services Agreement with Mark Lazich to provide mental health treatment services to clients participating in the Community Wellness Program. The Agreement shall commence upon the date of execution and continue through December 31, 2010. Compensation shall not exceed \$10,000. **(Contract No. C20100099)**
18. Amendment No. 1 to Vendor Services Agreement No. C20090635 with Steve Strasburg, which changes the department name from Human Services to Community Services. This Amendment also increases compensation by \$800 to allow for scheduling and payment for technical assistance for two additional musical events for Skagit County citizens with developmental disabilities. For a new Agreement amount not to exceed \$1,200. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20100031)**
19. Amendment No. 2 to Personal Services Agreement No. C20090598 with United General Hospital, which amends Exhibit "C", Compensation, and increases compensation from \$100 per month to \$900 per month for program supplies for VOICE activities and mileage for the program coordinator. This Amendment allows supply and mileage funding to be billed more flexibly throughout the contract period. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100032)**
20. Amendment No. 1 to Personal Services Agreement No. C20090599 with United General Hospital, which amends Exhibit "B", Scope of Work, to provide for implementation of a Strengthening Families Program in Sedro-Woolley, and for Community Prevention Training. This Amendment increases compensation by \$4,906, for a new compensation total not to

exceed \$32,122. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20100033)**

21. Amendment No. 1 to Interlocal Cooperative Agreement No. C20090593 with Northwest ESD 189, which implements a sliding fee scale for treatment services funded with local sales tax dollars. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20100034)**
22. Resolution modifying the Youth and Family Services petty cash and change funds so \$125 of the fund can be used by Community Services and \$50 by Youth and Family Services. **(Resolution No. R20100085)**
23. Personal Services Agreement with Christopher Tobey to provide mental health treatment services to clients participating in the Community Wellness Program. The Agreement shall commence upon the date of execution, and continue until December 31, 2010. Compensation shall not exceed \$10,000. **(This item was removed from the Consent Agenda pending further discussion)**

d) HUMAN RESOURCES:

24. Labor Agreement with Skagit County Health, Planning I, Planning II, Geographic Information Services (GIS), and the Department of Emergency Management (DEM) employees' International Federation of Professional and Technical Engineers (IFPTE) Local #17, which extends the contract through December 31, 2012. **(Amendment No. A20100035)**
25. Labor Agreement with the Skagit County Public Defenders' Local 176-PD, Council #2, American Federation of State, County and Municipal Employees (AFSCME), which extends the contract commencing January 1, 2010, through December 31, 2011. **(Amendment No. A20100036)**
26. Labor Agreement with Skagit County Sheriff's office staff Local 176-SO, Council #2, American Federation of State, County and Municipal Employees (AFSCME), which extends the contract commencing January 1, 2013, through December 31, 2014. **(Amendment No. A20100037)**

e) PARKS AND RECREATION:

27. Amendment No 1 to Vendor Services Agreement No. C20090168 with Rivercity Screenprinting, Inc., which extends the term of the Agreement to include the dates of March 16, 2010, through March 16, 2011, for tee shirts, screening and printing for the recreation division. The Amendment also increases compensation by an additional \$23,000, for a new total not to exceed \$46,000. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20100038)**
28. Amendment No. 3 to Vendor Services Agreement No. C20080198 with The Wizard of Ooze, which extends the term of the Agreement to include the dates of March 20, 2010, through March 20, 2011. The Amendment also increases compensation by an additional \$16,920 for a new total not to

exceed \$58,960. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20100039)**

29. Resolution appointing Rebecca Quam to a District 3 position on the Skagit County Fair Advisory Board. Her term commenced on March 1, 2010, and expires on December 31, 2014. **(Resolution No. R20100086)**

f) PUBLIC WORKS:

30. Resolution calling for update to Vendor Lists for maintenance material and rental equipment. **(Resolution No. R20100087)**
31. Resolution calling for bids for one new latest model Motor Grader. The bid opening is scheduled for April 5, 2010, at 2:00 p.m. **(Resolution No. R20100088)**
32. Resolution calling for a public hearing to consider testimony regarding the sale of County surplus vehicles, equipment, and office furniture. The public hearing is scheduled for April 6, 2010, at 8:00 a.m. **(Resolution No. R20100089)**
33. Resolution awarding bid for the 2010 Aggregate Crushing Project Contract RF20-BUT and RF20-EAG to Nielsen Brothers, Incorporated in the amount of \$820,599. **(Resolution No. R20100090)**
34. Resolution amending Resolution No. R20100054 initiating a change to two County Road Project Numbers for the Ferry Passenger Shelter, Guemes Island and the Ferry Parking Lot Walkway, Anacortes. **(Resolution No. R20100091)**
35. Vendor Services Agreement with Aggregates West, Inc., for the purchase of gravel and rock products from the Maintenance Material Eligibility List for the period beginning April 1, 2010, through March 31, 2011. Compensation shall not exceed \$200,000. **(Contract No. C20100100)**
36. Vendor Services Agreement with Cunningham Crushing Inc. for the purchase of gravel products from the Maintenance Material Eligibility List for the period beginning April 1, 2010, through March 31, 2011. Compensation shall not exceed \$50,000. **(Contract No. C20100101)**
37. Vendor Services Agreement with Ericksen & Svendsen Inc. for the purchase of gravel products from the Maintenance Material Eligibility List for the period beginning April 1, 2010, through March 31, 2011. Compensation shall not exceed \$50,000. **(Contract No. C20100102)**
38. Vendor Services Agreement with Skagit Readymix for the purchase of gravel and concrete products from the Maintenance Material Eligibility List for the period beginning April 1, 2010, through March 31, 2011. Compensation shall not exceed \$100,000. **(Contract No. C20100103)**
39. Vendor Services Agreement with L B & R Logging for the purchase of gravel

and rock products from the Maintenance Material Eligibility List for the period beginning April 1, 2010, through March 31, 2011. Compensation shall not exceed \$50,000. **(Contract No. C20100104)**

40. Vendor Services Agreement with Concrete Nor'West for the purchase of gravel and concrete products from the Maintenance Material Eligibility List for the period beginning April 1, 2010, through March 31, 2011. Compensation shall not exceed \$50,000. **(Contract No. C20100105)**
41. Vendor Services Agreement with CEMEX Construction Materials Pacific, LLC for the purchase of gravel, rock, and specialty and mixed asphalt products from the Maintenance Material Eligibility List for the period beginning April 1, 2010, through March 31, 2011. Compensation shall not exceed \$1,000,000. **(Contract No. C20100106)**
42. Vendor Services Agreement with Advanced Electric of Skagit County, LLC for the installation of a 600 Amp transfer switch for emergency power in the Burlington Shop. The Agreement shall commence on upon the date of execution and shall continue for one year. Compensation shall not exceed \$8,000. **(Contract No. C20100107)**
43. Vendor Services Agreement with McAsphalt Industries Limited for the purchase of liquid asphalt products from the Maintenance Material Eligibility List for the period beginning April 1, 2010, through March 31, 2011. Compensation shall not exceed \$1,300,000. **(Contract No. C20100108)**
44. Vendor Services Agreement with Lakeside Industries, Inc. for the purchase of gravel, rock, and specialty and mixed asphalt products from the Maintenance Material Eligibility List for the period beginning April 1, 2010, through March 31, 2011. Compensation shall not exceed \$1,000,000. **(Contract No. C20100109)**
45. Amendment No. 1 to Vendor Services Agreement No. C20080578 with AquaTechnex, LLC to control invasive and nuisance aquatic vegetation for Lake Management District No. 1 (Big Lake). This amendment increases compensation for Task 2 - (Aquatic Plant Management) by \$11,000 for a new task total of \$58,400 to allow the contractor to perform a second herbicide application, which targets additional areas requested by lake residents for submerged aquatic weed control and white water lily treatment. Compensation for the entire contract shall not exceed \$86,000. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20100040)**
46. Vendor Services Agreement with L & S Tire Company for the processing of recyclable rubber products collected at various Skagit County Solid Waste sites. The Agreement shall commence upon the date of execution and continue for one year. Compensation shall not exceed \$15,000. **(Contract No. C20100110)**
47. Interlocal Cooperative Agreement between Dike District 22 and Skagit County to perform work, provide materials, and provide the use of County equipment operated by a County operator. The Agreement shall commence

upon the date of execution and continue through December 31, 2014. The County will be reimbursed at the actual cost incurred for work, materials, and equipment rentals. **(Contract No. C20100111)**

48. Amendment No. 1 to Personal Services Agreement No. C20080346 with Edge Analytical to conduct required water and soil sample testing for Skagit County Public Works and Public Health departments. This amendment activates the option for a third year, with a total value not to exceed \$450,000 for the three years. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20100041)**
49. Temporary Conservation Easement with David and Yvonne Boon for Skagit County parcel P16739, under the Natural Resource Stewardship Program. The Temporary Conservation Easement is necessary to allow Skagit County to perform restoration work bordering this property. This Temporary Conservation Easement shall become effective upon the date of execution, and shall expire ten (10) years from the date of execution. **(Contract No. C20100112)**
50. Local Agency Agreement with Herrera Environmental Consultants, Inc. to develop conception plans, permitting and design for Hansen Creek Reach 5 Flood Mitigation and Channel Restoration Project. The Agreement shall commence upon the date of execution and shall continue until April 29, 2011. Compensation shall not exceed \$350,000. **(Contract No. C20100113)**

g) SHERIFF:

51. Amendment No. 1 to Vendor Services Agreement No. C20090398 with ARAMARK Correctional Services, which extends the term of the contract through December 31, 2010, and changes the price per meal scale from between \$1.343 to \$1.864 as a result of changes in the Consumer Price Index. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20100042)**

h) YOUTH AND FAMILY SERVICES:

52. Amendment No. 1 to Interlocal Agreement No. C20090683 with Island County, which amends Section 6.3, "Funding Limitation", to read total amount payable under this Agreement, shall not exceed \$25,000 per calendar year. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20100043)**

V. RATIFICATION AGENDA (Items 53 through 58):

i) AUDITOR:

53. Resolution authorizing the ratification of a Personal Services Agreement with Moss Adams. The Skagit County Auditor required services to begin on February 1, 2010, prior to an executed agreement being signed by the Board of County Commissioners. **(Resolution No. R20100092)**

54. Personal Services Agreement with Moss Adams for accounting services consisting of compilation of annual financial statements and technical assistance on an as needed basis for year-end closing and other accounting functions related to financial statements. The Agreement commenced on February 1, 2010, and shall continue until December 31, 2010. Compensation shall not exceed \$40,000. **(Contract No. C20100114)**

j) COMMUNITY SERVICES:

55. Resolution authorizing the ratification of an Interlocal Agreement with the City of Mount Vernon. Review of the agreement provisions delayed the finalization of this Interlocal Agreement. **(Resolution No. R20100093)**
56. Interlocal Cooperative Agreement with the City of Mount Vernon to provide staff, equipment and materials for the delivery of community based services to the senior citizens of the City of Mount Vernon. The Agreement commenced on January 1, 2010, and shall continue through December 31, 2010. Compensation shall not exceed \$53,856. **(Resolution No. R20100093)**

k) PUBLIC WORKS:

57. Resolution authorizing the ratification of Amendment No. 1 to Personal Services Agreement No. C20090924 with Skagit Watershed Council. A revised fee schedule was not completed prior to the execution of the original contract. **(Resolution No. R20100094)**
58. Amendment No. 1 to Personal Services Agreement No. C20090724 with Skagit Watershed Council, which changes the hourly wage as listed in Exhibit "B". This amendment does not change the original not to exceed \$30,000, as identified and approved in the 2010 budget. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20100044)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$51,284.19 (Transmittal No. C-28-10); and
 - b) Warrants numbered 315058 through 315464 from Clearing Fund 696 in the total dollar amount of \$1,949,738.47 (Transmittal No. C-29-10); and
 - c) Warrants numbered 315465 through 315614 from Clearing Fund 696 in the

total dollar amount of \$211,737.52 (Transmittal No. C-30-10); and

- d) Warrants numbered 315615 through 315874 from Clearing Fund 696 in the total dollar amount of \$3,831,135.03 (Transmittal No. C-32-10); and
- e) Payroll warrants number 260494 through 261218 in the total dollar amount of \$1,042,109.95 (Transmittal No. C-09-10); and
- f) Payroll warrants numbered 987324 through 987485 in the total dollar amount of \$221,374.09 (Transmittal No. P-10-10).

VII. ADJOURNMENT:

Chair Dillon adjourned the proceedings at 1:31 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board
Skagit County Board of Commissioners