

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JANUARY 25, 2010**

The Skagit County Board of Commissioners met in regular session on Monday, January 25, 2010, with Commissioners Sharon D. Dillon, Ron Wesen, and Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Dillon called the proceedings to order at 1:31 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dillon led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. -10:30 a.m. Briefing - County Commissioners/Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda and Miscellaneous Items
- c) *2:00 p.m. - 4:00 p.m. Executive Session - Potential Litigation and Personnel

IV. CONSENT AGENDA FOR MONDAY, JANUARY 25, 2010 (items 1 through 18):

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda items 1 through 18, Ratification Agenda items 19 through 28, vouchers and warrants for Monday, January 25, 2010. Commissioner Wesen seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS' OFFICE:

- 1. Record of the Proceedings for Tuesday, January 19, 2010. **(Approved)**

b) COMMUNITY SERVICES:

- 2. Personal Services Agreement with Language Exchange, Inc. to provide interpretation and translation services as requested. The Agreement shall commence upon the date of execution and continue until December 31, 2011. Compensation shall not exceed \$5,000. **(Contract No. C20100018)**
- 3. Personal Services Agreement with Sunrise Services to provide social, recreational, and recovery-oriented activities through the Peer Connections Center in Mount Vernon. The Agreement shall commence upon the date of execution and continue until December 31, 2010. Compensation shall not exceed \$17,000. **(Contract No. C20100019)**
- 4. Personal Services Agreement with Arely Jimenez to provide mental health

treatment services to clients participating in the Community Wellness Program. The Agreement shall commence upon the date of execution and continue until December 31, 2010. Compensation shall not exceed \$10,000. **(Contract No. C20100020)**

5. Personal Services Agreement with Skagit County Community Action Agency to issue vouchers for rental assistance for Jail Transition and Skagit Treatment Engagement Program (STEP) clients referred by Community Services and to determine need and issue vouchers for critical need clients. The Agreement shall commence upon the date of execution and continue until December 31, 2010. Compensation shall not exceed \$32,500. **(Contract No. C20100022)**

c) FACILITY MANAGEMENT:

6. Interlocal Cooperative Agreement between the Town of Concrete and Skagit County to allow the Town to perform work, and provide materials for miscellaneous minor building repairs as requested by the County. The Agreement shall commence upon the date of execution and continue until December 31, 2014. The County shall reimburse the Town at the actual cost incurred by the Town for said work, materials and use of Town equipment, in addition thereto, nine (9%) of the total cost shall be added for overhead costs for accounting billing, and administrative services. **(Contract No. C20100022)**
7. Vendor Services Agreement with McQuary International to provide repair services to replace the front cover and clean ring of the existing chiller unit located in the Skagit County Public Safety Building (Jail), located at 600 South 3rd Street in Mount Vernon. The Agreement shall commence upon the date of execution and continue for one year. Compensation shall not exceed \$9,900, plus applicable sales tax. **(Contract No. C20100023)**

d) GEOGRAPHIC INFORMATION SERVICE:

8. Interlocal Cooperative Agreement per Resolution No. R20050377 with the Town of Concrete for the purpose of providing geographic services. The Agreement shall commence upon the date of execution and shall continue until terminated by either party. **(Contract No. C20100024)**

e) HEALTH:

9. Amendment No. 21 to 2007-2011 Consolidated Contract No. C14962 (County Contract No. C20070142), to provide funding for the continuation of immunization Program CHILD Profile, Local Capacity Development Funds, Public Health Emergency Preparedness & Response, and 5930 Public Health Funding programs. This Amendment increases compensation by \$331,000, for a new Contract total not to exceed \$3,541,689. All other terms and conditions of the original Contract shall remain in effect. **(Amendment No. A20100007)**

f) HUMAN RESOURCES:

10. Resolution granting an additional floating holiday in 2010 for non-represented employees. **(Resolution No. R20100025)**

g) INFORMATION SERVICES:

11. Interlocal Cooperative Purchasing Agreement with Educational District 112 for the procurement of instructional technology equipment. The Agreement shall commence upon the date of execution and will expire on sixty days written notice by either party. There are no expenses that will be paid to Educational Services 112 as part of this Agreement. **(Contract No. C20100025)**
12. Amendment No. 12 to Personal Services Agreement No. C20020325 with ImageSource Inc. to provide hardware and software support for 2010. Compensation for ongoing support shall not exceed \$56,154.25. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20100008)**
13. Personal Services Agreement with Infax Incorporated to install, implement, and provide training on the Public Electronic Display System at the District and Superior Courts for the purposes of displaying the Court Docket prior to security check-in. The Agreement shall commence upon the date of execution and continue until December 31, 2011. Compensation shall not exceed \$180,000. **(Contract No. C20100026)**
14. Interlocal Agreement with the City of Mount Vernon, which allows the City to be reimbursed by the County for costs related to providing audio-video services as needed to supplement Skagit County contractors and staff. The Agreement shall commence upon the date of execution and continue until December 31, 2010. The County shall reimburse the City a minimum of \$10,000 per year for 142 hours of work. **(Contract No. C20100027)**
15. Amendment No. 1 to Personal Services Agreement No. C20060512 with Granicus, Inc. for the licensing fees to allow the Port of Anacortes to utilize streaming services provided by Skagit County. This amendment increases compensation by \$2,700, for a new Agreement total not to exceed \$167,700. **(Amendment No. A20100009)**

h) PUBLIC WORKS:

16. Resolution to award bid for the procurement of maintenance materials with purchases expected to exceed \$25,000. **(Resolution No. R20100026)**
17. Local Agency Standard Consultant Agreement with Aziz Engineering Company to provide on-call geotechnical and geotechnical engineering services for various Skagit County projects requiring slope stabilization. The Agreement shall commence upon the date of execution and continue under December 31, 2011. Compensation shall not exceed \$50,000. **(Contract No. C20100028)**

i) SHERIFF:

18. Amendment No. 1 to Contract No. C20090297 with Battelle Memorial Institute Pacific Northwest Division (Battelle Memorial Institute Agreement No. 87727), which reduces the compensation ceiling to \$18,000. All other terms and conditions of the original Contract shall remain in effect. **(Amendment No. A20100010)**

V. RATIFICATION AGENDA (Items 19 through 28)

j) COMMUNITY SERVICES:

19. Resolution authorizing the ratification of a Contract with Northwest Regional Council. Review of the contract provisions delayed the finalization. **(Resolution No. R20100027)**
20. 2010 Contract with Northwest Regional Council Area Agency on Aging to provide nutritionally balanced congregate and home-delivered meals to seniors age 60 years of age and older in Skagit County. The Contract commenced on January 1, 2010, and shall continue until December 31, 2010. Compensation shall not exceed \$226,380. **(Contract No. C20100029)**
21. Resolution authorizing the ratification of a Contract with Corporation for National and Community Service. Due to the delay of the receipt of the Contract, it could not be processed until after the start date of the Contract. **(Resolution No. R20100028)**
22. Amendment No. 5 with Corporation for National and Community Service Contract No. C20070703. Skagit County has been awarded this grant to assist in carrying out a national service program authorized by the Domestic Volunteer Service Act of 1973. Compensation shall not exceed \$63,690, for a total compensation amount not exceed \$191,070. All other terms and conditions of the original Contract shall remain in effect. **(Amendment No. A20100011)**

k) INFORMATION SERVICES:

23. Resolution authorizing the ratification of an Interlocal Agreement with the Port of Anacortes. Due to operation and maintenance changes in the operation of Skagit-21, the Interlocal Agreement was not received and processed until after the start date of the contract. **(Resolution No. R20100029)**
24. Interlocal Agreement with the Port of Anacortes, for the County to provide Government Access television and internet services to play the Port of Anacortes Board of Commissioners meetings. The Agreement commenced on January 1, 2010, and shall continue until December 31, 2010. The Port of Anacortes will pay Skagit-21 Television \$8,400 (\$700 per month). **(Contract No. C20100030)**

l) PUBLIC WORKS:

25. Resolution authorizing the ratification of a Vendor Services Agreement with Valley Gutter Service. Due to the lack of gutters, water was infiltrating the area where sign supplies are kept and the new Sign Technician deemed it necessary to fix the problem before permanent damages occurred and did not realize a contract was necessary for repairs. **(Resolution No. R20100030)**
26. Vendor Services Agreement with Valley Gutter Service to provide continuous gutters and down spouts on the Sign Department Building. The Agreement commenced on December 14, 2009, and shall continue until December 14, 2010. Compensation shall not exceed \$1,000. **(Contract No. C20100031)**

m) SHERIFF:

27. Resolution authorizing the ratification of a U.S. Department of Justice (U.S. DOJ) Edward Byrne Memorial Justice Assistance Grant. The Agreement was delayed due to the Agreement mistakenly being returned to the U.S. DOJ prior receiving Board of County Commissioners' signature. **(Resolution No. R20100031)**
28. U.S. Department of Justice Edward Byrne Memorial Justice Assistance Grant No. 2009-DJ-BX-1035 for the purchase of rounds checking/recording system for jail safety and security and a basic visual aid system for presentation of evidence to juries. The grant award commenced on October 1, 2009, and ends on September 30, 2012. Compensation shall not exceed \$13,677. **(Contract No. C20100032)**

VI. VOUCHERS AND WARRANTS:

- 1) Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$161,786.16 (Transmittal No. C-8-10); and
 - b) Warrants numbered 312447 through 312890 from Clearing Fund 696 in the total dollar amount of \$1,928,624.90 (Transmittal No. C-9-10); and
 - c) Payroll warrants numbered 258256 through 259003 in the total dollar amount of \$1,121,023.20 (Transmittal No. P-3-10); and
 - d) Payroll warrants numbered 986753 through 986962 in the total dollar amount of \$281,716.02 (Transmittal No. P-04-10).

VII. ADJOURNMENT:

Chair Dillon adjourned the proceedings at 1:33 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board
Skagit County Board of Commissioners