

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, NOVEMBER 23, 2009**

The Skagit County Board of Commissioners met in regular session on Monday, November 23, 2009, with Commissioners Kenneth A. Dahlstedt, Sharon D. Dillon, and Ron Wesen present.

I. CALL TO ORDER:

Chairman Dahlstedt called the proceedings to order at 1:32 p.m.

II. PLEDGE OF ALLEGIANCE:

Chairman Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) \*8:00 a.m. - 11:00 a.m. Briefing - County Commissioners/Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda and Miscellaneous Items
- c) \*2:00 p.m. - 4:00 p.m. Executive Session (none scheduled as of the date of this notice)

IV. CONSENT AGENDA FOR MONDAY, NOVEMBER 23, 2009 (items 1 through 19):

A motion was made by Commissioner Dillon to approve the Consent Agenda items 1 through 15, items 17 through 19, Ratification Agenda items 20 through 23, vouchers and warrants for Monday, November 23, 2009. Item 16 was removed from the Consent Agenda pending further discussion. Commissioner Wesen seconded the motion, which passed unanimously.

a) COMMISSIONERS' OFFICE:

- 1. Record of the Proceedings for Monday, November 16, 2009. **(Approved)**

b) ASSIGNED COUNSEL:

- 2. Professional Services Agreement with Corbin Volluz, Attorney at Law, to provide indigent defense services for clients referred by the Office of Assigned Counsel. These are cases deemed conflict of interest for the Public Defender's office. The Agreement shall commence on January 1, 2010, and shall continue until December 31, 2011. Compensation shall not exceed \$50,000. **(Contract No. C20090648)**

c) BUDGET AND FINANCE:

- 3. Resolution authorizing a call for public hearing to consider the adoption of

Skagit County's budget for 2010. The public hearing will be held on December 8, 2009, at 9:00 a.m. **(Resolution No. R20090464)**

4. Resolution authorizing a call for public hearing to consider the adoption of Emergency Management Services and Central Valley Ambulance's 2010 budget. The public hearing will be held on December 15, 2009, at 11:00 a.m. **(Resolution No. R20090465)**
5. Resolution appointing members to the Lodging Tax Committee. **(Resolution No. R20090466)**
6. Personal Services Agreement with Miller & Miller, P.S., which allows for the contractor to review County overhead costs and train County staff to prepare a cost allocation plan. The Agreement shall commence upon the date of execution and continue until December 31, 2010. Compensation shall not exceed \$10,000. **(Contract No. C20090649)**

d) FACILITY MANAGEMENT:

7. Resolution rejecting bids for the Skagit County Miscellaneous Projects Security System Install, Test and Train for three locations to Low Voltage Systems, Inc., in the amount of \$70,042 (plus applicable sales tax). The contractor is the only bidder to meet the qualifications (Skagit County issued a Small Works Roster Invitation for Bid for this project). The low bid from Low Voltage Systems, Inc. of Mill Creek, WA far exceeds the estimate expected for the proposed work of \$15,000 to \$35,000. The Capital Facilities Manager and the Information Services Director recommend the rejection of Low Voltage Systems, Inc.'s bid given due to insufficient budget to do the work bid. The bid submitted was over the budgeted amount. **(Resolution No. R20090467)**
8. Resolution awarding the Skagit County Prosecutor offices project, located at 700 South 2nd Street, Mount Vernon to Dimock Construction, LLC in the amount of \$18,330 (plus applicable sales tax). The contractor was the lowest bidder to meet the qualifications. (Skagit County issued a Small Works Roster invitation to bid for this project.) **(Resolution No. R20090468)**

e) HUMAN RESOURCES:

9. Resolution authorizing defense for Skagit County personnel. **(Resolution No. R20090469)**
10. Resolution authorizing defense for Skagit County personnel. **(Resolution No. R20090470)**

f) HUMAN SERVICES:

11. Resolution appointing Bruce Shellhamer to serve a three-year term on the Skagit County Mental Health Advisory Board, effective upon the date of execution of the resolution, and expiring on November 30, 2012. **(Resolution No. R20090471)**

g) PROSECUTING ATTORNEY:

12. Resolution authorizing the closure of Prosecuting Attorney Support Division Revolving Fund. **(Resolution No. R20090472)**

h) PUBLIC WORKS:

13. Resolution calling for Statement of Qualifications for the Engineering and Land Surveying Services 2010 Consultant Roster. **(Resolution No. R20090473)**
14. Resolution calling for Statement of Qualifications for the Personal Services 2010 Consultant Roster. **(Resolution No. R20090474)**
15. Resolution adopting the Guemes Island Ferry 2010-2023 Fourteen-Year Capital Improvement Plan. **(Resolution No. R20090475)**
16. Resolution calling for bids for the construction of the Ferry Terminal Building, Guemes Island Ferry, Anacortes Terminal, Project #FE8-81/Federal Aid Project #ARRAFB-2029(046). The bid opening is scheduled for December 14, 2009, at 2:30 p.m. **(This items was removed from the Consent Agenda pending further discussion)**
17. Vendor Services Agreement with Aaction Excavating, Inc., to clean various field drainage ditches in the Blanchard Sub Flood Control Zone. The Agreement shall commence upon the date of execution and shall continue through November 30, 2010. Compensation shall not exceed \$5,355.90. **(Contract No. C20090650)**
18. Resolution authorizing the delegation of authority for accepting additional grant funding from the Washington Traffic Safety Commission. **(Resolution No. R20090476)**

i) SENIOR SERVICES:

19. 2010 Personal Services Agreement with Visiting Nurse Home Care to provide hand and foot care clinics at the Skagit County Senior Services Centers. Clients will compensate the contractor at the rate of \$5 for hands, and \$17 for feet, per appointment, paid by participants to Visiting Nurse Home Care. The Agreement shall commence on January 1, 2010, and shall continue until December 31, 2010. **(Contract No. C20090651)**

V. CONTRACT RATIFICATIONS (Items 20 through 23):

j) HUMAN SERVICES:

20. Resolution authorizing the ratification of a Personal Services Agreement with Skagit Recovery Center. The development of an executed Personal Services Agreement was delayed while the parties continued to negotiate the scope of work. **(Resolution No. R20090477)**

21. Personal Services Agreement with Skagit Recovery Center to provide substance abuse treatment to adults and youth in Skagit County. The Agreement commenced on October 1, 2009, and shall continue through June 30, 2010. Compensation shall not exceed \$700,000. **(Contract No. C20090652)**

k) PUBLIC WORKS:

22. Resolution authorizing the ratification of Supplemental Agreement No. 1 to Local Agency Standard Consultant Agreement No. C20070593 with Anchor Environmental, LLC. Continuation of the contract with Anchor Environmental, LLC is required to complete the National Environmental Policy Act (NEPA) review. Completion of the NEPA review is necessary for land acquisition for a future levee set-back project in the Skagit River 3-bridge Corridor between Mount Vernon and Burlington. **(Resolution No. R20090478)**

23. Supplemental Agreement No. 1 to Local Agency Standard Consultant Agreement No. C20070593 with Anchor Environmental, LLC. This amendment reflects the company's change of name to Anchor QEA, LLC. It also extends the expiration of the contract to September 30, 2010, in order to continue work on the Skagit River Bridge Modification and Interstate Highway Protection Project. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20090194)**

VI. VOUCHERS AND WARRANTS:

- 1) Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) ACH Transfer Request Form and Certification to Washington State Department of Revenue from Clearing Fund 696 in the total dollar amount of \$1,626.41 (Transmittal No. C-140-09); and
  - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$240,556.61 (Transmittal No. C-142-09); and
  - c) Electronic Payment Certification Form to JP MORGAN CHASE from Clearing Fund 696 in the total dollar amount of \$37,110.97 (Transmittal No. C-144-09); and
  - d) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$61,829.70 (Transmittal No. C-145-09); and
  - e) Warrants numbered 308785 through 309312 from Clearing Fund 696 in the

total dollar amount of \$6,120,470.84 (Transmittal No. C-146-09).

VII. MISCELLANEOUS:

- 1) David Walde, Project Manager, brought forward a resolution calling for bids for the construction of the Ferry Terminal Building, Guemes Island Ferry, Anacortes Terminal, Project #FE8-81/Federal Aid Project #ARRAFB-2029(046). The bid opening is scheduled for Monday, December 21, 2009, at 2:30 p.m.

A motion was made by Commissioner Wesen to approve a resolution calling for bids for the construction of the Ferry Terminal Building, Guemes Island Ferry, Anacortes Terminal, Project #FE8-81/Federal Aid Project #ARRAFB-2029(046). The bid opening is scheduled for Monday, December 21, 2009, at 2:30 p.m. (**Resolution No. R20090479**) Commissioner Dillon seconded the motion, which passed unanimously.

VIII. ADJOURNMENT:

Chairman Dahlstedt adjourned the proceedings at 1:35 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Kenneth A. Dahlstedt, Chairman

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Sharon D. Dillon, Commissioner

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Ron Wesen, Commissioner

ATTEST:

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Linda Hammons, Clerk of the Board  
Skagit County Board of Commissioners