

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 26, 2009**

The Skagit County Board of Commissioners met in regular session on Monday, October 26, 2009, with Commissioners Kenneth A. Dahlstedt, Sharon D. Dillon, and Ron Wesen present.

I. CALL TO ORDER:

Chairman Dahlstedt called the proceedings to order at 10:03 a.m.

II. PLEDGE OF ALLEGIANCE:

Chairman Dahlstedt led the gallery in the pledge to the flag.

III. AGENDA:

a) *8:00 a.m. - 10:00 a.m. Briefing - County Commissioners/Administrator

b) 10:00 a.m. - 11:00 a.m. Public Works -Thomas G. Ballard, Interim Director

1. Public Hearing/Possible Action to Consider the Sale of County Surplus Property

Manager of Equipment Rental and Revolving Fund (ER&R), Mike Elde, was present and available to provide information.

Chairman Dahlstedt opened the public hearing at 10:05 a.m.

Seeing no public testimony forthcoming, Commissioner Wesen made a motion to close the public hearing at 10:05 a.m. Commissioner Dillon seconded the motion which passed unanimously.

A motion was made by Commissioner Dillon to approve a Resolution regarding the disposal of County surplus property. (**Resolution No. R20090432**) Commissioner Wesen seconded the motion, which passed unanimously.

2. Miscellaneous

There were no miscellaneous items for Public Works to discuss.

Chairman Dahlstedt recessed the proceedings at 10:13 a.m.

c) 11:00 a.m. - 11:30 a.m. Consent Agenda and Miscellaneous Items

d) 11:30 a.m. - 11:45 a.m. Public Comment Period

Chairman Dahlstedt reconvened the proceedings at 11:31 a.m.

Seeing no public comment forthcoming, Commissioner Wesen made a motion to close the public comment period at 11:32 a.m. Commissioner Dillon seconded the motion, which passed unanimously.

e) *2:00 p.m. - 3:30 p.m. Executive Sessions (Real Property and Potential Litigation)

IV. CONSENT AGENDA FOR MONDAY, OCTOBER 26, 2009 (items 1 through 14):

A motion was made by Commissioner Dillon to approve the Consent Agenda items 1 through 5, 7 through 14, Ratification Agenda items 15 through 28, vouchers and warrants for Monday, October 26, 2009. Consent Agenda item No. 6 was pulled pending further discussion. Commissioner Wesen seconded the motion, which passed unanimously.

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, October 19, 2009. **(Approved)**
2. Record of the Proceedings for Tuesday, October 20, 2009. **(Approved)**

b) BUDGET AND FINANCE:

3. Interlocal Cooperative Agreement with the City of Mount Vernon awarding \$5,000 in Lodging Tax Funds to purchase directional information signs for tourist activities. **(Contract No. C20090603)**
4. Amendment No. 2 to Personal Services Agreement No. C20090181 with Skagit County Community Action Agency to provide services to low-income residents, administration of the Veteran's Relief Program, case management for family services and support services for the Ted W. Anderson Resource Center. This Amendment redistributes the amounts listed in Exhibit "C". Total compensation remains at \$521,658. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20090181)**

c) FACILITY MANAGEMENT:

5. Amendment No. 2 to Vendor Services Agreement No. C20080087 with Northwest Moving Services, Inc. to provide labor and materials necessary to relocate/move County offices as directed by the Facility Management Department. The Amendment increases compensation by an additional \$15,000, for a new contract total amount not to exceed \$52,050. The term of the contract is corrected to December 31, 2010. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20090182)**

d) PLANNING AND DEVELOPMENT SERVICES:

6. Amendment No. 2 to Personal Services Agreement No. C20090147 with Dally Environmental to provide facilitation services for the Alternative Futures project. This Amendment adds to the scope of work for the Stakeholder Committee to provide pre-work and to assist in defining sideboards and to facilitate communication with the Board of County Commissioners. This Amendment increases compensation by an additional \$20,000, for a new contract total not to exceed \$61,492. All other terms and conditions of the original Agreement shall remain in effect. **(This item was pulled from the Consent Agenda pending further discussion)**
- e) PROSECUTING ATTORNEY:
 7. Resolution amending Resolution No. R20070572 and updating the Small Public Works Rosters and Consultant Rosters for architectural, engineering and other professional services in compliance with recent legislative changes. **(Resolution No. R20090433)**
- f) PUBLIC WORKS:
 8. Resolution calling for a public hearing to consider testimony regarding an application for a Franchise Agreement with Comcast of Washington IV, Incorporated. The public hearing will be held on November 24, 2009, at 8:00 a.m. **(Resolution No. R20090434)**
 9. Local Agency Standard Agreement with URS Corporation to provide analysis project management, design development, permitting/environmental, and construction period services for the Transfer Station Design Project WMP50-11. This contract was procured in compliance with RCW 39.80 for Architectural and Engineering Services using Skagit County's 2009 Consultant Roster. URS Corporation was selected as the highest scoring consultant. The Agreement shall commence upon the date of execution and will continue until October 20, 2011. Compensation shall not exceed \$652,817. **(Contract No. C20090604)**
 10. Supplemental Agreement No. 1 to Local Agency Standard Consultant Agreement No. C20080465 with Materials Testing & Consulting, Inc. to provide material testing and special inspection services as needed by Skagit County for various road and bridge construction projects. This Supplemental Agreement adds an additional \$100,000 for a new agreement total not to exceed \$150,000. All other terms and conditions of the original agreement shall remain in effect. **(Amendment No. A20090183)**
 11. Supplemental Agreement No. 1 to Local Agency Standard Consultant Agreement No. C20080425 with GeoTest Services, Inc. to provide material testing and special inspection services as needed by Skagit County for various road and bridge construction projects. This supplemental agreement adds an additional \$100,000 for a new agreement total not to exceed \$150,000. All other terms and conditions of the original agreement shall remain in effect. **(Amendment No. A20090184)**
 12. Amendment No. 2 to Vendor Services Agreement No. C20080579 with

AquaTechnex, LLC to accommodate the recommendation of the Lake Management District No. 3 Advisory Committee to treat the increased infestation of Eurasian Watermilfoil. This amendment increases the compensation for Task 2 (Aquatic Plant Management) by \$9,029 for a new task total of \$11,980. Total compensation shall not exceed \$49,000. All other terms and conditions of the original agreement shall remain in effect. **(Amendment No. A20090185)**

g) SENIOR SERVICES:

13. Interlocal Cooperative Agreement with the City of Anacortes to allow Skagit County Senior Services to provide staff, equipment and materials for the delivery of community based services to the senior citizens of the City of Anacortes. The agreement shall commence on January 1, 2010, and continue through December 31, 2010. Compensation shall not exceed \$29,928. **(Contract No. C20090605)**

h) SUPERIOR COURT:

14. Interlocal Agreement with the Skagit County Law Library Board of Trustees to establish and clarify provisions for the operation and finance of the Skagit County Law Library and its employees. The Agreement shall commence upon the date of execution and shall continue until terminated by either party. **(Contract No. C20090606)**

V. CONTRACT RATIFICATIONS (Items 15 through 28):

i) BUDGET AND FINANCE:

15. Resolution authorizing the ratification of a Personal Services Agreement with the Economic Development Association of Skagit County. A signed Agreement was not executed prior to the commencement of the services on April 1, 2009, since the parties continued to negotiate the scope of work. **(Resolution No. R20090435)**
16. Personal Services Agreement with the Economic Development Association of Skagit County (EDASC). The Agreement awards \$50,000 in Economic Development Funds for an additional MBA business advisory to EDASC to enable EDASC to meet increased demand in Retention and Expansion and Start-up Assistance. The Agreement commenced on April 1, 2009, and shall continue until March 31, 2010. Compensation shall not exceed \$50,000. **(Contract NO. C20090607)**

j) HUMAN SERVICES:

17. Resolution authorizing the ratification of a Personal Services Agreement with Compass Health. Development of the contract terms and scope of work between Human Services and the DSHS - Division of Behavioral Health and Recovery delayed the finalization of the Personal Service Agreement. **(Resolution No. R20090436)**

18. Personal Services Agreement with Compass Health to provide substance abuse treatment to adults in Skagit County. The Agreement commenced on October 1, 2009, and shall continue until June 30, 2010. Compensation shall not exceed \$30,000. **(Contract No. C20090608)**
 19. Resolution authorizing the ratification of a Personal Services Agreement SeaMar Community Centers. Development of the contract terms and scope of work between Human Services and DSHS - Division of Behavioral Health and Recovery delayed the finalization of the Agreement. **(Resolution No. R20090437)**
 20. Personal Services Agreement with SeaMar Community Health Centers to provide substance abuse treatment to youth and adults in Skagit County. The Agreement commenced on October 1, 2009, and shall continue until June 30, 2010. Compensation shall not exceed \$180,000. **(Contract No. C20090609)**
 21. Resolution authorizing the ratification of an Interlocal Agreement between North Sound Mental Health Administration. On-going review of the contract terms, language, and scope of work delayed the finalization of the Interlocal Agreement. **(Resolution No. R20090438)**
 22. Interlocal Agreement with North Sound Mental Health Administration for the provision of funds to the Skagit County Human Services Department to provide transitional case management services to inmates with mental illness who will be released from the Skagit County into the community. The Agreement commenced on October 1, 2009, and shall continue through September 30, 2011. Compensation shall not exceed \$180,000. **(Contract No. C20090610)**
- k) PARKS AND RECREATION:
23. Resolution authorizing the ratification of a Personal Services with Nighthawk Security, Inc. The Agreement was not fully executed by all parties prior to the contract start date. **(Resolution No. R20090439)**
 24. Personal Services Agreement with Nighthawk Security, Inc. to provide security services for the Skagit County Fairgrounds on August 29, September 26, and 27, 2009. The Agreement commenced on August 29, 2009, and shall continue until December 30, 2009. Compensation shall not exceed \$1,200. **(Contract No. C20090611)**
 25. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with the Clear Lake Fire Fighter Association of Skagit County Fire District #4. Due to the health and safety of the surrounding community, it was necessary to hire someone local to close and lock the gate each evening. A signed Agreement was not received prior to the commencement of services. **(Resolution No. R20090440)**
 26. Interlocal Cooperative Agreement with the Clear Lake Fire Fighter Association of Skagit County Fire District #4 to open and close the gate at the Clear Lake Beach. The Agreement commenced on September 16, 2009, and

shall continue until June 16, 2010. Compensation shall not exceed \$2,250.
(Contract No. C20090612)

l) SHERIFF:

27. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with the U.S. Department of Justice. A signed Agreement was recently received from the Department of Justice because the grant application was approved on September 21, 2009. **(Resolution No. R20090441)**
28. U.S. Department of Justice Law Enforcement Technology Grant No. 2009CKWX0394 with Skagit County to implement an e-ticketing system. The grant award commenced on March 11, 2009, and ends on March 10, 2012. Compensation shall not exceed \$25,000. **(Contract No. C20090613)**

Chairman Dahlstedt recessed the proceedings 11:06 a.m.

VI. VOUCHERS AND WARRANTS:

- 1) Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$58,983.67 (Transmittal No. C-133-09); and
 - b) Warrants numbered 307052 through 307562 from Clearing Fund 696 in the total dollar amount of \$2,287,971.60 (Transmittal No. C-134-09); and
 - c) Payroll warrants numbered 985603 through 985791 in the total dollar amount of \$263,496.44 (Transmittal No. P-42-09); and
 - d) Payroll warrants numbered 253686 through 254466 in the total dollar amount of \$1,141,742.47 (Transmittal No. P-43-09).

VII. ADJOURNMENT:

Chairman Dahlstedt adjourned the proceedings at 11:33 a.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chairman

Sharon D. Dillon, Commissioner

Ron Wesen, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board
Skagit County Board of Commissioners