

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 19, 2009**

The Skagit County Board of Commissioners met in regular session on Monday, October 19, 2009, with Commissioners Kenneth A. Dahlstedt, Sharon D. Dillon, and Ron Wesen present.

I. CALL TO ORDER:

Chairman Dahlstedt called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chairman Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:00 a.m. - 11:00 a.m. Briefing - County Commissioners/Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda and Miscellaneous Items
- c) *2:00 p.m. - 4:00 p.m. Executive Session (Personnel)

IV. CONSENT AGENDA FOR (Items 1 through 10):

A motion was made by Commissioner Dillon to approve the Consent Agenda Items 1 through 10, Ratification Agenda Items 11 through 22, the Vouchers and the Warrants for Monday, October 19, 2009 Commissioner Wesen seconded the motion, which passed unanimously.

a) COMMISSIONERS' OFFICE:

- 1. Record of the Proceedings for Tuesday, October 13, 2009. **(approved)**

b) ADMINISTRATIVE SERVICES:

- 2. Amendment No. 1 to Contract No. C20090379 with Northwest Clean Air Agency. This Amendment changes some of the amounts listed in the Budgeted Items. Compensation remains the same, as do all other terms and conditions of the original contract. **(Amendment No. A20090180)**

c) BUDGET & FINANCE:

- 3. Interlocal Agreement with the City of Mount Vernon. The Agreement awards the City of Mount Vernon \$500,000 of Economic Development Funds for the downtown and waterfront flood control project. The Agreement shall commence upon the date of execution and shall continue for 36 months. Compensation shall not exceed \$500,000. **(Contract No. C20090592)**

4. Resolution Authorizing the supplement to the 2009 Skagit County Budget. **(added to consent in error and rescinded)**

d) FACILITIES:

5. Resolution awarding the Bid for the interior painting of the Skagit County Courthouse Law Library at 205 W. Kincaid, Room #104 to Sky Northwest, Inc. Municipal Research and Services Center of Washington was used to send out an Invitation to Bid and this contractor was the lowest bidder to meet the qualifications. The Agreement shall commence upon the date of execution and work will begin within 7 days and be finished and cleaned within 14 days except where noted in other documentation. Compensation shall not exceed a total of \$1,705 (plus applicable sales tax). **(Resolution No. R20090423)**

e) HUMAN SERVICES:

6. Interlocal Agreement with Northwest ESD 189 to provide youth substance abuse treatment in the Concrete and Anacortes schools. The Agreement shall commence upon the date of execution, and shall continue through June 30, 2010. Compensation shall not exceed a total of \$30,000. **(Contract No. C20090593)**

f) PUBLIC WORKS:

7. Resolution rejecting all bids received for the South Similk Beach Pump Station Project #WA402051. Subsequent to the bid opening, Advanced Construction, Inc. requested withdrawal of its bid due to omitting the material cost, thus causing a bid error. The other two bids received exceeded the engineer's estimate. The Department of Public Works, in the in the best interest of the public, recommends that all bids be rejected. **(Resolution No. R20090424)**
8. Interlocal Agreement between Skagit County and Skagit Transit System (a/k/a Skagit Transit Authority /SKAT) to memorialize the understanding regarding the usage of the transit base site. The Contract shall commence upon the date of execution, and continue for thirty (30) years. **(Contract No. C20090594)**
9. Resolution authorizing the sale of a 1988 Ford 5-yard dump truck to the Town of Hamilton, for the price of \$5,000. **(Resolution No. R20090425)**
10. Vendor Services Agreement with Cummins Northwest, LLC to provide for major parts and/or components incorporated into the ferry main engines and related labor, materials, and technical support to inspect and repair the engines for the Guemes Island Ferry as authorized by R20060274. The Agreement shall commence upon the date of execution, and shall continue for two years. Compensation shall not exceed a total of \$25,000. **(Contract No. C20090595)**

V. RATIFICATION AGENDA FOR (Items 11 through 22):

a) AUDITOR:

1. Resolution ratifying Grant Agreement No. G-4265 for Election Assistance for Individuals with Disabilities (EAID) between the Office of the Secretary of State and Skagit County. The agreed upon start date began before the document could be fully executed by all parties. **(Resolution No. R20090426)**
2. Grant Agreement No. G-4265 for Election Assistance for Individuals with Disabilities (EAID) between the Office of the Secretary of State and Skagit County providing funding for development, production and equipment costs associated with audio/video online voter's pamphlet. Funding authority is provided throughout Title II., Subtitle D., Part 2, Section 261 of the Help America Vote Act (HAVA). The Agreement commenced on August 1, 2009, and shall continue through July 31, 2010. Compensation shall not exceed a total of \$11,550. **(Contract No. C20090596)**

b) HEALTH:

3. Resolution ratifying Contract No. C100115 between the State of Washington Department of Ecology and Skagit County. Language negotiations between the parties was not complete prior to the contract start date. **(Resolution No. R20090427)**
4. Contract No. C100115 between the State of Washington Department of Ecology and Skagit County which provides funding for the new project "Improving Samish Water Quality through Inspections of Unknown Septic Systems". The Contract commenced on July 1, 2009, and shall continue through June 30, 2010. Compensation shall not exceed a total of \$46,020 and is grant funded. **(Contract No. C20090597)**

c) HUMAN SERVICES:

5. Resolution ratifying Personal Services Agreement with United General Hospital. The Agreement was not fully executed by all parties prior to the contract start date. **(Resolution No. R20090428)**
6. Personal Services Agreement with United General Hospital to provide a half-time coordinator for the Skagit Youth Leadership Board (VOICE program) to assist youth implement pro-social drug and alcohol free events for youth in Skagit County. The contract is funded by the Department of Social and Health Services - Division of Behavioral Health and Recovery (DBHR) with Federal Funds. The Agreement commenced on October 1, 2009, and shall continue through June 30, 2010. Compensation shall not exceed a total of \$16,200. **(Contract No. C20090598)**
7. Resolution ratifying Personal Services Agreement with United General Hospital. The Agreement was not fully executed by all parties prior to the contract start date. **(Resolution No. R20090429)**

8. Personal Services Agreement with United General Hospital to provide a Strengthening Families Coordinator, who will facilitate the implementation of Strengthening Families Programming throughout Skagit County. The contract is funded by the Department of Social and Health Services - Division of Behavioral Health and Recovery (DBHR) with Federal Funds. The Agreement commenced on October 1, 2009, and shall continue through June 30, 2010. Compensation shall not exceed a total of \$27,216. **(Contract No. C20090599)**

d) PARKS AND RECREATION:

9. Resolution ratifying Personal Services Agreement with Nighthawk Security, Inc. The Agreement was not fully executed by all parties prior to the contract start date. **(item pulled due to error found on Personal Services Agreement Contract)**
10. Personal Services Agreement with Nighthawk Security, Inc. to provide security services for the Fairgrounds on August 29, September 26, and 27, 2009. The Agreement commenced on August 29, 2009, and shall continue through December 30, 2009. Compensation shall not exceed a total of \$1,200. **(item pulled due to error found on signature page)**

e) PUBLIC WORKS:

11. Resolution ratifying Interlocal Agreement with Washington State University to perform Task 6: WSU Stewardship Program Support (1 of 11 tasks in the Washington Department of Ecology Grant Agreement #G1000022.) The time required to fully execute the Ecology grant and Interlocal Agreement exceeded the start date of the Agreement. **(Resolution No. R20090430)**
12. Interlocal Agreement with Washington State University to perform Task 6: WSU Stewardship Program Support (1 of 11 tasks in the Washington Department of Ecology Grant Agreement #G1000022.) Task 6 includes: WSU beach watchers recruitment and training, WSU shore stewards volunteers, shoreline processes workshop for realtors, recreational crabber escape cord education, WSU young beach stewards volunteers, March's Point baseline survey. The Contract shall commence on July 1, 2009, and shall continue through June 30, 2011. Compensation shall not exceed a total of \$59,000 and will be 100% reimbursed by the grant agreement. **(Contract No. C20090600)**

VI. VOUCHERS AND WARRANTS:

- 1) Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) Purchase Card Electronic Payment to JP MORGAN CHASE from Clearing Fund 696 in the total dollar amount of \$31,134.09 (Transmittal No. C-118-

09)

- b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$180,349.71 (Transmittal No. C-129-09); and
- c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$204,668.32 (Transmittal No. C-131-09); and
- d) Warrants numbered 306701 through 307051 from Clearing Fund 696 in the total dollar amount of \$5,225,389.01 (Transmittal No. C-132-09).

VII. ADJOURNMENT:

Chairman Dahlstedt adjourned the proceedings at 1:32 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chairman

Sharon D. Dillon, Commissioner

Ron Wesen, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board
Skagit County Board of Commissioners