

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, OCTOBER 13, 2009**

I. CALL TO ORDER:

Chairman Dahlstedt called the proceedings to order at 9:33 a.m.

II. PLEDGE OF ALLEGIANCE:

Chairman Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:00 a.m. -9:30 a.m. Briefing - County Commissioners/Administrator
- b) 9:30 a.m. - 9:45 a.m. Planning & Development Services Department - Gary Christensen, Director

- 1. Discussion/Possible Action - Hearing Examiner Preliminary Plat Approval Recommendation of PL08-0465 for Long "CaRD" Plat of Buchan Beach

Brandon Black, Senior Planner, reviewed the Hearing Examiner's Preliminary Plat approval recommendation #PL08-0465 for the Long "CaRD" Plat of Buchan Beach. The project proposal includes the division of five existing lots of record, totaling approximately 3.23 acres, into five newly configured single family residential lots, and one open space lot, through the Conservation and Reserve Development process.

The proposed project is located at 11330 Marine, Anacortes, within a portion of Section 34 Township 35 North, Range 1 East W.M., situated within Skagit County.

Mr. Black stated the Department recommends that the Board uphold the Hearing Examiner recommendation approving the Preliminary Long "CaRD" Plat of Buchan Beach (#PL08-0465).

Mr. Black summarized comment letters the Department received from the Fidalgo Technical Advisory Committee.

David Pearson of 6389 Dear Lane in Anacortes commented on his opposition to the Hearing Examiner's recommendation. He indicated a boundary line adjustment would have been the proper remedy for the Buchan Beach property.

Alan Buchan of 2411 Skyline Way #208 in Anacortes spoke about the reasons the family chose to do a Conservation and Reserve Development (CaRD) Land Division instead of a Boundary Line Adjustment.

A motion was made by Commissioner Dillon to approve upholding the

Hearing Examiner's recommendation to approve the Preliminary Long "CaRD" Plat of Buchan Beach (#PL08-0465) and sign the Resolution attached as Exhibit #5. (**Resolution No. R20090419**) Commissioner Wesen seconded the motion, which passed unanimously.

2. Miscellaneous

There were no miscellaneous items for Planning and Development Services to discuss.

- c) 9:45 a.m. - 10:00 a.m. Proclamation Designating October 2009 as Conflict Resolution Month in Skagit County

Commissioner Wesen read a proclamation designating October 2009 as Conflict Resolution Month in Skagit County.

Director of Mediation Services Andrea Vallee thanked the Commissioners for their support and the recognition of Conflict Resolution Month.

Ms. Vallee announced Skagit County Mediation & Facilitation Services' affiliation with the Volunteers of America Western Washington (VOAWW). She stated effective November 1, 2009, the Mediation & Facilitation center will no longer be a county department and will be joining VOAWW as the designated Dispute Resolution Center (DRC) serving Snohomish, Island and Skagit Counties. The Board of County Commissioners signed an agreement this morning formalizing this transfer of services on the Consent Agenda. Ms. Vallee went on to say the affiliation with VOAWW allows the Department to continue to provide alternative dispute resolution services to the citizens of Skagit County and retain community partnerships through civil, small claims and family mediation, VOM, group facilitation, training and community education programs.

Chairman Dahlstedt recessed the proceeds at 10:09 a.m.

- d) 11:00 a.m. - 11:15 a.m. Consent Agenda and Miscellaneous Items

- e) 11:15 a.m. - 11:30 a.m. Proclamation Designating October 11 through 17, 2009, as Skagit Kids Read Week

Chairman Dahlstedt reconvened the proceedings at 11:20 a.m.

Commissioner Dillon read a proclamation designating October 11 through 17, 2009, as Skagit Kids Read Week in Skagit County.

The Executive Director of the Children's Museum Cate Melcher stated this is the fourth year of the Skagit Kids Read Week event. Ms. Melcher presented the Commissioners with the book entitled *Springer's Journey* written by Naomi Black and illustrated by Virginia Heaven. The books will be distributed throughout the County in an effort to encourage children to read.

Chairman Dahlstedt recessed the proceedings at 11:26 a.m.

- f) 11:30 a.m. - 11:45 a.m. Public Comment Period

Chairman Dahlstedt reconvened the proceedings at 11:32 a.m.

David Pearson of 6389 Dear Lane in Anacortes commented on the analysis of CaRD permits for compliance to Skagit County Code 14.18.310 (2). Mr. Pearson provided the Commissioners with information he compiled from Public Notice notices for calendar years 2005 through 2009.

Chairman Dahlstedt closed the public comment period at 11:40 a.m.

- g) *2:00 p.m. - 4:00 p.m. Executive Session - Potential Litigation
- h) *5:30 p.m. - 7:00 p.m. Skagit County Fair Advisory Board Meeting (Skagit County Fairgrounds - Building A)

The Commissioners held a special meeting of the Skagit County Fair Advisory Board. The meeting was held at the Skagit County Fairgrounds - Building A. Chairman Dahlstedt called the proceedings to order at 5:30 p.m.

PRESENT:

Chairman Kenneth A. Dahlstedt	Fair Advisory Board Member Pat Grenfell
Commissioner Sharon D. Dillon	Fair Advisory Board Member Traci Taylor
Commissioner Ron Wesen	Fair Advisory Board Member Don Wick
County Administrator Tim Holloran	Fair Advisory Board Member Kristen Whitene
Director Skagit County Parks and Recreation Brian Adams	Skagit County Cooperative Extension Ned Zaugg
Administrator Coordinator Pauli Mickelson	Sharrie Nelson of B.E. Roadrunners 4-H & Horse Supr.
Skagit County Cooperative Extension William Freitas	Bonita Elstrom of Tails-Up 4-H Dog Club
Fair Advisory Board Member Bob Elsner	Dorothy Elsner of Valley Green Acres 4-H Supr., Public Presentation
Fair Advisory Board Member Don Jonasson	Christy Lyon of Kidz-N-K-9s 4-H
Fair Advisory Board Member Kelley Moldstad	Tina Barritt of 4-on-the-Floor

AGENDA:

- a) 5:30 p.m. - Introductions and Meeting Outline

b) 5:35 p.m. - 6:00 p.m. -Skagit County Budget and Decisions Made

Tim Holloran, County Administrator, provided an overview of the County budget. Mr. Holloran stated the Fairgrounds has a budget shortfall of approximately \$85,000, which does not include non-fair expenses. Non-Fair expenses are \$161,214 and revenues amount to \$131,872. He went on to say the Commissioners are committed to having a County Fair in 2010.

Two full-time positions have been eliminated, there is one person working on getting Fair premiums delivered to vendors.

c) Remainder of 2009 Programs and Services

Brian Adams, Parks and Recreation Director, discussed contractual obligations for 2009, eliminating the Fairgrounds providing storage services, and continuing to accommodate various group needs at the facility.

d) 2009 Fair Debriefing Process

Mr. Adams provided a survey to the Board. He said once the survey has been completed, a meeting will be held discuss the results of the survey.

e) Planning and Budget 2010 Fair and Non-Fair Events

f) Fair Board - Roles and Responsibilities

There was a discussion held regarding the Fair Board roles and expectations. Mr. Adams stated the planning aspect would be the best use of the Fair Board's time. The County is responsible for managing the budget, personnel, and risk management.

g) Fair Advisory Board Feedback and Questions

There was a discussion held regarding vacancies on the Fair Advisory Board.

h) 7:30 p.m. - Adjournment

Chairman Dahlstedt adjourned the Fairgrounds Advisory Board meeting.

IV. CONSENT AGENDA FOR TUESDAY, OCTOBER 13, 2009 (items 1 through 8):

Chairman Dahlstedt reconvened the proceedings at 11:08 a.m.

A motion was made by Commissioner Dillon to approve The Consent Agenda items 1 through 8, Ratification Agenda items 9 through 12, vouchers and warrants

for Tuesday, October 13, 2009. Commissioner Wesen seconded the motion, which passed unanimously.

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, October 5, 2009. **(Approved)**
2. Record of the Proceedings for Tuesday, October 6, 2009. **(Approved)**

b) AUDITOR:

3. Amendment to Department of Licensing Contract No. C20090155 between the Skagit County Auditor's Office and Subagent Robert Paciotti, Sandra Paciotti, and Adam Englund, dba AMSI Vehicle Licensing Agency to provide vehicle and vessel licensing services. This Amendment adds SB&C, Ltd., LLC dba Amsi Vehicle Licensing Agency, as a Subagent. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20090177)**

c) HUMAN RESOURCES:

4. Amendment No. 1 to Personal Services Agreement No. C20090456 with Tom Ballard & Associates Consulting, Inc., to add additional services to Exhibit "E". This amendment adds additional compensation to Exhibit "B" in the amount of \$96,000, for a new contract total not to exceed \$181,000. All other terms and conditions of the original agreement shall remain in effect. **(Amendment No. A20090178)**

d) MEDIATION SERVICES:

5. Personal Services Agreement with Volunteers of America Western Washington Dispute Resolution Center of Snohomish and Island Counties to provide services for Skagit County to operate as the designated Dispute Resolution Center as outlined in R.C.W. 7.75. The Agreement shall commence on November 1, 2009, and continue until December 31, 2010. Compensation shall not exceed \$54,833. **(Contract No. C20090587)**

e) PARKS AND RECREATION:

6. AIA Standard Form of Agreement with Faber Brothers Construction for the Skagit County Recreation Event Center Phase 1 roof enclosure of the tennis courts at Skagit Valley College, and replacement of restroom and concessions building at Skagit Valley Playfields Complex. The agreement shall commence upon the date of signature and continue until the project is accepted. Compensation shall not exceed \$981,000. **(Contract No. C20090588)**

f) PUBLIC WORKS:

7. Resolution awarding the Guemes Ferry Terminal Project FEMP-2 (wingwalls and dolphins) to Culbertson Marine Construction in the amount of \$858,668.71. **(Resolution No. R20090420)**

8. Vendor Services Agreement with Kamps Painting Company, Inc. to install 900 lineal feet of WSDOT Type 3 hot mix asphalt extruded curb for the Guemes Ferry Holding Lanes Project No. FE 184-10-2. The agreement shall commence upon the date of execution and continue for one year. Compensation shall not exceed \$7,500. **(Contract No. C20090589)**

V. CONTRACT RATIFICATIONS (Items 9 through 12):

g) HEALTH DEPARTMENT:

9. Resolution authorizing the ratification of an Interagency Agreement with Skagit/Island Start. A fully signed contract was not received in time for execution prior to September 1, 2009. **(Resolution No. R20090421)**
10. Interagency Agreement with Skagit/Island Head Start to provide health consultation by a Public Health Nurse. The Agreement commenced on September 1, 2009, and shall continue through August 31, 2010. Funding is on a fee-for-service basis. Compensation shall not exceed \$1,000. **(Contract No. C20090590)**

h) SUPERIOR COURT:

11. Resolution authorizing the ratification of a contract with the Administrative Office of Courts (AOC). The delay was due to AOC evaluating the spending patterns of the Washington State courts from January 1, 2009 through June 30, 2009. The evaluation resulted in an increase of funding to Skagit County Superior Court. **(Resolution No. R20090422)**
12. Interagency Agreement IAA10238 with the State of Washington Administrative Office of the Courts (AOC) to implement a Language Assistance Plan and receive reimbursement for utilizing certified/registered interpreters. The agreement commenced on July 1, 2009, and shall continue until June 30, 2010. Compensation shall not exceed \$9,087. **(Contract No. C20090591)**

VI. VOUCHERS AND WARRANTS:

- 1) Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Washington State Department of Revenue from Clearing Fund 696 in the total dollar amount of \$1,819.63 (Transmittal No. C-128-09); and
 - b) Warrants numbered 306299 through 306700 from Clearing Fund 696 in the total dollar amount of \$1,336,329.93 (Transmittal No. C-130-09); and

- c) Payroll warrants numbered 985438 through 985602 in the total dollar amount of \$256,814.84 (Transmittal No. P-40-09); and
- d) Payroll warrants numbered 252902 through 253685 in the total dollar amount of \$1,207,787.12 (Transmittal No. P-41-09).

VII. ADJOURNMENT:

Chairman Dahlstedt adjourned the proceedings at 11:40 a.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chairman

Sharon D. Dillon, Commissioner

Ron Wesen, Commissioner

ATTEST:

Linda Hammons, Clerk of the Board
Skagit County Board of Commissioners