

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, SEPTEMBER 14, 2009**

The Skagit County Board of Commissioners met in regular session on Monday, September 14, 2009, with Commissioners Kenneth A. Dahlstedt, Sharon D. Dillon, and Ron Wesen present.

I. CALL TO ORDER:

Chairman Dahlstedt called the proceedings to order at 1:33 p.m.

II. PLEDGE OF ALLEGIANCE:

Chairman Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:00 a.m. - 9:00 a.m. Briefing - County Commissioners/Administrator
- b) *11:00 a.m. - 12:00 p.m. Facilities Management Department Retreat (Copper Room - 1800 Continental Place, Mount Vernon)
- c) 1:30 p.m. - 2:00 p.m. Consent Agenda and Miscellaneous Items
- d) *2:00 p.m. - 2:30 p.m. Executive Session (Potential Litigation)
- e) 3:00 p.m. - 3:30 p.m. Presentations by the Candidates for Skagit County Assessor

Chairman Dahlstedt called the proceedings to order at 3:02 p.m.

Chairman Dahlstedt stated Skagit County Assessor Mark Leander, who is a Republican, retired on August 31, 2009. Chairman Dahlstedt explained the political party to which the Assessor is affiliated with nominated three candidates to fill the vacancy, and they passed the names of those individuals to the Skagit County Board of Commissioners.

He went on to say that the Board shall appoint an individual from the three persons nominated. The individual appointed will serve from the date of appointment until certification of the 2010 General election, when a successor is elected.

Joe Farnett of 8900 Garden of Eden Road in Sedro-Woolley, provided a brief description of his background and qualifications for Skagit County Assessor's office.

David Thomas of 17004 Peterson Road in Burlington, provided a brief description of his background and qualifications for Skagit County Assessor's office.

Don Munks of 9574 March's Point Road in Anacortes provided a brief description of his background and qualifications for Skagit County Assessor's office.

Chairman Dahlstedt announced that the Commissioners will meet in executive session Monday, September 21, 2009, to discuss the candidates' qualifications. They will render a decision on Tuesday, September 22, 2009, at 10:30 a.m. He said the candidate will take office on October 1, 2009.

IV. CONSENT AGENDA FOR MONDAY, SEPTEMBER 14, 2009, (Items 1 through 13):

A motion was made by Commissioner Wesen to approve Consent items 1 and 3, items 4 through 13, Ratification Agenda items 14 through 25, vouchers and warrants for Monday, September 14, 2009. Consent Agenda item 2 was pulled pending further discussion. Commissioner Dillon seconded the motion, which passed unanimously.

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Tuesday, September 8, 2009. **(Approved)**

b) ADMINISTRATION:

2. Personal Services Agreement with Paul Schlissler Associates, Inc. to provide grant writing and planning services particular to the State of Washington Community Development Block Grant Program or other funding sources for the possible acquisition of the Skagit Family Resource Center occupied by the Skagit County Community Action Agency and other nonprofit agencies, and, for the purpose of seeking funding for other county projects or facilities, as directed by the County administrator. The Agreement shall commence upon the date of execution and shall continue through June 30, 2010. Compensation shall not exceed a total of \$14,000. **(This item was pulled pending further discussion)**

c) CONSERVATION FUTURES:

3. Amendment No. 1 to USDA Cooperative Agreement, C20090441. USDA is granting an additional \$210,000 in grant funds. Three additional parcels are added: Elde - \$50,000; Kruse - \$47,500; and Olson - \$112,500. The deadline submittal to USDA is September 18th. All other terms and conditions in the original Agreement shall remain in effect. **(Amendment No. A20090147)**

d) INFORMATION SERVICES:

4. Amendment No. 3 to Contract No. C20050253 with Handel Information Technologies to purchase an additional three licenses for testing purposes, which is in conjunction with Grant No. C20080718. Compensation for this Amendment equals \$2,500 for each license and an additional \$125 a month to be billed for each licenses' maintenance fees, to come due when yearly maintenance is paid. All other terms and conditions in the original Contract shall remain in effect. **(Amendment No. A20090148)**

e) PROSECUTING ATTORNEY:

5. Contract for grant award from the Washington State Department of Commerce, Community Services, Division, Office of Crime Victims Advocacy, FFY 2009 STOP Violence Against Women Formula Grant Program to Skagit County through the Prosecuting Attorney's Office for funding a partial victim witness advocate. The Contract shall commence on October 1, 2009, and shall continue through June 30, 2010. Compensation shall not exceed a total of \$15,823. **(Contract No. C20090557)**
6. Program Agreement with Department of Social and Health Services Economic Services Administration, Division of Child Support, on County Data Security and Use of State Resources. The Agreement shall commence on October 1, 2009, and shall continue through June 30, 2014. **(Contract No. C20090558)**

f) PUBLIC WORKS DEPARTMENT:

7. Resolution appointing members to the Skagit River Basin Water Resources Advisory Committee for the 2009-2011 Period established by Resolution No. R20070446. Fifteen Members are: Ben Short, Chad Savage, City of Anacortes, City of Burlington, Dean Hayes, Diane Freethy, Dwight Washburn, Jason Easton, Mark Semrau, Peter Janicki, PUD NO. 1, Sauk-Suiattle Indian Tribe, Snohomish County, Upper Skagit Indian Tribe, Western Washington Agricultural Association. **(Resolution No. R20090376)**
8. Resolution establishing a County Road Project (CRP) for Parson Creek Road slope stabilization at the Federal Emergency Management Agency site. This project is included in the 2009 Annual Construction Program as a Slope Stabilization project. This project is in the 2009 Public Works budget. **(Resolution No. R20090377)**
9. Resolution to award the Upper Gear Box Overhaul for Ulstein 370DF Marine Outdrive to Pacific Star Marine USA, Inc. for a one-year term. The invitation to Bid was sent through the Municipal Research and Services Center (MRSC) on July 31, 2009. The informal bid opening closed on August 18, 2009 at 12:00 p.m., resulting in two bidders submitting a proposal: Pacific Star Marine USA, Inc. (Bid Amount \$24,500) and Rolls-Royce Commercial Marine, Inc. (Bid Amount \$74,998). **(Resolution No. R20090378)**
10. Vendor Services Agreement with Pacific Star Marine USA, Inc. for the Upper Gear Box Overhaul for Ulstein 370DF Marine Outdrive for the Guemes Island Ferry. The Agreement shall commence upon the date of execution and continue for one year. Compensation shall not exceed \$24,500. **(Contract No. C20090559)**
11. Vendor Services Agreement with Industrial Power Supply, Inc., d/b/a Skagit Hydraulics for the As-Needed Hydraulic Maintenance and Repair Service. The Agreement shall commence upon the date of execution and continue for two years. Compensation shall not exceed \$100,000. **(Contract No. C20090560)**

12. Construction Contract Agreement with Taylor's Excavators, Inc. for the Edison Drainage Project No. WA402113. Resolution R20090352 to award contract was approved by the Skagit County Commissioners on August 17, 2009. The Agreement shall commence upon the date of execution. Compensation shall not exceed \$50,489.08. **(Contract No. C20090561)**

g) YOUTH AND FAMILY SERVICES:

13. Amendment No. 2 to the Personal Services Agreement No. C20070592 with Skagit County Community Action Agency, which allows the Agency to be reimbursed by the County for costs related to placement of an AmeriCorps VISTA member with the Youth and Family Services Department. The Agreement shall continue through June 30, 2011, and adds an additional \$4,500, for a new Agreement total not to exceed \$99,156. All other terms and conditions in the original Agreement shall remain in effect. **(Amendment No. A20090149)**

V. CONTRACT RATIFICATIONS (Items 14 through 25):

h) HEALTH DEPARTMENT:

14. Resolution ratifying Amendment No. 2 to a Personal Services Agreement No. C20090216 with Vanessa Soderberg. The Fee for Service rates were reduced by the Department of Social and Health Services and the new language was not available for the timely execution of subcontracts. **(Resolution No. R20090379)**
15. Amendment No. 2 to a Personal Services Agreement No. C20090216 with Vanessa Soderberg to add Exhibit "D" MSS Transition Plan, Exhibit "E" ICM Transition Plan, and replaces Exhibit "B" with a new Exhibit "B - 2". The Agreement shall continue through December 31, 2010. Compensation shall remain unchanged at \$15,000. All other terms and conditions in the original Agreement shall remain in effect. **(Amendment No. A20090150)**
16. Resolution ratifying Amendment No. 1 to a Personal Services Agreement No. C20090355, with Linda Kathleen Wigal. The Fee for Service rates were reduced by the Department of Social and Health Services and the new language was not available for the timely execution of subcontracts. **(Resolution No. R20090380)**
17. Amendment No. 1 to a Personal Services Agreement No. C20090355 with Linda Kathleen Wigal to add Exhibit "D" MSS Transition Plan, Exhibit "E" ICM Transition Plan, and replaces Exhibit "B" with a new Exhibit "B - 1". The Agreement shall continue through December 31, 2010. Compensation shall remain unchanged at \$22,500. All other terms and conditions in the original Agreement shall remain in effect. **(Amendment No. A20090151)**

i) PUBLIC DEFENDER:

18. Resolution ratifying a Personal Services Agreement with Mari K. Doerner in

order to allow for payment for work performed prior to the contract being executed by all parties. **(Resolution No. R20090381)**

19. Personal Services Agreement with Mari K. Doerner to provide consultation and representation for mental health and involuntary commitment hearings for the Skagit County Public Defender. Services will be provided in conjunction with Dennis L. Scott, Attorney at Law. The Agreement shall commence on September 1, 2009, and shall continue through August 31, 2010. Compensation shall not exceed a total of \$1,250 a month plus mileage. **(Contract No. C20090562)**
20. Resolution ratifying a Personal Services Agreement with Dennis Scott in order to allow for payment for work performed prior to the contract being executed by all parties. **(Resolution No. R20090382)**
21. Personal Services Agreement with Dennis L. Scott to provide consultation and representation for mental health and involuntary commitment hearings for the Skagit County Public Defender. Services will be provided in conjunction with Mari K. Doerner, Attorney at Law. The Agreement shall commence on September 1, 2009, and shall continue through August 31, 2010. Compensation shall not exceed a total of \$1,250 a month plus mileage. **(Contract No. C20090563)**

j) PUBLIC WORKS DEPARTMENT:

22. Resolution ratifying a Personal Services Agreement with People for Puget Sound. Due to the time required to fully execute the grant and this contract, and the need to begin work as soon as possible, it was necessary to obtain authorization from the Skagit County Public Works staff to begin work prior to a contract being signed by all parties. **(Resolution No. R20090383)**
23. Personal Services Agreement with People for Puget Sound to perform Task 10: Spartina Survey and Removal, one of eleven tasks in the Washington Department of Ecology Grant Agreement No. G1000022. Task 10 will include recruiting and training experienced volunteer kayakers to conduct two or more Spartina surveys and mapping of at least 30 miles of Skagit shoreline, partner with the Swinomish Tribal Planning Department to identify tribal sites in need of small scale manual removal work, and educate and involve Skagit County residents in Spartina awareness and near shore stewardship. The Agreement commenced on July 1, 2009, and shall continue through July 31, 2011. Compensation shall not exceed a total of \$6,200. **(Contract No. C20090564)**

k) YOUTH AND FAMILY SERVICES:

24. Resolution ratifying an Interlocal Cooperative Agreement with San Juan County Juvenile Court Services. Due to the significant amount of time it took to formulate and review this new collaboration and complete the Interlocal Agreement, and due to the fact that San Juan Juvenile Court Services had agreed to provide funding to Skagit County for providing Functional Family Therapy to youth and their families referred by San Juan Juvenile Court Services, the contract started before all parties were able to sign the

Agreement. **(Resolution No. R20090384)**

25. Interlocal Agreement with San Juan County Juvenile Court Services to contract with Skagit County Juvenile Services to provide Functional Family Therapy (FFT) to youth referred by San Juan Juvenile Court Services. The Agreement commenced on August 30, 2009, and shall continue through June 30, 2010. Compensation shall not exceed a total of \$20,000. **(Contract No. C20090565)**

VI. VOUCHERS AND WARRANTS:

- 1) Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$126,070.55 (Transmittal No. C-114-09); and
 - b) Warrants numbered 304734 through 304924 from Clearing Fund 696 in the total dollar amount of \$804,308.52 (Transmittal No. C-115-09); and
 - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$139,378.22 (Transmittal No. C-116-09); and
 - d) Warrants numbered 304925 through 305011 from Clearing Fund 696 in the total dollar amount of \$3,858,672.99(Transmittal No. C-117-09); and
 - e) Payroll warrants numbered 251348 through 252131 in the total dollar amount of \$1,245,565.88 (Transmittal No. P-35-09).

VII. ADJOURNMENT:

Chairman Dahlstedt adjourned the proceedings at 3:30 p.m.