

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
TUESDAY, JULY 7, 2009**

The Skagit County Board of Commissioners met in regular session on Tuesday, July 7, 2009, with Commissioners Kenneth A. Dahlstedt, Sharon D. Dillon, and Ron Wesen present.

I. CALL TO ORDER:

Chairman Dahlstedt called the proceedings to order at 10:00 a.m.

II. PLEDGE OF ALLEGIANCE:

Chairman Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) 8:00 a.m. -10:00 a.m. Briefing - County Commissioners/Administrator
- b) 10:00 a.m. - 11:00 a.m. Public Works Department - David Sheridan, Director
  1. Discussion: Conversion of the Child Passenger Safety Bus to a Safe Kids Bus  

Don McKeehan, Traffic Safety Programs Coordinator, explained the need to visually change the Child Passenger Safety bus to a Safe Kids bus, and discussed the reasons for making the conversion. Mr. McKeehan introduced Skagit County Safe Kids Coordinator Bill Craig.
  2. Discussion: 2010 - 2015 Six-Year Transportation Improvement Program (TIP)  

Ann Marie Gutwein, Programs Section Manager, provided an overview of the items that are listed on the 2010-2015 Six-Year Transportation Improvement Program (TIP). Ms. Gutwein stated there will be a public informational meeting held on July 15, 2009, at 6:00 p.m. in the Commissioners' Hearing Room to collect information on the 2010-2015 Six-Year TIP. She went on to say a public hearing has been scheduled before the Board of County Commissioners on August 11, 2009, at 8:30 a.m.
  3. Update: National Pollutant Discharge Elimination System (NPDES) Phase II Permit  

Michael See, Watershed Planner, reported Phase II of the National Pollutant Discharge Elimination System (NPDES) permit would require the County to meet a number of obligations, which include public education and outreach, public involvement, illicit discharge and elimination, runoff control, pollution prevention, and staff training. Mr. See indicated permit requirements have mandatory deadlines that are phased into the County's schedule, which will be fully implemented into the Stormwater Management plan by February 2012.

Mr. See stated the U.S. Environmental Protection Agency delegated both permit writing and enforcement authority to Washington State Department of Ecology staff for facilities operating in Washington State.

4. Miscellaneous

There were no miscellaneous items for Public Works to discuss.

Chairman Dahlstedt recessed the proceedings at 10:49 a.m.

c) 11:00 a.m. - 11:30 a.m. Consent Agenda and Miscellaneous Items

d) 11:30 a.m. - 11:45 a.m. Public Comment Period

Chairman Dahlstedt reconvened the proceedings at 11:30 a.m.

Seeing no public testimony forthcoming, Commissioner Dillon made a motion to close the public comment period at 11:30 a.m. Commissioner Wesen seconded the motion, which passed unanimously.

e) 2:00 p.m. - 3:30 p.m. Executive Session - Personnel Matters

IV. CONSENT AGENDA FOR TUESDAY, JULY 7, 2009 (Items 1 through 13):

Chairman Dahlstedt recessed the proceedings at 11:06 a.m.

A motion was made by Commissioner Dillon to approve the Consent Agenda items 1 and 2, items 4 through 13, Ratification Agenda items 14 through 23, vouchers and warrants for Tuesday, July 7, 2009. Item 3 was removed from the Consent Agenda for further discussion. Commissioner Wesen seconded the motion, which passed unanimously.

a) COMMISSIONERS' OFFICE :

1. Record of the Proceedings for Monday, June 29, 2009. **(Approved)**

2. Record of the Proceedings for Tuesday, June 30, 2009. **(Approved)**

b) FARMLAND LEGACY PROGRAM:

3. Conservation Easement Deed for the purchase of a conservation easement and one development right on 43.91 acres of land for Parcel #16720, #16714, and #16718, owned by Western Valley Farms, LLC. Compensation shall not exceed \$110,000. **(This item was removed from the Consent Agenda pending further discussion)**

c) HEALTH DEPARTMENT:

4. Amendment #15 to the Washington State Department of Health

Consolidated Contract No. C20070142. This Amendment adds \$144 for WIC Farmers Market; deletes \$1,000 from EH Drinking Water TA; and adds \$2,000 to the DOH-3 Shellfish CN/CN Proviso. The Amendment also changes the Statements of Work for the Office of Drinking Water Group A, PHHS Block Grant Community Prevention, Public Health Emergency Preparedness & Response, Recreational Shellfish, and WIC Nutrition. The new maximum compensation amount shall not exceed \$2,584,449. All other terms and conditions of the original contract and Amendments #1-#14 shall remain in effect. **(Amendment No. A20090109)**

5. Amendment No. 1 to Personal Services Agreement No. C20090216 with Vanessa Soderberg, which decreases the total compensation by \$20,000 for a new contract total not to exceed \$15,000. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20090110)**
6. Amendment No. 1 to County Program Agreement No. C20080646 with the Washington State Department of Social and Health Services to change the terms of billing. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20090111)**

d) HUMAN SERVICES:

7. Personal Services Agreement with Sharon M. Robinson Holmes to monitor program services for Substance Abuse and Chemical Dependency Treatment, and Developmental Disabilities programs through the Human Services Department. The contract shall begin the date of execution and continue through June 30, 2010. Total compensation is not to exceed \$12,000.00. **(Contract No. C20090417)**

e) PARKS & RECREATION:

8. Personal Services Agreement with Eccos Design, LLC for services related to planning and development of the approved Memorial Field/RCO project. The Agreement shall commence upon the date of execution and shall continue until July 6, 2010. Compensation shall not exceed \$14,750. **(Contract No. C20090418)**
9. Personal Services Agreement with Skagit Valley Softball Association (SVSA) to provide a venue for the review and resolution of player and umpire grievances, support for softball events and miscellaneous improvements for the Skagit Playfields facility. Compensation shall not exceed \$7,000 for the Spring Leagues and \$2,000 for the Adult Indian Summer Leagues. The Agreement shall commence on July 13, 2009, and continue until December 31, 2011. **(Contract No. C20090419)**

f) PUBLIC WORKS DEPARTMENT:

10. Amendment No. 1 to Vendor Services Agreement No. C20080579 with AquaTechnex, LLC to control invasive and nuisance aquatic vegetation for Lake Management District No. 3 (Erie and Campbell Lakes). The amendment will increase the compensation for Task 3 (Grass Carp

Stocking). This will allow the contractor to stock both lakes with grass carp. The Amendment increases compensation by \$11,000 for a new Agreement total not to exceed \$40,000. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20090112)**

11. Amendment No. 1 to Public Assistance Grant Agreement No. C20090240 with the Emergency Management Division of the Washington State Military Department. This Amendment commits the Washington State Military Department to 12.5 percent and the County to the remaining 12.5 percent non-federal match to any eligible project that has been identified under Presidential Disaster Declaration number FEMA 1825-DR-WA. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20090113)**
12. Personal Services Agreement with the Skagit Watershed Council to support its work with implementing and managing the Middle Skagit Project Development as a part of their receipt of Salmon Recovery Funding Board Grant No. 08-2132N. The Agreement shall commence upon the date of execution and continue until December 31, 2010. Compensation shall not exceed \$15,000. **(Contract No. C20090420)**
13. Amendment No. 1 to Vendor Services Agreement No. C20090206 with NW Cascade, Inc., dba Honey Bucket, which includes servicing of Skagit County owned portable toilet units at \$30.00 per service. Compensation remains at an amount not to exceed \$9,000. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20090114)**

V. CONTRACT RATIFICATIONS (Items 14 through 23):

g) ADMINISTRATIVE SERVICES:

14. Resolution ratifying a Personal Services Agreement with Timothy Kiehl. **(Resolution No. R20090286)**
15. Personal Services Agreement with Timothy Kiehl to perform consulting services for Skagit County Emergency Management Services (EMS) of two county ordinances that were being considered. The Agreement commenced on March 1, 2009, and continued through March 7, 2009. Compensation shall not exceed \$17,269.02. **(Contract No. C20090421)**

h) BUDGET & FINANCE:

16. Ratification resolution authorizing an agreement with the Economic Development Association of Skagit County (EDASC). **(Resolution No. R20090287)**
17. Agreement with the Economic Development Association of Skagit County (EDASC). The agreement awards \$47,000 in economic development funds to provide administrative and marketing services for Skagit County. The Agreement commenced on January 1, 2009, and shall continue until December 31, 2009. **(Contract No. C20090422)**

i) HEALTH DEPARTMENT:

18. Resolution ratifying a County Program Agreement with the Washington State Department of Social and Health Services for the Foster Care Public Health Nurse Services (Passport) Program. **(Resolution No. R20090288)**
19. County Program Agreement with the State of Washington Department of Social and Health Services (DSHS), which allows for the continuation of the Foster Care Public Health Nurse Services (Passport) Program within the Child & Family Health Division of the Public Health Department. With this grant, public health nurses will continue to participate in a comprehensive, collaborative, interdisciplinary system to assure preventive health care, assessment and diagnosis, intervention, education, referrals, resource development, treatment for DCFS children placed in out-of-home care. The Agreement shall commence on July 1, 2009, and continue through December 31, 2009. Compensation shall not exceed \$16,200. **(Contract No. C20090423)**
20. Resolution ratifying a County Program Agreement with Washington State Department of Health and Social Services for the Early Intervention Program (EIP). **(Resolution No. R20090289)**
21. County Program Agreement with the Washington State Department of Social and Health Services for continuation of the Early Intervention Program (EIP/CPS) within the Child & Family Health Division of the Public Health Department. The grant allows public health nurses to continue to provide services through direct services to families and/or by linking families to community resources to accomplish program goals. The Agreement commenced on July 1, 2009, and shall continue through June 30, 2010. Compensation shall not exceed \$19,340. **(Contract No. C20090424)**

j) HUMAN SERVICES:

22. Resolution ratifying a Contractual Agreement with Educational Service District 105. **(Resolution No. R20090290)**
23. Contractual Agreement with Educational Service District 105 to allow for continued support, development, implementation, and coordination of a Westview Community Service Center (Westview Neighborhood Project) in the City of Burlington, WA. The Agreement commenced on January 1, 2009, and shall continue through December 31, 2010. Compensation shall not exceed \$35,000. **(Contract No. C20090425)**

VI. OTHER BUSINESS:

There were no other items to discuss.

VII. VOUCHERS AND WARRANTS:

- 1) Vouchers audited and certified by the auditing officer as required by R.C.W.

42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

- a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$106,664.16 (Transmittal No. C-88-09); and
- b) Warrants numbered 300610 through 300952 from Clearing Fund 696 in the total dollar amount of \$1,278,877.02 (Transmittal No. C-89-09).

VIII. ADJOURNMENT:

Chairman Dahlstedt adjourned the proceedings at 11:30 a.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Kenneth A. Dahlstedt, Chairman

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Sharon D. Dillon, Commissioner

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Ron Wesen, Commissioner

ATTEST:

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JoAnne Giesbrecht, Clerk of the Board  
Skagit County Board of Commissioners