

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, MAY 18, 2009**

The Skagit County Board of Commissioners met in regular session on Monday, May 18, 2009, with Commissioners Kenneth A. Dahlstedt, Sharon D. Dillon, and Ron Wesen present.

I. CALL TO ORDER:

Chairman Dahlstedt called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chairman Dahlstedt led the gallery in the pledge to the flag.

III. AGENDA:

A. *8:00 a.m. - 10:00 a.m. Briefing - County Commissioners/Administrator

B. *10:00 a.m. - 11:00 a.m. Executive Session - Personnel

C. 1:30 p.m. - 2:00 p.m. Consent Agenda and Miscellaneous Items

D. 2:00 p.m. - 3:00 p.m. Executive Session - Litigation

IV. CONSENT AGENDA FOR MONDAY, MAY 18, 2009:

A motion was made by Commissioner Dillon to approve the Consent Agenda items 1 through 24, Contract Ratifications items 25 through 34, vouches, warrants, and miscellaneous items for Monday, May 18, 2009. Commissioner Wesen seconded the motion, which passed unanimously.

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, May 11, 2009. **(Approved)**

2. Record of the Proceedings for Tuesday, May 12, 2009. **(Approved)**

b) ADMINISTRATIVE SERVICES:

3. Interlocal UWTV Retransmission License Agreement with Skagit County, which enables Skagit 21 to retransmit select government related University of Washington television programming. The agreement shall commence upon the date of execution and continue for three years. **(Contract No. C20090331)**

c) AUDITOR'S OFFICE:

4. Resolution calling for a public hearing to consider an ordinance authorizing the Skagit County Auditor to provide a Voter's Pamphlet to the electorate of Skagit County in conformity with RCW 29A.32.210. The hearing will be held on Tuesday, June 2, 2009, at 11:45 a.m. **(Resolution No. R20090219)**
 5. Amendment No. 1 to Personal Services Agreement No. C20090200 with Accountemps, which raises the cap for employee compensation from a total not to exceed \$40,000 to a total not to exceed \$50,000. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20090064)**
- d) BUDGET AND FINANCE:
6. Resolution calling for a public hearing to amend the 2009 Skagit County budget. The hearing will be held on Tuesday, June 2, 2009, at 9:00 a.m. **(Resolution No. R20090220)**
- e) EMERGENCY MANAGEMENT:
7. Distribution Agreement between Skagit County and the Northwest Washington Incident Management Team (NWIMT), which allows for the distribution of equipment to NWIMT that was previously purchased by the County on behalf of NWIMT with grant funds. However, this equipment can not be removed from Skagit County's inventory listing. **(Contract No. C20090332)**
- f) FACILITY MANAGEMENT:
8. Amendment No. 1 to Vendor Services Agreement No. C20080635 with HB Hansen Construction, Inc., which adds additional compensation in the amount of \$9,750 for construction expenses incurred during facility improvements at the Burlington Road Maintenance Shop. Expenses consist of removal and replacement of overhead doors that were determined to be unfixable. The new contract total is not to exceed \$112,550. All other terms and conditions of the original agreement shall remain in effect. **(Amendment No. A20090065)**
 9. Amendment No. 1 to Personal Services Agreement No. C20090138 with Lawhead Architects P. S., which provides additional services to assist with the environmental review process required by the National Environmental Policy Act and the State Environmental Policy Act for the expansion of the Skagit County Regional Food Distribution Center located in Sedro-Woolley. Compensation for this work shall not exceed \$12,240 for a new contract total of \$172,080. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A2009066)**
- g) HEALTH DEPARTMENT:
10. Amendment No. 1 to Interagency Agreement No. C20080435 with Skagit/Islands Head Start, which increases compensation by \$1,000

for a new contract total not to exceed \$2,000. This provides for the continuation of health consultations to staff and families of Head Start in Skagit County. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20090067)**

h) GEOGRAPHIC INFORMATION SERVICES:

11. Interlocal Cooperative Agreement, per Resolution No. R20070229, between Skagit County and the City of Mount Vernon, which establishes a cost sharing partnership for Pictometry aerial imagery and software. The agreement shall commence upon the date of execution and continue for two years. **(Contract No. C20090333)**
12. Interlocal Cooperative Agreement, per Resolution No. R20070229, between Skagit County and Skagit 911, which establishes a cost sharing partnership for Pictometry aerial imagery and software. The agreement shall commence upon the date of execution and continue for two years. **(Contract No. C20090334)**
13. Interlocal Cooperative Agreement, per Resolution No. R20070229, between Skagit County and the Swinomish Indian Tribal Community, which establishes a cost sharing partnership for Pictometry aerial imagery and software. The agreement shall commence upon the date of execution and continue for two years. **(Contract No. C20090335)**

i) PARKS & RECREATION:

14. Deed of Right between Skagit County and the State of Washington, which allows the County to receive \$87,106 in grant monies in exchange for floodway protection. The floodway portion of the newly acquired Sakshaug property on the confluence of the Cascade and Skagit Rivers will be planted with riparian vegetation and left in a mostly natural state and trails will be allowed for recreational access. **(Contract No. C20090336)**
15. Rafting Contract with Blue Sky Outfitters, Inc. to conduct commercial float trips on the Skagit River, launching and exiting onto property at Howard Miller Steelhead Park. The agreement shall commence upon the date of execution and continue through November 30, 2009. **(Contract No. C20090337)**

j) PUBLIC WORKS DEPARTMENT:

16. Resolution awarding the bid for approximately 150 pieces of large woody debris, Project No. WA402000-4, to Cherry Valley Logging, Inc. for the low bid amount of \$83,584.50. **(Resolution No. R20090221)**
17. Resolution calling for a public hearing to consider the possible dissolution and/or abolishment of the Shangri-La Sub-Flood Control Zone. The hearing is scheduled for Tuesday, June 16, 2009, at 8:00

a.m. **(Resolution No. R20090222)**

18. Resolution calling for a public hearing to consider the possible dissolution and/or abolishment of the Cook Road Lateral to the Sedro-Woolley Sub-Flood Control Zone. The hearing is scheduled for Tuesday, June 16, 2009, at 8:00 a.m. **(Resolution No. R20090223)**
 19. Personal Services Agreement with Spectrum Information Services NW, Inc. to provide scanning and microfiche services. The agreement shall commence on June 1, 2009, and continue through December 31, 2010. Compensation is not to exceed a maximum amount of \$8,000. **(Contract No. C20090338)**
 20. Whitmarsh Landfill Committee Participation Agreement between Skagit County and the Washington State Department of Natural Resources, Shell Oil Company and Texaco, Inc., which agree to coordinate efforts on sharing certain costs and other resources related to the performance of work required under Agreed Order No. DE-O8TCPHQ-5999. The agreement shall commence upon the date of execution. Each participant shall pay \$50,000 to fund work invoiced after February 28, 2009. **(Contract No. C20090339)**
 21. Vendor Services Agreement with Gardner Electronics for the installation of electronic equipment in County vehicles. The agreement shall commence upon the date of execution and continue for one year. Compensation is not to exceed a total of \$24,000. **(Contract No. C20090340)**
 22. Vendor Services Agreement with AquaTechnex, LLC to perform aquatic herbicide applications and aquatic vegetation surveys and Clear and Beaver Lakes. This work is consistent with the goals established in the Clear and Beaver Lakes Integrated Aquatic Vegetation Management Plan. The agreement shall commence on June 1, 2009, and continue until June 1, 2011. Compensation is not to exceed a total of \$30,000. **(Contract No. C20090341)**
 23. Vendor Services Agreement with Industrial Mowing & Spraying to provide mowing services in the Britt Slough Sub-Flood Control Zone. The agreement shall commence upon the date of execution and continue through June 30, 2010. Compensation is not to exceed a total of \$6,048. **(Contract No. C20090342)**
- k) YOUTH & FAMILY SERVICES:
24. Amendment No. 1 to Interlocal Cooperative Agreement No. C20080643 between Skagit County and United General Hospital, which adds an additional \$300 towards expenditures related to legal consultation regarding tax exempt 501(c) non-profit status. Maximum amount payable is now \$800. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20090068)**

V. CONTRACT RATIFICATIONS:

l) EMERGENCY SERVICES:

25. Resolution ratifying a Homeland Security Citizen Corps Program Grant between Skagit County and Snohomish County. A signed contract was not received prior to the commencement date of September 1, 2008; however, no services have been or will be rendered before the contract is signed. **(Resolution No. R20090224)**
26. Homeland Security Citizen Corps Program Grant between Skagit County and Snohomish County, which authorizes the U. S. Department of Homeland Security to provide funding in the amount of \$2,750 to support Citizen Corps Councils with planning, outreach and management of Citizen Corps programs and activities. The grant began on September 1, 2008, and shall continue through February 28, 2010. **(Contract No. C20090343)**

m) YOUTH & FAMILY SERVICES:

27. Resolution ratifying a Personal Services Agreement with Sterling Reference Laboratories to provide drug and alcohol testing. A signed contract was not received prior to start date of March 1, 2009. **(Resolution No. R20090225)**
28. Personal Services Agreement with Sterling Reference Laboratories to provide drug and alcohol testing as requested by the Department. The agreement commenced on March 1, 2009, and shall continue through February 28, 2011. Compensation is not to exceed a total of \$50,000. **(Contract No. C20090344)**
29. Resolution ratifying an Interlocal Cooperative Agreement between Skagit County and the Sedro-Woolley School District. Changes in local Truancy Court processes required for continued funding of the Truancy Prevention position had to be reviewed by the District and Youth and Family Services, which delayed the completion of the agreement. **(Resolution No. R20090226)**
30. Interlocal Cooperative Agreement between Skagit County and the Sedro-Woolley School District for a jointly funded Truancy Specialist position. The agreement became effective September 1, 2008, and shall continue through August 31, 2009. The reimbursement amount totals \$6,920.10. **(Contract No. C20090345)**
31. Amendment No. 1 to an Interlocal Cooperative Agreement with the Sedro-Woolley School District as described above, which clarifies the duties of the Truancy Specialist. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20090069 to Contract No. C20090345)**
32. Resolution ratifying an Interlocal Cooperative Agreement between Skagit

County and the Burlington-Edison School District. Changes in local Truancy Court processes required for continued funding of the Truancy Prevention position had to be reviewed by the District and Youth and Family Services, which delayed the completion of the agreement. **(Resolution No. R20090227)**

33. Interlocal Cooperative Agreement between Skagit County and the Burlington-Edison School District for a jointly funded Truancy Specialist position. The agreement became effective September 1, 2008, and shall continue through August 31, 2009. The reimbursement amount totals \$6,062.67. **(Contract No. C20090346)**
34. Amendment No. 1 to an Interlocal Cooperative Agreement with the Burlington-Edison School District as described above, which clarifies the duties of the Truancy Specialist. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20090070 to Contract No. C20090346)**

VI. MISCELLANEOUS:

- 1) Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) Purchase Card Electronic Payment to JP MORGAN CHASE from Clearing Fund 696 in the total dollar amount of \$27,084.68 (Transmittal No. C-66-09); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$200,375.29 (Transmittal No. C-67-09); and
 - c) Warrants numbered 297623 through 297969 from Clearing Fund 696 in the total dollar amount of \$4,219,518.89 (Transmittal No. C-68-09); and

VII. ADJOURNMENT:

Chairman Dahlstedt adjourned the proceedings at 1:38 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chairman

Sharon D. Dillon, Commissioner

Ron Wesen, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, MAY 18, 2009**

I. BID OPENING -ONE NEW LATEST MODEL TWO AXLE HOOK-LIFT FLATBED TRUCK:

Equipment Rental & Revolving Fund Coordinator Mike Elde of the Operations Division of Public Works opened the following bids for One New Latest Model Two-Axle Hook-Lift Flatbed Truck.

Motor Trucks, Inc.
2501 Henson Road
Mount Vernon, WA 98273
Bid Bond Enclosed

Cab & Chassis: Model: 7300; Year: 2010; Manufacturer: International
Hook-Lift Model: AL-1005-15; Year: 2009; Manufacturer: Ampliroll
Flatbed: Model Custom Year 2009 Manufacturer Allied
Primary Proposal with 10-speed Transmission - Total Bid Amount: \$97,719.55
Primary Proposal with Automatic Transmission - Total Bid Amount: \$102,660.42

Motor Trucks, Inc.
2501 Henson Road
Mount Vernon, WA 98273
Bid Bond Enclosed

Cab & Chassis: Model: 7300; Year: 2010; Manufacturer: International
Hook-Lift Model: 108-11-20; Year: 2009; Manufacturer: Steller
Flatbed: Model: 14 SFB; Year: 2009; Manufacturer: OSW
Primary Proposal with 10-speed Transmission - Total Bid Amount: \$109,202.74
Primary Proposal with Automatic Transmission - Total Bid Amount \$114,142.69

Valley Freightliner Inc.
524 Jackes Lane
Mount Vernon, WA 98273
Bid Bond Enclosed

Cab & Chassis: Model: MZ 106V; Year: 2010; Manufacturer: Freightliner
Hook-Lift Model: AL-1005-15; Year: 2009; Manufacturer: Ampliroll
Flatbed: Model: Custom; Year: 2009; Manufacturer: Allied Body Works
Primary Proposal with 10-speed Transmission - Total Bid Amount: \$99,581.30
Primary Proposal with Automatic Transmission - Total Bid Amount: \$104,498.52

Valley Freightliner Inc.
524 Jackes Lane
Mount Vernon, WA 98273
Bid Bond Enclosed

Cab & Chassis: Model: MZ 106V; Year: 2010; Manufacturer: Freightliner
Hook-Lift Model: 5L2418; Year: 2009; Manufacturer: Swaploader
Primary Proposal with 10-speed Transmission - Total Bid Amount: \$125,333.48
Primary Proposal with Automatic Transmission - Total Bid Amount: \$130,250.70

Valley Freightliner Inc.
524 Jackes Lane

Mount Vernon, WA 98273

Bid Bond Enclosed

Cab & Chassis: Model: MZ 106V; Year: 2010; Manufacturer: Freightliner

Hook-Lift Model: 108-11-20; Year: 2009; Manufacturer: Steller

Flatbed: Model: 145F; Year: 2009; Manufacturer: OSW

Primary Proposal with 10-speed Transmission - Total Bid Amount: \$113,571.29

Primary Proposal with Automatic Transmission - Total Bid Amount: \$118,488.51

Mr. Elde advised he would provide the Board of Commissioners with a recommendation following his review of the bids.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chairman

Sharon D. Dillon, Commissioner

Ron Wesen, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners