

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
TUESDAY, NOVEMBER 18, 2008**

The Skagit County Board of Commissioners met in regular session on Tuesday, November 18, 2008, with Commissioners Don Munks, Kenneth A. Dahlstedt, and Sharon D. Dillon present.

I. CALL TO ORDER:

Chairman Munks called the proceedings to order at 8:05 a.m.

II. PLEDGE OF ALLEGIANCE:

Chairman Munks led the gallery in the pledge to the flag.

III. AGENDA:

- a) 8:00 a.m. - 8:30 a.m. Consent Agenda and Miscellaneous Items
- b) 8:30 a.m. -9:30 a.m. Public Works Department - James E. Voetberg, Director

1. Certificate of Commendation for Ric Boge, Section Manager, Surface Water Management

James Voetberg, Director of the Public Works Department, stated that Ric Boge began working for the County on June 11, 1990, as the Solid Waste Recycling Specialist. He went on to say Mr. Boge has worked as the Training Administrator, Lake Management Subflood Control Technician, Natural Resource Project Manager, and Section Manager for the Surface Water Management Division. Mr. Voetberg said Mr. Boge was instrumental in the Flood Advisory Board.

The Commissioners thanked Mr. Boge for his many years of service to Skagit County.

Commissioner Dahlstedt read the Certificate of Commendation and presented it to Mr. Boge.

Mr. Boge thanked the Board and his fellow staff members for the opportunity to work 18 years for Skagit County. The Commissioners wished him well in his new position, working with the Skagit Council of Governments.

2. Miscellaneous

There were no miscellaneous items for Public Works to discuss.

Chairman Munks recessed the proceedings at 8:49 a.m.

- c) 10:00 a.m. - 10:30 a.m. Administrative Briefing with Department Heads/Elected Officials

Chairman Munks reconvened the proceedings at 10:01 a.m.

Chairman Munks introduced Commissioner Elect Ron Wesen who was present in the audience.

Chairman Munks stated, due to the County's budget short-fall, the Commissioners' Office and the Administrative Services Department will be eliminating three full-time positions, in addition to cutting expenses.

Tim Holloran, County Administrator, introduced the newly-formed Management Team, which consists of himself, Budget and Finance Director Trisha Logue, and Human Resources and Risk Management Director Billie Kadrmas.

Ms. Logue stated the Management Team have been working with department heads and elected officials to reduce budgeted expenses by approximately three million dollars. Ms. Logue thanked department heads and elected officials for responding with a plan to reduce budgets within their departments. She indicated the preliminary budget will be available online by the end of the day.

Chairman Munks recessed the proceedings at 10:20 a.m.

- d) 10:30 a.m. - 11:30 a.m. Proclamation Honoring Harriet Spanel

Chairman Munks reconvened the proceedings at 10:32 a.m.

The following citizens were present and thanked Senator Harriet Spanel for representing the 40th District:

Carol Ehlers of West Fidalgo Island; Rob Johnson of Fir Island; Susan Marr of Burlington; Dorothy Elsner, a representative of Skagit County 4-H; Skagit County Administrator Tim Holloran; Skagit County Auditor Jeanne Youngquist; Ken McCulloch of Mount Vernon; Stu Trefry of the Washington State Conservation Commission; Scott McMullen of Mount Vernon; Wallie Funk of Anacortes; Carolyn Sutton of Mount Vernon; Skagit County Parks and Recreation Director Bob Vaux; Skagit Conservation District Supervisor Janet McCrea; Jim Ford of Anacortes; Wildcat Steelhead Club member Don Cullen; Mike Youngquist of Mount Vernon; and Bobbi Krebs-McMullen of Mount Vernon.

Senator Spanel stated she felt it was an honor to have worked with great staff over the past 22 years. She also thanked the people of Skagit County and said it has been a privilege to serve them.

The Commissioners thanked Senator Spanel for her many years of service to Skagit County.

Commissioner Dahlstedt read a proclamation proclaiming Tuesday, November 18, 2008, as Senator Harriet Spanel day in Skagit County.

Chairman Munks recessed the proceedings at 11:16 a.m.

- e) 11:30 a.m. - 11:45 a.m. Public Comment Period

Chairman Munks reconvened the proceedings at 11:45 a.m.

Scott Thomas, Attorney for the City of Burlington, commented on a flood Settlement Agreement with the Baker River Dam Project and the issuance of the FERC Licenses. Mr. Thomas thanked the Commissioners for including the draw-down targets into the Settlement Agreement.

Dwight Washburn of 7632 Cabin Creek Road in Sedro-Woolley, commented on the increase in his property tax assessments in his neighborhood. Mr. Washburn said he believes the increase is not justifiable in the present economic climate.

The Commissioners recessed the proceedings at 11:52 a.m.

- f) 2:00 p.m. - 2:30 p.m. Resolution Regarding the Establishment of the 2009 Guemes Island Ferry Fare Structure, and Rescinding Resolutions No. R20050298, R20050405, R20060338, R20080196, R20080288, and R20080405

Chairman Munks reconvened the proceedings at 2:02 p.m.

Mr. Voetberg gave a PowerPoint presentation updating the Board on the proposed Guemes Island Ferry fares for January 1, 2009. Mr. Voetberg stated the fare recovery target for 2009 is approximately \$974,973. He explained the methodology that was used in developing the fare recovery target.

Chairman Munks stated the decision on the Guemes Island Ferry fare schedule will be made on November 25, 2008, at 1:45 p.m. in the Commissioners' Hearing Room.

#### 3:15 p.m. - 3:30 p.m. - PROCLAMATION IN HONOR OF BURLINGTON-EDISON'S HIGH SCHOOL FFA TEAM MEMBERS

Greg Knutzen, Burlington-Edison FFA Advisor, said the team of Jamie Halpin, Allison Trout and Nicole Young placed seventh in a 43-team field in the National FFA Nursery and Landscape Career Development event, recently held in Indianapolis.

Commissioner Dahlstedt read a proclamation in honor of Burlington-Edison's High School FFA Team Members.

Chairman Munks adjourned the proceedings at 3:33 p.m.

#### IV. CONSENT AGENDA - TUESDAY, NOVEMBER 18, 2008 - ITEMS 1 - 20:

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda items 1 through 20, Ratification Agenda items 21 and 22, vouchers, warrants, and miscellaneous items for Tuesday, November 18, 2008. Commissioner Dillon seconded the motion, which passed unanimously.

##### a) COMMISSIONERS' OFFICE :

1. Record of the Proceedings for Monday, November 10, 2008. **(Approved)**

2. Record of the Proceedings for Wednesday, November 12, 2008. **(Approved)**
- b) BUDGET & FINANCE:
3. Resolution authorizing a call for a public hearing on the 2009 Skagit County Budget to be held on Tuesday, December 2, 2008, at 9:30 a.m. or as soon thereafter as possible. **(Resolution No. R20080500)**
- c) FACILITY MANAGEMENT:
4. Vendor Services Agreement between Skagit County and HB Hansen Construction, Inc., for facility improvements at the Burlington Road Maintenance Shop. The Agreement shall commence upon the date of execution and continue for one year. Compensation shall not exceed \$102,800 plus applicable sales tax. **(Contract No. C20080635)**
- d) FAIRGROUNDS:
5. Vendor Services Agreement with Knighthawk Security to provide security services at the Skagit County Fairgrounds. The Agreement shall commence on November 29, 2008, at 6:00 p.m. and continue until November 29, 2008, at 11:00 p.m. Compensation shall not exceed \$250. **(Contract No. C20080636)**
- e) HUMAN SERVICES:
6. Interlocal Cooperative Agreement with Mount Vernon School District to implement and facilitate one (1) Strengthening Families session, and one (1) booster; and one (1) Fortaleciendo Familias session, and one (1) booster in the community of Mount Vernon, Washington using the substance abuse prevention risk and protective factor paradigm adopted by DSHS/DASA. Compensation is not to exceed \$15,620. The contract shall begin from the date of execution through June 30, 2009. **(Contract No. C20080637)**
  7. Resolution re-appointing Ann Colleen Fuge to serve another three year term from November 28, 2008 through November 27, 2011 on the Skagit County Mental Health Advisory Board. **(Resolution No. R20080501)**
  8. Resolution appointing Myrna Hoyle to serve a three year term from December 1, 2008 through November 30, 2011 on the Skagit County Mental Health Advisory Board. **(Resolution No. R20080502)**
  9. Resolution reappointing Peter Wold to serve another three year term from November 30, 2008 through November 29, 2011 on the Skagit County Developmental Disabilities Advisory Board. **(Resolution No. R20080503)**
  10. Personal Services Agreement with Compass Health to provide a series of workshops to families and caregivers, and to adults and youth with developmental disabilities to enhance their social skill development, as well as enhance the skill and ability of parents/caregivers to continue coaching

social skill development. The contract shall commence January 1, 2009 and continue through December 31, 2009. The contract amount shall not exceed \$3,000. **(Contract No. C20080638)**

11. Personal Services Agreement with Skagit Recovery Center to provide substance abuse treatment to youth engaged in Youth Recovery Court, as part of Skagit County's Youth Recovery Court Team. The contract shall commence on January 1, 2009 and continue through December 31, 2009. Compensation shall not exceed \$110,000. **(Contract No. C20080639)**
12. Personal Services Agreement with Compass Health, to provide mental health and substance abuse treatment services to clients in the Mental Health Court and Jail Transition Programs. The term of this contract shall be January 1, 2009 through December 31, 2009. The contract shall not exceed \$160,000. **(Contract No. C20080640)**

f) INFORMATION SERVICES:

13. Contract Amendment #11, to Original Agreement No. C20020325 with ImageSource Inc. This amendment is for both hardware and software support. All other terms and conditions of the original agreement shall remain in effect. **(Amendment No. A20080214)**

g) PLANNING & DEVELOPMENT SERVICES:

14. Resolution concerning a request by Glen and Karen Nickel for Alteration of the Final Plat of Lekcinton Acres PL08-0330. **(Resolution No. R20080504)**

h) PROSECUTING ATTORNEY:

15. Quit Claim Deed and Real Estate Excise Tax Affidavit to deed an 8 foot parcel to Kenneth M. Rowland and May A. Rowland for property located in Sedro-Woolley. **(Contract No. C20080641)**

i) PUBLIC WORKS:

16. Resolution adopting the Guemes Island Ferry Capital Improvement Plan for 2009-2023. **(Resolution No. R20080505)**
17. Resolution calling for Statements of Qualifications for the 2009 Personal Services Consultant Roster. The submittal deadline is December 12, 2008, at 4:00 p.m. **(Resolution No. R20080506)**
18. Resolution calling for the Statement of Qualifications for the 2009 Engineering and Land Surveying Services Consultant Roster. The submittal deadline is December 12, 2008, at 4:00 p.m. **(Resolution No. R20080507)**
19. Vendor Services Agreement with Lee Johnson & Sons Construction Inc., to participate in the On-Call Emergency Event Vendor List. The Agreement is

for services and products related to chain saws, culvert pipe, debris removal, heavy equipment services, pipeline repair, street repair/construction to be provided in the event of an emergency. The Agreement shall commence upon the formal declaration of an emergency. Compensation shall not exceed \$100,000. **(Contract No. C20080642)**

j) YOUTH & FAMILY SERVICES:

20. Interlocal Cooperative Agreement with United General Hospital to continue the coordination of Skagit County Child and Family Consortium (SCFC) activities. The Agreement commenced on November 10, 2008, and shall continue through August 1, 2009. Compensation shall not exceed \$6,485. **(Contract No. C20080643)**

V. CONTRACT RATIFICATIONS - TUESDAY, NOVEMBER 18 , 2008 - ITEMS 21 - 22:

k) MEDIATION SERVICES:

21. Resolution authorizing the ratification of a Personal Services Agreement with Snohomish and Island Counties Dispute Resolution Center. **(Resolution No. R20080508)**
22. Personal Services Agreement with Snohomish and Island Counties Dispute Resolution Center to provide curriculum, training materials and one trainer for Skagit County Mediation Services' six-hour Property Division Training on October 11, 2008. The Agreement commenced on October 11, 2008 and ended on October 11, 2008. Compensation shall not exceed \$600. **(Contract No. C20080644)**

VI. MISCELLANEOUS:

- 1) Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
- a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$153,459.99 (Transmittal No. C-137-08); and
- b) Warrants numbered 285719 through 286248 from Clearing Fund 696 in the total dollar amount of \$1,628,861.57 (Transmittal No. C-138-08).
- 2) Budget and Finance Director Trisha Logue presented a Resolution establishing a revolving fund for criminal justice expenses related to the State vs. Zamora case.

A motion was made by Commissioner Kenneth A. Dahlstedt to approve the Resolution as presented. Commissioner Dillon seconded the motion, which passed unanimously. **(Resolution No. R20080509)**

- 3) Human Resources and Risk Management Director Billie Kadrmas presented a Labor Agreement between Skagit County and Skagit County Sheriff's Office Staff Local 176-SO, Council #2 AFSCME January 1, 2008, through December 31, 2012.

A motion was made by Commissioner Kenneth A. Dahlstedt to approve the Resolution as presented. Commissioner Dillon seconded the motion, which passed unanimously. **(Contract No. C20080645)**

VII. ADJOURNMENT:

Chairman Munks adjourned the proceedings at 3:30 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Don Munks, Chairman

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Kenneth A. Dahlstedt, Commissioner

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Sharon D. Dillon, Commissioner

ATTEST:

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JoAnne Giesbrecht, Clerk of the Board  
Skagit County Board of Commissioners