

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 27, 2008**

The Skagit County Board of Commissioners met in regular session on Monday, October 27, 2008, with Commissioners Don Munks, Kenneth A. Dahlstedt, and Sharon D. Dillon present.

I. CALL TO ORDER:

Chairman Munks called the proceedings to order at 11:00 a.m.

II. PLEDGE OF ALLEGIANCE:

Chairman Munks led the Board in the pledge to the flag.

III. AGENDA:

A. *8:00 a.m. - 8:30 a.m. Briefing - County Commissioners/Administrator/Deputy Administrator

B. *10:00 a.m. - 11:00 a.m. Executive Session - Litigation/Land Acquisition

The executive session commenced at 10:00 a.m. and recessed at 11:00 a.m.

C. 11:00 a.m. - 11:30 a.m. Consent Agenda Miscellaneous Items

D. 11:30 a.m. - 11:45 a.m. Public Comment Period

There was no one present for the public comment period.

E. 11:45 - 12:00 p.m. - Proclamation - November 2008 as National Hospice Month

Doreen DeLong, Executive Director for Skagit Hospice, thanked the Commissioners for their support during National Hospice Month.

Commissioner Dahlstedt read a Proclamation declaring November 2008 as National Hospice Month in Skagit County.

E. *1:30 p.m. - 4:00 p.m. Executive Session - Potential Litigation

The executive session reconvened at 1:30 p.m. and adjourned at 4:00 p.m.

IV. CONSENT AGENDA FOR MONDAY, OCTOBER 27, 2008 - ITEMS 1 - 16:

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda items 1 through 16, the Ratification Agenda items 17 through 22, vouchers, warrants and miscellaneous items for Monday October 27, 2008. Commissioner Dillon seconded the motion, which passed unanimously.

- a) COMMISSIONERS' OFFICE:
1. Record of the Proceedings for Monday, October 20, 2008. **(Approved)**
 2. Record of the Proceedings for Tuesday, October 21, 2008. **(Approved)**
- b) BUDGET AND FINANCE:
3. Interlocal Cooperative Agreement between Skagit County and the City of Mount Vernon, which supplies funding in the amount of \$17,779 to assist in providing library services to the citizens of unincorporated Skagit County during 2008. The agreement shall commence upon the date of execution and continue through December 31, 2008. **(Contract No. C20080611)**
- c) CONSERVATION FUTURES:
4. Grant Deed of Conservation Easement granted by Eileen Jensen to Skagit County for approximately 115.66 acres of land in the 22000 block of Mud Lake Road, Mount Vernon, at a cost of \$230,000. **(Contract No. C20080612)**
 5. Grant Deed of Conservation Easement granted by Cecilia Spahr and Chris Soler, co-trustees for the Soler Family Farm Trust, to Skagit County for approximately 109.13 acres in the 19000 block of East Hickox Road, Mount Vernon, at a cost of \$460,000. **(Contract No. C20080613)**
- d) FACILITY MANAGEMENT:
6. Resolution awarding the remodeling and casework project at District Court and the Elections Office to Dimock Construction, LLC for the low bid amount of \$100,699.30 (plus applicable sales tax). **(Resolution No. R20080476)**
 7. Vendor Services Agreement with Excavation West, LLC to install a new sewer line tying the Concrete Shop Building into the Town of Concrete's existing sewer line for the low bid amount of \$14,500 (plus applicable sales tax). The agreement shall commence upon the date of signature and continue until the project is complete and accepted. **(Contract No. C20080614)**
- e) HEALTH DEPARTMENT:
8. Resolution modifying and increasing the Public Health Department's Petty Cash Fund by \$200. **(Resolution No. R20080477)**
- f) HUMAN RESOURCES:
9. Personal Services Agreement with Braun Consulting Group to provide union contract arbitration services as requested by the Human Resources Director. The agreement shall commence on November 15, 2008, and continue through December 31, 2009. Compensation is not to exceed a total of \$59,740. **(Contract No. C20080615)**

g) INFORMATION SERVICES:

10. Personal Services Agreement with CDW Government, Inc. to analyze Skagit County's technology environment and business needs and design, install, configure, test and optimize the performance of the LeftHand SAN equipment and technologies. The agreement shall commence upon the date of signature and continue through December 31, 2009. There is no compensation for this installation service as it was bid by an RFP (Request for Proposals) and all costs associated with this have been billed separately. **(Contract No. C20080616)**

h) PUBLIC WORKS:

11. Vendor Services Agreement with Island Building to provide personnel transportation, brush cutting, tree removal, spot repair on the roadway, drainage maintenance and other right-of-way maintenance as needed on Sinclair Island. The agreement shall commence upon the date of signature and continue for 2 years. Compensation is not to exceed a total of \$9,500. **(Contract No. C20080617)**
12. Construction Contract Agreement with Trimaxx Construction, Inc. to perform work in connection with the Britt Slough Storm Sewer Conveyance Project #WA132004. The agreement shall commence upon the date of execution and continue until the project is complete and accepted. Compensation is not to exceed a total of \$150,471. **(Contract No. C20080618)**
13. Resolution authorizing an Interfund loan in the amount of \$100,000 from General Fund #001 to the Britt Slough Sub-Flood Control Zone Fund #132 due to the fact that it has incurred expenditures related to the design and construction of a storm sewer system project to replace the existing system that is failing due to age. Said interest free loan shall be repaid by December 31, 2009. **(Resolution No. R20080478)**
14. Resolution awarding the Best Road/McLean Road Roundabout Project #ES44000-5 to BDZ Developers, Inc. in the amount of \$637,000. **(Resolution No. R20080479)**

i) SHERIFF'S OFFICE:

15. Amendment No. 1 to Personal Services Agreement No. C20070677 with Public Safety Selection, PC, which extends the date of the contract to December 31, 2009. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080200)**
16. Amendment No. 1 to Personal Services Agreement No. C20070637 with C. Maxwell, Inc. dba Inslee, Maxwell & Associates, which extends the date of the contract to December 31, 2009, and increases the maximum compensation for the calendar year by \$10,000 for a new contract total of \$85,000. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080201)**

V. CONTRACT RATIFICATIONS - ITEM 17 THROUGH 22:

j) ADMINISTRATIVE SERVICES:

17. Resolution ratifying an Advertising Agreement with the Skagit Valley Publishing Co. Weekly Network. This resolution is necessary as the agreement was not routed in a timely manner due to unforeseen delays. **(Resolution No. R20080480)**
18. Advertising Agreement between Skagit County and the Skagit Valley Publishing Company Weekly Network to provide advertising services. The agreement commenced on July 1, 2008, and shall continue through June 30, 2009. Compensation shall not exceed \$15,000. **(Contract No. C20080619)**

k) EMERGENCY SERVICES:

19. Resolution ratifying a Personal Services Agreement with Bertha Bejar for providing assistance to the instructor teaching the Spanish CERT (Community Emergency Response Team) training course. This resolution is necessary as a signed contract was not received prior to the commencement of the agreement. **(Resolution No. R20080481)**
20. Personal Services Agreement with Bertha Bejar for assisting the Spanish CERT instructor with the delivery of the CERT training course in Skagit County. The agreement commenced on September 8, 2008, and continued through October 2, 2008. Compensation totaled \$525. **(Contract No. C20080620)**

l) PUBLIC WORKS:

21. Resolution ratifying Amendment No. 1 to Vendor Services Agreement No. C20070623 with Surety Pest Control, Inc., which is necessary for payment of services prior to the execution of the amendment. The original contract was expected to be renewed through another department and Public Works was not notified that a new contract had not been created. **(Resolution No. R20080482)**
22. Amendment No. 1 to Vendor Services Agreement No. C20070623 with Surety Pest Control, Inc., which extends the original contract through December 31, 2008, at which time a new contract can be put into place. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080202)**

VI. MISCELLANEOUS:

- 1) Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

- a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$80,954.69 (Transmittal No. C-128-08); and
 - b) Warrants numbered 284084 through 284533 from Clearing Fund 696 in the total dollar amount of \$2,142,822.96 (Transmittal No. C-129-08); and
 - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$53,293.20 (Transmittal No. C-130-08); and
 - d) ACH Transfer Request Form and Certification to Xpress Flex from Clearing Fund 696 in the total dollar amount of \$500.50 (Transmittal No. C-131-08); and
 - e) Payroll warrants numbered 234351 through 235191 in the total dollar amount of \$1,205,816.78 (Transmittal No. P-39-08); and
 - f) Payroll warrants numbered 981055 through 981240 in the total dollar amount of \$249,222.63 (Transmittal No. P-40-08).
- 2) Marge Swint, Senior Planner, asked the Commissioners to schedule Tuesday, November 4, 2008, at 10:00 a.m. for a closed record hearing for a Plat Modification Request (PL08-0330) for the Plat of Lekinton Acres, submitted by Glen and Karen Nickel.

Commissioner Dahlstedt made a motion to set Tuesday, November 4, 2008, at 10:00 a.m. for a closed record hearing for a Plat Modification Request (PL08-0330) for the Plat of Lekinton Acres, submitted by Glen and Karen Nickel. The motion was seconded by Commissioner Dillon and passed unanimously.

- 3) Billie Kadrmas, Director of Human Resources, brought forward a resolution which waives Section 9.3 of Skagit County Administrator Employment Agreement No. A20040088.

Commissioner Dahlstedt made a motion to approve the resolution as presented. Commissioner Dillon seconded the motion, which passed unanimously.
(Resolution No. R20080483)

VII. ADJOURNMENT:

Chairman Munks adjourned the proceedings at 12:00 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Don Munks, Chairman

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

**JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners**