

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, OCTOBER 14, 2008**

The Skagit County Board of Commissioners met in regular session on Tuesday, October 14, 2008, with Commissioners Don Munks, Kenneth A. Dahlstedt, and Sharon D. Dillon present.

I. CALL TO ORDER:

Chairman Munks called the proceedings to order at 8:02 a.m.

II. PLEDGE OF ALLEGIANCE:

Chairman Munks led the Board in the flag salute.

III. AGENDA:

A. 8:00 a.m. - 8:30 a.m. Consent Agenda, Ratification Agenda, Vouchers, Warrants and Miscellaneous Items

B. 8:30 a.m. - 9:30 a.m. Public Health Department - Peter Browning, Director

1. Update - Camping Vehicle Code Revision

Joanne Lynn, Lead for the Environmental Health Food and Living Program, asked the Commissioners to approve advertising for a citizen's advisory committee to revise Skagit County's Camping Vehicle Code.

The Commissioners gave their approval to advertise for members of a citizen advisory committee.

2. Update - Changes in the Washington State Department of Health Anti-Smoking Program

Peter Browning, Director, presented Washington State's tobacco use data, and reported that overall smoking rates have dropped since the program began. Mr. Browning stated the County currently contracts with United General Hospital to administer the State Department of Health's Anti-Smoking Program. He went on to introduce Allison Johnston, the Health Educator for United General Hospital's Anti-Smoking Program.

The Board thanked Mr. Browning for the update.

3. Update - Skagit County Mumps Outbreak

Maryl Skjei, Communicable Disease Nurse, informed the Commissioners there were three reported cases of mumps in Skagit County. She said the individuals were appropriately quarantined and there seems to be no subsequent reported cases in the County.

4. Miscellaneous

Mr. Browning said a mental health report will be presented to the Commissioners at the next Board of Health meeting. He also reported the Health Department had a refrigerator fail and some vaccines have been damaged.

Mr. Browning also stated the County is working with SeaMar and local hospitals to provide health care to low-income citizens of Skagit County.

C. 9:30 a.m. - 10:30 a.m. Update - Washington State University Distance Degree Education, Student Involved Education and Research Projects

Ned Zaugg, Director of Washington State University (WSU) Skagit County Cooperative Extension, provided a PowerPoint presentation and introduced Debra Lancaster, WSU Learning Center Coordinator. Ms. Lancaster introduced Patricia Barthold-Stinnett, and Ronald Klogjeri, who are graduates of WSU's Learning Center.

Bill Dwinelle, Ideas for Living Program Coordinator - Hispanic Outreach, provided information on the new Spanish-language radio on KSVR 91.7 FM, and introduced Estela Olguin who is the show's host.

Don McMoren, WSU Agriculture and Natural Resources Extension Educator, spoke about WSU Extension's "Cultivating Success" and the Washington State Department of Agriculture's (WSDA) "Hands-on Training" courses. Mr. McMoren went on to introduce a graduate of the program and owner of Happy Valley Farms, Casey Shamberger.

The Commissioners thanked WSU Cooperative Extension for the presentation.

D. 10:30 a.m. - 11:30 a.m. Department Head Meeting

1. Presentation to Gary Rowe from the Skagit County Commissioners

The Commissioners announced there will be an open house reception in honor of Gary Rowe, Skagit County Administrator, on Thursday, October 30, 2008, in the Commissioners' Hearing Room.

The Commissioners thanked Mr. Rowe for his service to the County and the community and wished him well in his new position as the Director of the Washington State Association of Engineers. The Commissioners presented Mr. Rowe with a plaque.

Mr. Rowe thanked Skagit County and the Commissioners and said it has been a pleasure working for Skagit County over the past six years.

2. Flu Shot Update, Peter Browning, Skagit County Public Health Director

Peter Browning gave an update on the current flu season and reminded everyone about the annual staff health fair on Thursday, November 6, 2008, at the Skagit County Fairgrounds.

3. Proclamation from the Governor's office declaring October 21, 2008, as

Conflict Resolution Day in the State of Washington and to remind department heads that they can refer staff to Mediation & Facilitation Services - Andrea Valle, Director of Mediation Services

Rodger Ridgeway, Facilitation and Training Coordinator - Mediator, presented a Proclamation from the Governor's office proclaiming October 21, 2008, as Conflict Resolution Day in the State of Washington. Mr. Ridgeway reminded department heads of the mediation services offered by his department to help them resolve conflicts within their office.

4. United Way Campaign in Skagit County - Dan Berentson, Communications Director

Dan Berentson, Communications Director, reported the goal for the 2009 United Way Campaign is \$960,000.

5. Miscellaneous

Barbara Leander, Chief Deputy for the Auditor's Office, provided information on the number of registered voters in Skagit County. Ms. Leander said there have been a record number of new voters that have registered to vote in the upcoming election.

Trisha Logue, Budget and Finance Director, provided an update of the County's budget process. Ms. Logue stated for 2009, the County's expenses will exceed revenues by approximately five percent.

Rich Weyrich, Prosecuting Attorney, spoke about the domestic violence grant his office has been awarded.

- E. 11:30 a.m. - 11:45 a.m. Public Comment Period

Chairman Munks' absence was excused from the public comment period due to a prior appointment.

Robert Ingalls, a citizen of Mount Vernon, commented on his demand for political asylum in Canada.

IV. CONSENT AGENDA FOR TUESDAY, OCTOBER 14, 2008 - ITEMS 1 - 20:

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda items 1 through 20, the Ratification Agenda items 20 through 24, and the vouchers and warrants and miscellaneous items for Tuesday, October 14, 2008.

Commissioner Dillon seconded the motion, which passed unanimously.

- a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Tuesday, October 7, 2008. **(Approved)**
2. Resolution appointing Nancy Gentry to the Skagit County Northwest Senior Services Board through June 30, 2008. **(Resolution No. R20080457)**

b) ADMINISTRATIVE SERVICES:

3. Resolution to receive National Forest related Safety-Net Payment under P.L. 106-393 for FY2008/2009. **(Resolution No. R20080458)**
4. Resolution to appoint Duane Clark to the Skagit County Ferry Advisory Committee effective July 31, 2008, through July 31, 2012. Mr. Clark is replacing the position vacated by Ian Munce. **(Resolution No. R20080459)**

c) FACILITIES MANAGEMENT:

5. Resolution awarding the Burlington Road Maintenance Shop Facility improvements to HBHansen Construction, Inc. in the amount of \$102,800. **(Resolution No. R20080460)**

d) HEALTH DEPARTMENT:

6. Personal Services Agreement with Language Exchange Inc. to provide a mechanism for the Health Department clientele to receive sign language interpretation, and spoken language interpretation in various languages as necessary for the provision of medical services. The Agreement shall commence on October 1, 2008, and continue until September 30, 2010. Compensation shall not exceed \$5,000. **(Contract No. C20080584)**

e) PARKS AND RECREATION:

7. Vacant Land Purchase and Sale Agreement (Specific Terms) currently known as Parcel No. P24540, which is currently owned by Verdoes Dairy Co. for the sum of \$19,500. The property will be part of the Centennial Trail. **(Contract No. C20080585)**

f) PLANNING AND DEVELOPMENT SERVICES:

8. Amendment No. 6 to Personal Services Agreement No. C20050051 with The Latimore Company, LLC, which extends the contract term through December 31, 2009, and adds \$5,000 in compensation for a new total contract amount of \$62,500. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20080191)**

g) PROSECUTING ATTORNEY:

9. Grant Award to Skagit County from the Department of Justice, Office on Violence Against Women, in the amount of \$382,441. **(Contract No. C20080586)**

h) PUBLIC WORKS:

10. Resolution adopting the 2009 Annual Construction Program (ACP). **(Resolution No. R20080461)**

11. Resolution calling for establishment of an on-call emergency event vendor list for the procurement of supplies, materials, equipment, or services in the event of an emergency. **(Resolution No. R20080462)**
12. Resolution awarding bid for one new latest model pickup sweeper truck to Nite Hawk Sweepers in the amount of \$74,095.77. **(Resolution No. R20080463)**
13. Resolution awarding the bid of one used mini-excavator to Van's Equipment Company in the amount of \$24,431.76. **(Resolution No. R20080464)**
14. Amendment No. 1 to Personal Services Agreement No. C20080268 with Golder Associates, Inc. to prepare a work plan to conduct a domestic water use pilot study in selected Skagit river tributaries. The Amendment extends the expiration date to June 30, 2009, and increases the original contract by an additional \$3,500, bringing the contract total to \$10,000. All other terms and condition of the original Agreement shall remain in effect. **(Amendment No. A20080192)**

i) SHERIFF'S OFFICE:

15. Amendment No. D to Vendor Services Agreement No. C20040127 with Glow Cleaners, which extends the expiration date to December 31, 2009. The Amendment also updates the compensation rates and adds GL Codes 001 52102042820, and 001 52102072820. All other terms and condition of the original Agreement shall remain in effect. **(Amendment No. A20080193)**
16. Interlocal Cooperative Agreement to Undertake Actual Studies for County Inmate Program between Skagit County and the Washington State Association of Counties Financial Services Corporation to obtain and fund pro rata, and an actuarial study to estimate the cost of operating a self-insured medical insurance pool for County inmates. The Agreement shall commence upon the date of execution. The County's share of the cost shall not be less than \$400 and not more than \$4,000. **(Contract No. C20080587)**
17. Personal Services Agreement with People Helping Horses to provide shelter services for horses. The Agreement shall commence on October 1, 2008, and shall continue through December 31, 2012. Compensation shall not exceed \$750 per horse. **(Contract No. C20080588)**

j) WASHINGTON STATE UNIVERSITY COOPERATIVE EXTENSION:

18. Resolution re-appointing Alan Merritt to the Horticultural Pest and Disease Board of Skagit County commencing on January 1, 2009, and expiring on December 31, 2010. **(Resolution No. R20080465)**
19. Resolution re-appointing Brian Sakuma to the Horticultural Pest and Disease Board of Skagit County commencing on January 1, 2009, and expiring on December 31, 2010. **(Resolution No. R20080466)**

20. Resolution re-appointing Cecily Hoffman to the Horticultural Pest and Disease Board of Skagit County commencing on January 1, 2009, and expiring on December 31, 2010. **(Resolution No. R20080467)**

V. CONTRACT RATIFICATIONS - ITEMS 21 - 24:

k) INFORMATION SERVICES:

21. Resolution authorizing the ratification of a contract amendment to Interlocal Agreement No. C20030110 with the Washington State Department of Information Services for Fortress Anonymous Services. **(Resolution No. R20080468)**
22. Amendment No. 1 to Telecommunications Services Division Service Level Agreement (SLA) No. C20030110 with the Washington State Department of Information Services, which reduces the monthly rate for Fortress Anonymous Services from \$250 to \$107.10 per month. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20080194)**

l) PARKS & RECREATION:

23. Resolution authorizing the ratification of a Personal Services Agreement with David Parsons & Associates. **(Resolution No. R20080469)**
24. Personal Services Agreement with David Parsons & Associates, Inc. to provide land appraisal on property known as Parcel No. 24540, Highway 9, in Sedro-Woolley. The Agreement commenced on July 21, 2008, and shall continue until July 20, 2009. Compensation shall not exceed \$400. **(Contract No. C20080589)**

VI. MISCELLANEOUS:

- 1) Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$193,231.79 (Transmittal No. C-124-08); and
 - b) Warrants numbered 283247 through 283585 from Clearing Fund 696 in the total dollar amount of \$1,655,159.56 (Transmittal No. C-125-08); and
 - c) Payroll warrants 233508 through 234350 in the total dollar amount of \$1,221,875.18 (Transmittal No. P-37-08); and
 - d) Payroll transmittal, Junior District Payroll, warrants 980891 through 981054

in the total dollar amount \$239,676.17 (Transmittal No. P-38-08).

VII. ADJOURNMENT:

There being no further business pending, Commissioner Dahlstedt adjourned the proceedings at 11:45 a.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Don Munks, Chairman

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners