

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 23, 2008**

I. CALL TO ORDER:

Chairman Munks called the proceedings to order at 8:00 a.m.

II. PLEDGE OF ALLEGIANCE:

Chairman Munks led the Board in the flag salute.

III. CONSENT AGENDA - 15 ITEMS:

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda for Tuesday, September 23, 2008, items 1 through 15. Commissioner Dillon seconded the motion, which passed unanimously.

d) COMMISSIONERS' OFFICE :

1. Record of the Proceedings for Tuesday, September 16, 2008. **(Approved)**

e) BUDGET & FINANCE:

2. Interlocal Cooperative Agreement between Skagit County and the City of Anacortes, which authorizes funding in the amount of \$15,510 to assist Anacortes in providing library services to the citizens of unincorporated Skagit County during 2008. The agreement shall commence upon the date of execution and continue through December 31, 2008. **(Contract No. C20080545)**

f) FAIRGROUNDS:

3. Resolution authorizing the establishment of a Revolving Fund in the amount of \$1,500 by a warrant drawn on County Fair Fund #106 for the Garage Sale, Antique & Flea Market that is being held at the Skagit County Fairgrounds September 27-28, 2008. **(Resolution No. R20080436)**

g) HUMAN SERVICES:

4. Personal Services Agreement with the Burlington Healthy Community Coalition to provide four trained facilitators to implement and facilitate one Strengthening Families session and one Booster session in the community of Burlington, Washington. The contract shall commence upon the date of execution and continue through June 30, 2009. Compensation shall not exceed a total of \$7,810. **(Contract No. C20080546)**
5. Personal Services Agreement with Diane D. Marr to provide mental health

treatment services to clients participating in the Community Wellness Program. The agreement shall commence upon the date of execution and continue through December 31, 2009. Compensation is not to exceed a total of \$10,000. **(Contract No. C20080547)**

h) INFORMATION SERVICES:

6. Vendor Services Agreement with Dahl Electric, Inc. to provide installation of additional wiring, server rack floor box additions and modifications at the Skagit County Data Center. The agreement shall commence upon the date of execution and continue through December 31, 2008. Compensation is not to exceed a total of \$8,000. **(Contract No. C20080548)**

i) PARKS & RECREATION:

7. Construction Contract Agreement with Island's Eye Landscape and Design for the Howard Miller Steelhead Park Picnic Shelter Stonework Project. The agreement shall commence upon the date of execution and continue through December 31, 2008. Compensation including tax shall not exceed a total of \$30,184, which was the lowest bid. **(Contract No. C20080549)**

j) PROSECUTING ATTORNEY:

8. Intergovernmental Agreement between Skagit County and the Washington State Department of Community, Trade and Economic Development, which authorizes funding in the amount of \$15,823 to improve the criminal justice and community response to violence against women in Washington State. The agreement shall commence on October 1, 2008, and continue through September 30, 2009. **(Contract No. C20080550)**

k) PUBLIC WORKS DEPARTMENT:

9. Resolution calling for bids for one new latest model pickup broom sweeper truck, which will replace the 1987 sweeper truck that is used at the solid waste facility. This sweeper truck is included in the 2008 ER&R equipment replacement budget. The bid opening will be held on Tuesday, October 7, 2008, at 10:30 a.m. **(Resolution No. R20080437)**
10. Resolution calling for bids for one new or used mini-excavator to be used at the Sauk Transfer Station site. This excavator is included in the 2008 Solid Waste budget. The bid opening will be held on Tuesday, October 7, 2008, at 11:00 a.m. **(Resolution No. R20080438)**
11. Amendment No. 2 to Vendor Services Agreement No. C20080174 with Van's Equipment Company, which adds additional compensation in the amount of \$100,000 for a new contract total of \$150,000. The increase is for additional rental equipment as it is needed. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080179)**
12. Amendment No. 1 to Interlocal Cooperative Agreement No. C20080243 between Skagit County and the Port of Anacortes, which allows the Port to

perform two of the fourteen tasks (Tasks 4 and 5) identified in Washington Department of Ecology Grant Agreement No. G0800009. Task 4 will include developing a comprehensive design to improve the overall habitat for forage fish and planting native and salt-tolerant vegetation along the beach bank to provide shading at the Port's "O" Avenue shoreline restoration site in Anacortes. The project design will also include a pedestrian path to improve public access. Task 5 will include the design and materials for the construction of a Low Impact Development Public Demonstration Project and interpretive signage adjacent to the Port's "O" Avenue shoreline restoration site. The Grant will provide 100% funding for this project with a total value not to exceed \$44,500. **(Amendment No. A20080180)**

13. Preliminary Estuary Restoration Agreement with The Nature Conservancy, which allows them to pursue additional grant funding for the Fisher Slough Restoration Project. This agreement conveys County acknowledgement and support for the project on portions of County owned properties in the Fisher Slough area. The agreement shall become effective upon the date of execution. **(Contract No. C20080551)**

l) RISK MANAGEMENT:

14. Personal Services Agreement with Jim Webber to provide ethics trainings as requested by the Human Resources/Risk Management Department. The agreement shall commence on September 30, 2008, and continue through December 31, 2008. Compensation is not to exceed a total of \$10,000. **(Contract No. C20080552)**

m) YOUTH & FAMILY SERVICES:

15. Personal Services Agreement with Jennifer F. Clarke, PhD., to provide specialized child, adolescent, adult and family assessment, evaluation and treatment, consultation, education classes and other services as requested by the Department. The agreement shall commence on October 1, 2008, and continue through September 30, 2010. Compensation is not to exceed \$10,000 per year for a contract total of \$20,000. **(Contract No. C20080553)**

IV. CONTRACT RATIFICATIONS - 9 ITEMS:

A motion was made by Commissioner Dahlstedt to approve Contract Ratifications for Tuesday, September 23, 2008, items 16 through 24. Commissioner Dillon seconded the motion, which passed unanimously.

n) HUMAN SERVICES:

16. Resolution authorizing the ratification of a Personal Services Agreement with Naomi Rodriguez for reimbursement of lodging and meals incurred during the Family Treatment Court Conference held on July 16-18, 2008. **(Resolution No. R20080439)**

17. Personal Services Agreement with Naomi Rodriguez to participate in the Skagit County Family Treatment Court Conference held on July 16-18, 2008. The contract allows for the reimbursement of lodging and meals in the amount of \$300, which were incurred during the conference. The agreement commenced on July 16, 2008, and ended on July 25, 2008. **(Contract No. C20080554)**
 18. Resolution authorizing the ratification of a Personal Services Agreement with Sarah Reyes for reimbursement of lodging and meals incurred during the Family Treatment Court Conference held on July 16-18, 2008. **(Resolution No. R20080440)**
 19. Personal Services Agreement with Sarah Reyes to participate in the Skagit County Family Treatment Court Conference held on July 16-18, 2008. The contract allows for the reimbursement of lodging and meals in the amount of \$300, which were incurred during the conference. The agreement commenced on July 16, 2008, and ended on July 25, 2008. **(Contract No. C20080555)**
 20. Resolution authorizing the ratification of a Personal Services Agreement with Phoenix Recovery Services to provide free methamphetamine addiction treatment for adults in Skagit County. **(Resolution No. R20080441)**
 21. Personal Services Agreement with Phoenix Recovery Services to provide free methamphetamine addiction treatment for adults in Skagit County. The agreement commenced on September 1, 2008, and shall continue through June 30, 2009. Compensation is not to exceed a total of \$65,909. **(Contract No. C20080556)**
- o) SUPERIOR COURT:
22. Resolution authorizing the ratification of a Personal Services Agreement with Allen R. Emerson and Associates. **(Resolution No. R20080442)**
 23. Personal Services Agreement with Allen R. Emerson and Associates to provide pro tem court reporter services for Skagit County. The agreement commenced on September 1, 2008, and shall continue through December 31, 2009. Compensation shall be paid on a per diem rate of \$190 for \$95 for a half day of services. **(Contract No. C20080557)**
- p) YOUTH & FAMILY SERVICES:
24. Interlocal Cooperative Agreement between Skagit County and United General Hospital, which will provide meeting space for contracted mental health professionals to meet with clients. Skagit County Youth & Family Services will provide a list to United General Hospital of approved mental health professionals contracted by the Department. The agreement commenced on September 10, 2008, and shall continue until January 1, 2009. The agreement does not include reimbursement to or by either party. **(Contract No. C20080558)**

V. MISCELLANEOUS:

- 1) Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a. ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$266,688.38 (Transmittal No. C-115-08); and
 - b. Warrants numbered 281917 through 282307 from Clearing Fund 696 in the total dollar amount of \$4,938,614.49 (Transmittal No. C-116-08); and
- 2) Senior Planner Marge Swint asked the Commissioners to set Tuesday, October 7, 2008, at 2:45 p.m. for a closed record public meeting for final approval of the Plat of Cedar Creek (PL06-0742) submitted by Northern Reign Development Company.

A motion was made by Commissioner Dahlstedt to approve scheduling Tuesday, October 7, 2008, at 2:45 p.m. for final approval of the Plat of Cedar Creek. Commissioner Dillon seconded the motion, which passed unanimously.

- 3) Senior Planner Marge Swint asked the Commissioners to set Tuesday, October 7, 2008, at 2:45 p.m. for a closed record public meeting for final approval of the Plat of Island View Court (PL05-0906) submitted by E.C. Deming Trust.

A motion was made by Commissioner Dahlstedt to approve scheduling Tuesday, October 7, 2008, at 2:45 p.m. for final approval of the Plat of Island View Court. Commissioner Dillon seconded the motion, which passed unanimously.

- 4) Amendment No. 3 to Cooperative Agreement No. C20060365 between Skagit County for the Farm and Ranch Lands Protection Program and the United States of America Commodity Credit Corporation. The amendment extends the contract through December 31, 2008, in order for the Natural Resources Conservation Service and the United States Department of Agriculture to complete their necessary grant paperwork. All other terms and conditions of the original contract shall remain in effect.

A motion was made by Commissioner Dahlstedt to approve Amendment No. 3 to Contract No. C20060365 with the United States Department of Agriculture, which extends the contract to December 31, 2008. (**Amendment No. A20080181**) Commissioner Dillon seconded the motion, which passed unanimously.

- 5) Resolution ratifying a Personal Services Agreement with Ravenhead Municipal Services.

A motion was made by Commissioner Dahlstedt to approve a ratifying resolution for a Personal Services Agreement with Ravenhead Municipal Services. **(R20080443)** Commissioner Dillon seconded the motion, which passed unanimously.

- 6) Personal Services Agreement with Ravenhead Municipal Services, which covers general bookkeeping and Subarea Board chores of the Edison Clean Water Subarea District. The agreement commenced on July 3, 2008, and shall continue to July 3, 2009, with a 1 year option. Compensation is not to exceed a total of \$21,536.28.

A motion was made by Commissioner Dahlstedt to approve a Personal Services Agreement with Ravenhead Municipal Services, which covers general bookkeeping and Subarea Board chores of the Edison Clean Water Subarea District. **(Contract No. C20080559)** Commissioner Dillon seconded the motion, which passed unanimously.

VI. AGENDA:

- a) 8:30 a.m. - 9:30 a.m. - Public Works Department - James Voetberg, Director
 1. Presentation - Certificate of Commendation on the Retirement of Frances Ambrose, Waste Reduction/Recycling Education Specialist

Public Works Director Jim Voetberg stated that Frances Ambrose was hired in 1991 as Skagit County's first Waste Reduction/Recycling Education Specialist. She has worked as a vital part in the Solid Waste Division's effort to increase recycling in the County.

Ms. Ambrose has impacted the habits of many of Skagit County's households, helping to increase recycling and promote responsible solid waste habits through her many activities. Mr. Voetberg said she would be greatly missed by all.

Ms. Ambrose thanked everyone for all the support she has received throughout the years and said she is grateful to have been given such a wonderful opportunity. She then introduced her replacement, Callie Martin.

The Commissioners presented Ms. Ambrose with a Certificate of Appreciation.
 2. Consideration of Signature - Amendment No. 1 to Interlocal Agreement No. C20080125 with the Skagit Conservation District, with Further Consideration of Amendments to Skagit Fisheries Enhancement Group, Skagit Watershed Council, and Conservation Education Alliance Agreements

Mr. Voetberg outlined Amendment No. 1 to the Interlocal Agreement with the Skagit Conservation District.

A motion was made by Commissioner Dahlstedt to approve Amendment No. 1 to Contract No. C20080125, an Interlocal Agreement between Skagit County and the Skagit Conservation District, which increases funding from \$109,000 to \$163,000. In addition, the Commissioners directed the Public Works Department to prepare amendments to agreements with the Skagit Fisheries Enhancement Group, Skagit Watershed Council and the Skagit Conservation Education Alliance to fully fund these organizations as provided for in Resolution No. R20050487, and to submit these amendments to the Board of County Commissioners for consideration under its Consent Agenda. (**Amendment No. A20080182**) Commissioner Dillon seconded the motion, which passed unanimously.

3. Miscellaneous

Mr. Voetberg informed the Commissioners that notification has been received verifying compliance with the Community Rating System Program.

- b) 9:30 a.m. - 10:30 a.m. Discussion - Tom Robinson of the Association of Timber Counties Regarding Forest Practices

Kendra Smith, Natural Resources Policy Coordinator, introduced Tom Robinson from the Association of Timber Counties. Mr. Robinson briefed the Commissioners on how other counties regulate forest practices on lands where the only development is a residence. He also spoke about how the Department of Natural Resources regards these practices and the intent of the Washington State Legislature.

The Commissioners thanked Mr. Robinson for his presentation.

- c) 10:30 a.m. - 11:30 a.m. Executive Session

The Commissioners went into executive session at 10:30 a.m. to discuss personnel issues. They returned to the Hearing Room at 11:30 a.m. for public comment.

- d) 11:30 a.m. - 11:45 a.m. - Public Comment Period

No one was present for the public comment period.

VII. ADJOURNMENT:

Commissioner Dillon adjourned the proceedings at 11:35 a.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Don Munks, Chairman

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners