

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 2, 2008**

The Skagit County Board of Commissioners met in regular session on Tuesday, September 2, 2008, with Commissioners Don Munks, Kenneth A. Dahlstedt, and Sharon D. Dillon present.

I. CALL TO ORDER:

Chairman Munks called the proceedings to order at 9:47 a.m.

II. PLEDGE OF ALLEGIANCE:

Chairman Munks led the Board in the flag salute.

III. AGENDA:

- A. *8:00 a.m. - 9:45 a.m. Briefing - County Commissioners/Administrator/Deputy Administrator**

The Briefing commenced at 8:10 a.m. and ended at 9:00 a.m.

- B. 9:45 a.m. - 10:00 a.m. Introduction - Youth & Family Services Director John Lum**

The retiring Director of Skagit County Youth & Family Services Nancy Brown introduced John Lum who has been hired for the position.

- C. 10:00 a.m. - 11:00 a.m. Planning & Development Services - Gary Christensen, Director**

- 1. Discussion - Planning Commission 2008 Fall Schedule**

Gary Christensen, Director of Planning and Development Services, provided the fall 2008 schedule for the Planning Commission as follows:

Tuesday, September 2	Review draft Critical Areas Ordinance record
Tuesday, September 16 (if necessary)	Complete review of Critical Areas Ordinance necessary)
Tuesday, October 7 (back-up date: Tuesday, October 14*)	Public Hearing on compliance proposal for 2 (Hearings Board Case No. 07-2-0025c)
Tuesday, October 21 (back-up date: Tuesday, October 28*)	- Public Hearing, Young Island Shoreline Ma - Deliberations on compliance proposal for 2
Tuesday, November 4	Public hearing on 2007 Comprehensive Plan
Tuesday, November 18	Deliberations on 2007 Comprehensive Plan /

*This backup date will be necessary if the 2005 Update compliance proposal is not ready for public release the week of September 15, 2008.

2. Miscellaneous

Mr. Christensen stated that as of today, they have implemented the permit and project application checklist system.

D. 11:00 a.m. - 11:30 a.m. Consent Agenda, Contract Ratifications and Miscellaneous Items

E. 11:30 a.m. - 11:45 a.m. Public Comment Period

There was no one present for public comment period.

PROCLAMATION - SEPTEMBER AS NATIONAL SENIOR CENTER MONTH

Commissioner Dahlstedt read a proclamation declaring September 2008, as National Senior Center Month in Skagit County.

F. 11:45 a.m. - 12:00 p.m. Proclamation - September, October, November 2008 as United Way Campaign Months in Skagit County

Dan Berentson, Communications Director and a United Way volunteer, showed a United Way video. Mr. Berentson indicated Skagit County employees have contributed almost \$29,000 to the United Way in the past year.

Commissioner Dahlstedt read the proclamation declaring September, October, November 2008, as United Way campaign months in Skagit County.

G. 1:30 p.m. - 3:00 p.m. Executive Session - Litigation

The Commissioners held an executive session at approximately 1:30 p.m. to discuss a matter of potential litigation with Chief Deputy Prosecuting Attorney Will Honea and Natural Resource Lands Policy Coordinator Kendra Smith for approximately 30 minutes. No action was taken. The execution session adjourned at approximately 2:00 p.m.

H. *3:00 p.m. Legislative Tea Party with Congressman Rick Larsen - Children's Museum (Cascade Mall, Burlington)

IV. CONSENT AGENDA FOR TUESDAY, SEPTEMBER 2, 2008 - 24 ITEMS:

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda for Tuesday, September 2, 2008, items 1, and items 3 through 24. Commissioner Dillon seconded the motion, which passed unanimously.

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Tuesday, August 19, 2008. **(Approved)**

b) AUDITOR:

2. Amendment No. 1 to Election Assistance For Individuals With Disabilities Grant Agreement No. C20080310, which changes the period of performance from January 15, 2008, through April 30, 2008, to December 1, 2007, through June 30, 2008. All other terms and conditions of the original contract shall remain in effect. **(This item was pulled from the Consent Agenda pending further discussion)**

c) BUDGET & FINANCE:

3. Contract for a County Cost Allocation Plan between Skagit County and Justice Benefits, Inc. The agreement shall commence upon the date of execution and continue for one year. Compensation is not to exceed \$20,000. **(Contract No. C20080506)**

d) HEALTH DEPARTMENT:

4. Amendment No. 1 to Interlocal Cooperative Agreement No. C20080413 between Skagit County and Skagit Valley Hospital, which amends Exhibit B - Compensation. This allows the contractor to bill for services provided during the entire calendar year of 2008, rather than restricting services to a six month budget period. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080158)**
5. Amendment No. 1 to Interlocal Cooperative Agreement No. C20080337 between Skagit County and Skagit Valley Hospital, which amends Exhibit B - Compensation. This allows the contractor to bill for services provided during the entire calendar year of 2008, rather than restricting services to a six month budget period. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080159)**

e) HUMAN RESOURCES:

6. Amendment No. 1 to Personal Services Agreement No. C20080054 with Skagit Business & Staffing, LLC that adds additional compensation in the amount of \$4,500 for a new contract total of \$9,000. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080160)**

f) HUMAN SERVICES:

7. Amendment No. 2 to Personal Services Agreement No. C20080036 with the Skagit County Community Action Agency, which adds an additional \$1,500 to the contract for Crisis Center and Jail CD Program clothing vouchers. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080161)**
8. Amendment No. 1 to Personal Services Agreement No. C20080011 with Phoenix Recovery Services, LLC that authorizes a change in delivery of treatment services to clients of Family Treatment Court and integrates them into other treatment groups at the agency. Funding is decreased by \$18,773

for a new total compensation amount of \$99,487. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080162)**

9. Amendment No. 2 to Personal Services Agreement No. C20080011 with Phoenix Recovery Services, LLC to allow the Family Treatment Court Lead Clinician to participate in Skagit County's Family Treatment Court Conference at the Skagit Valley Casino Resort. Compensation is increased by \$300 for a new contract amount of \$99,787. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080163)**
10. Amendment No. 1 to Personal Services Agreement No. C20080169 with H. Roksan Biktimir of COMAS, Inc, dba Northsound Counseling Center, which changes the contractor's name from Roksan H. Oliver to H. Roksan Biktimir, COMAS, Inc. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080164)**
11. Amendment No. 1 to Personal Services Agreement No. C20070671 with Phoenix Recovery Services to remove mental health services from the contract as of July 1, 2008, and refer them to Compass Health. This amendment changes the Scope of Work and decreases the contract amount by \$5,200 for a new maximum total of \$83,796. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080165)**
12. Amendment No. 2 to County Program Agreement No. C20070464 between Skagit County and the State of Washington Department of Social and Health Services - Division of Alcohol & Substance Abuse, which increases the contract amount by \$1,652,658 for a total of \$6,370,678 in continued funding of adult and youth treatment. All other terms and conditions of the original contract, including Amendment No. 1, shall remain in effect. **(Amendment No. A20080166)**
13. Personal Services Agreement with Compass Health to provide a series of workshops to families and caregivers, and to adults and youth with developmental disabilities to enhance their social skill development, as well as enhance the skill and ability of parents/caregivers to continue coaching social skill development beyond workshops. The contract shall commence on September 15, 2008, and continue through June 30, 2009. Total compensation shall not exceed \$5,055. **(Contract No. C20080507)**

g) INFORMATION SERVICES:

14. Resolution declaring a sole source purchase for fiber optic lines to the Skagit County Data Center. **(Resolution No. R20080408)**
15. Dark Fiber Optic Lease Agreement with Black Rock Cable to install and manage a fiber optic line from 2911 College Way in Mount Vernon, to the Guemes Ferry located at 500 I Street in Anacortes. The agreement shall commence upon the date of execution and continue for one year. Total compensation is not to exceed \$13,600. **(Contract No. C20080508)**

16. Personal Services Agreement with Structured Communications Systems, Inc. to review Skagit County network segments and systems associated with Check Point firewalls located at the County for the purposes of replacing the firewall with firewall appliances as specified in the Contractor's Request for Proposals for the low bid of \$90,000. The agreement shall commence on September 9, 2008, and continue through October 1, 2011. **(Contract No. C20080509)**

h) PARKS & RECREATION:

17. Personal Services Agreement with Graham-Bunting Associates to review all relevant existing public domain information including the National Wetland Inventory, Soil Survey, Priority Habitats and Species Data Base and the Natural Heritage Data Base. Data will be collected, field notes will be recorded and digital photographs will be taken to document site conditions. Location of this service is Skagit County Parks and Recreation Department's Skagit Playfields on Martin Road in Mount Vernon. The agreement shall commence on September 2, 2008, and continue through September 1, 2009. Compensation is not to exceed a total of \$3,456. **(Contract No. C20080510)**

i) PROSECUTING ATTORNEY:

18. Amendment No. 2 to Personal Services Agreement No. C20080110 with K&L Gates LLP, which decreases the amount of compensation from \$300,000 to \$230,000. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080167)**

19. Personal Services Agreement with Allen R. Emerson & Associates to provide court reporter and transcription services for victim, witness, and/or defendant interviews and depositions. The agreement shall commence on September 1, 2008, and shall continue through December 31, 2010. Compensation is not to exceed a total of \$5,000. **(Contract No. C20080511)**

j) YOUTH & FAMILY SERVICES:

20. Amendment No. 2 to County Program Agreement No. C20060421, which extends the current Juvenile Accountability Block Grant Program Agreement with the State of Washington Department of Social and Health Services - Juvenile Rehabilitation Administration to August 31, 2009. It also increased the amount of compensation by \$10,000 for a new contract total of \$30,000. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080168)**

21. Personal Services Agreement with Chinook Enterprises to provide vocational services for offenders and at-risk youth of Skagit County. The agreement shall commence on September 1, 2008, and continue through December 31, 2010. Maximum annual compensation is not to exceed a total of \$10,000. **(Contract No. C20080512)**

k) PUBLIC WORKS DEPARTMENT:

22. Reimbursement Agreement between Skagit County and Samish Farms Water Association, which agrees to reimburse Skagit County \$2,000 for expenses incurred for utility relocation on the Samish Island Road Culvert Replacement Project in August, 2008. **(Contract No. C20080513)**
23. Vendor Services Agreement with Kamps Painting to provide pavement markings on various County roads. The agreement shall commence on September 9, 2008, and continue through August 31, 2009. Compensation is not to exceed a total of \$17,000. **(Contract No. C20080514)**
24. Easement from John J. and Sheri DeVlieger to Skagit County for the Britt Slough Storm Sewer Conveyance Project within the Britt Slough Sub-Flood Control Zone. Consideration for granting this easement will be \$4,250. **(Contract No. C20080515)**

Quit Claim Deed from Skagit County to John J. and Sheri DeVlieger for consideration of a grant easement for a storm drain on Britt Road, in addition to clearing title. No monetary consideration is being paid. **(Contract No. C20080516)**

V. CONTRACT RATIFICATIONS - ITEMS 25 THROUGH 42:

A motion was made by Commissioner Dahlstedt to approve the Contract Ratification Agenda for Tuesday, September 2, 2008, items 25 through 33, and items 35 through 42. Commissioner Dillon seconded the motion, which passed unanimously.

l) BUDGET & FINANCE:

25. Ratification Resolution authorizing a Personal Services Agreement with Dean Runyan Associates for a tourism study. **(Resolution No. R20080409)**
26. Personal Services Agreement with Dean Runyan Associates to conduct a tourism study. The agreement commenced on August 1, 2008, and shall continue through March 1, 2009. Compensation is not to exceed a total of \$35,000. **(Contract No. C20080517)**

m) FAIRGROUNDS:

27. Vendor Services Agreement with Davis Amusement Cascadia to provide a carnival consisting of rides, food and gaming booths. The agreement commenced on August 4, 2008, and continued through August 10, 2008. Compensation was to total an amount not to exceed \$12,000. **(Contract No. C20080518)**

n) HUMAN SERVICES:

28. Resolution ratifying a Personal Services Agreement with JSN, Inc. to provide training and medical consultation to Crisis Center staff for individuals requiring crisis services. **(Resolution No. R20080410)**
 29. Personal Services Agreement with JSN, Inc. to provide 24-hour, seven days a week consultation by a licensed physician regarding clients' medical fitness for admission to sub-acute detoxification and/or mental health crisis respite care based upon the Behavioral Health Crisis Center admission criteria; and provide staff training to enhance screening and managing of patients in need of services. The agreement commenced on July 1, 2008, and shall continue through June 30, 2009. Maximum compensation shall not exceed \$11,600. **(Contract No. C20080519)**
 30. Resolution ratifying a Personal Services Agreement with Pioneer Human Services to provide detoxification services to individuals at Pioneer Center North in Sedro-Woolley. **(Resolution No. R20080411)**
 31. Personal Services Agreement with Pioneer Human Services to continue to operate a certified 16-bed detoxification unit for individuals within Skagit, Island, San Juan, Whatcom and Snohomish Counties who aren't able to be appropriately served by a lesser restrictive level of care. The agreement commenced on July 1, 2008, and shall continue through June 30, 2009. Compensation is not to exceed a total of \$1,606,000. **(Contract No. C20080520)**
 32. Resolution ratifying a Personal Services Agreement with Compass Health, who shall continue to provide crisis services, including emergency shelter, screening, and sobering services for Skagit County clients in need. **(Resolution No. R20080412)**
 33. Personal Services Agreement with Compass Health, which allows for the continuance of Substance Abuse Crisis services during the period of July 1, 2008, through June 30, 2009. Compensation in the amount of \$202,315 is funded by the Washington State Department of Social and Health Services - Division of Alcohol and Substance Abuse and by contributions from the alcohol profits and taxes collected by Skagit County and the cities of the County. **(Contract No. C20080521)**
- o) INFORMATION SERVICES:
34. Personal Services Agreement with Mainline Information Services to install and configure hardware on the new IBM servers. The agreement commenced on July 28, 2008, and shall continue through December 31, 2008. Compensation is not to exceed a total of \$6,000. **(This item was pulled from the Contract Ratification Agenda pending further discussion)**
- p) NOXIOUS WEEDS:
35. Resolution ratifying a Personal Services Agreement with John's Guide Service for noxious weed control on the Skagit River. **(Resolution No. R20080413)**

36. Personal Services Agreement with John Koenig, aka John's Guide Service, which allows Mr. Koenig to transport County employees on the Sauk and Skagit Rivers for the eradication of noxious weeds and for survey work on the waters of Skagit County. The agreement commenced on July 21, 2008, and shall continue through October 31, 2008. Compensation is not to exceed a total of \$3,000. **(Contract No. C20080522)**

q) PROSECUTING ATTORNEY:

37. Resolution ratifying a Personal Services Agreement with Likkel & Associates, Inc. for court reporter and transcription services. **(Resolution No. R20080414)**

38. Personal Services Agreement with Lisa A. Rolston, dba Likkel & Associates, Inc. to provide court reporter and transcription services for victim, witness, and/or defendant interviews and depositions. The agreement commenced on June 1, 2008, and shall continue through December 31, 2010. Compensation is not to exceed a total of \$5,000. **(Contract No. C20080523)**

r) SHERIFF'S DEPARTMENT:

39. Resolution ratifying a Maintenance Services Contract with Cross Match Technologies. **(Resolution No. R20080415)**

40. Maintenance Services Contract with Cross Match Technologies to provide periodic repair and maintenance on three ID500 Fingerprint Systems located at the Sheriff's Office, Jail and Youth & Family Services Juvenile Detention facilities. The agreement commenced on June 30, 2008, and shall continue through May 31, 2009. Compensation is not to exceed a total of \$5,000. **(Contract No. C20080524)**

s) PUBLIC WORKS DEPARTMENT:

41. Resolution ratifying a Vendor Services Agreement with Clear Channel Outdoor for the rental and installation of billboard advertising. **(Resolution No. R20080416)**

42. Vendor Services Agreement with Clear Channel Outdoor for the rental and installation of billboard advertising to promote the "Litter And It Will Hurt" campaign. The agreement commenced on July 1, 2008, and shall continue through July 1, 2009. Compensation is not to exceed a total of \$12,000. **(Contract No. C20080525)**

VI. MISCELLANEOUS:

1) Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

- a. Warrant number 280741 from Clearing Fund 696 in the total dollar amount of \$1,256,007.88 (Transmittal No. C-105-08); and
- b. ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$115,680.11 (Transmittal No. C-106-08); and
- c. Warrants numbered 280742 through 281200 from Clearing Fund 696 in the total dollar amount of \$1,448,020.45 (Transmittal No. C-107-08).

VII. ADJOURNMENT

Chairman Munks adjourned regular session at approximately 12:05 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Don Munks, Chairman

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners