

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, AUGUST 12, 2008**

The Skagit County Board of Commissioners met in regular session on Tuesday, August 12, 2008, with Commissioners Don Munks, Kenneth A. Dahlstedt, and Sharon D. Dillon present.

I. CALL TO ORDER:

Chairman Munks called the proceedings to order at approximately 8:00 a.m.

II. AGENDA:

A. 8:00 a.m. - 8:30 a.m. Consent Agenda and Miscellaneous Items

B. 8:30 a.m. - 9:30 a.m. Work Session - Operations Division/Transfer Station/Guemes Ferry

Cliff Butler, Operations Division Manager, asked the Road District Supervisors to update the Commissioners on the road projects taking place in their districts. Mr. Butler reported that Ron Panzero, Guemes Ferry Manager, is on vacation this week but that reported before he left that the Ferry was running and is on time.

Kevin Renz, Solid Waste Division Manager, noted the volume at the Transfer Station continues to be down from the 2007 volume. He went on to say the tonnage is up at the Sauk Transfer Station. He reported the recycling volumes continue to remain consistent.

C. 9:00 a.m. - 10:00 a.m. Public Works Department - James Voetberg, Director

1. Public Hearing - Consideration of Adoption of the 2009-2014 Six-Year Transportation Improvement Program (TIP)

Ann Marie Gutwein advised there was an informational meeting held on July 15, 2008, to discuss the 2009-2014 Six-Year Transportation Improvement Program (TIP). Ms. Gutwein stated if the resolution is approved, adoption of the 2009-2014 Six-Year TIP will take place immediately following the public hearing.

Chairman Munks opened the public hearing at approximately 9:10 a.m.

Carol Ehlers of West Fidalgo Island, asked that the width of the road be identified when the Anderson and LaVenture extension project begins. Ms. Ehlers said identifying the width of the road would be helpful to the public and to developers to decide how far back to set houses from the road.

Ms. Ehlers also brought up issues that she felt should be thought about for next year's Six-Year TIP. The first one is the need for an intersection at the Alger Cain Road 99 and also widening the road up to Whatcom County. She went on to discuss her concerns with the Washington State Department of Transportation's design of the SR 20 Sharpes Corner project. Ms. Ehlers also

asked the Commissioners to keep the Six-Year Tip flexible.

A motion was made by Commissioner Dahlstedt to approve closing the public hearing. Commissioner Dillon seconded the motion, which passed unanimously.

A motion was made by Commissioner Dahlstedt to approve adopting the 2009-2014 Six-Year Transportation Improvement Program. **(Resolution No. R20080392)** Commissioner Dillon seconded the motion, which passed unanimously.

2. **Public Hearing - Consideration of Adoption of the 2008 Amendment to the 2005 Comprehensive Solid Waste Management Plan (CSWMP)**

Mr. Renz stated the Amendment to the Comprehensive Solid Waste Management Plan is designed to comply with the direction provided in Resolution No. R20070141. He went on to say the Amendment is designed to designate the County owned and operated Transfer Station as the primary facility for municipal solid waste collection and disposal within Skagit County. He indicated the Amendment would still allow for the inclusion of private firms at the recommendation of the Solid Waste Governance Board.

Chairman Munks opened the public hearing at approximately 9:26 a.m. There being no public testimony forthcoming, Commissioner Dahlstedt motioned to close the public hearing, which was seconded by Commissioner Dillon. The public hearing was closed.

A motion was made by Commissioner Dahlstedt to approve adopting the 2008 Amendments to the 2005 Skagit County Comprehensive Solid Waste Management Plan, as presented, as the County's Plan for solid waste management **(Resolution No. R20080393)** Commissioner Dillon seconded the motion, which passed unanimously.

3. **Miscellaneous**

There were no miscellaneous items for Public Works to discuss.

D. **10:30 a.m. - 11:30 a.m. Department Heads/Elected Officials Meeting**

1) **Recognition of Retiring Skagit County Community Action Agency Executive Director Bill Shuler:**

The Commissioners thanked Bill Shuler for his 26 years of service for Skagit County and Skagit County Community Action Agency.

City of Mount Vernon Mayor Norris thanked Mr. Shuler on behalf of the citizens of the City of Mount Vernon for his service.

Commissioner Dahlstedt read a Certificate of Recognition and presented it to Mr. Shuler.

- 2) Introduction of Bill Henkel, the New Executive Director of the Skagit County Community Action Agency.

Mr. Shuler introduced the new Executive Director of Skagit County Community Agency Bill Henkel, who has been with the Agency for several years.

- 3) Facilities Update:

Mario Mendez, Facilities and Operations Manager, stated he is responsible for the day-to-day maintenance of Skagit County building operations and the long-term planning and capital projects have been assigned to Al Jongsma.

Al Jongsma, Capital Facilities Operations Manager, provided an update of the projects he is currently working on.

- 4) Miscellaneous:

- a) Gary Shand, Chief of the Jail, provided an update on the Community Justice Center. Mr. Shand said there will be an open house on September 15, 2008, at the Skagit Transit Station from 4:00 p.m. to 7:00 p.m. He indicated the open house will allow the community to review and provide input on the proposed sites for the community justice center.
- b) Gary Rowe, County Administrator, reported Skagit County was honored at a national awards ceremony in Kansas City, Missouri. Mr. Rowe stated Skagit County received the 5th place award for the 2008 Digital Counties Survey from The Center for Digital Counties.
- c) Trisha Logue, Budget and Finance Director, provided an update of the budget process and the training her department is providing to other County departments on using the Adaptive Planning budgeting software.
- d) Mr. Rowe commented on a recent meeting he and the Commissioners attended with the Washington State Association of Counties. He requested that department heads bring any legislative issues forward before next year's legislative session.
- e) Skagit County Auditor Jeanne Youngquist reminded everyone to vote and return their ballots.
- f) Ned Zaugg, Director Washington State University, Skagit County Cooperative Extension, congratulated Fairgrounds Manager Leslie Collings for her on work at the 2008 Skagit County Fair.

- g) Bob Vaux, Director of Skagit County Parks and Recreation, commented on the upcoming Indian Summer League Teams. Mr. Vaux indicated 64 Indian Summer League Teams have signed up to participate this year.
 - h) Mr. Rowe introduced Daniel Leniczek who has been hired as a Production Technician to work in the Communications Department.
- 5) Next Meeting - Tuesday, October 14, 2008, at 10: 30 a.m.
- E. 11:30 a.m. - 11:45 a.m. Public Comment Period
- Tom Solberg of 19019 Minnie Road in Alger, indicated he was concerned the County is not moving forward with the Alger Subarea Plan. Mr. Solberg stated he felt the plan was not being worked on fast enough.
- The Commissioners stated the Planning and Development Services Department have not presented the Plan to the Commissioners.
- F. 12:00 p.m. - 1:30 p.m. Retirement Luncheon for Skagit County Community Action Agency Executive Director Bill Shuler (Hillcrest Park, Mount Vernon)

III. CONSENT AGENDA:

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda for Tuesday, August 12, 2008, items 1 through 12. Commissioner Dillon seconded the motion, which passed unanimously.

- a) COMMISSIONERS' OFFICE:
 - 1. Record of the Proceedings for Tuesday, August 5, 2008. **(Approved)**
- b) ADMINISTRATIVE SERVICES:
 - 2. Resolution appointing Lonnie Clark to the Board of the Housing Authority of Skagit County effective August 13, 2008, through August 31, 2012. **(Resolution No. R20080388)**
- c) BUDGET/FINANCE:
 - 3. Personal Services Agreement with the Skagit County Community Action Agency where the County is acting as a pass-through entity for Homeless Grant Assistance Program funds. These funds, which total \$1,037,700.22 over a three year period, will be used to provide case management, education, housing subsidy and related assistance. The agreement shall commence upon the date of execution and continue for three years. **(Contract No. C20080487)**

4. Resolution calling for a public hearing authorizing a supplemental and amended budget for 2008. The hearing will take place on Tuesday, August 26, 2008, at 3:00 p.m. **(Resolution No. R20080389)**
- d) FACILITY MANAGEMENT:
5. Amendment No. 1 to Vendor Services Agreement No. C20070568 with Electric West, Inc. to provide minor electrical work as requested. Compensation is increased by an additional \$7,000 for a new contract total of \$11,500. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080152)**
- e) FARMLAND LEGACY:
6. Amendment No. 1 to Grant Deed of Conservation Easement No. C20050361 between Skagit County and Nolan and Shirley Lee, which allows for legal lots of record to be divided off with the conservation easement still in effect. All other portions of this conservation easement shall remain in effect. **(Amendment No. A20080153)**
- f) HUMAN SERVICES:
7. Resolution ratifying a Personal Services Agreement with Sea Mar Community Health Centers to continue providing substance abuse treatment services for Skagit County residents. **(Resolution No. R20080390)**
 8. Personal Services Agreement with Sea Mar Community Health Centers to continue providing substance abuse treatment services for Skagit County residents for the period July 1, 2008, through June 30, 2009. Compensation in the amount of \$176,571 is funded by the Washington State Department of Social and Health Services - Division of Alcohol & Substance Abuse. **(Contract No. C20080488)**
- g) INFORMATION SERVICES:
9. Resolution ratifying a Personal Services Agreement between Skagit County and Code Publishing, Inc. **(Resolution No. R20080391)**
 10. Personal Services Agreement with Code Publishing, Inc. to codify ordinances approved by the Board of Commissioners for inclusion in the Skagit County Code. The agreement commenced on January 1, 2008, and will continue through December 31, 2010. Compensation shall vary depending on the services being rendered. **(Contract No. C20080489)**
- h) PLANNING & DEVELOPMENT SERVICES:
11. Ordinance adopting the Town of Hamilton Comprehensive Subarea Plan, approving an expansion to the Town of Hamilton Urban Growth Area, designating an area adjacent to the UGA as Hamilton Urban Reserve, and adopting other measures to facilitate the Town's relocation from the Skagit River Floodway and the promotion of urban industrial development.

(Ordinance No. 020080010)

i) PUBLIC WORKS DEPARTMENT:

12. Amendment No. 1 to Coordinated Prevention Grant (GO700179) No. C20070172 with the Washington State Department of Ecology, which provides an additional \$20,000 in funds for Phase 2 of the Moderate Risk Waste Operations Project through December 31, 2008. Total compensation for this contract is not to exceed a new maximum amount of \$48,817. All other terms and conditions of the original contract shall remain in effect.
(Amendment No. A20080154)

IV. MISCELLANEOUS:

- 1) Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
- a. ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$150,112.82 (Transmittal No. C-95-08); and
 - b. Warrants numbered 279110 through 279759 from Clearing Fund 696 in the total dollar amount of \$1,851,641.36 (Transmittal No. C-96-08); and
 - c. Payroll warrants numbered 229977 through 230870 in the total dollar amount of \$1,292,343.40 (Transmittal No. P-29-08); and
 - d. Payroll warrants numbered 980203 through 980359 in the total dollar amount of \$241,834.92 (Transmittal No. P-30-08).
- 2) Marge Swint, Senior Planner, asked the Commissioners to schedule a closed record public meeting on Tuesday, August 19, 2008, at 8:30 a.m., to consider the final plat approval of the Plat of Rosario Terrance (PL-05247) an Administrative Long CaRD Plat, submitted by Landmark Building and Development.

Commissioner Dahlstedt made a motion to schedule a closed record public meeting as outlined by Ms. Swint, which was seconded by Commissioner Dillon and passed unanimously.

V. ADJOURNMENT:

Chairman Munks adjourned the proceedings at 11:38 a.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Don Munks, Chairman

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

**JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners**