

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, AUGUST 5, 2008**

The Skagit County Board of Commissioners met in regular session on Tuesday, August 5, 2008, with Commissioners Don Munks, Kenneth A. Dahlstedt, and Sharon D. Dillon present.

Call to Order:

Chairman Munks called the meeting to order at approximately 8:00 a.m.

I. AGENDA:

- A. 8:00 a.m. - 8:30 a.m. Consent Agenda and Miscellaneous Items
- B. 8:30 a.m. - 9:30 a.m. Planning & Development Services - Gary Christensen, Director

1. Discussion - Upcoming Improvement for Land Use Applications

Bill Dowe, Deputy Director, informed the Commissioners of a few efforts the Planning Department are implementing to help streamline the building permit application process. He said one of the processes include accepting only applications that are accurately filled out. He stated this will help to streamline the application process because when applications come in, they can be processed immediately. Mr. Dowe also said the Department will apply the same policy to planning applications to help that process speed up.

The Commissioners thanked Mr. Dowe for the update.

2. Review/Possible Action - Planning Commission and Growth Management Act (GMA) Steering Committee Recommendation on the Town of Hamilton Urban Growth Area (UGA)

Kirk Johnson, Senior Planner, stated the original Town of Hamilton UGA expansion proposal and subarea plan was developed by the Town with the help of a citizen advisory committee in 2006-2007. He noted the proposal was submitted to Skagit County in June 2007, and released for public review and comment by Skagit County in December 2007. Mr. Johnson reported the proposal has undergone two County Planning Commission public hearings, which led to the Planning Commission's recommendation of a downsized proposal on June 10, 2008.

Mr. Johnson said the subarea plan and UGA expansion/relocation proposal is part of a long-term Town strategy to remove all current structures from the Town's floodway and to relocate the Town's existing population. He went on to say the proposal includes allocating new population growth to a location north of SR 20 and out of the Skagit River floodway and floodplain. The proposal also adds 59 acres of land to the UGA for industrial developmental consistent with the Town's allocation of 60 "new" acres of industrial property under Countywide Planning Policy 1.1.

Chairman Munks asked if there were any members in the audience that wished to speak.

Mr. Homer Hughes of 35023 Walders Road in Hamilton, was in the audience and spoke in opposition to the Hamilton Urban Growth Area expansion proposal and comprehensive subarea plan. He also mentioned he needed more information on the Hamilton Urban Reserve.

Chairman Munks suggested Mr. Hughes talk to Planning & Development Services after the public comment period if he needed more information on the Hamilton Urban Reserve.

Commissioner Dahlstedt moved to approve the following elements of the Hamilton Urban Growth Area Expansion Proposal and Comprehensive Subarea Plan, as recommended by the Planning Commission's June 10, 2008, Recorded Motion and by the Growth Management Act Steering Committee's July 24, 2008, Resolution:

1.	The Town of Hamilton 2007 Comprehensive Subarea Plan (as amended in June 2
2.	Amendments to the Skagit County Comprehensive Plan and Zoning Map to expand Hamilton Urban Growth Area boundary, and to designate an area outside of the Urban Reserve (H-UR); and
3.	New text and a new policy, 3C-1.6, in the Skagit County Comprehensive Plan Chapter Element, creating a Hamilton Urban Reserve designation
4.	Rezoning of the 59-acre Janicki Industries property within the UGA to Hamilton
5.	Rezoning of the approximately 48 acre property within the UGA labeled "UGA Ex [Lawson]" (including the miscellaneous 3-acres) to Hamilton Residential; and
6.	Three new zoning districts in Skagit County Code, Title IV, Zoning: - 14.16.175, Hamilton Industrial (H-I); and - 14.16.380 Hamilton Residential (H-R); and - 14.16.385 Hamilton Urban Reserve (H-UR); and
7.	Related revisions to Skagit County Code sections 14.16.830, Landscaping requirements for Conservation and Reserve Developments (CaRDs); 14.18.310, General approval provisions - CaRDs with 5 or more lots (long CaRDs); and 14.18.330, Approval provisions - CaRDs with 5 or more lots (long CaRDs).

Commissioner Dillon seconded the motion, which passed unanimously.

3. Miscellaneous

There were no miscellaneous items for Planning and Development Services to discuss.

Commissioner Dahlstedt brought up the fact that he recently met with residents of Lake Cavanaugh. He went on to say a majority of the Lake Cavanaugh community are supportive of building a store in the area.

Director of Planning & Development Services Gary Christensen noted changes have been made to the Comprehensive Plan, which would allow the residents of Lake Cavanaugh to address the issue of building a store in the area. Mr. Christensen stated the residents could contact the Planning & Development Services Department to discuss the matter further.

C. 9:30 a.m. - 9:45 a.m. Public Hearing - 2008 Skagit County Budget Amendment

Trisha Logue, Budget and Finance Director, outlined elements of the supplemental budget. She stated the only increase to the General Fund budget that is not associated to a grant in the second quarter amendment is the \$500,000 increase and transfer to Planning & Development Services.

Ms. Logue presented a resolution authorizing the supplemental budget, and a resolution authorizing a 10% supplies and services line items reduction to the 2008 budget in compliance with Resolution R20080302.

Commissioner Munks opened the public hearing. There being no one present to testify, Commissioner Dahlstedt motioned to close the public hearing. Commissioner Dillon seconded the motion and the public hearing was closed.

A motion was made by Commissioner Dahlstedt to approve a resolution authorizing a supplement to the 2008 County budget. (**Resolution No. R20080385**) Commissioner Dillon seconded the motion, which passed unanimously.

Commissioner Munks opened the public hearing. There being no one present to testify, Commissioner Dahlstedt motioned to close the public hearing. Commissioner Dillon seconded the motion and the public hearing was closed.

A motion was made by Commissioner Dahlstedt to approve a resolution authorizing a 10% supplies and services line items reduction to the 2008 budget in compliance with Resolution R20080302. (**Resolution No. R20080386**) Commissioner Dillon seconded the motion, which passed unanimously.

D. 10:00 a.m. - 10:45 a.m. Discussion/Possible Action - (1) 2009 Revenue and Expenditure Forecast (2) Resolution Establishing Objectives for the 2009 Skagit County Budget

Gary Rowe, County Administrator, previewed the revenue information for the 2008 and 2009 Skagit County budget, including the sales tax revenues. He stated there has been a steep decline in the County's sales tax revenues, expenses have increased,

and the downward turn in the Planning & Development Services' revenue is higher than expected. He went on to say sales tax revenues will likely be \$1 million less than anticipated.

Ms. Logue provided information on the 2008 expenditure forecast and the fund balance.

Tim Holloran, Deputy County Administrator, discussed 23 objectives for establishing the 2009 budget preparations.

A motion was made by Commissioner Dahlstedt to approve a resolution establishing objectives for the 2009 budget. **(Resolution No. R20080387)** Commissioner Dillon seconded the motion, which passed unanimously.

E. 11:30 a.m. - 11:45 a.m. Public Comment Period

Margaret Youngblood of 1198 Alger Cain Lake Road in Sedro-Woolley, spoke about the road conditions on Alger Cain Lake Road and showed the Commissioners pictures of blind spots associated with the road. She urged the Commissioners to lower the speed limit and put in a double-yellow line on the road.

Marianne Kooiman of 6500 Square Harbor Lane on Guemes Island, gave her views on the groundwater issues on Guemes Island. Ms. Kooiman said the U.S. Geographical Survey did a survey of the wells in 1995. She said that although the survey was a good one, it was flawed because they did not have accurate elevation data of the well sites that were surveyed. Ms. Kooiman went on to discuss the sea water intrusion policy and quantity of water. Ms. Kooiman stated she has provided all the data she gathered over the years to the Public Works Department.

II. CONSENT AGENDA FOR TUESDAY, AUGUST 5, 2008 - 22 ITEMS:

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda for Tuesday, August 5, 2008, items 1 through 5, and items 7 through 22. Item No. 6 was removed pending further information. Commissioner Dillon seconded the motion, which passed unanimously.

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Tuesday, July 29, 2008. **(Approved)**
2. Resolution re-appointing Nathan Salseina of District 3 to serve on the Skagit County Parks and Recreation Advisory Board, effective July 1, 2008, and expiring on June 30, 2011. **(Resolution No. R20080375)**
3. Resolution re-appointing Lloyd Brown of District 2 to serve on the Skagit County Parks and Recreation Advisory Board, effective July 1, 2008, and expiring on June 30, 2011. **(Resolution No. R20080376)**

4. Resolution re-appointing Kevin Loy of District 3 to serve on the Skagit County Parks and Recreation Advisory Board, effective July 1, 2008, and expiring on June 30, 2011. **(Resolution No. R20080377)**

b) ADMINISTRATIVE SERVICES:

5. Amendment No. 1 to Personal Services Agreement No. C20070498 with Timothy R. Kiehl, LLC, which adds additional compensation in the amount of \$6,000 to cover travel expenses. The new contract total is not to exceed \$48,156. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080146)**

c) CONSERVATION FUTURES:

6. Resolution appointing Scott DeGraw of District 3 to the Conservation Futures Advisory Committee through December 31, 2012, and re-appointing Allan Merritt of District 1 to the Conservation Futures Advisory Committee through December 31, 2010. **(This item was pulled from the agenda pending further discussion)**

d) FACILITY MANAGEMENT:

7. Amendment No. 3 to Standard Form of Architect's Services No. C20070205 with Architects Rasmussen Triebelhorn to provide additional architectural services support relating to the existing jail electronics systems upgrades. Compensation for this work is not to exceed \$37,475 for a new contract total of \$439,395. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080147)**
8. Resolution awarding miscellaneous remodeling services at 1730 Continental Place, Mount Vernon, to Van Rossen Construction, Inc. for the low bid amount of \$107,770, plus applicable sales tax. **(Resolution No. R20080378)**

e) FAIRGROUNDS:

9. Vendor Services Agreement with Robert Baize, Knighthawk Security, to provide security personnel during the Skagit County Fair beginning Monday, August 4, 2008, through Sunday, August 10, 2008. Compensation is not to exceed a total of \$6,960. **(Contract No. C20080479)**
10. Amendment No. 1 to Vendor Services Agreement No. C20080252 with Anderson Electric, Howard Anderson, which adds an additional \$2,500 in compensation for a new contract total of \$5,000. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080148)**
11. Resolution amending Resolution No. R20080296 regarding the Revolving Fund for the Skagit County Fair in the amount of \$40,000. The amendment states that the revolving account fund shall retain an amount equal to 50% of the outstanding premium checks at the time of reimbursement, or an amount

determined by the Chief Accountant as sufficient past December 15, 2008.
(Resolution No. R20080379)

f) HEALTH DEPARTMENT:

12. Resolution ratifying an agreement between Skagit County and the Skagit County Community Action Agency. **(Resolution No. R20080380)**
13. Agreement between Skagit County and the Skagit County Community Action Agency, which allows the Public Health Department to continue to act as a Community Jobs Host Worksite. The placed volunteer will perform clerical duties for bioterrorism preparedness projects. The agreement commenced on July 1, 2008, and shall continue through August 11, 2008. There is no financial consideration in connection to this contract. **(Contract No. C20080480)**
14. Amendment No. 1 to Region 3 AIDS Service Network Agreement No. C20080329 between Skagit County and the Snohomish Health District. The statement of work is amended to add the new Rapid HIV Testing Program. Also, language for the Syringe Exchange Program has been changed to allow the purchase of incentives to encourage new high-risk clients to be tested for HIV. Compensation in the amount of \$4,483 is added to the previous contract for a new total of \$69,634. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080149)**
15. Amendment No. 10 to Consolidated Contract (C14962) No. C20070142 with the Washington State Department of Health, which adds \$14,000 for enhancement of Office of Drinking Water Group B Program, the USDA WIC Nutrition & Local Support Program, and the Community Prevention Program. The new contract total is \$1,627,953. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080150)**

g) HUMAN SERVICES:

16. Interlocal Cooperative Agreement with the Conway School District to provide mental health intervention and treatment services for children or youth and their families, grades K through 8, who are identified with mental health issues. The agreement shall commence upon the date of execution and continue through August 31, 2009. **(Contract No. C20080481)**

h) INFORMATION SERVICES:

17. Resolution ratifying Amendment No. 8 with Spillman Technologies, Inc. **(Resolution No. R20080381)**
18. Amendment No. 8 to Contract No. 00484 with Spillman Technologies, Inc. for the procurement and maintenance of the NIBRS Module. The cost to procure the module is \$60,079, which will be shared with other public safety agencies that will be using the NIBRS Module. The agreement commenced on July 31, 2008, and shall continue indefinitely. All other terms and conditions of the original contract shall remain in effect. **(Amendment No.**

A20080151)

19. Resolution authorizing a Request for Proposals for a storage area network to replace locally attached electronic storage. **(Resolution No. R20080382)**

i) PROSECUTING ATTORNEY:

20. Purchase order, Lease and Maintenance Agreement with Konica Minolta for copier/scanner/fax machine for the Family Support Division of the Prosecuting Attorney's Office. **(Contract No. C20080482)**

j) PUBLIC WORKS DEPARTMENT:

21. Resolution awarding the bid for one new concrete box culvert for the Sauk Prairie/Gravel Creek Fish Passage Project to Granite Precasting and Concrete for the low bid of \$64,800. **(Resolution No. R20080383)**

22. Vendor Services Agreement with Industrial Mowing & Spraying to provide mowing of various banks, margins and areas within the Sedro-Woolley Sub Flood Control Zone. The agreement shall commence upon the date of execution and continue through August 5, 2009. Compensation is not to exceed a total of \$7,770.06. **(Contract No. C20080483)**

III. MISCELLANEOUS:

1) Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

- a. Purchase Card Electronic Payment to JP MORGAN CHASE from Clearing Fund 696 in the total dollar amount of \$54,260.63 (Transmittal No. C-92-08); and
- b. ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$70,212.10 (Transmittal No. C-93-08); and
- c. Warrants numbered 278852 through 279109 from Clearing Fund 696 in the total dollar amount of \$625,182.41 (Transmittal No. C-94-08).

2) Staff presented a Sole Source resolution for Van's Equipment for the rental of a Hamm HD70 59" Double Drum Roller and a Workin Wiritgen W 100 Grinder for use by the Public Works Department.

Commissioner Dahlstedt made a motion to approve the resolution, which was seconded by Commissioner Dillon and passed unanimously. **(Resolution No. R20080384)**

3) Staff presented an Interlocal Agreement between the Town of Lyman and Skagit

County, which authorizes a project that will result in a restroom for the town park and an improved Cascade Trail trailhead for the County.

Commissioner Dahlstedt made a motion to approve the agreement, which was seconded by Commissioner Dillon and passed unanimously. **(Contract No. C20080484)**

IV. ADJOURNMENT:

Chairman Munks adjourned the proceedings at approximately 12:00 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Don Munks, Chairman

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners