

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, JUNE 24, 2008**

The Skagit County Board of Commissioners met in regular session on Tuesday, June 24, 2008, with Commissioners Don Munks, Kenneth A. Dahlstedt, and Sharon D. Dillon present.

I. AGENDA:

- A. 8:00 a.m. - 8:30 a.m. Consent Agenda and Miscellaneous Items
- B. 8:30 a.m. - 9:30 a.m. Planning & Development Services - Gary Christensen, Director
 - 1. Deliberations/Possible Action - Bayview Ridge Proposal 2

Gary Christensen, Director of Planning and Development Services, gave a brief background of the Planning Commission's recorded motion detailing the findings and the 6-0 votes on each of the three sections involved in implementing the Bayview Ridge Subarea Plan Proposal 2.

Jeroldine Hallberg, Senior Planner, provided the background math for the population allocation for year 2025. She also provided a map of the Bayview Ridge Subarea Plan Proposal 2 which detailed the rezoning of 502 acres from Light Industrial to Heavy Industrial.

A motion was made by Commissioner Dahlstedt to approve Bayview Ridge Subarea Plan updated as proposed. Commissioner Dillon seconded the motion, which passed unanimously.

A motion was made by Commissioner Dahlstedt to approve the expansion of the Bayview Ridge Urban Growth Area, as proposed. Commissioner Dillon seconded the motion, which passed unanimously.

A motion was made by Commissioner Dahlstedt to approve the proposed zoning change of 502 acres from Light Industrial to Heavy Industrial. Commissioner Dillon seconded the motion, which passed unanimously.

A motion was made by Commissioner Dahlstedt to approve the proposed amendments to Skagit County Code Title 14 as proposed. Commissioner Dillon seconded the motion, which passed unanimously.

The Commissioners commended staff for completing the project.

Mr. Christensen stated the Ordinance for Bayview Ridge will be brought before the

Commissioners for their signature at a later date.

2. Miscellaneous

There were no miscellaneous items for Planning and Development Services to discuss.

C. 9:30 a.m. - 10:15 a.m. Public Health Department - Peter Browning, Director

1. Discussion - Amendment to Public Hearing Date to Adopt a New Chapter of Skagit County Code 12 - Process for Adopting Health Code Ordinances

Corinne Story, Environmental Public Health Manager, brought forward a resolution to reschedule the public hearing previously set for June 24, 2008, to allow time for newspaper publication.

A motion was made by Commissioner Dahlstedt to approve a Resolution amending a call for public hearing to adopt a new chapter of Skagit County Code 12, "Process for Adopting Health Code Ordinances" which is scheduled for July 22, 2008, at 9:30 a.m. in the Commissioners' Hearing Room. Commissioner Dillon seconded the motion, which passed unanimously.

2. Briefing - Nurse Family Partnership

Jennifer Sass-Walton, Child & Family Health Manager, gave a slide presentation regarding Skagit County Public Health's Nurse-Family Partnership program.

3. Update - Skagit County Public Health Dental Program

Kim Van Epps, Public Health Educator and Dental Health Coordinator, provided an update on Skagit County's School Based Sealant Program. Ms. Van Epps stated that funding for the Program will be ending this year.

4. Miscellaneous

There were no miscellaneous items for the Health Department to discuss.

D. 10:15 a.m. - 10:30 a.m. Retirement Celebration for Susie Brown of the Auditor's Office

Skagit County Chief Deputy Auditor Barbara Leander stated Susie Brown started working for the Skagit County Auditor's office in December of 1986. Ms. Brown has performed a variety of roles during her tenure with the Auditor's office.

Ms. Brown thanked the Board and fellow staff members for the opportunity to work 22 years for Skagit County. The Commissioners wished her well.

- E. 10:30 a.m. - 11:15 a.m. Annual Update - Washington Counties Risk Pool

Washington Counties Risk Pool Executive Director Vyrle Hill and Member Services Manager David Goldsmith provided results of the recent Skagit County Risk Management Audit.

- F. 11:15 a.m. - 11:30 a.m. Discussion/Possible Action - Resolution Establishing a Program and Taskforce for Sustainability and Climate Change Mitigation and Adaptation

Ryan Walters, Special Deputy Prosecuting Attorney, gave a PowerPoint presentation on the need for action on climate change.

A motion was made by Commissioner Dahlstedt to approve a resolution establishing a program and task force for sustainability and climate change mitigation and adaptation. Commissioner Dillon seconded the motion, which passed unanimously.

- G. 11:30 a.m. - 11:45 a.m. Public Comment Period

There was no one present for the public comment period.

- H. 11:45 a.m. - 12:00 p.m. Update - People 1st of Skagit County

David Wilder, President of People First of Skagit County, invited public officials from all levels to attend the annual Region 3 legislative reception to be held at McIntyre Hall on Thursday, September 11, 2008, from 5:30 p.m. to 8:00 p.m. Mr. Wilder went on to say if Skagit County wants to see this program continue, they need financial and community support.

II. CONSENT AGENDA

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda for Tuesday, June 24, 2008, items 1 through 23. Commissioner Dillon seconded the motion, which passed unanimously.

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, June 16, 2008. **(Approved)**
2. Resolution re-appointing Virginia Olivarez to the Northwest Senior Services Board effective July 1, 2008, through June 30, 2011. **(Resolution No. R20080294)**
3. Resolution re-appointing Anna Ankrum to the Northwest Senior Services Board effective July 1, 2008, through June 30, 2011. **(Resolution No. R20080295)**

b) ADMINISTRATION:

4. Amendment No. 1 to Personal Services Agreement No. C20080307 with AMEC Earth & Environmental, Inc. for work on the Skagit County Environmental Protection Agency West Coast Estuaries Grant Application. The following changes to the Scope of Work include: deleting the sentence "A scope of work and budget for the second phase would be developed after notification of finalist status" and the estimated cost for Task 3 is reduced by \$5,000 and reallocated to Task 4 - (Phase II) Assist Final Grant Negotiations. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080125)**

c) ASSIGNED COUNSEL:

5. Personal Services Agreement with Lynn Miner, Attorney at Law, to provide indigent defense services for defendants referred by the Office of Assigned Counsel that are deemed to be conflict of interest cases for the Skagit County Public Defender's Office. **(Contract No. C20080394)**

d) BUDGET & FINANCE:

6. Service Agreement with AuditHead, LLC to review utility and telecommunication invoices for billing errors and cost savings opportunities. The fee for this service is 50% of the refunds obtained and 50% of savings not given as refunds for 24 months. The agreement shall commence upon the date of execution. **(Contract No. C20080395)**
7. Agreement between Skagit County and the Washington State Department of Community, Trade and Economic Development, which awards \$894,100 in Community Development Block Grant General Purpose grant funds to expand the Skagit County Food Distribution Center by adding 5,400 square feet of storage, office and parking space and storm water improvements. The agreement commenced on March 12, 2008, and shall continue through July 31, 2010. **(Contract No. C20080396)**

e) FACILITY MANAGEMENT:

8. Standard Form of Agreement with Ebenal General, Inc. to perform work on the addition and remodel of the Skagit County Commissioners' Administration Building located at 1800 Continental Place, Mount Vernon. The contractor was awarded the contract for the low bid of \$3,944,000 plus applicable sales tax. **(Contract No. C20080397)**

f) FAIRGROUNDS:

9. Resolution authorizing the funding of a Revolving Fund for the Skagit County Fair in the amount of \$40,000. **(Resolution No. R20080296)**

g) HEALTH DEPARTMENT:

10. County Program Agreement between Skagit County and the State of Washington Department of Social and Health Services, which provides funding to continue grant work with the Foster Care Public Health Nurse Services project. The agreement shall commence on July 1, 2008, and continue through June 30, 2009. Compensation is not to exceed a total of \$32,400. **(Contract No. C20080398)**

h) HUMAN SERVICES:

11. Resolution authorizing the ratification of an Interlocal Agreement between Skagit County and North Sound Mental Health Administration to provide match funds in the amount of \$25,000 to support High Fidelity Wraparound Mental Health Services to children and their families in Skagit County via the North Sound Wraparound Initiative. **(Resolution No. R20080297)**
12. Interlocal Agreement, per Resolution No. R20060264, between Skagit County and North Sound Mental Health Administration to provide funds to match the Washington State Mental Health Division grant of \$286,000, which will provide High Fidelity Wraparound mental Health Services to children and their families in Skagit County via the North Sound Wraparound Initiative. The agreement commenced on April 1, 2008, and shall continue through March 31, 2009. Compensation is not to exceed a total of \$25,000. **(Contract No. C20080399)**
13. Personal Services Agreement with Skagit Recovery Center to work with the Skagit County Prosecuting Attorney, District Court Probation and Skagit Domestic Violence and Sexual Assault Services to provide Domestic Violence - Moral Reconciliation Therapy to individuals identified with co-occurring substance abuse or mental health issues. The agreement shall commence upon the date of execution and continue through December 31, 2008. Compensation is not to exceed a total of \$36,500. **(Contract No. C20080400)**
14. Personal Services Agreement with Catholic Community Services to provide a chemical dependency professional for the Children's Administration Office to implement the Department of Social and Health Services - Division of Alcohol and Substance Abuse and the Children's Administration Joint Chemical Dependency Professional Substance Abuse Services Initiative program. The agreement shall commence on July 1, 2008, and continue through June 30, 2009. Compensation is not to exceed a total of \$65,539. **(Contract No. C20080401)**

i) PROSECUTING ATTORNEY:

15. Resolution ratifying a Personal Services Agreement with Kirkpatrick & Lockhart Preston Gates Ellis LLP. **(Resolution No. R20080298)**
16. Personal Services Agreement with Kirkpatrick & Lockhart Preston Gates Ellis LLP to provide legal counsel, representation and negotiation services, including the services of Thomas H. Wolfendale and Kevin A. Rosenfield as special deputies for the Skagit County Prosecuting Attorney's Office. They will review and update a revision of the Skagit County Construction Contract

template. The agreement commenced on April 1, 2008, and shall continue through December 31, 2008. Compensation is not to exceed a total of \$5,000. **(Contract No. C20080402)**

17. Resolution providing a legal defense to Rick Grimstead, Jane Doe Grimstead, Rick Duhaime and Jane Doe Duhaime in a lawsuit filed by Jonathan Bander. **(Resolution No. R20080299)**

j) SHERIFF'S OFFICE:

18. Memorandum of Understanding between Skagit County and the Washington Traffic Safety Commission to assist in a project titled "Drive Hammered, Get Nailed" DUI Emphasis Patrols. The agreement shall commence on August 14, 2008, and continue through September 1, 2008. Compensation is not to exceed a total of \$2,500. **(Contract No. C20080403)**

k) PUBLIC WORKS DEPARTMENT:

19. Resolution calling for a public hearing to consider the vacation of a 25-foot wide by 320-foot long portion of Jura Way, County Road #13910, as requested by Paul and Constance Evans. The public hearing will take place on Tuesday, July 22, 2008, at 8:30 a.m. **(Resolution No. R20080300)**
20. Vendor Services Agreement with Industrial Mowing and Spraying to mow the various banks, margins and areas within the Britt Slough Sub Flood Control Zone. The agreement shall commence upon the date of execution and continue through May 31, 2009. Compensation is not to exceed a total of \$6,048. **(Contract No. C20080404)**
21. Resolution ratifying Amendment 2 to Vendor Services Agreement No. C20070622 with Fairbanks Scales for the licensing and calibration of scales at the Skagit County Recycling and Transfer Station. **(Resolution No. R20080301)**
22. .Amendment 2 to Vendor Services Agreement No. C20070622 with Fairbanks Scales for the licensing and calibration of scales at the Skagit County Recycling and Transfer Station, which increases the amount of the contract by \$200 for a new contract total of \$5,400. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080126)**
23. Amendment No. 1 to Interlocal Agreement No. C20080023 between Skagit County and the Skagit River System Cooperative, which clarifies contract language to say that items outlined in Sections 3.2.2 through 3.2.5 of the agreement may cumulatively total \$92,500. **(Amendment No. A20080127)**

III. MISCELLANEOUS:

- 1) Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W.

42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

- a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$158,798.83 (Transmittal No. C-70-08); and
 - b) Purchase Card Electronic Payment to JP MORGAN CHASE from Clearing Fund 696 in the total dollar amount of \$36,183.44 (Transmittal No. C-72-08); and
 - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$60,652.80 (Transmittal No. C-73-08); and
 - d) Warrants numbered 275813 through 276369 from Clearing Fund 696 in the total dollar amount of \$2,905,751.60 (Transmittal No. C-74-08); and
 - e) Warrants numbered 276370 through 276429 from Clearing Fund 696 in the total dollar amount of \$105,514.71 (Transmittal No. C-75-08); and
 - f) Payroll warrants numbered 227362 through 228217 in the total dollar amount of \$1,157,167.69 (Transmittal No. P-23-08); and
 - g) Payroll warrants numbered 979646 through 979846 in the total dollar amount of \$243,363.55 (Transmittal No. P-24-08).
- 2) Resolution regarding budget adjustments to address shortage of revenue due to an economic slowdown. **(Resolution No. R20080302)**
 - 3) Resolution amending R20080237, changing the date for a public hearing to adopt a new chapter of Skagit County Code 12: "Process for Adopting Health Code Ordinances". The new hearing date will be July 22, 2008. **(Resolution No. R20080303)**
 - 4) Resolution establishing a program and taskforce for Sustainability and Climate Change Mitigation and Adaptation. **(Resolution No. R20080304)**

IV. ADJOURNMENT:

Chairman Munks adjourned the proceedings.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Don Munks, Chairman

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

**JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners**