

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, JUNE 16, 2008**

I. MONDAY, JUNE 16, 2008:

- A. \*8:00 a.m. - 8:30 a.m. Executive Session -Potential Litigation
- B. \*8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator/Deputy Administrator
- C. 9:30 a.m. - 10:00 a.m. Decision - Closed Record Appeal No. PL08-0257 Submitted by Marjorie Sundberg of the Hearing Examiner's Denial of Special Use Permit No. PL06-0994 and Reconsideration Request No. PL08-0181 to Allow for the Operation of an Existing Facility for Breeding Approximately 150 Toy Breeds as a Home Based Business 2
- D. 10:00 a.m. - 11:00 a.m. Public Works Department - James Voetberg, Director
  - 1. Discussion/Possible Action: Application to FEMA's Hazard Mitigation Grant Program - December 2007 Severe Storm and Floods (FEMA-1734-DR-WA)

Public Works Director Jim Voetberg introduced an application to FEMA's Hazard Mitigation Grant Program - December 2007 Severe Storm and Floods. This would be to fund the purchase of parcels from six willing landowners, remove structures and place permanent floodway easements on the properties. All the parcels are in the Cape Horn area and within the regulatory floodway and FEMA's Special Flood Hazard area.

A motion was made by Commissioner Dahlstedt to approve the FEMA Hazard Mitigation Grant Program application as presented.(Contract No. C20080386) Commissioner Dillon seconded the motion, which passed unanimously.

- 2. Update: M/V Guemes Ferry Operations

Guemes Island Ferry Manager Ron Panzero provided an update of M/V Guemes Ferry operations, including the recent ferry haulout, the outdrive rebuild and the new biodiesel program.

- 3. Signature: Resolution Amending Resolution R20080196 to Set Expiration Dates for Frequent Use Media

A motion was made by Commissioner Dahlstedt to approve a Resolution amending Resolution No. R20080196 to set expiration dates for all current frequent use media in 2009. (Resolution No.

R20080288) Commissioner Dillon seconded the motion, which passed unanimously.

4. Signature: Resolution Adopting a Temporary, Interim Schedule for the Guemes Island Ferry

A motion was made by Commissioner Dahlstedt to approve a Resolution adopting a temporary interim schedule for the Guemes Island Ferry. (Resolution No. R20080289) Commissioner Dillon seconded the motion, which passed unanimously.

The Commissioners thanked Mr. Glen Veal for inviting them to the next Guemes Island Ferry Committee meeting scheduled for Sunday, June 22, 2008, at 2:30 p.m. However, they will be unable to attend due to prior commitments.

5. Miscellaneous

There were no miscellaneous Public Works items to discuss.

E. 11:00 a.m. - 11:30 a.m. Consent Agenda and Miscellaneous Items

A motion was made by Commissioner Dahlstedt to approve the resolution as outlined by Mr. Vaux. Commissioner Dillon seconded the motion, which passed unanimously.

F. 11:30 a.m. - 11:45 a.m. Public Comment Period

During the public comment period, David Wolf of Guemes Island read a statement from the Friends of Guemes Island who are against the action the Commissioners took in extending the weekday extended ferry runs until December 31, 2008. Their concerns involve the environment and economics.

G. 11:45 a.m. - 12:00 p.m. Closed Record Hearing to Review the Hearing Examiner's Preliminary Plat Approval Recommendation No. PL06-0668 for the Long CaRD Plat of Challenger Ridge Estates

Senior Planner Brandon Black said the project proposal includes the division of approximately 60 acres into twelve single family residential lots, and one open space lot, through the Conservation and Reserve Development process.

A motion was made by Commissioner Dahlstedt to approve upholding the Hearing Examiner's recommendation approving the Preliminary Long "CaRD" Plat of Challenger Ridge Estates No. PL06-0668. (Resolution No.

R20080292) Commissioner Dillon seconded the motion, which passed unanimously.

H. \*1:30 p.m. - 3:30 p.m. Executive Session - Potential Litigation

The executive session commenced at 1:30 p.m. and continued until 4:05 p.m.

II. CONSENT AGENDA - MONDAY, JUNE 16, 2008 (30 items):

Commissioner Dahlstedt motioned to approve the Consent Agenda for Monday, June 16, 2008, items 1 through 30. Commissioner Dillon seconded the motion, which passed unanimously.

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Tuesday, June 10, 2008. (Approved)
2. Vendor Services Agreement between Skagit County and Skagit Valley Publishing Company, which will provide legal printing and publishing services. The agreement shall commence on July 1, 2008, and continue through June 30, 2009. Compensation shall be a maximum of \$6 per column inch for notices submitted by e-mail and \$7 per column inch for notices faxed. (Contract No. C20080370)

b) AUDITOR:

2. Vendor Services Agreement between Skagit County and Skagit Valley Publishing Company, which will provide legal printing and publishing services. The agreement shall commence on July 1, 2008, and continue through June 30, 2009. Compensation shall be a maximum of \$6 per column inch for notices submitted by e-mail and \$7 per column inch for notices faxed. (Contract No. C20080370)

c) DISTRICT COURT PROBATION:

4. Interlocal Cooperative Agreement between Skagit County District Court Probation and the City of Mount Vernon to provide probation services from January 1, 2008, through December 31, 2010. Compensation shall vary depending on the services being provided. (Contract No. C20080371)

d) EMERGENCY MANAGEMENT:

5. Interagency Grant Agreement between Skagit County and Snohomish County, which authorizes the U.S. Department of Homeland Security, Office of Grant and Training to provide funds in the amount of \$3,137 to support Citizen Corps Councils with planning, outreach and management. The agreement commenced on July 1, 2007, and shall continue through December 31, 2009. (Contract No. C20080372)

e) FACILITY MANAGEMENT:

6. Amendment No. 1 to Vendor Services Agreement No. C20070562 with Austin's Window Cleaning, which adds twice a year cleaning of all windows at the Skagit County Courthouse and extends the term to October 31, 2009. Additional compensation for the services described shall not exceed \$1,925 for a new contract total of \$7,925. All other terms and conditions of the original contract shall remain in effect. (Amendment No. A20080117)
7. Amendment No. 2 to Standard Form of Architect's Services No. C20070205 with Architects Rasmussen Triebelhorn, AIA/PS to provide additional architectural services support relating to the existing jail electronics systems upgrades. Compensation for this work shall not exceed \$7,400 for a new contract total of \$407,970. All other terms and conditions of the original contract shall remain in effect. (Amendment No. A20080118)

f) HEALTH DEPARTMENT:

8. Agreement with Skagit County Community Action Agency establishing the Skagit County Public Health Department as a "Community Jobs Host Worksite." This allows SCCAA to place a Community Jobs Parent Volunteer within the Public Health Department for the purpose of obtaining job experience for bioterrorism preparedness projects. The agreement commenced on January 1, 2008, and shall continue through June 30, 2008. No consideration is being paid. (Contract No. C20080373)
9. County Program Agreement between Skagit County and the State of Washington Department of Social and Health Services, which provides funding in the amount of \$13,340 to continue grant work on the Early Family Support Services project. The agreement commences on July 1, 2008, and shall continue through June 30, 2009. (Contract No. C20080374)

g) HUMAN SERVICES:

10. Personal Services Agreement with Skagit Preschool & Resource Center (SPARC) through their Parent to Parent program to provide support services for developmental disabilities clients from birth to three years of age. The agreement shall commence on July 1, 2008, and continue through June 30, 2009. Compensation shall not exceed a total of \$30,395. (Contract No. C20080375)
11. Interlocal Cooperative Agreement between Skagit County and the La Conner School District to provide mental health intervention and treatment services for children or youth and their families, grades K through 8, who are identified with mental health issues. The agreement shall commence upon the date of execution and continue through August 31, 2009. (Contract No. C20080376)
12. Personal Services Agreement with Molly Merrigan to provide three hours of training and facilitate discussion on Responding to Participant Behavior, including research and implementation on incentives, sanctions, and motivation for recovery on behalf of Family Treatment Court clients. The contract shall commence on July 15, 2008, and continue through July 31, 2008. Maximum compensation is not to exceed a total of \$1,300. (Contract

No. C20080377)

13. Amendment No. 1 to Personal Services Agreement No. C20070396 with Washington Vocational Services, which adjusts the per hour service rate effective July 1, 2008. This is due to a 1% vendor rate increase for developmental disabilities Individual Supported Employment and Person to Person services for the period of July 1, 2007, through June 30, 2009. The maximum compensation on a fee for services basis is increased by \$80,000 for a new contract total of \$320,000. All other terms and conditions of the original contract shall remain in effect. (Amendment No. A20080119)
14. Amendment No. 1 to Personal Services Agreement No. C20070410 with Skagit Recovery Center to continue to provide chemical dependency assessment and outpatient treatment services to individuals referred for participation in Skagit County's Adult Felony Drug Court. The contract commenced on July 1, 2007, and shall continue through June 30, 2008. Compensation is not to exceed \$310,755. (Amendment No. A20080120)
15. Resolution appointing Donna Erlandson to serve a three year term on the Skagit County Developmental Disabilities Board, effective June 1, 2008, through May 31, 2011. (Resolution No. R20080284)

h) INFORMATION SERVICES:

16. Resolution declaring a sole source purchase for General Ledger, Radio Shop, Development Services and Public Facility Funds Modules from Cascade Software Systems, Inc. (Resolution No. R20080285)
17. Amendment No. 1 to Agreement No. C20070313 with Cascade Software Systems, Inc., which allows for the procurement of General Ledger, Radio Shop, Development Services and Public Facility Funds modules. The contractor is the manufacturer of current Public Works Project Management and Cost Accounting Software. Additional compensation in the amount of \$19,750 is added to the contract. All other terms and conditions of the original contract shall remain in effect. (Amendment No. A20080121)
18. Amendment No. 1 to Agreement No. C20070314 with Cascade Software Systems, Inc., which modifies the payments for maintenance to include an additional \$1,725 per year to support the General Ledger, Radio Shop, Development Services and Public Facility Funds modules. All other terms and conditions of the original contract shall remain in effect. (Amendment No. A20080122)

i) MEDIATION SERVICES:

19. Vendor Services Agreement with Duane Collette to provide a Conflict Coach Training series scheduled for 14 hours. The agreement commenced on June 1, 2008, and shall continue through August 1, 2008. Compensation is not to exceed \$420. (Contract No. C20080378)

j) RECORDS MANAGEMENT:

20. Grant Agreement between Skagit County and the State of Washington - Office of the Secretary of State, Division of Archives and Records Management for the purchase of a microfilm reader/printer for the Planning and Community Development Department. The contract shall commence upon the date of execution and shall continue through May 31, 2009. Compensation is not to exceed a total of \$6,808. (Contract No. C20080379)

k) SHERIFF'S OFFICE:

21. Memorandum of Understanding with the National Park Service - United States Department of the Interior, through the Sheriff's Office, to deputize and work cooperatively with the National Park Service Park Rangers. The agreement shall commence upon the date of execution and continue for five years. (Contract No. C20080380)
22. Interagency Agreement between the Skagit County Sheriff's Office and the Washington State Patrol, which supports a Federal grant for domestic cannabis eradication/suppression and provides funding to local law enforcement agencies to support the locating and eradication of illicit cannabis plants and the investigation and prosecution of cases involving controlled substances. The agreement commenced on January 1, 2008, and shall continue through December 31, 2008. Compensation is not to exceed a total of \$21,000. (Contract No. C20080381)
23. Interagency Agreement between the Skagit County Sheriff's Office and the Washington State Parks and Recreation Commission for the purchase of two outboard motors. The agreement commenced on May 1, 2008, and shall continue through June 30, 2009. Compensation is not to exceed a total of \$12,525. (Contract No. C20080382)

l) SUPERIOR COURT:

24. Interlocal Cooperative Agreement No. ICA09001 between Skagit County Superior Court and the State of Washington Administrative Office of the Courts to provide funding to facilitate implementation of a trial court coordination project focusing on maximum utilization of judicial and court resources among all trial court levels. The agreement shall commence on July 1, 2008, and continue through June 30, 2009. Compensation shall not exceed a total of \$6,715. (Contract No. C20080383)
25. Amendment No. 1 to Interagency Agreement (IAA08313) No. C20080301 between Skagit County Superior Court and the Washington State Administrative Office of the Courts, which replaces two items eligible for reimbursement with a single item as follows: portable self-contained listening system with headsets to use for courtroom interpreting in the amount of \$792. All other terms and conditions of the original contract shall remain in effect. (Amendment No. A20080123)

m) YOUTH & FAMILY SERVICES:

25. Amendment No. 1 to Interagency Agreement (IAA08313) No. C20080301

between Skagit County Superior Court and the Washington State Administrative Office of the Courts, which replaces two items eligible for reimbursement with a single item as follows: portable self-contained listening system with headsets to use for courtroom interpreting in the amount of \$792. All other terms and conditions of the original contract shall remain in effect. (Amendment No. A20080123)

n) PUBLIC WORKS DEPARTMENT:

27. Resolution awarding bid for purchase of one new latest model four-axle dump truck. (Resolution No. R20080286)
28. Local Agency Standard Consultant Agreement with Shearer Design, LLC to provide structural engineering services associated with load ratings for County bridges; assistance with evaluating overweight load permits (bridge crossings); assistance with the bridge inspection program; and assistance with evaluating structures in an emergency situation. The contract commenced on June 1, 2008, and shall continue through December 31, 2010. Compensation is not to exceed a total of \$150,000. (Contract No. C20080384)
29. Vendor Services Agreement with Petroleum Sciences, Inc. for testing oil samples for Skagit County bituminous surface treated roads. The agreement shall commence upon the date of execution and continue for one year. Compensation is not to exceed a total of \$24,000. (Contract No. C20080385)
30. Resolution to award the 2008 Asphalt Overlay Project to Lake Industries. (Resolution No. R20080287)

III. MISCELLANEOUS:

- 1) Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a. Warrants numbered 275429 through 275812 from Clearing Fund 696 in the total dollar amount of \$3,346,734.39 (Transmittal No. C-71-08).
- 2) Staff brought forth a Resolution pertaining to the Closed Record Appeal submitted by William Stiles in Appeal No. PL08-0101 regarding Appeal No. PL07-0912 of the Hearing Examiner's decision of Lot of Record Certification No. PL07-0877. (Resolution No. R20080290)
- 3) A Resolution was submitted requesting funding assistance for the Washington Wildlife and Recreation Program project known as "Memorial Softball Field" renovation. (Resolution No. R20080291)

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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**Don Munks, Chairman**

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**Kenneth A. Dahlstedt, Commissioner**

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**Sharon D. Dillon, Commissioner**

**ATTEST:**

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**JoAnne Giesbrecht, Clerk of the Board  
Skagit County Board of Commissioners**