

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, MAY 19, 2008**

The Skagit County Board of Commissioners met in regular session on Monday, May 19, 2008, with Commissioners Don Munks, Kenneth A. Dahlstedt, and Sharon D. Dillon present.

I. AGENDA:

- A. 8:00 a.m. - 11:00 a.m. Briefing - County Commissioners/County Administrator/Deputy Administrator
- B. 11:00 a.m. - 11:30 a.m. Consent Agenda and Miscellaneous Items
- C. 11:30 a.m. - 11:45 a.m. Public Comment Period

During the public comment period Ed Lipsey of 335 Cockreham Island Road, Sedro-Woolley said he was disappointed that the Commissioners signed a Resolution authorizing the removal of the temporary emergency training levee extension on Cockreham Island. Mr. Lipsey asked if a decision had been made regarding the formation of a diking district on the Island. He also informed the Commissioners of burial sites on Cockreham Island.

Ken Goodpasture of 8271 Crawford Drive in Lyman stated he was in agreement with Mr. Lipsey's comments.

- D. 11:45 a.m. - 12:00 p.m. Proclamation Declaring May 19, 2008, as Joan Martin Day in Skagit County

Joan Martin thanked Skagit County for their support of the Skagit Preschool and Resource Center Program (SPARC).

The Commissioners thanked Ms. Martin for her hard work and dedication over the past for 34 years.

The following people also thanked Ms. Martin for her tireless efforts and leadership to the SPARC Program and to the community; Joan Youngquist the Director of the Skagit Island Head Start Program; Pat Greenfield a resident of Sedro-Woolley, and current President of the Mount Vernon Rotary Club; Nancy Scott a resident of Burlington and a Board member of SPARC; Heather Miller the Coordinator for Skagit County Parent-to-Parent; Pat Holloran the Interim Director of SPARC; Jackie Fraser a Board member of SPARC; Cynthia Hubert a SPARC staff member; and Rob Martin of Samish Island.

Commissioner Dahlstedt read a proclamation declaring May 28, 2008, as Joan Martin Day in Skagit County.

- E. 1:30 p.m. - 2:30 p.m. Public Works Department - James Voetberg, Director
 - 1. Signature - Resolution Establishing the Board of Skagit County Commissioners Voting Structure for the Skagit Solid Waste Governance

Board

Assistant Public Works Director Jeff Miller gave a brief background of the Interlocal Cooperative Agreement which was adopted on April 30, 2008, by the Board of Commissioners between Skagit County and the Cities and Towns in Skagit County for Solid Waste Management, Contract No. C20080306.

A motion was made by Commissioner Dahlstedt to approve adoption of a Resolution establishing the Board of Skagit County Commissioners voting structure for the Skagit County Solid Waste System Governance Board. (**Resolution No. R20080252**) Commissioner Dillon seconded the motion, which passed unanimously.

2. Signature - Resolution Approving Submission of a Skagit County Comprehensive Solid Waste Management Plan Amendment to the Washington State Department of Ecology

Solid Waste Division Manager Kevin Renz gave a brief summary of the amendment changes.

A motion was made by Commissioner Dahlstedt to approve adoption of a Resolution approving submission of the Skagit County Comprehensive Solid Waste Management Plan Amendment to the Washington State Department of Ecology. (**Resolution No. R20080253**) Commissioner Dillon seconded the motion, which passed unanimously.

3. Signature - Resolution Appointing Members of the Flood Control Zone District, Dissolving the Skagit River Flood Control Committee, and Update the Flood Control Zone District Technical Committees Membership Lists

Tom Karsh of the Public Works Department gave a brief history of the Comprehensive Flood Hazard Management Plan (CFHMP). He stated Skagit County is in the process of updating the 1989 CFHMP. He also noted the Resolution updates the membership list of the Flood Control Zone District (FCZD) Technical Committees; appoints members to the FCZD Advisory Committee; and acknowledges that the Flood Control Committee, which previously had been advising the County on flood control measures, is being dissolved and replaced by the newly appointed multi-stakeholder, FCZD Advisory Committee.

A motion was made by Commissioner Dahlstedt to approve the appointment of three mayors and three at large members; a Resolution updating the membership lists of the Skagit County Flood Control

Zone District Technical Committees; appointing the Advisory Committee members of the District and dissolving the Skagit River Flood Control Committee. **(Resolution No. R20080254)**
Commissioner Dillon seconded the motion, which passed unanimously.

4. Signature - Resolution Recognizing the Public Service of Volunteer Members of the Skagit River Flood Control Committee

Ric Boge of the Surface Water Management Department thanked the volunteer members of the Skagit River Flood Control Committee.

A motion was made by Commissioner Dahlstedt to approve signing a Resolution thanking the members of the Flood Control Committee for their years of service to Skagit County. **(Resolution No. R20080255)**
Commissioner Dillon seconded the motion, which passed unanimously.

5. Signature - Resolution Authorizing the Public Works Department (Via the County Engineer) to Advertise Call for Bids on Behalf of the Board of County Commissioners on Projects Subject to RCW 36.77

Mr. Miller brought forward a Resolution clarifying the process for the calling for bids relating to road and bridge projects.

The Commissioners spoke in favor of simplifying the bidding process and stated they would like to be kept informed when projects go out for bid.

A motion was made by Commissioner Dahlstedt to approve adoption of a Resolution authorizing the Public Works Department to advertise calls for bids on behalf of the Board of Skagit County Commissioners for projects subject to R.C.W. 36.77. **(Resolution No. R20080256)**
Commissioner Dillon seconded the motion, which passed unanimously.

6. Signature - Proclamation Declaring May 18-24, 2008, as National Public Works Week

Commissioner Dahlstedt read a proclamation declaring May 18 through May 24, 2008 as National Public Works Week.

7. Miscellaneous

There were no miscellaneous items for the Public Works Department.

- F. 2:30 p.m. - 4:30 p.m. Executive Session - Litigation

Executive session commenced at 2:30 p.m. and ended at 4:30 p.m.

II. CONSENT AGENDA FOR MONDAY, MAY 19, 2008 (29 ITEMS):

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda for Monday, May 19, 2008, items 1 through 29. Commissioner Dillon seconded the motion, which passed unanimously.

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Tuesday, May 13, 2008. **(Approved)**
2. Resolution re-appointing Darryl Kvistad, John Leander, Scott Mangold, Tom Skinner and Charles Stevens to the Edison Subarea Clean Water District Advisory Board for an additional four year term through August 25, 2010 **(Resolution No. R20080239)**

b) BUDGET & FINANCE:

3. Professional Services Agreement with Adaptive Planning, Inc. to provide training for staff on budgeting software that will assist with payroll forecasting and expense and revenue budgeting for the 2009 Budget. The agreement shall commence upon the date of execution and continue for one year. Compensation is not to exceed a total of \$26,000. **(Contract No. C20080338)**
4. Subscription Agreement with Adaptive Planning, Inc. to provide budgeting software that will assist with payroll forecasting and expense and revenue budgeting for the 2009 Budget. The agreement shall commence on May 20, 2008, and continue through June 19, 2009. Compensation is not to exceed a total of \$24,113. **(Contract No. C20080339)**

c) EMERGENCY MANAGEMENT:

5. Resolution authorizing a Request for Proposals for emergency hazardous materials response services for the Department of Emergency Management. **(Resolution No. R20080240)**

d) FACILITY MANAGEMENT:

6. Resolution awarding the bid for the addition and remodel of the Skagit County Commissioners - Administrative Building, located at 1800 Continental Place, to Ebenal General, Inc. for the low bid of \$3,944,000. **(Resolution No. R20080241)**
7. Vendor Services Agreement with Electric West, Inc. for the disconnection of approximately 32 existing office partitions at 1800 Continental Place and provide outlets for 36 work stations at 1700 East College Way. The

agreement shall commence upon the date of execution and continue until the project is completed. Compensation is not to exceed a total of \$15,750. **(Contract No. C20080340)**

e) FAIRGROUNDS:

8. Vendor Services Agreement with C&C Rodeos (Harold Carter) to provide services and products in connection with the 2008 Skagit County Rodeo. The agreement shall commence on August 7, 2008, and continue through August 10, 2008. Compensation is not to exceed a total of \$8,200. **(Contract No. C20080341)**

f) HEALTH DEPARTMENT:

9. Resolution ratifying an Interlocal Cooperative Agreement between Skagit County and the National Association of County and City Health Officials. **(Resolution No. R20080242)**
10. Interlocal Cooperative Agreement between Skagit County and the National Association of County and City Health Officials, which will provide \$5,000 in funding to continue the Medical Reserve Corp (MRC) Project. The contract commenced on April 17, 2008, and shall continue through July 31, 2008. **(Contract No. C20080342)**

g) HUMAN SERVICES:

11. Resolution appointing Jordan Feigal as a Designated Crisis Responder (DCR) effective May 15, 2008. **(Resolution No. R20080243)**
12. Resolution appointing Jordan Feigal as a Designated Mental Health Professional (DMHP) effective May 15, 2008. **(Resolution No. R20080244)**
13. Interlocal Cooperative Agreement with the Anacortes School District to provide mental health intervention and treatment services for children or youth and their families, grades K through 8, who are identified with mental health issues. The agreement shall commence upon the date of execution and continue through August 31, 2009. The Human Services Department will provide funding through a Personal Services Agreement with Catholic Community Services. **(Contract No. C20080343)**
14. Amendment No. 2 to Personal Services Agreement No. C20070399 with Sea Mar Community Health, which reflects a new reimbursement rate level for all levels of therapeutic services provided for the Community Wellness Program. The agreement commenced on June 25, 2007, and shall continue through December 31, 2008. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080093)**

h) PARKS & RECREATION:

15. Resolution authorizing the award of a contract to Lakeside Industries for

improvements on campground roads and paving of an existing parking in front of the park office at Howard Miller Steelhead Park for the low bid amount of \$67,432. **(Resolution No. R20080245)**

16. Resolution authorizing a public hearing regarding revision of the Parks and Recreation current fee schedules for Howard Miller Steelhead Park and Clear Lake Beach Park. The hearing will be held on Tuesday, June 3, 2008, at 10:30 a.m. **(Resolution No. R20080246)**

i) PROSECUTOR'S OFFICE:

17. Intergovernmental Agreement between the Skagit County Prosecuting Attorney's Office and the Washington State Department of Community, Trade and Economic Development (CTED) - Community Services Division, Office of Crime Victims Advocacy, which will provide \$34,749 in funding for victim-witness activities. The agreement shall commence on July 1, 2008, and continue through June 30, 2009. **(Contract No. C20080344)**

j) SHERIFF'S DEPARTMENT:

18. Resolution ratifying a Vendor Services Agreement with Multi Services, Inc. to provide industrial services related to inspection, repair and maintenance of kitchen equipment and appliances at the Skagit County Jail. **(Resolution No. R20080247)**
19. Vendor Services Agreement with Multi Services, Inc. to provide industrial services related to inspection, repair and maintenance of kitchen equipment and appliances at the Skagit County Jail. The agreement commenced on January 1, 2008, and shall continue through December 31, 2009. Compensation is not to exceed a total of \$2,500. **(Contract No. C20080345)**
20. Amendment No. 1 to Personal Services Agreement No. C20070292 with Parker Corporate Services, Inc., dba Whatcom Security Agency, which extends the agreement through June 30, 2009, increases the base compensation rate and notates that the County retains the right to thoroughly investigate and approve any current or prospective employees employed by the Contractor prior to placement. All other terms and conditions of the original agreement shall remain in effect. **(Amendment No. A20080247)**

k) PUBLIC WORKS DEPARTMENT:

21. Resolution calling for bids for one new latest model 5th wheel tractor. The bid opening will be held on Monday, June 9, 2008, at 10:30 a.m. **(Resolution No. R20080248)**
22. Resolution calling for bids for one new latest model two-axle dump truck. The bid opening will be held on Monday, June 9, 2008, at 10:00 a.m. **(Resolution No. R20080249)**

23. Resolution authorizing the removal of the temporary emergency training levee extension on Cockreham Island. In response to an imminent flood threat, the Commissioners passed Resolution No. R20050014 in January 2005, in order to perform emergency repairs to the Cockreham Island training levee. With the emergency now passed, it is necessary to restore the levee to its pre-emergency conditions. **(Resolution No. R20080250)**
24. Personal Services Agreement with Edge Analytical to conduct water and soil sample testing for Skagit County's Public Works Department and Health Department. The agreement shall commence on June 1, 2008, and continue through May 31, 2010, with an option for a third year. Total compensation, including a third year shall not exceed \$450,000. **(Contract No. C20080346)**
25. Resolution ratifying a Vendor Services Agreement with Aggregates West, Inc., for road maintenance materials for the 2008/2009 year. **(Resolution No. R20080251)**
26. Vendor Services Agreement with Aggregates West, Inc., for the purchase of gravel and rock products from the Maintenance Material eligibility list for the period beginning April 1, 2008, through March 31, 2009. Maximum payable under this contract shall be \$100,000. **(Contract No. C20080347)**
27. Amendment No. 2 to Armored Car Service Agreement No. C20070353 with Garda CL Northwest, Inc., formerly known as AT Systems Northwest, Inc., which provides armored car service between the Guemes Island Ferry and the County's banking institution. This amendment would extend the expiration date by one year to June 1, 2009. Monthly compensation is \$412. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080095)**
28. Supplemental Agreement No. 3 to Local Agency Standard Consultant Agreement No. C20050380 with Widener & Associates, which adds an additional \$50,000 to the contract to cover environmental services for Skagit County road and bridge projects through December 31, 2008. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080096)**
29. Amendment No. 1 to Vendor Services Agreement No. C20080174 with Van's Equipment Company, which adds two additional pieces of equipment and other equipment as needed to perform road maintenance work. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080097)**

III. MISCELLANEOUS

- 1) Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

- a) Electronic Payment Certification Form to JP MORGAN CHASE from Clearing Fund 696 in the total dollar amount of \$53,175.81 (Transmittal No. C-58-08)
- b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$244,725.34 (Transmittal No. C-59-08; and
- c) Warrants numbered 273365 through 273925 from Clearing Fund 696 in the total dollar amount of \$5,068,510.82 (Transmittal No. C-60-08).

IV. ADJOURNMENT:

Chairman Munks adjourned the proceedings.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Don Munks, Chairman

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners