

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, MAY 13, 2008**

I. AGENDA:

The Skagit County Board of Commissioners met in regular session on Tuesday, May 13, 2008, with Commissioners Munks, D. Dillon, and A. Dahlstedt present.

- A. 8:00 a.m. - 8:30 a.m. Consent Agenda and Miscellaneous Items
- B. 8:30 a.m. - 9:30 a.m. Planning & Development Services - Gary Christensen, Director

1. Discussion - Department Relocation to College Way Building

Building Official Tim DeVries stated that Planning & Development Services will be moving temporarily while the current space they are housed in receives a remodel and a new addition.

Their new physical address will be 1700 East College Way, Mount Vernon. All mail may still be sent to the old address and all phone numbers will remain the same.

Beginning on Thursday, May 22, 2008, and continuing through Thursday, May 29, 2008, there will be a temporary disruption of most Department activities. During a portion of this time, the front counter will be open on a limited basis for the issuance and submittal of applications only. Department staff may not be available by phone, email or for consultation at the counter during this time. Staff members will begin to return voice mail and emails as soon as possible after those services are restored.

The Department will be closed to the public on Friday, May 23, 2008, through Tuesday, May 27, 2008, while the actual move is taking place.

Building inspections will not be provided on Monday, May 26, 2008, (Memorial Day) or Tuesday, May 27, 2008.

2. Discussion - 2008 Department Goals

Director Gary Christensen outlined Departmental goals for 2008 as follows:

- 1. Provide periodic status reports/updates.
- 2. Implement "permit initiative" recommendations to improve predictability, efficiency and collaboration.
- 3. Develop communication tools.
- 4. Establish "standard operating procedures."
- 5. Develop a strategic plan.
- 6. Support staff opportunities for continuing education and training.
- 7. Promote staff well being.

3. Miscellaneous

Mr. Christensen reviewed the 2008 regular meeting schedule for the Planning Commission.

He also said the Guemes Island Subarea Plan will be available for public review sometime later this summer and public hearings will be scheduled in the fall. Additional information will be forthcoming.

C. 9:30 a.m. - 10:30 a.m. Public Health Department - Peter Browning, Director

1. Measles Update

Sandy Paciotti, Communicable Disease Manager, report on the impact of measles, not only locally but worldwide.

2. Call for Public Hearing for the Health Code Process Ordinance

Corinne Story, Environmental Public Health Manager, explained a resolution being brought before the Board calling for a public hearing to adopt a new chapter of Skagit County Code 12, Process for Adopting Health Code Ordinances.

Ms. Story explained that a settlement agreement between the County, Anacortes, and the Department of Ecology required the Health Department to adopt a "Health Code Process" Ordinance for adopting drinking water regulations. This procedure is to be substantially compliant with Growth Management Act procedures; however, the settlement does not require this to go to the Planning Commission.

A motion was made by Kenneth Dahlstedt to approve authorizing a call for a public hearing. (**Resolution No. R20080237**) Sharon Dillon seconded the motion, which passed unanimously.

3. Resolution Authorizing the Extension of the Compliance Date for Fluoridation in Skagit County

A motion was made by Don Munks to approve a Resolution of the Skagit County Board of Health to the fluoride implementation timeline. (**Resolution No. R20080238**) which passed unanimously.

4. Miscellaneous

Ms. Story presented the Skagit County Public Health Environmental Health Organizational Chart.

Ms. Paciotti spoke about chronic Hepatitis, which is felt globally.

D. 10:30 a.m. - 11:30 a.m. Update - Washington State Association of Counties (WSAC)

Activities by Interim Executive Director Eric Johnson

Eric Johnson, Interim Executive Director of the Washington State Association of Counties (WSAC) thanked the Commissioners for being active participants within the Association.

Mr. Johnson provided a report on the 2008 Legislative session. He then spoke of items that will be considered during the 2009 Legislative session.

E. 11:30 a.m. - 11:45 a.m. Public Comment Period

Several citizens were present to express concerns regarding the sale of Puget Sound Energy, water quality issues and small farm pollution monitoring, and to check the status the of the Stiles appeal of the Hearing Examiner's Decision.

II.CO NSENT AGENDA

Commissioner Dahlstedt motioned to approve the Consent Agenda for Tuesday, May 13, 2008, items 1 through 24. Commissioner Dillon seconded the motion, which passed unanimously.

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Tuesday, May 6, 2008. **(Approved)**
2. Record of the Proceedings for Wednesday, May 7, 2008. **(Approved)**

b) BUDGET & FINANCE:

3. Interlocal Cooperative Agreement, per Resolution No. R20080147, between Skagit County and the City of Mount Vernon, which awards grant funding in the amount of \$250,000 for Economic Development Public Facilities Projects. These monies will be used for the City of Mount Vernon's Anderson/LaVenture Road Project. **(Contract No. C20080323)**
4. Interlocal Cooperative Agreement, per Resolution No. R20080147, between Skagit County and the City of Burlington, which awards grant funding in the amount of \$400,000 for Economic Development Public Facilities Projects. These monies will be used for the City of Burlington's North Burlington Boulevard Project. **(Contract No. C20080324)**
5. Contract with the Department of Community, Trade and Economic Development for the Homeless Grant Assistance Program. The agreement shall commence upon the date of execution and continue for 36 months. Compensation is not to exceed a total of \$1,037,700. **(Contract No. C20080325)**
6. Amendment No. 2 to Personal Services Agreement No. C20080081 with the Skagit County Community Action Agency, which amends Item F of Exhibit C regarding the Veteran's Relief Fund Program. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080090)**

c) CONSERVATION FUTURES:

7. Personal Services Agreement with Skagitonians to Preserve Farmland, which will assist the Skagit County Farmland Legacy Program with the identification, outreach, and marketing of program services and benefits to property owners of land zoned agriculture and the marketing of the program's benefits to the taxpayers of Skagit County. The contract shall commence upon the date of execution and continue through December 31, 2008. Compensation is not to exceed a total of \$7,500. **(Contract No. C20080326)**

d) COOPERATIVE EXTENSION - WSU:

8. Introductory Letter and Agreement Form for the new fiscal year partnership between Skagit County and the Washington State University Food Sense Program, commencing on October 1, 2008 and continuing through September 30, 2009. **(Contract No. C20080327)**

e) FACILITY MANAGEMENT:

9. Vendor Services Agreement with ThyssenKrupp Elevator Corporation to perform quarterly exams, lubrication, and tests at various County locations. Total compensation is not to exceed \$24,000. The contract shall commence upon the date of execution and continue through May 31, 2010. **(Contract No. C20080328)**

f) HEALTH DEPARTMENT:

10. Resolution ratifying an Interlocal Agreement between Skagit County and the Snohomish Health District for continuation of the Region 3 AIDS Service Network Grant Project. **(Resolution No. R20080227)**
11. Interlocal Agreement between Skagit County and the Snohomish Health District for continuation of the Region 3 AIDS Service Network Grant Project. This provides for the HIV Testing & Counseling and Needle Exchange Programs. The agreement commenced on January 1, 2008, and shall continue through December 31, 2008. Compensation is not to exceed a total of \$65,151. **(Contract No. C20080329)**

g) HUMAN RESOURCES:

12. Resolution authorizing an Interlocal Cooperative Agreement between Skagit County and Skagit Valley College. **(Resolution No. R20080228)**
13. Interlocal Cooperative Agreement between Skagit County and Skagit Valley College to provide quality training opportunities for employees. The agreement commenced on April 15, 2008, and shall continue through April 15, 2009. Compensation is not to exceed a total of \$25,000. **(Contract No. C20080330)**

h) HUMAN SERVICES:

14. Amendment No. 1 to Personal Services Agreement No. C20070478 with Pioneer Human Services, which adds additional funds in the amount of \$4,400 to the contract for a new contract total of \$1,617,400. This will be used to provide substance abuse services at the North Cascades Secure Detox Facility. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080091)**
15. Amendment No. 1 to Personal Services Agreement No. C20080067 with Catholic Community Services, which adds additional language to allow mental health services to be provided during the summer months to include the high school population, the inclusion of Medicaid eligible individuals, additional reporting requirements, and compensation for travel and training costs. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080092)**
16. Personal Services Agreement with Chinook Enterprises to provide individualized, community-focused and community-based vocational services to participants with developmental disabilities in Skagit County. The agreement shall commence on June 1, 2008, and continue through December 31, 2009. Compensation is not to exceed a total of \$43,200. **(Contract No. C20080331)**
17. Interlocal Cooperative Agreement, per Resolution No. R20030145, between Skagit County and Western Washington University and their Recreation Program - Department of Physical Education, Health and Recreation. The contractor, through its 2008 Camp TEAM Program will provide an integrated camp experience for up to 15 Skagit County teens and adults with developmental disabilities. The contract commenced on May 1, 2008, and shall continue through June 30, 2008. Compensation is not to exceed a total of \$750. **(Contract No. C20080332)**

i) PLANNING & DEVELOPMENT SERVICES:

18. Personal Services Agreement with Studio Cascade, which will complete the Comprehensive Plan Re-Design Project. The agreement commenced March 2, 2008, and will continue through May 31, 2009. Compensation is not to exceed a total of \$5,000. **(Contract No. C20080333)**

j) SHERIFF'S DEPARTMENT:

19. Personal Services Agreement with JMF & Associates to develop and administer assessment centers for the Skagit County Sheriff's Office promotional process. The agreement commenced on May 1, 2008, and shall continue through December 31, 2013. Compensation is not to exceed a total of \$5,000 for the first session. Session rates will be determined according to established rates thereafter. **(Contract No. C20080334)**

k) PUBLIC WORKS DEPARTMENT:

20. Declaration of Sole Source Provider Resolution for Solar Powered School

Zone Flashing Beacon Systems with Internet-based Scheduling.
(Resolution No. R20080229)

21. Resolution adopting Revision No. 2 of the Annual Construction Program.
(Resolution No. R20080230)
22. Resolution calling for bids for the 2008 Asphalt Overlay Project No. PDAO-8. The bid opening will be held on June 2, 2008, at 10:00 a.m. **(Resolution No. R20080231)**
23. Resolution authorizing the award of a contract for the McLean Road Culvert Installation Project No. WA402086 to Callen Construction Company, Inc. for the low bid of \$20,243.75. **(Resolution No. R20080232)**
24. Construction Contract Agreement with Callen Construction Company, Inc. in the amount of \$20,243.75 for the McLean Road Culvert Installation Project No. WA402086. The agreement shall commence upon the date of execution and continue for one year. **(Contract No. C20080335)**

III. MISCELLANEOUS:

- 1) Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$110,406.82 (Transmittal No. C-55-08); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$52,077.60 (Transmittal No. C-56-08); and
 - c) Warrants numbered 272982 through 273364 from Clearing Fund 696 in the total dollar amount of \$1,068,554.73 (Transmittal No. C-57-08); and
 - d) Payroll warrants numbered 224869 through 225688 in the total dollar amount of \$1,182,646.53 (Transmittal No. P-17-08); and
 - e) Payroll warrants numbered 979088 through 979284 in the total dollar amount of \$236,451.07 (Transmittal No. P-18-08).
- 2) Resolution ratifying an Interlocal Cooperative Agreement between Skagit County and Skagit Valley Hospital for the Obesity Prevention/Mount Vernon Healthy Communities Project. **(Resolution No. R20080233)**
- 3) Interlocal Cooperative Agreement between Skagit County and Skagit Valley Hospital for the Obesity Prevention/Mount Vernon Healthy Communities Project. The Agreement commenced on January 1, 2008, and shall continue through June 30, 2008.

Compensation is not to exceed a total of \$23,000. **(Contract No. C20080336)**

4) Resolution authorizing an Interlocal Cooperative Agreement between Skagit County and Skagit Valley Hospital for the Community Prevention/Skagit County Healthy Communities Project. **(Resolution No. R20080234)**

5) Resolution ratifying an Interlocal Cooperative Agreement between Skagit County and Skagit Valley Hospital for the Community Prevention/Skagit County Healthy Communities Project. **(Resolution No. R20080235)**

6) Interlocal Cooperative Agreement between Skagit County and Skagit Valley Hospital for the Community Prevention/Skagit County Healthy Communities Project. The Agreement commenced on January 1, 2008, and shall continue through December 31, 2008. Compensation is not to exceed a total of \$50,000. **(Contract No. C20080337)**

7) Resolution authorizing approval and implementation of a Skagit County Automated External Defibrillator Policy and Procedure. **(Resolution No. R20080236)**

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Don Munks, Chairman

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners