

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, FEBRUARY 26, 2008**

The Skagit County Board of Commissioners met in regular session on Tuesday, February 26, 2008, with Commissioners Don Munks, Kenneth A. Dahlstedt, and Sharon D. Dillon present.

I. AGENDA:

- A. 8:00 a.m. - 8:30 a.m. Consent Agenda and Miscellaneous Items
- B. 8:30 a.m. - 9:30 a.m. Planning & Development Services - Gary Christensen, Director

- 1. Closed Record Hearing to Review the Hearing Examiner's Preliminary Plat Approval Recommendation #PL05-0216 for the Long "CaRD" Plat of Madalyn Estates

Brandon Black, Senior Planner, presented a vicinity map identifying the site location in the Lake McMurray area. Mr. Black requested the Board schedule a time and date for Board to review the Hearing Examiner's preliminary plat approval recommendation #PL05-0216 for the Long "CaRD" Plat of Madalyn Estates. Mr. Black stated the project proposal includes the division of approximately 26.61 acres into eleven (11) single family residential lots, with associated Open Space, through the Conservation and Reserve Development process.

A motion was made by Commissioner Dahlstedt to approve setting Tuesday, March 11, 2008, at 2:15 p.m. to review the Hearing Examiner's Preliminary Plat approval recommendation #PL05-0216 for the Long "CaRD" Plat of Madalyn Estates. Commissioner Dillon seconded the motion, which passed unanimously.

- 2. Miscellaneous

There were no miscellaneous items for the Department of Planning and Development Services.

- C. 9:30 a.m. - 10:00 a.m. Presentation - Meals on Wheels March Fundraising

Jennifer Kingsley, Director of Senior Services, announced the fundraising plans for Meals on Wheels, and provided an overview of the successes for 2007.

Ms. Kingsley also discussed the nutrition program funding over the last four years. She went on to say the program's costs have increased by approximately \$200,000 from 2004 and the grant funds for the program are decreasing.

Commissioner Dahlstedt urged Ms. Kingsley to reach out to the Cities in an effort to obtain some additional support.

Ms. Kingsley explained the schedule of events taking place throughout Skagit County in the Month of March. The events include the following:

For the west side of the county, there will be a March for Meals Parade and Celebration on Saturday, March 22, 2008, at 11:00 a.m. The parade begins at Storvik Park and ends at the Fidalgo Center in Anacortes where there will be a lunch and celebration.

For the east side of the County, there will be a March for Meals Cascade Mall Walk on Saturday, March 29, 2008, from 9:00 a.m. to 12:00 p.m. at the Cascade Mall.

The Tour de Fleur event will be held on Saturday, April 5, 2008. Registration will take place at the Cascade Mall between 8:00 a.m. and 10:00 a.m. and the event ends at 2:00 p.m.

The Board thanked Ms. Kingsley for the presentation.

- D. 10:00 a.m. - 10:15 a.m. Public Hearing - To Consider Leasing County Property Located at 45770 Main Street in Concrete (Commonly Known as the East Ted W. Anderson County Resource Center)

Roger Howard was present on behalf of Skagit County Facilities Management and provided a brief history of the facility in Concrete.

Chairman Munks opened the public hearing.

Tim Holloran, Deputy County Administrator, spoke in support of arrangement the County has with the library district. He also thanked the staff of Skagit County Community Action Agency for their management of the facility.

A motion was made by Commissioner Dahlstedt to approve closing the public hearing. Commissioner Dillon seconded the motion, which passed unanimously.

The Commissioners spoke in support of the lease agreement.

A motion was made by Commissioner Dahlstedt to approve an application to lease county property located at 45770 Main Street in the City of Concrete, known as the Ted W. Anderson East County Resource Center (**Resolution No. R20080109**) Commissioner Dillon seconded the motion, which passed unanimously.

- E. 10:15 a.m. - 10:30 a.m. Presentation - Human Rights Festival March 11-15, 2008, at the Lincoln Theater

Carol Hayes, Executive Director of the Lincoln Theatre, presented a schedule of events for the fifth annual Human Rights Festival. She stated the festival will take place from March 11, through March 15, 2008. Ms. Hayes introduced Dave

McConnell and Jenny Wolf, Program Organizers, who provided details of some of the events.

The Commissioners thanked the festival organizers for the presentation.

- F. 10:30 a.m. - 11:00 a.m. Consideration of the Hearing Examiner's Recommendation for Approval for the Following Current Use Timber Applications:

Linda White of the Assessor's Office was present and available to answer questions.

A motion was made by Commissioner Dahlstedt to approve the following Current Use Timber Applications: Commissioner Dillon seconded the motion, which passed unanimously.

1. Richard and Lanita Klein for Approximately 36.35 Acres Located South of Duffy Road and North of the Skagit River, Within a Portion of Government Lot 5, Sec. 27, T35N, R5E, W.M. (C/U TROS #1-2007) **(Resolution No. R20080110)**
2. Ted Anstensen for Approximately 10.4 Acres Located Between Marine View Drive and Havekost Road, Within a Portion of Government Lot 3, Sec. 2, T34N, R1E, W.M. (C/U TRTMB #7-2007) **(Resolution No. R20080111)**
3. Robert Guffie and Jeffrey Benham for Approximately 15.85 Acres Located South of Wood Road in the Bow Area, Being Lot 1 of SP #PL06-0909, Within a Portion of the NW ¼ of the NE ¼, Sec. 26, T36N, R3E, W.M. (C/U TRTMB #8-2007) **(Resolution R20080112)**
4. William Pearson for Approximately 18.85 Acres Located North of Wood Road in the Bow Area, Being Lot 2 of SP #PL06-0909, Within Portions of Sections 23 & 26, T36N, R3E, W.M. (C/U TRTMB #9-2007) **(Resolution No. R20080113)**

- G. 11:30 a.m. - 11:45 a.m. Public Comment Period

No one was present for public comment period.

II. CONSENT AGENDA:

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda for Tuesday, February 26, 2008, items 1 through 6, and items 8 through 31 Commissioner Dillon seconded the motion, which passed unanimously.

- a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Tuesday, February 19, 2008. **(Approved)**

- b) AUDITOR'S OFFICE:

2. Resolution ratifying a Vendor Services Agreement with Fort Knox Mailbox. **(Resolution No. R20080097)**
 3. Vendor Services Agreement with Fort Knox Mailbox to install five ballot boxes at various locations. The agreement commenced on January 16, 2008, and shall continue through January 15, 2009. Compensation is not to exceed a total of \$575. **(Contract No. C20080127)**
- c) BUDGET & FINANCE:
4. Memorandum of Agreement between Skagit County and the North Cascade Business Association and Tourist Information Center, which awards \$1,500 in Tourism Tax Funds for the period of January 1, 2008, through December 31, 2008. **(Contract No. C20080128)**
 5. Memorandum of Agreement between Skagit County and Cascade Days, which awards \$2,500 in Tourism Tax Funds for the period of January 1, 2008, through December 31, 2008. **(Contract No. C20080129)**
- d) CLERK'S OFFICE:
6. Personal Services Agreement with US Archive & Imaging Services to convert microfilmed documents to digital image documents. The agreement commenced on January 1, 2008, and shall continue until December 31, 2010. Compensation is not to exceed \$65,000 per year or \$195,000 for the term of the agreement. **(Contract No. C20080130)**
- e) FACILITY MANAGEMENT:
7. Resolution approving an Application to Lease by the Upper Skagit Library District for a County owned building located at 45770 Main Street, Concrete. **(This item was removed and signed during the public hearing held at 10:00 a.m.)**
- f) HEALTH DEPARTMENT:
8. Resolution ratifying an Interlocal Agreement between Skagit County and the Skagit County Community Action Agency, which allows for participation in the production of the video "Health Care Access in Skagit County". **(Resolution No. R20080098)**
 9. Resolution authorizing the execution of an Interlocal Agreement between Skagit County and the Skagit County Community Action Agency, which allows for participation in the production of the video "Health Care Access in Skagit County". **(Resolution No. R20080099)**
 10. Interlocal Agreement between Skagit County and the Skagit County Community Action Agency, which allows for participation in the production of the video "Health Care Access in Skagit County". The agreement commenced on November 1, 2007, and shall continue through February 29,

2008. Compensation shall not exceed a total of \$1,500. **(Contract No. C20080131)**

g) HUMAN SERVICES:

11. Amendment No. 1 to Personal Services Agreement No. C20070397 with the Skagit Preschool and Resource Center (SPARC), which increases the amount of State funding by \$76,544 for a new contract total of \$149,992 and extends the length of the contract through June 30, 2009. All other terms and conditions of the original agreement shall remain in effect. **(Amendment No. A20080024)**
12. Services Agreement between Skagit County and Compass Health to provide support services for the Raintree Management Software Program, which is the database for mental health clients. The agreement commenced on October 1, 2007, and shall continue through June 30, 2008. Compensation is \$250 per month, plus additional fees for other services as needed. **(Contract No. C20080132)**

h) INFORMATION SERVICES:

13. Personal Services Agreement with Structured Communication Systems, Inc. to provide services to review the current architecture, network segments and systems associated with the use of the Check Point firewall system located at Skagit County. The agreement shall commence on March 1, 2008, and continue through December 31, 2008. Compensation is not to exceed a total of \$24,500. **(Contract No. C20080133)**

i) MEDIATION SERVICES:

14. Resolution ratifying a Vendor Services Agreement with Kathy Reim. **(Resolution No. R20080100)**
15. Vendor Services Agreement with Kathy Reim to provide a Conflict Management Training series scheduled for February 5, 12, 19, and 26, 2008. The agreement commenced on February 5, 2008, and shall continue through February 26, 2008. Compensation is not to exceed a total of \$240. **(Contract No. C20080134)**

j) PROSECUTING ATTORNEY:

16. Amendment No. 1 to County Program Agreement No. C20070602 between Skagit County and the State of Washington Department of Social and Health Services - Division of Alcohol and Substance Abuse, which increases the total compensation for the period of March 1, 2008, through June 30, 2008, by \$100,000 for a new contract total of \$214,383. All other terms and conditions of the original agreement shall remain in effect. **(Amendment No. A20080025)**

k) SUPERIOR COURT:

17. Resolution authorizing the execution of an Interlocal Agreement between Skagit County and the Administrative Office of the Courts to implement a Language Assistance Plan. **(Resolution No. R20080101)**
 18. Interlocal Agreement between Skagit County and the Administrative Office of the Courts to implement a Language Assistance Plan. The agreement commenced on January 1, 2008, and shall continue through June 30, 2008. The option to extend for State FY 2009 (July 1, 2008 - June 30, 2009) must be mutually agreed upon. Compensation shall be a maximum of \$5,975 for the stated period. Should the contract be extended, compensation would not exceed a total of \$12,000. **(Contract No. C20080135)**
 19. Resolution ratifying a Personal Services Agreement with Karen Lerner. **(Resolution No. R20080102)**
 20. Personal Services Agreement with Karen Lerner to act as the Court Commissioner for Skagit County Superior Court in all 14-day Involuntary Chemical Dependency hearings pursuant to the Integrated Crisis Response and Secure Detox Pilot Program. The agreement commenced on July 1, 2007, and shall continue until June 30, 2008. Compensation is not to exceed a total of \$32,057. **(Contract No. C20080136)**
 21. Resolution ratifying a Personal Services Agreement with The Language Exchange. **(Resolution No. R20080103)**
 22. Personal Services Agreement with The Language Exchange to provide court-certified, court-registered, or qualified interpreters in all languages for hearings and trials as requested by the Skagit County Superior Court and the Skagit County District Court. The agreement commenced on January 1, 2008, and shall continue through December 31, 2008. Compensation varies depending on the services being rendered. **(Contract No. C20080137)**
- l) YOUTH & FAMILY SERVICES:
23. Resolution ratifying a Personal Services Agreement with Stephen J. Ruhl, MS. **(Resolution No. R20080104)**
 24. Personal Services Agreement with Stephen J. Ruhl, MS to provide specialized child, adolescent, adult and/or family assessment, evaluation, treatment and various other services as requested. The agreement commenced on January 1, 2008, and shall continue through December 31, 2009. Annual compensation is not to exceed a total of \$10,000. **(Contract No. C20080138)**
- m) PUBLIC WORKS DEPARTMENT:
25. Resolution awarding the bid for the procurement of road maintenance materials with purchases expected to exceed \$25,000 annually. Purchasing contracts will be implemented for the period beginning April 1, 2008, through March 31, 2009. Purchases will be based on quality, availability, cost and the location of the product. **(Resolution No. R20080105)**

26. Resolution awarding the bid for the procurement of equipment rentals to Birch Equipment, Modern Machinery, N C Machinery, United Rentals and Van's Equipment, based on price and availability. **(Resolution No. R20080106)**
27. Summary of Offer for right-of-way and temporary construction easement purchases for the Best/McLean Intersection Improvement Project No. ES44000-5 on the Erickson Farms, Inc., Washington Bulb Company, Inc., and Fir Island Farms properties on McLean Road. **(Contract No. C20080139)**
28. Resolution ratifying a Grant Agreement between Skagit County and the Washington State Department of Ecology in connection with the Skagit River Comprehensive Floodplain Hazard Management Plan. **(Resolution No. R20080107)**
29. Grant Agreement between Skagit County and the Washington State Department of Ecology for Phase 6 of the Skagit River Comprehensive Floodplain Hazard Management Plan. This grant in the amount of \$280,000 will help offset the 50% local match requirement of the Skagit River General Investigation with the US Army Corps of Engineers, estimated at \$1,120,000 for this phase of the study. The effective date of the agreement is September 1, 2007, and shall be completed by June 30, 2009. **(Contract No. C20080140)**
30. Vendor Services Agreement with Environmental Abatement Services, Inc. to remove and dispose of asbestos-containing materials within or attached to an electrical panel in a former pump house located at the Northern State Recreation Area in Sedro-Woolley. The agreement shall commence upon the date of execution and continue until July 1, 2008. Compensation is not to exceed \$600. **(Contract No. C20080141)**
31. Personal Services Agreement with Express Personnel Services, Inc. to provide on-call general office, accounting, or clerical help as needed by the Public Works Department. The agreement shall commence on March 1, 2008, and continue until March 31, 2009. Maximum compensation shall not exceed \$10,000. **(Contract No. C20080142)**

III. MISCELLANEOUS:

- 1) Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) Purchase Card Electronic Payment to JP MORGAN CHASE from Clearing Fund 696 in the total dollar amount of \$35,973.41 (Transmittal No. C-19-08); and
 - b) Warrants numbered 267496 through 267915 from Clearing Fund 696 in the total dollar amount of \$1,470,018.14 (Transmittal No. C-22-08); and

- c) ACH Transfer Request Form and Certification to Xpress Flex from Clearing Fund 696 in the total dollar amount of \$489.50 (Transmittal No. C-23-08); and
 - d) Warrant number 267916 from Clearing Fund 696 in the total dollar amount of \$170,000.00 (Transmittal No. C-24-08); and
 - e) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$11,378.10 (Transmittal No. C-25-08); and
 - f) Payroll warrants numbered 220752 through 221573 in the total dollar amount of \$1,170,355.90 (Transmittal No. P-07-08); and
 - g) Payroll warrants numbered 978163-2 through 978339 in the total dollar amount of \$233,158.05 (Transmittal No. P-08-08).
- 2) Electric Easement. Skagit County conveys and warrants to Puget Sound Energy a nonexclusive perpetual easement over, under, along, across and through the County property at 1700 College Way, Mount Vernon, Washington. **(Contract No. C20080143)**
- 3) Resolution appointing Doug Withers as alternate to the Skagit County Board of Equalization. **(Resolution No. R20080108)**

IV. ADJOURNMENT:

Chairman Munks adjourned the proceedings.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Don Munks, Chairman

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners