

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
TUESDAY, FEBRUARY 12, 2008**

The Skagit County Board of Commissioners met in regular session on Tuesday, February 12, 2008, with Commissioners Don Munks, Kenneth A. Dahlstedt, and Sharon D. Dillon present.

I. AGENDA:

- A. 8:00 a.m. - 8:30 a.m. Consent Agenda and Miscellaneous Items
- B. 8:30 a.m. - 9:30 a.m. Planning & Development Services - Gary Christensen, Director

- 1. Set Time and Date for Review and Signature on Long Plat Land Division PL07-0236 (Russell Road Estates) for February 19, 2008, at 11:45 a.m.

Brandon Black, Senior Planner, asked the Board to schedule a public meeting on February 19, 2008, at 11:45 a.m., to obtain the signature of the Chairman of the Board on Long Plat Land Division #PL07-0236 commonly known as Russell Road Estates.

A motion was made by Commissioner Dahlstedt to approve setting February 19, 2008, at 11:45 a.m., for review and signature on Long Plat Land Division #PL07-0236 (Russell Road Estates). Commissioner Dillon seconded the motion, which passed unanimously.

- 2. Continued Discussion - Department Long Term Work Program

Kirk Johnson, Senior Planner, and Gary Christensen, Director, reviewed the Department's memorandum of January 30, 2008, regarding the Department's long-term work program for 2008 and beyond.

The commissioners commented on the need for a time table for completing projects and mandatory projects.

Mr. Christensen suggested the Department would look at the list and identify the projects that are mandatory and discretionary. They will also work on some requests for proposals and come back before the Board at a later date with some additional information.

- 3. Miscellaneous

Mr. Christensen updated the Board on the Guemes Island Community meeting held on Sunday, February 10, 2008. He stated the purpose of the meeting was to have an environmental assessment for State Environmental Policy Act (SEPA) to determine the Guemes Island ferry schedule. He indicated the Department is currently gathering information and trying to get input from the community. Mr. Christensen anticipates the environmental assessment to be completed sometime in April or May. He expects to have all

the information brought to the Board to take action on sometime before July 1, 2008.

He also briefed the Board on the Janicki/Hamilton project tour of the Town of Hamilton made by members of the Public Development Agency, Planning and Development staff, and the Planning Commission members.

Mr. Christensen went on to discuss the Western Washington Growth Management Hearing Board's ongoing appeals on the 2005 GMA Update. He stated the appeals that are currently underway are the Friends of Guemes Island, Friends of Skagit County and Evergreen Islands issues.

Mr. Christensen also discussed the Skagit County Boundary Review Board invoking it jurisdiction regarding Sewer District #2 proposed Sewer District annexation. He stated the Boundary Review Board found the proposed Sewer District's annexation was not consistent with GMA and therefore, the annexation request was denied.

Mr. Christensen informed the Board his Department's staff recently toured the Puget Sound Energy Building where later this year, Planning and Development Services will be temporarily relocated.

C. 9:30 a.m. - 10:00 a.m. Presentation - Skagit County Salmon Action Report

Ryan Walters, 14669 Skyline Lane, Anacortes, presented a slide show of the 2007 Salmon Action Report.

[http://www.skagitcounty.net/SalmonStrategy/Documents/2007 Salmon Action Report.pdf](http://www.skagitcounty.net/SalmonStrategy/Documents/2007%20Salmon%20Action%20Report.pdf)

D. 10:30 a.m. - 11: 30 a.m. Department Head/Elected Officials Meeting

1. Update - Upcoming Department Head/Elected Officials Retreat

Gary Rowe, County Administrator, gave an update of the upcoming department head/elected officials retreat scheduled for March 21, 2008, at the Walla Walla Research Center located on Fidalgo Island.

2. Update - Location of New Jail

Tim Holloran, Deputy Administrator, asked Jail Chief Gary Shand to give an update on the jail location. Mr. Shand stated two possible sites have been chosen. The architect's have developed preliminary drawings for both sites, and the Facilities Task force will make a recommendation to narrow the site selection to one site.

Mr. Shand stated the Board should receive notification from the Law and Justice Committee of the recommended site.

3. Update - Continental Building Construction

Mr. Holloran gave an update on the 1800 Continental Place construction

facility. Mr. Holloran stated the plans have been completed and he expects to call for bids by the end of February. He indicated construction should start in early May.

4. Introduction - New Skagit County Fair Manager Leslie Collings

Mr. Rowe introduced Leslie Collings, the new Skagit County Fair Manager.

5. Election Update - Presidential Primary in Skagit County

Barbara Leander, Chief Deputy Auditor, provided information on the County's new election process.

6. Employee Wellness Survey Results

Billie Kadrmas, Human Resources and Risk Management Director, discussed the County's wellness program survey results.

Lauren Woodmansee, Wellness Coordinator, passed out the survey results.

7. Free Prescription Drug Card Sponsored by NACo

Dan Berentson, Communications Director, reminded everyone about the Prescription Drug Card program.

8. Miscellaneous

Robert Vaux, Parks and Recreation Director, noted that on Tuesday, March 11, 2008, there will be presentation of the final schematic design report for the indoor recreation center. He also stated there will be an evening meeting scheduled for the same day, at a location to be determined.

Peter Browning, Health Director, announced there is a flu outbreak and if employees are sick, they need to stay home. Ned Zaug, Director of WSU Extension, introduced Adria Banks, Beach Watcher Coordinator.

Karen Marshall, Skagit County Historical Museum Director, spoke about the Lost Cities of Skagit County exhibit and encouraged everyone to come and see the exhibit.

9. Next Meeting - Tuesday, April 15, 2008, 10:30 a.m.

E. 11:30 a.m. - 11:45 a.m. Public Comment Period

Bill Schmidt, 6939 Gallagher Road of Concrete, commented on his concerns with the 2005 GMA update list of trailing issues. He also spoke about the need to accurately map and distinguish between non-industrial and industrial forest landowners, promoting the right to forest, adoption for management plans, and the need to support the Firewise principles.

Mr. Schmidt went on to address the need to properly designate mineral resource lands in the county. He stated corrections to mapping should have no fees to the

landowner, and should be considered changes due to technical mapping errors or omissions.

- F. 2:00 p.m. - 3:00 p.m. Discussion - Washington State Department of Transportation Staff Todd Carlson and Tom Stacey to Present the Interstate 5 Conway to Cook Master Plan

Tom Stacey and Todd Carlson of the Washington State Department of Transportation (WSDOT) Northwest Regional/Mount Baker Area were present and gave the Commissioners a briefing of the I-5, Conway to Cook Road Master Plan. Mr. Carlson stated Phase I of the findings phase has been completed. He also presented Phase II of the Project Schedule and Process.

He went on to say there will be a series of public meetings on March 11, 2008, and March 27, 2008.

Mr. Carlson presented two basic strategies, one to implement WSDOT design manual requirements to improve safety and operations. The second strategy to actively manage traffic with targeted investments to maximize the efficiency of the Interstate.

Commissioner Dillon indicated she was glad to see the LaVenture and Anderson Road project moving forward. Commissioner Dahlstedt commented on the Interstate and flood level issues. Chair Munks stated he hoped improvements can be done in the immediate future to alleviate some of the traffic problems.

The Commissioners thanked WSDOT for the briefing.

## II. CONSENT AGENDA:

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda for Tuesday, February 12, 2008, items 1 through 20. Commissioner Dillon seconded the motion, which passed unanimously.

### a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Tuesday, February 5, 2008. **(Approved)**

### b) BUDGET & FINANCE:

2. Memorandum of Agreement between Skagit County and the Skagit County Chamber of Commerce Executive Director's Association (SCCEDA) for the use of Tourism Tax Funds in the amount of \$40,000 for 2008. The agreement commenced on January 1, 2008, and shall continue through December 31, 2008. **(Contract No. C20080103)**

### c) FACILITY MANAGEMENT:

3. Vendor Services Agreement with Bay Point Plumbing and Heating to provide drain cleaning services at the Skagit County Public Safety Building (Jail).

The agreement shall commence upon the date of execution and continue through December 31, 2009. Compensation is not to exceed a total of \$15,000 during the term of the contract. **(Contract No. C20080104)**

4. Vendor Services Agreement with Great Floors Commercial Sales to install carpet at the East County Resource Center and the Concrete Library. The agreement shall commence upon the date of execution and continue through February 10, 2009. Compensation is not to exceed a total of \$11,637.78. **(Contract No. C20080105)**

d) HEALTH DEPARTMENT:

5. Resolution ratifying an Interlocal Agreement between the Skagit County Public Health Department and Northwest Educational Service District 189. **(Resolution No. R20080078)**
6. Resolution authorizing an Interlocal Agreement between the Skagit County Public Health Department and Northwest Educational Service District 189. **(Resolution No. R20080079)**
7. Interlocal Agreement between the Skagit County Public Health Department and Northwest Educational Service District 189, which provides for continuation of the Nurse Family Partnership Program within Skagit County. The agreement commenced on October 1, 2007, and shall continue through September 30, 2008. Total compensation is not to exceed \$162,000. **(Contract No. C20080106)**
8. Resolution ratifying an agreement between Skagit County and the Washington State Department of Social and Health Services (DSHS) to allow charging for immunization services. **(Resolution No. R20080080)**
9. County Program Agreement with the Washington State Department of Social and Health Services, which provides a mechanism for billing DSHS for immunizations received by their clients at the Skagit County Public Health Department. The agreement commenced on February 1, 2008, and shall continue through January 31, 2011. DSHS will be billed for services according to the Department's current fee schedule. **(Contract No. C20080107)**
10. Resolution ratifying an Interlocal Cooperative Agreement between Skagit County and the Upper Skagit Indian Tribe for the purpose of food establishment inspections. **(Resolution No. R20080081)**
11. Resolution authorizing the execution of an Interlocal Cooperative Agreement between Skagit County and the Upper Skagit Indian Tribe for the purpose of food establishment inspections. **(Resolution No. R20080082)**
12. Interlocal Cooperative Agreement between Skagit County and the Upper Skagit Indian Tribe to provide health inspections of food service establishments to be completed by the Indian Health Service on behalf of the Tribe and the County on businesses owned by the Tribe on fee land owned by the Tribe. The agreement commenced on November 1, 2007, and shall

continue through December 31, 2008. There is no financial consideration.  
**(Contract No. C200800108)**

e) HUMAN SERVICES:

13. Resolution ratifying an Interlocal Agreement between Skagit County and the Sedro-Woolley School District's Lion Quest Program. **(Resolution No. R20080083)**
14. Resolution authorizing an Interlocal Cooperative Agreement between Skagit County and Sedro-Woolley School District's Lion Quest Program. **(Resolution No. R20080084)**
15. Interlocal Cooperative Agreement between Skagit County and Sedro-Woolley School District covering implementation and facilitation of Lion's Quest Skills for Growth Program for all 5th graders. This program meets the substance abuse prevention risk and protective factor paradigm adopted by DSHS/DASA. The agreement commenced on January 1, 2008, and shall continue through June 30, 2008. Compensation is not to exceed \$1,700. **(Contract No. C20080109)**

f) PROSECUTING ATTORNEY:

16. Personal Services Agreement with Bart Freedman and Kirkpatrick & Lockhart Preston Gates Ellis LLP to provide legal counsel, representation and negotiation services relating to flood control issues. The agreement commenced on January 1, 2008, and shall continue through December 31, 2008. Compensation is not to exceed a total of \$300,000 without prior approval by Skagit County. **(Contract No. C20080110)**

g) YOUTH & FAMILY SERVICES:

17. Personal Services Agreement with Doug Andrews, MSW, to provide specialized child, adolescent, adult and family assessment, evaluation and treatment, education classes and other services as requested. The agreement commenced on February 1, 2008, and shall continue through January 31, 2010. Compensation is not to exceed a total of \$20,000 annually. **(Contract No. C20080111)**

h) PUBLIC WORKS DEPARTMENT:

18. Amendment No. 2 to Joint Funding Agreement No. C20060264 with the U.S. Department of the Interior -U.S. Geological Survey to cover unanticipated costs associated with a 3-year study of potential effects of increased ground-water withdrawals on streamflows in the Lower Skagit River Basin. Additional compensation in the amount of \$19,850 is added to the previous contract of \$206,500 for a new contract total of \$226,350. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080017)**
19. Personal Services Agreement with the Skagit Watershed Council to support

its work as a lead entity for salmon recovery in the Skagit and Samish River watershed and for support of Skagit County's efforts to educate the public, implement watershed action plan recommendations, and to protect and restore riparian habitat in order to improve the functionality and health of the County watersheds. The agreement shall commence upon the date of execution and continue through December 31, 2008. Compensation is not to exceed a total of \$20,000. **(Contract No. C20080112)**

20. Personal Services Agreement with Skagit Fisheries Enhancement Group for educational outreach, riparian habitat restoration and monitoring activities to improve water quality, protect the public's health and provide for healthy fisheries. The contract will meet requirements of Skagit County Code 6.68 - Clean Water (Shellfish Protection) District for 2008. The agreement shall commence upon the date of execution and continue through December 31, 2008. Compensation is not to exceed a total of \$20,000. **(Contract No. C20080113)**

### III. MISCELLANEOUS:

- 1) Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) Warrants numbered 266630 through 267040 from Clearing Fund 696 in the total dollar amount of \$676,032.12 (Transmittal No. C-17-08); and
  - b) ACH Transfer Request Form and Certification to Trusteed Plans Services Corporation from Clearing Fund 696 in the total dollar amount of \$117,743.16 (Transmittal No. C-18-08); and
  - c) Payroll warrants numbered 219932 through 220751 in the total dollar amount of \$1,254,501.51 (Transmittal No. P-05-08); and
  - d) Payroll warrants numbered 977986 through 9781619 in the total dollar amount of \$247,719.88 (Transmittal No. P-06-08).
- 2) Personal Services Agreement with Mike's Process to provide personal service of Summons and Petitions and Notice of Hearings for the Skagit County Prosecuting Attorney's Office - Family Support Division. The agreement shall commence on February 165, 2008, and continue until February 14, 2009. Compensation is not to exceed a total of \$5,000. **(Contract No. C20080114)**

### III. **ADJOURNMENT:**

Chairman Munks adjourned the proceedings.

- 1) Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-

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  - d) Payroll warrants numbered 977986 through 9781619 in the total dollar amount of \$247,719.88 (Transmittal No. P-06-08).
- 2) Personal Services Agreement with Mike's Process to provide personal service of Summons and Petitions and Notice of Hearings for the Skagit County Prosecuting Attorney's Office - Family Support Division. The agreement shall commence on February 16, 2008, and continue until February 14, 2009. Compensation is not to exceed a total of \$5,000.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Don Munks, Chairman

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Kenneth A. Dahlstedt, Commissioner

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Sharon D. Dillon, Commissioner

ATTEST:

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JoAnne Giesbrecht, Clerk of the Board  
Skagit County Board of Commissioners