

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, JANUARY 22, 2008**

The Skagit County Board of Commissioners met in regular session on Tuesday, January 22, 2008, with Commissioners Don Munks, Kenneth A. Dahlstedt, and Sharon D. Dillon present.

I. AGENDA:

A. 8:00 a.m. - 8:30 a.m. Consent Agenda and Miscellaneous Items

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda for Tuesday, January 22, 2008, items 3 through 40. Commissioner Dahlstedt seconded the motion, which passed unanimously.

B. 8:30 a.m. - 9:30 a.m. Public Works Department - James E. Voetberg, P.E., Director/County Engineer

1. Discussion/Possible Action - Supplemental Agreement No. 2 with Northwest Hydraulic Consultants

Jeff Miller, Assistant County Engineer, stated the actual tasks will be done on an as needed basis.

A motion was made by Commissioner Dahlstedt to approve Supplemental Agreement No. 2 to Local Agency Standard Consultant Agreement No. C20060199 with Northwest Hydraulic Consultants in order to extend the maximum amount payable from \$350,000 to \$680,000. (**Amendment No. A20080010**) Commissioner Dillon seconded the motion, which passed unanimously.

2. Discussion/Possible Action - Resolution and Interlocal Agreement with the United States Department of Interior, Bureau of Reclamation

A motion was made by Commissioner Dahlstedt to approve a Resolution and Interlocal Agreement with the U.S. Department of Interior, Bureau of Reclamation (for reconnaissance paleoflood investigation regarding the Skagit River historical hydrology). (**Resolution No. R20080036 and Contract No. C20080051**) Commissioner Dillon seconded the motion, which passed unanimously.

3. Discussion - Public Works Department Master Project Schedule Update

Mr. Miller outlined the Public Works Department master project schedule for 2008. He stated the Department will be doing a better job of defining projects in the future.

4. Miscellaneous

Will Honea, Skagit County Chief Prosecuting Attorney, recommended the Commissioners move forward with a Resolution directing County staff on how to proceed with contesting Federal Emergency Management Administration (FEMA) 100-Year Flood Maps.

A motion was made by Commissioner Dahlstedt to approve a Resolution directing County staff on how to proceed with contesting Federal Emergency Management Administration (FEMA) 100-Year Flood Maps. (**Resolution No. R20080037**) Commissioner Dillon seconded the motion, which passed unanimously.

C. 9:30 a.m. - 10:00 a.m. Discussion - Local Source Control Partnership Program

Britt Pfaff-Dunton, Skagit County Health Department, discussed the Local Source Control Partnership Program with the Department of Ecology, which will allow the Health Department to hire a full-time staff person to pro-actively work with small businesses on how to safely handle and dispose of hazardous waste. Ms. Pfaff-Dunton indicated this is part of Governor Gregoire's Puget Sound Initiative.

Ms. Pfaff-Dunton stated the contract was in the routing process and would be presented on the consent agenda at a later date. She went on to say the contract would provide \$126,654, which will fully fund one employee to perform the proactive program.

The Commissioners thanked staff for the update.

D. 10:00 a.m. - 10:30 a.m. Public Hearing - Consideration of Proposed Revisions to Skagit County Code 10.04 Regarding Speed Limits

Forest Jones gave a brief overview of the past process of establishing speed limits and discussed the proposed revisions to Skagit County Code 10.04.

Chair Munks opened the public hearing.

There was no one present for the public hearing.

A motion was made by Commissioner Dahlstedt to approve closing the public hearing. Commissioner Dillon seconded the motion, which passed unanimously.

A motion was made by Commissioner Dahlstedt to approve an Ordinance

amending Skagit County Code 10.04 to revise and establish speed limits. **(Ordinance No. O20080002)** Commissioner Dillon seconded the motion, which passed unanimously.

E. 10:30 a.m. - 11:15 a.m. Work Session - Flood Control Zone District Technical Committees

Ric Boge, Section Manager for Surface Water Management, presented preliminary results from the County's request for individuals and groups who were invited to participate on one of the Flood Control Zone District Technical Committees.

Mr. Boge indicated he would be preparing a resolution to appoint members to the Flood Control Zone District Technical Committees for the Commissioners approval.

Mr. Boge updated the Commissioners on the process of selecting a Facilitation and Planning Consultant. He indicated four firms responded to the Request for Qualifications, and two firms were interviewed. He went on to say Tetra Tech has been selected and contract negotiations are currently underway. He expects to present the contract on the Consent Agenda within the next two to three weeks.

F. 11:15 a.m. - 11:30 a.m. Review and Signature of the Final Binding Site Plan for Bay Ridge Business Park Phase 5

Brandon Black, Senior Planner, presented exhibits of the Final Plat approval request #PL07-0733 by Bouslog Investments LLC, for the Final Binding Site Plan of Bay Ridge Business Park Phase 5. The project proposal includes the division of the existing 19 acre lot "4C" (of Bay Ridge Business Park Phase 4) into three (3) lots.

Mr. Black stated the project is located at the north end of Bay Ridge Drive, on Lot #4C of the Bay Ridge Business Park, north of 11857 Bay Ridge Drive, Burlington, within a portion of Section 34, Township 35N, Range 3 E W.M., situated within Skagit County, Washington.

A motion was made by Commissioner Dahlstedt to approve the Final Binding Site Plan of Bay Ridge Business Park Phase 5 (PL07-0733) and sign the Final Plat Mylar. Commissioner Dillon seconded the motion, which passed unanimously.

G. 11:30 a.m. - 11:45 a.m. Public Comment Period

No one was present for the public comment period.

H. 11:45 a.m. - 12:00 p.m. Recognition of W. Eugene Sampley

Public Works Director James E. Voetberg recognized W. Eugene Sampley, Interim Natural Resources Manager, for helping the Public Works Department during the past 16 months.

Commissioner Dahlstedt presented Mr. Sampley with a plaque in recognition of his public service.

II. CONSENT AGENDA:

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Tuesday, January 15, 2008. **(Pulled, these minutes will be approved on January 29, 2008)**

b) ADMINISTRATIVE SERVICES:

2. Personal Services Agreement between Lester Consulting, PLLC (Leslie Collings) and Skagit County to manage the Skagit County Fair and Fairgrounds facility. The Agreement shall commence upon the date of execution and continue until December 31, 2010. Base compensation for 2008 shall not exceed \$67,000, not including incentives. **(This item was approved under Miscellaneous Items)**

c) FACILITY MANAGEMENT:

3. Vendor Services Agreement with Evergreen Security Systems to perform the annual testing of fire alarm systems at various County departments, including annual monitoring of alarm panels and daily communications testing. The agreement shall commence upon the date of execution and continue until December 31, 2009. Compensation is not to exceed a total of \$8,670. **(Contract No. C20080030)**
4. Amendment No. 2 to Personal Services Agreement No. C20060100 with Voorhis Associates, Inc. to provide additional planning and programming services related to the current jail facility needs and a global assessment of developing the new court facility. The Agreement shall commence upon the date of execution and continue until December 31, 2008. The amendment increases the compensation by \$56,890 for a new contract total of \$124,890. All other terms and conditions of the original agreement shall remain in effect. **(Amendment No. A20080003)**
5. Amendment No. 1 to Standard Form of Agreement No. C20070243 with Sink Combs Dethlefs to provide additional work in preparing an environmental evaluation for the Skagit County Recreation Center and additional environmental services support in preparing the Critical Areas and Mitigation Report, Mitigation Planting Plan and JARPA. Additional compensation in the amount of \$7,930.71 is added to the contract for a new total of \$214,420.71. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080004)**

d) HEALTH DEPARTMENT:

6. Resolution ratifying an Interlocal Agreement between Skagit County and the Washington State Department of Social & Health Services. **(Resolution No. R20080026)**
7. Interlocal Agreement between Skagit County and the Washington State

Department of Social & Health Services, which allows for the continuation of the Early Intervention Program. Total compensation is \$29,010 and the duration of the contract is January 1, 2008, through June 30, 2009. **(Contract No. C20080031)**

e) HUMAN RESOURCES:

8. Personal Services Agreement with Daphne R. Schneider & Associates to conduct investigative services as requested by the Human Resources Director. The agreement commenced on January 1, 2008, and shall continue through December 31, 2008. Compensation is not to exceed a total of \$10,000. **(Contract No. C20080032)**

f) HUMAN SERVICES:

9. Resolution ratifying an Interlocal Agreement between Skagit County and the Stillaguamish Tribe of Indians. **(Resolution No. R20080027)**
10. Resolution authorizing the execution of an Interlocal Agreement between Skagit County and the Stillaguamish Tribe of Indians. **(Resolution No. R20080028)**
11. Interlocal Agreement with the Stillaguamish Tribe of Indians for Group Care Enhancement services at Secret Harbor School and the Department of Social Health Services Region 3 under the Juvenile Rehabilitation Administration. Services to include chemical dependency prevention, intervention, and treatment for youth. The contract commenced on July 1, 2007, and shall continue through June 30, 2009. Compensation is not to exceed a total of \$206,400. **(Contract No. C20080033)**
12. Resolution ratifying a Personal Services Agreement with Compass Health. **(Resolution No. R20080029)**
13. Personal Services Agreement with Compass Health to provide mental health and substance abuse treatment services to clients in the Mental Health Court and Jail Transition Programs. The agreement commenced on January 1, 2008, and shall continue through December 31, 2008. Compensation is not to exceed a total of \$212,000. **(Contract No. C20080034)**
14. Personal Services Agreement with Catholic Community Services to provide a Chemical Dependency Professional or Trainee to conduct chemical dependency screenings, and supply education, counseling, and referral services to juveniles in Skagit County's Juvenile Detention facility. The agreement commenced on January 1, 2008, and shall continue through December 31, 2008. Compensation is not to exceed a total of \$14,000. **(Contract No. C20080035)**
15. Personal Services Agreement with Skagit County Community Action Agency, which will provide rental assistance and critical needs services to Jail Transition Program clients referred by the Human Services Department. The contract shall commence upon the date of execution and continue through December 31, 2008. Maximum compensation is not to exceed \$28,800.

(Contract No. C20080036)

16. Amendment No. 1 to Personal Services Agreement No. C20070549 with Catholic Community services, which adjusts the prorated amount of funds allocated over a 10-month period to an 8-month period from November 2007, through June 2008. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080005)**

g) PLANNING & DEVELOPMENT SERVICES:

17. Resolution ratifying a Personal Services Agreement with Associated Earth Sciences. **(Resolution No. R20080030)**
18. Personal Services Agreement with Associated Earth Sciences to perform geologic hazards review on the Welts Preliminary Plat No. PL96-0058. The agreement commenced on December 1, 2007, and shall continue through December 31, 2008. Compensation is not to exceed a total of \$5,000. **(Contract No. C20080037)**

h) PROSECUTING ATTORNEY:

19. Personal Services Agreement with GordonDerr LLP to provide consultation, representation and services relative to the review and possible litigation matter regarding the Growth Management Act and other land use and environmental issues. The agreement commenced on January 1, 2008, and shall continue through December 31, 2008. Compensation is not to exceed a total of \$100,000. **(Contract No. C20080038)**

i) RISK MANAGEMENT:

20. Personal Services Agreement with Excel Training and Rescue Scenarios, LLC to provide professional services as requested by the Risk Management Department for mandated and elective training. The agreement commenced on January 1, 2008, and shall continue through December 31, 2008. Compensation is not to exceed a total of \$15,000. **(Contract No. C20080039)**
21. Personal Services Agreement with Allied Claims Service, Inc. to provide professional adjustment services for property and casualty claims against Skagit County. The agreement commenced on January 1, 2008, and shall continue through December 31, 2008. Compensation is not to exceed a total of \$20,000. **(Contract No. C20080040)**
22. Personal Services Agreement with R. J. Appraisals to provide damage appraisal services as assigned by Skagit County Risk Management and/or Allied Claims Service, Inc. The agreement commenced on January 1, 2008, and shall continue until December 31, 2008. Compensation is not to exceed a total of \$5,000. **(Contract No. C20080041)**

j) SENIOR SERVICES:

23. Amendment No. 3 to Contract No. C20070077 with Northwest Regional Council, which revises the 2007 Budget Summary and Detail pages. This reflects an increase in funding of \$4,500 for a new contract total of \$222,479. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080006)**
24. Vendor Services Agreement with Oliver Senior Packing Solutions to provide dual oven/microwave meal trays for home-delivered meals. The agreement commenced on January 1, 2008, and shall continue through December 31, 2008. Compensation is not to exceed a total of \$17,280. **(Contract No. C20080042)**

k) SHERIFF'S OFFICE:

25. Resolution ratifying a Personal Services Agreement with Daniel Selove, M.D. **(Resolution No. R20080031)**
26. Personal Services Agreement with Daniel Selove, M.D. to provide on-scene investigations and other services as requested. The agreement commenced on November 1, 2007, and shall continue through December 31, 2013. Compensation is not to exceed a yearly total of \$10,000. **(Contract No. C20080043)**
27. Interlocal Cooperative Agreement, per Resolution No. R20060114, between Skagit County and Whatcom County to provide use of the Plantation Rifle Range to the Sheriff's Patrol and Correctional staff. The agreement commenced on January 1, 2008, and shall continue through December 31, 2008. Compensation shall total \$9,831.50, plus additional negotiated fees for any days beyond the annual 18-day period. **(Contract No. C20080044)**

l) SUPERIOR COURT:

28. Personal Services Agreement with Northwest Family & Children's Services to provide Guardian ad Litem services as required for dependency cases filed and heard in Skagit County Superior Court. The contractor will also provide legal representation for proceedings that qualify for such representation at public expense. The agreement commenced on January 1, 2008, and shall continue through December 31, 2008. Total compensation shall not exceed \$163,360. **(Contract No. C20080045)**

m) YOUTH & FAMILY SERVICES:

29. Personal Services Agreement with Paul Douhan to provide specialized child, adolescent, adult and/or family assessment, evaluation, and various other services as requested. The agreement commenced on January 1, 2008, and shall continue through December 31, 2009. Total annual compensation shall not exceed \$25,000. **(Contract No. C20080046)**
30. Personal Services Agreement with the Follman Agency to provide specialized child, adolescent, adult and/or family assessment, evaluation, and various other services as requested. The agreement commenced on January 1, 2008,

and shall continue through December 31, 2009. Total annual compensation shall not exceed \$10,000. **(Contract No. C20080047)**

31. Resolution ratifying an Interlocal Agreement with Island County to provide vocational services for youth at Juvenile Justice facilities in Island County. **(Resolution No. R20080032)**
32. Resolution authorizing an Interlocal Agreement with Island County to provide vocational services for youth at Juvenile Justice facilities in Island County. **(Resolution No. R20080033)**
33. Interlocal Agreement with Island County to provide vocational services for youth at Juvenile Justice facilities in Island County. The agreement commenced on November 1, 2007, and shall continue through August 31, 2008. **(Contract No. C20080048)**
34. Amendment No. 1 to Personal Services Agreement No. C20070078 with Skagit Recovery Center, which provides an Alcohol Drug Information School class and two CDDA Assessment/Outpatient classes for Fiscal Years 08 and 09. Maximum annual reimbursement for this agreement shall not exceed \$10,000. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080007)**

n) PUBLIC WORKS DEPARTMENT:

35. Resolution calling for bids for one new latest model three axle paint striper truck. The bids will be opened on Monday, February 4, 2008, at 11:15 a.m. **(Resolution No. R20080034)**
36. Resolution requesting adoption of the Guemes Island Ferry Capital Facilities Plan 2007-2021. This updated plan is submitted annually to the County Road Administration Board (CRAB), but was not submitted for legal review prior to submission to CRAB. **(Resolution No. R20080035)**
37. Personal Services Agreement with Cedarock Consultants, Inc. to provide specialized environmental analysis assessments and reports, such as Biological Assessments and Biological Evaluations. The reports will then be submitted to environmental permitting agencies to obtain necessary permits. The agreement shall commence upon the date of execution and continue through December 31, 2009. Compensation shall not exceed a total of \$75,000. **(Contract No. C20080049)**
38. Amendment No. 1 with Aramark Uniform Services to Vendor Services Agreement No. C20060560 with Overall Laundry Services, which transfers all rights and responsibilities of Overall Laundry Services to Aramark Uniform Services, effective October 29, 2007. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080008)**
39. Vendor Services Agreement with Economy Fence Center to provide services related to the repair of a chain-link fence at the closed Inman Landfill. The agreement shall commence upon the date of signature and continue through

May 1, 2008. Compensation is not to exceed \$4,900. **(Contract No. C20080050)**

40. Amendment No. 1 to Interlocal Cooperative Agreement No. C20040332 between Skagit County and Dike District #4, which changes the County's Representative to now be known as "Director of Skagit County Public Works or his designee" under Section 5.1. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20080009)**

III. MISCELLANEOUS ITEMS:

- 1) Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
- a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$191,320.24 (Transmittal No. C-08-08); and
 - b) Warrants numbered 265005 265587 from Clearing Fund 696 in the total dollar amount of \$1,688,742.36 (Transmittal No. C-09-08); and
 - c) Personal Services Agreement between Lester Consulting, PLLC (Leslie Collings) and Skagit County to manage the Skagit County Fair and Fairgrounds facility. The Agreement shall commence upon the date of execution and continue until December 31, 2010. Base compensation for 2008 shall not exceed \$67,000, not including incentives.

A motion was made by Commissioner Dahlstedt to approve a Personal Services Agreement between Lester Consulting, PLLC (Leslie Collings) and Skagit County to manage the Skagit County Fair and Fairgrounds facility. The Agreement shall commence upon the date of execution and continue until December 31, 2010. Base compensation for 2008 shall not exceed \$67,000, not including incentives. **(Contract No. C20080029)** Commissioner Dillon seconded the motion, which passed unanimously.

ADJOURNMENT:

Chairman Munks adjourned the proceedings.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Don Munks, Chairman

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners