

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, DECEMBER 24, 2007**

The Skagit County Commissioners met in regular session on Monday, December 24, 2007, with Commissioners Sharon D. Dillon, Don Munks and Kenneth A. Dahlstedt present.

I. AGENDA:

A. 8:00 a.m. - 8:15 a.m. Consent Agenda and Miscellaneous Items

A motion was made by Commissioner Don Munks to approve the Consent Agenda for Monday, December 24, 2007, items 1 through 36. Commissioner Kenneth A. Dahlstedt seconded the motion, which passed unanimously.

MISCELLANEOUS:

- 1) Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) Purchase Card Electronic Payment to JP MORGAN CHASE from Clearing Fund 696 in the total dollar amount of \$48,054.39 (Transmittal No. C-187-07); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$192,705.58 (Transmittal No. C-188-07); and
 - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$2,366.02 (Transmittal No. C-190-07); and
 - d) Warrant number 263273 from Clearing Fund 696 in the total dollar amount of \$254,322.57 (Transmittal No. C-191-07); and
 - e) Warrants numbered 263274 through 263796 from Clearing Fund 696 in the total dollar amount of \$1,875,485.88 (Transmittal No. C-193-07); and
 - f) Payroll warrants numbered 217502 through 218307 in the total dollar amount of \$1,078,296.95 (Transmittal No. P-47-07); and
 - g) Payroll warrants numbered 977431 through 977656 in the total dollar amount of \$249,737.37 (Transmittal No. P-48-07).

- 2) Tom Karsh brought forth a Resolution and Contract Amendment No. 1 to Personal Services Agreement No. C20070058 with the Skagit Watershed Council. This would allow work performed by Mary Raines, Watershed's Coordinator, to be billed at a rate of \$44.45 under the existing agreement. All other terms and conditions of the original contract shall remain in effect.

A motion was made by Commissioner Don Munks to approve a Resolution ratifying a contract amendment with the Skagit Watershed Council. **(Resolution No. R20070627)** Commissioner Kenneth A. Dahlstedt seconded the motion, which passed unanimously.

A motion was made by Commissioner Don Munks to approve Contract Amendment No. 1 to Personal Services Agreement No. C20070058 with the Skagit Watershed Council. **(Amendment No. A20070187)** Commissioner Kenneth A. Dahlstedt seconded the motion, which passed unanimously.

3) Jean Alden, Public Works, submitted Supplemental No. 1 to Interlocal Cooperative Agreement No. C20060042 between Skagit County and the Town of La Conner. The amendment extends the agreement to December 31, 2008, with no further extensions being granted. All other terms and conditions of the original contract shall remain in effect.

A motion was made by Commissioner Don Munks to approve Supplemental No. 1 for Interlocal Cooperative Agreement No. C20060042 as outlined. **(Amendment No. A20070188)** Commissioner Kenneth A. Dahlstedt seconded the motion, which passed unanimously.

B. 8:15 a.m. - 8:30 a.m. Public Comment Period

Ed Stauffer, a resident of the Alger Area, voiced concerns about language contained in the Growth Management Act. Commissioner Munks asked Mr. Stauffer to call the Clerk of the Board and make an appointment with him to discuss his issues in further detail.

Allen Bush, Guemes Island, gave testimony regarding a resolution being presented at today at 8:30 a.m. He said he feels it is poorly written and proceeded to critique the entire resolution.

C. 8:30 a.m. - 8:45 a.m. Discussion - Draft Resolution Regarding Methodology for Calculating Annual Revenue Target for Ferry Fares

Jim Voetberg, Public Works Director, said the draft resolution is in its final form. He said the current resolution is difficult to understand and the County did have an audit finding on the 2006 resolution. The methodology used in this draft is straightforward. All numbers are averaged over a 5 year period because revenues and maintenance costs fluctuate. Mr. Voetberg said he feels this is fair and equitable.

Commissioner Dahlstedt said it is always a challenge to find a balance.

Mr. Voetberg said ferry rates would stay the same for 2008 and is hopeful they will remain the same for 2009 as well.

Commissioner Dahlstedt asked about summer surcharges and Mr. Voetberg said a summer surcharge is projected. Public Works will come back early next year with a proposed rate fare for the summer ferry runs.

Commissioner Munks asked if these rates are good for five years. Mr. Voetberg responded that this resolution allows staff to calculate how much money is needed

on a yearly basis. Fares could be adjusted at any time, based on the formula.

According to Mr. Voetberg, this resolution will be brought back in January for a final discussion and will appear on the Consent Agenda January 15, 2008.

Glen Veal, Chairman of the Guemes Island Ferry Committee, said he's worked hard on this and these costs are accepted by the State. The main intent was to arrive at a model that anyone could look at. Reimbursement money is not certain forever. Mr. Veal indicated that he wants the opportunity to explain the draft resolution to the islanders; however, he is sure they are in support of it. He encouraged the Board to lobby for the citizens who reside on Guemes Island.

Commissioner Dahlstedt said the islanders should also rally their State Representatives and Senators so they have a voice as well, instead of the just the Commissioners. It would be energy well spent.

D. 8:45 a.m. - 9:15 a.m. Discussion/Possible Action - Settlement Agreement of the Anacortes Health Code Appeal

Will Honea, Chief Civil Deputy of the Prosecutor's Office, presented a Settlement Agreement between Skagit County, the City of Anacortes, and the Washington State Department of Ecology. Mr. Honea explained what the agreement means and commented on the cooperative strategies that were used to end this issue in a positive way.

A motion was made by Commissioner Don Munks to approve the settlement agreement as presented. **(Contract No. C20070709)** Commissioner Kenneth A. Dahlstedt seconded the motion, which passed unanimously.

II. CONSENT AGENDA:

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, December 17, 2007. **(Approved)**
2. Record of the Proceedings for Tuesday, December 18, 2007. **(Approved)**

b) ASSIGNED COUNSEL:

3. Personal Services Agreement with Corbin Volluz, Attorney at Law, to provide consultation and representation for conflict of interest cases for the Skagit County Public Defender's Office determined to be within the scope of indigent defense. The agreement shall commence upon the date of execution and continue until December 31, 2009. Compensation is not to exceed a total of \$75,000. **(Contract No. C20070690)**
4. Personal Services Agreement with Snohomish County Public Defenders Association to provide consultation and representation for conflict of interest cases for the Skagit County Public Defender's Office determined to be within the scope of indigent defense. The agreement shall commence upon the date of execution and continue until December 31, 2009. Compensation is not to exceed a total of \$75,000. **(Contract No. C20070691)**

c) BUDGET AND FINANCE:

5. Resolution authorizing a call for a public hearing to consider amending the 2007 budget. The hearing will be held on Tuesday, January 15, 2008, at 10:30 a.m. **(Resolution No. R20070616)**

d) DISTRICT COURT:

6. Resolution ratifying a Personal Services Agreement with Michael Hughes, MD., Associates in Family Medicine. **(Resolution No. R20070617)**
7. Personal Services Agreement with Michael Hughes, M.D., Associates in Family Medicine, to perform medical examinations for indigent clients of the Pioneer Center North alcoholism treatment facility. The agreement commenced on July 1, 2007, and shall continue through June 30, 2009. Compensation is not to exceed a total of \$10,000. **(Contract No. C20070692)**

e) EMERGENCY MANAGEMENT:

8. Amendment No. 1 to the Washington State Military Department Emergency Management Planning Grant No. C20070323 with Skagit County's Department of Emergency Management, which increases the amount awarded by \$11,194 for a new total of \$54,520. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20070183)**

f) FACILITY MANAGEMENT:

9. Standard Form of Agreement between Skagit County and Esary Roofing & Siding Company, Inc. for the Courthouse Re-roofing Project for the low bid amount of \$146,500 plus sales tax. The agreement shall commence upon the date of signature and continue until the project is completed. **(Contract No. C20070693)**
10. Personal Services Agreement with Roger S. Howard, dba Howard Consulting, LLC. to oversee and coordinate the development of architectural design, construction bid documents, construction contract administration and inspection, and other tasks as assigned. The agreement shall commence upon the date of signature and continue through December 31, 2008. Compensation is not to exceed a total of \$150,000. **(Contract No. C20070694)**

g) HEALTH DEPARTMENT:

11. SmartPH Participation Agreement between the State of Washington Department of Health and Skagit County by and through the Skagit County Public Health Department, which allows for the purchase of individual SkillSoft library licenses by Public Health Department staff. The SkillSoft library offers many on-line courses tailored to public health, as well as general software courses. The fee to access the courses is \$50 per user, per year. The agreement commenced on November 1, 2007, and shall continue through June 30, 2009. **(Contract No. C20070695)**

h) HUMAN SERVICES:

12. Personal Services Agreement with Mark Backlund, M.D. to provide mental health treatment services to clients participating in the Community Wellness Program. The agreement shall commence upon the date of execution and continue through December 31, 2008. Compensation is not to exceed a total of \$10,000. **(Contract No. C20070696)**
13. Personal Services Agreement with Chinook Enterprises to provide individualized community inclusion services to adults in Skagit County with developmental disabilities. The agreement shall commence on January 1, 2008, and continue through December 31, 2008. Compensation shall not exceed a total of \$9,000. **(Contract No. C20070697)**
14. Interagency Agreement, per Resolution No. R20060264, with the North Sound Mental Health Administration to provide mental health administration, development, planning, and special mental health projects in Skagit County. The agreement shall commence on January 1, 2008, and continue through December 31, 2008. Compensation shall not exceed \$64,805. **(Contract No. C20070698)**
15. Personal Services Agreement with Compass Health to continue the Developmentally Disabled Peer Support and Life Skills Training program, which provides weekly mental health counseling to eligible persons with developmental disabilities. The agreement shall commence on January 1, 2008, and continue through December 31, 2008. Compensation is not to exceed a total of \$2,500. **(Contract No. C20070699)**

i) INFORMATION SERVICES:

16. Dark Fiber Optic Lease Agreement with Black Rock Cable, dba Black Rock Cable, Inc. to install and manage a fiber optic line from the Skagit County Courthouse to 1700 College Way, Mount Vernon, Washington. The agreement shall commence upon the date of signature and continue for one year. Compensation is not to exceed a total of \$5,860. **(Contract No. C20070700)**
17. Resolution authorizing a Request for Proposals for network design consultation. **(Resolution No. R20070618)**
18. Resolution authorizing a Request for Proposals for public display boards. **(Resolution No. R20070619)**

j) PLANNING & DEVELOPMENT SERVICES:

19. Personal Services Agreement with Express Services, Inc. for temporary reception and clerical assistance as needed during calendar year 2008 at a rate of \$16.15 per hour, with a not-to-exceed total contract amount of \$15,000. The agreement shall commence on January 1, 2008, and continue through December 31, 2008. **(Contract No. C20070701)**

k) PUBLIC DEFENDER:

20. Personal Services Agreement with Shauna Byers, Attorney at Law, to provide consultation and representation. The agreement shall commence on January 1, 2008, and continue through December 31, 2008. Total compensation shall not exceed \$100,000. **(Contract No. C20070702)**

l) SENIOR SERVICES:

21. 2008 Federal Grant in the amount of \$64,822 to assist Skagit County Senior Services in carrying out the Retired and Senior Volunteer Program authorized by the Domestic Volunteer Service Act of 1973. **(Contract No. C20070703)**

m) SHERIFF'S OFFICE:

22. Resolution authorizing an Interlocal Cooperative Agreement between Skagit County and the Town of La Conner. **(Resolution No. R20070620)**
23. Interlocal Cooperative Agreement between Skagit County and the Town of La Conner to allow the Sheriff's Office to provide law enforcement services. The agreement shall commence on January 1, 2008, and continue through December 31, 2010. Compensation is not to exceed a total of \$460,000 for 2008, \$480,000 for 2009, and \$500,000 for 2010. **(Contract No. C20070704)**
24. Interlocal Cooperative Agreement, per Resolution No. R20040319, between Skagit County and the Town of Concrete to allow the Sheriff's Office to provide law enforcement services. The agreement shall commence on January 1, 2008, and continue through December 31, 2010. Compensation is not to exceed a total of \$200,000 for 2008, \$210,000 for 2009, and \$220,000 for 2010. **(Contract No. C20070705)**
25. Amendment No. 1 to Agreement No. C20060221 between Skagit County and Okanogan County, Washington, which increases the rate to house Skagit County inmates to \$47 per day, (up from \$40 per day), per inmate, effective January 1, 2008. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20070184)**
26. Resolution authorizing the adjustment of the monetary amount of petty cash for the Skagit County Interlocal Drug Task Force Investigative Cash Fund to be increased from the current amount of \$20,000 to a new amount totaling \$40,000. **(Resolution No. R20070621)**

n) TREASURER'S OFFICE:

27. Resolution authorizing Designated Forest and Current Use Classification application fee increases. **(Resolution No. R20070622)**

o) YOUTH & FAMILY SERVICES:

28. Interlocal Cooperative Agreement, per Resolution No. R20070598, between Skagit County and Northwest Educational Service District 189 for the provision of the Safe Schools/Healthy Students Initiative in Skagit County.

The agreement commenced on October 1, 2007, and shall continue through September 30, 2008. Compensation is not to exceed a total of \$672,092. **(Contract No. C20070706)**

29. Amendment No. 3 to Personal Services Agreement No. C20050480 with The Cambie Group International, Inc., which amends the performance period to December 31, 2008, and adds Exhibits A and B to the Scope of Work, including an additional \$6,300 in compensation for a new contract total of \$25,440. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20070185)**

p) PUBLIC WORKS:

30. Resolution authorizing the disposal of surplus County property offered to other government agencies through sale or by disposal through the Skagit County Treasurer. **(Resolution No. R20070623)**
31. Resolution ratifying Amendment No. 2 to Vendor Services Agreement No. C20070422 with Kamps Painting. **(Resolution No. R20070624)**
32. Amendment No. 2 to Vendor Services Agreement No. C20070422 with Kamps Painting, which increases the maximum amount of compensation from \$12,500 to \$12,787.50 to cover additional pavement markings. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20070186)**
33. Resolution authorizing the execution of an Interlocal Cooperative Agreement with Public Utility District (PUD) No. 1 of Skagit County. **(Resolution No. R20070625)**
34. Interlocal Cooperative Agreement between Skagit County and Public Utility District No. 1 of Skagit County, for which PUD will provide the County with \$20,000 in funding towards the local matching portion of a funding commitment specified in Amendment No. A20070073 of Contract No. C20060264 with the United States Department of Interior - U.S. Geological Survey. This will reduce the County's funding commitment to \$206,500. **(Contract No. C20070707)**
35. Resolution authorizing the execution of an Interlocal Cooperative Agreement between Skagit County and the Washington State Department of Ecology. **(Resolution No. R20070626)**
36. Interlocal Cooperative Agreement between Skagit County and the Washington State Department of Ecology to provide funding in the amount of \$102,517 for the Coordinated Prevention Grant beginning January 1, 2008, through December 31, 2009. This grant provides up to \$307,552, which is 75% of the expected cost for the Residential Waste Reduction and Recycling and the Moderate Risk Waste programs. **(Contract No. C20070708)**

ADJOURNMENT:

Chair Dillon adjourned the proceedings.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chairman

Don Munks, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners