

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, NOVEMBER 26, 2007**

I. AGENDA:

The Skagit County Board of Commissioners met in regular session on Monday, November 26, 2007, with Commissioners Chair Sharon D. Dillon, Commissioner Don Munks, and Commissioner Kenneth A. Dahlstedt present.

- A. 8:00 a.m. - 10:00 a.m. Briefing - County Commissioners/Administrator/Deputy Administrator
- B. 11:00 a.m. - 11:15 a.m. Consent Agenda
- C. 11:15 a.m. - 11:30 a.m. Miscellaneous Items
- D. 11:30 a.m. - 11:45 a.m. Public Comment Period
- E. 1:30 p.m. - 3:30 p.m. Executive Session - Personnel

No one was present during the public comment period.

The Executive Session commenced at 1:30 p.m. and ended at 2:30 p.m.

II. CONSENT AGENDA:

Commissioner Don Munks motioned to approve the Consent Agenda for Monday, November 26, 2007, items 1 through 23. Commissioner Dahlstedt seconded, which passed unanimously.

a) BUDGET AND FINANCE:

- 1. Resolution calling for a public hearing to consider the General, Road, and Conservation Futures property taxes for the 2008 budget year. The hearing will be held on Tuesday, December 11, 2007, at 1:30 p.m. **(Resolution No. R20070566)**
- 2. Resolution calling for a public hearing to consider EMS (Emergency Medical Services) property taxes for the 2008 budget year. The hearing will be held on Tuesday, December 11, 2007, at 1:30 p.m. **(Resolution No. R20070567)**
- 3. Interlocal Cooperative Agreement, per Resolution No. R20070504, between Skagit County and the City of Anacortes. The County will provide the City with \$16,456 in funding to assist in providing library services to the citizens of unincorporated Skagit County during 2007. The agreement commenced on January 1, 2007, and shall continue through December 31, 2007. **(Contract No. C20070647)**

b) FACILITY MANAGEMENT:

4. Personal Services Agreement with Elliott W. Johnson to provide consultation and representation relating to assisting the County in negotiations for purchase agreements and other associated documents as required. The agreement shall commence on January 1, 2008, and continue through December 31, 2010. Compensation shall not exceed a total of \$15,000. **(Contract No. C20070648)**
- c) HEALTH DEPARTMENT:
5. Amendment No. 5 to Consolidated Contract No. C20070142 between Skagit County and the Washington State Department of Health, which provides an additional \$55,693 in funding for the Drinking Water Group B and Emergency Preparedness (Bioterrorism) programs. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20070165)**
- d) HUMAN SERVICES:
6. Resolution ratifying an Interlocal Agreement with the Anacortes School District. **(Resolution No. R20070568)**
 7. Interlocal Cooperative Agreement, per Resolution No. R20070274, between Skagit County Human Services and the Anacortes School District. The County will pay \$1,000 towards a SADD speaker at the Anacortes Town Hall meeting to address chemical dependency prevention and intervention for youth. The agreement commenced on November 1, 2007, and shall continue through November 30, 2007. **(Contract No. C20070649)**
- e) PROSECUTING ATTORNEY'S OFFICE:
8. Quit Claim Deed and Real Estate Excise Tax Affidavit between Skagit County and Richard W. Stearns and Linda R. Stearns, which clears title for an area of unopened County road that adjoins their property in the Bayview area. **(Contract No. C20070650)**
 9. Personal Services Agreement with Corpolongo & Associates, Inc. to provide court reporter and transcription services for victim and/or witness interviews and depositions. The agreement commenced on March 15, 2007, and shall continue through December 31, 2007. Compensation is not to exceed a total of \$5,000. **(Contract No. C20070651)**
- f) PUBLIC WORKS:
10. Resolution calling for a public hearing regarding the sale of County surplus property. The hearing will be held on December 11, 2007, at 9:00 a.m. **(Resolution No. R20070569)**
 11. Summary of Offer for conservation easements on Red Creek Reconstruction Project No. PD97-4 for the Turk and Kelton properties on Helmick Road. A Summary of Offer was signed by the Board of Commissioners on January 8, 2007 (Contract No. C20070008); however, the transaction was never finalized. This updated Summary of Offer reflects new property appraisals.

(Contract No. C20070652)

12. Resolution initiating a County Road Project (PD06300-1) for the Fonk Road Culvert Replacement Project. **(Resolution No. R20070570)**
13. Resolution authorizing the annual advertisement for participation in the MRSC (Municipal Research and Services Center) rosters as required by RCW 39.04. **(Resolution No. R20070571)**
14. Resolution establishing a small works roster process to award Public Works contracts and consulting services roster for architectural, engineering and other professional services. **(Resolution No. R20070572)**
15. Contract with MRSC for participation in and payment of fees for the MRSC rosters. MRSC rosters include the Small Works roster and the Consulting Services roster. The agreement shall commence on December 17, 2007, and continue until canceled. Maximum compensation shall be no more than \$750 per year. The fees are to be calculated based on the total of the County's capital expenditures for each year. **(Contract No. C20070673)**
16. Resolution authorizing the execution of an Interlocal Agreement with the Washington State Parks and Recreation Commission. **(Resolution No. R20070573)**
17. Supplement No. 2 to Local Agency Standard Consultant Agreement No. C20050429 with Shearer Design, LLC, which extends the expiration date from December 31, 2007, to December 31, 2008. This will allow the contractor to continue providing engineering services for projects requiring structural analysis. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20070166)**
18. Amendment No. 1 to Personal Services Agreement No. C20060437 with Stanton-Masten Associates, Inc., doing business as Blue Ridge Associates, to provide dispute resolution board services for the Helmick Road Improvement Project. The expiration date is amended from December 31, 2007, to December 31, 2008, for the purpose of continuing dispute resolution services through the project finalization. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20070167)**
19. Amendment No. 3 to Personal Services Agreement No. C20060374 with Reichardt & Ebe Engineering, Inc. for project engineering services on an as needed basis. The expiration date is amended from December 31, 2007, to December 31, 2008, to continue providing engineering services for projects requiring structural analysis. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20070168)**
20. Amendment No. 1 to Vendor Services Agreement No. C20070255 with Industrial Resources, which increases the compensation amount an additional \$4,500 for a new contract total not to exceed \$14,000. The increase is needed for the Road Oil Tank repair. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20070169)**

21. Resolution authorizing the execution of an Interlocal Cooperative Agreement with the Town of La Conner. **(Resolution No. R20070574)**
22. Interlocal Cooperative Agreement between Skagit County and the Town of La Conner, which allows the County to provide materials and equipment rental upon request for roadway maintenance activities on a reimbursable basis. The agreement shall commence on January 1, 2008, and continue through December 31, 2012. **(Contract No. C20070654)**
23. Supplement No. 1 to the 3rd Party Member Disputes Review Board Consultant Agreement No. C20060464 with John Hunt, doing business as Hunt, Coburn and Associates, to provide dispute resolution board services for the Helmick Road Improvement Project. The expiration date is amended from December 31, 2007, to December 31, 2008, for the purpose of continuing dispute resolution services through project finalization. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20070170)**

III. MISCELLANEOUS:

- 1) Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$208,434.08 (Transmittal No. C-175-07); and
 - b) ACH Transfer Request Form and Certification to Xpress Flex from Clearing Fund 696 in the total dollar amount of \$363.00 (Transmittal No. C-176-07); and
 - c) Warrants numbered 260968 through 261401 from Clearing Fund 696 in the total dollar amount of \$866,567.02 (Transmittal No. C-178-07); and
 - d) Warrants numbered 261402 through 261688 from Clearing Fund 696 in the total dollar amount of \$876,425.33 (Transmittal No. C-179.07).
- 2) Tom Karsh stated the proposed 2008-2013 Capital Facilities Plan and Amendment to Skagit County Code 14.30 Public Facilities Impact Fees have been completed.

A motion was made by Commissioner Don Munks to schedule a public meeting for December 4, 2007, at 8:30 a.m., at which time the Board of County Commissioners will consider and take action on the Planning Commission's Recorded Motion regarding the proposed 2008-2013 Capital Facilities Plan and associated amendment to County Code 14.30 Capital Facilities Public Impact Fees. Commissioner Kenneth A. Dahlstedt seconded the motion, which passed unanimously.

- 3) Billie Kadrmas, Human Resources Director, brought forward a Memorandum of

Understanding for AFSCME - Public Works Local #176 Council #2. **(Contract No. C20070655)**

A motion was made by Commissioner Don Munks to approve a Memorandum of Understanding for AFSCME - Public Works Local #176 Council #2. Commissioner Kenneth A. Dahlstedt seconded the motion, which passed unanimously.

- 4) Ms. Kadrmas brought forward a Labor Agreement between the Skagit County Prosecuting Attorney's Legal Support Staff Local 176PS, Council #2, AFSCME commencing on January 1, 2007 through December 31, 2010. **(Contract No. C20070656)**

A motion was made by Commissioner Don Munks to approve a Labor Agreement between the Skagit County Prosecuting Attorney's Legal Support Staff Local 176PS, Council #2, AFSCME commencing on January 1, 2007 through December 31, 2010. Commissioner Kenneth A. Dahlstedt seconded the motion, which passed unanimously.

ADJOURNMENT:

Chair Dillon adjourned the proceedings.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chairman

Don Munks, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners