

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, NOVEMBER 19, 2007**

I. AGENDA:

- A. 8:00 a.m. - 10:00 a.m. Work Session - County Commissioners/County Administrator/Deputy Administrator

The Skagit County Board of Commissioners met in regular session on Monday, November 19, 2007, with Commissioners Chair Sharon D. Dillon, Commissioner Don Munks, and Commissioner Kenneth A. Dahlstedt present.

- B. 10:00 a.m. - 11:00 a.m. Work Session - Preliminary County Budget

Budget Director, Trisha Logue, gave a PowerPoint presentation regarding the 2008 preliminary budget. She touched on several issues in the budget process, including 2007 year-end projections, ending fund balance and 2008 revenue forecast.

Ms. Logue stated the preliminary Skagit County Budget includes a 1% increase for the General, Road, and Conservation Futures levies. Departmental base requests came in less than revenue estimates, medical plan changes are expected to contain expenses, and planned investment infrastructure is expected to meet current capital facility needs and continue to provide services. Ms. Logue provided a listing of supplemental requests by department and stated the total supplemental requests amounted to \$2,209,550. She also provided a listing of the requests recommended for funding and a listing of requests that were not recommended for funding.

Ms. Logue said the bottom line for 2007 addition to fund balance is \$783,000, plus 2008 projected revenues less expenses in the amount of \$888,000, less 3% general wage adjustment and benefits in the amount of \$1,022,000, and, less supplemental requests recommended in the amount of \$649,000.

Ms. Logue reviewed the next step in the budget process and said the public hearing will be on December 3, 2007 at 10:00 a.m., in the Commissioners Hearing Room. The final budget adoption will be on December 10, 2007 at 10:00 a.m. in the Commissioners' Hearing Room.

The Commissioners thanked Ms. Logue and her staff for putting the presentation together.

- C. 11:00 a.m. - 11:15 a.m. Consent Agenda
- D. 11:15 a.m. - 11:30 a.m. Miscellaneous Items
- E. 11:30 a.m. - 11:45 a.m. Public Comment Period

Ray Wickert, 20152 Lafayette Road, Burlington, was present to give public testimony regarding the Secret Harbor facility located next to his home. Mr. Wickert spoke about his concerns regarding the facility being situated in a residential neighborhood. He also said he was concerned the facility was being put

in that location without any public comment on the matter and that there was no notice given to the property owners.

Richard D. Clemens, DC, 312 Gardner Road, Burlington, was present to give public testimony to support his neighbor and address his concerns for the proposed location of the Secret Harbor facility. Mr. Clemens said he was under the impression the rule was designed to facilitate older people in homes and not this type of situation. He was also concerned that there was no public hearing on this issue. He stated he would like to see a public hearing take place so the neighborhood would have a better understanding of the school's impact on them.

Chair Dillon suggested they have a neighborhood meeting.

The Commissioners urged them to take this information to the Burlington City Council because the property it is in an Urban Growth Area.

David Pearson, 6389 Deer Lane, Anacortes, wished the Commissioners a happy Thanksgiving.

F. 1:30 p.m. - 2:15 p.m. Executive Session - None Scheduled as of this Notice

II. CONSENT AGENDA:

A motion was made by Commissioner Don Munks to approve the Consent Agenda for Monday, November 19, 2007, items 1 through 7, and items 9 through 38. Commissioner Kenneth A. Dahlstedt seconded the motion, which passed unanimously.

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, November 5, 2007. **(Approved)**
2. Record of the Proceedings for Tuesday, November 6, 2007. **(Approved)**

b) ADMINISTRATIVE SERVICES:

3. Amendment No. 1 to Personal Services Agreement No. C20070129 with Robert K. Weidner, which extends the expiration date of the Agreement to December 31, 2008. The Amendment also provides for additional compensation in the amount of \$7,500 for a new maximum amount payable not to exceed \$13,500. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20070161)**

c) BUDGET/FINANCE:

4. Resolution calling for a public hearing for the purpose of receiving input for 2008 budget for Skagit County. The hearing will be on December 3, 2007, at 10:00 a.m. **(Resolution No. R20070550)**
5. Resolution calling for a public hearing for the purpose of receiving input on the 2008 budget for EMS. The hearing will be held on December 4, 2007, at 11:00 a.m. **(Resolution No. R20070551)**

6. Interlocal Cooperative Agreement for Library Services between Skagit County and the City of Mount Vernon. Skagit County will provide the City of Mount Vernon \$18,219 to assist in providing library services to the citizens of unincorporated Skagit County during 2007. The term of the agreement is January 1, 2007 to December 31, 2007. The Board of Commissioners signed a Resolution on October 15, 2007 authorizing the execution of an Interlocal Agreement between the Cities of Anacortes, Burlington, Mount Vernon, and Sedro-Woolley for library services. **(Contract No. C20070626)**
 7. Interlocal Cooperative Agreement for Library Services between Skagit County and the City of Sedro-Woolley. Skagit County will provide the City of Sedro-Woolley \$7,073 to assist in providing library services to the citizens of unincorporated Skagit County during 2007. The term of the agreement is January 1, 2007 to December 31, 2007. The Board of Commissioners signed a Resolution on October 15, 2007 authorizing the execution of an Interlocal Agreement between the Cities of Anacortes, Burlington, Mount Vernon, and Sedro-Woolley for library services. **(Contract No. C20070627)**
 8. Resolution awarding Hotel/Motel tax funding for 2008. **(This item was pulled from the agenda for further discussion.)**
- d) CONSERVATION FUTURES:
9. Grant Deed of Conservation Easement to Skagit County of approximately 36 acres of land on Lot 3 of Short Plat PL07-0462 of property owned by MCL Properties, pursuant to Skagit County Code 14.16.860, which allows substandard lots to be created with existing houses whereby placing the remainder of the land into an easement. **(Contract No. C20070628)**
 10. Grant Deed of Conservation Easement to Skagit County of approximately 56 acres of land on Lot 2 of Short Plat PL07-0320 of property owned by Toni and Heidi Breckenridge pursuant to Skagit County Code 14.16.860, which allows substandard lots to be created with existing houses whereby placing the remainder of the land into an easement. **(Contract No. C20070629)**
- e) FACILITY MANAGEMENT:
11. Lease Agreement with Cascade Professional Center for property located at 160 Cascade Place, Suite 110, Burlington, WA for use by Skagit County Senior Services Administrative Staff for the sum of \$2,225 per month for a term of five years. The Agreement shall commence upon date of execution. **(Contract No. C20070630)**
 12. Dark Fiber Optic Lease Agreement with Black Rock Cable to install and manage a fiber optic line from Skagit County Courthouse to the Cascade Building located in Burlington, for the purpose of supporting network connectivity for the Senior Services Department. The Agreement shall commence upon date of execution and continue for one year. Compensation shall not exceed \$4,360. **(Contract No. C20070631)**
 13. Amendment No. 1 to Vendor Services Agreement No. C20070367 with Guyline Construction Co., Inc. to install a 6 foot and 3 foot chain link fence including a 12 foot gate at 108 Broadway Street, Mount Vernon. This

Amendment adds additional work to modify the layout of the fencing as required by the City of Mount Vernon. This Amendment also increases the contract compensation by \$1,975 for a new maximum amount not to exceed \$10,793. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20070162)**

14. Lease Agreement with Ann Chadwick Reid for property located at 1714 South 2nd Street, Mount Vernon for use by Skagit County Mediation Services and Records Management for the sum of \$1,500 per month for a term of three years. The Agreement commenced on November 1, 2007 and shall continue until December 1, 2010. **(Contract No. C20070632)**
15. Dark Fiber Optic Lease Agreement with Black Rock Cable to install and manage a fiber optic line from Skagit County Courthouse to 1714 South 2nd Street, Mount Vernon for the purpose of supporting network connectivity for the Mediation Department. The Agreement shall commence upon date of execution and continue for one year. Compensation shall not exceed \$4,360. **(Contract No. C20070633)**
16. Standard Form Agreement between Skagit County and Ebenal General, Inc., for the construction of the Skagit County Data Center located at 2911 E. College Way, Mount Vernon. The Agreement shall commence upon date of execution and continue for 210 days from the notice to proceed. Compensation shall not exceed \$1,208,000 (plus sales tax). **(Contract No. C20070634)**

f) HUMAN SERVICES:

17. Personal Services Agreement with Skagit Recovery to provide comprehensive chemical dependency assessment and outpatient treatment services as part of Skagit County's Juvenile Drug Court Team, to youth referred for participation in Juvenile Drug Court between January 1, 2008 and December 31, 2008. Compensation shall not exceed \$92,000. **(Contract No. C20070635)**

g) INFORMATION SERVICES:

18. Resolution authorizing a Request for Statement of Qualifications for software developer services for the Skagit County Information Services Department. **(Resolution No. R20070552)**

h) PARKS AND RECREATION:

19. Bid award to Smitty Built Custom Homes for the Clear Lake Beach picnic shelter in the amount of \$14,876.99. **(Resolution No. R20070553)**
20. Resolution adopting boat launch fees at the Howard Miller Steelhead Park Boat Launch facility. **(Resolution No. R20070554)**
21. Resolution adopting an infraction fine for failure to pay boat launch fees at the Howard Miller Steelhead Park Boat Launch. **(Resolution No. R20070555)**

i) PLANNING AND DEVELOPMENT SERVICES:

22. Amendment No. 2 to Personal Services Agreement No. C20050314 with Berryman and Henigar (BHC Consultants), which extends the expiration date to December 31, 2008. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20070163)**

j) PROSECUTING ATTORNEY:

23. Resolution ratifying a Personal Services Agreement with Bart Freedman, and Kirkpatrick & Lockhart Preston Gates Ellis LLP. **(Resolution No. R20070556)**
24. Personal Services Agreement with Bart Freedman and Kirkpatrick & Lockhart Preston Gates Ellis LLP to provide legal counsel, representation and negotiation services, including services of Bart Freedman, Slade Gorton, Sarah Johnson and Kari Vander Stoep for matters relating to flood control issues. The Agreement commenced on October 1, 2007, and shall continue until December 31, 2007. Compensation shall not exceed \$50,000. **(Contract No. C20070636)**
25. Resolution amendment Resolution R20020058 relating to the establishment of the Upper Skagit Library District. **(Resolution No. R20070557)**

k) SHERIFF:

26. Amendment No. C to Vendor Services Agreement No. C20040127 with Glow Cleaners, which extends the expiration date from December 31, 2007, to December 31, 2008. The Amendment also updates the compensation for articles of clothing with rates varying between \$1.50 and \$4.50, and adds GL Code 001 521 03032820. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20070164)**
27. Personal Services Agreement with C. Maxwell, Inc. dba Inslee, Maxwell & Associates to provide mental health services to jail and juvenile detention inmates. The Agreement shall commence on January 1, 2008, and continue through December 31, 2008. Compensation shall not exceed \$75,000. **(Contract No. C20070637)**

l) YOUTH AND FAMILY SERVICES:

28. County Program Agreement Evidence Based Expansion with the State of Washington Department of Social and Health Services (DSHS) to include the expanded programs of Functional Family Therapy (FFT), Multi-Systemic Therapy (MST), Aggression Replacement Training (ART), Coordination of Services (COS), Family Integrated Transitions (FIT) and Victim Offender Mediation (VOM). The Agreement commenced on November 1, 2007, and shall continue through June 30, 2009. Compensation shall not exceed \$70,332.14. **(Contract No. C20070638)**
29. Resolution authorizing the ratification of a Interlocal Cooperative Agreement between Skagit County and the Mount Vernon School District. **(Resolution No. R20070558)**

30. Interlocal Cooperative Agreement between Skagit County and the Mount Vernon School District to create a Leadership Program to provide resources to 40 Chicano/Latino Mount Vernon High School and LaVenture Middle School students. The Agreement commenced on November 1, 2007, and shall continue through June 30, 2008. Compensation shall not exceed \$6,500. **(Contract No. C20070639)**

m) PUBLIC WORKS:

31. Resolution authorizing a Request for Statement of Qualifications for Personal Services 2008 Consultant Roster. **(Resolution No. R20070559)**
32. Resolution authorizing a Request for Statement of Qualifications for the 2008 Engineering and Land Surveying Services Consultant Roster. **(Resolution No. R20070560)**
33. Resolution initiating a County Road Project (CRP) No. FE18410-2 for the Guemes Ferry Holding Lanes Project on Guemes Island Road. **(Resolution No. R20070561)**
34. Resolution rescinding Resolution R20070343 awarding the bid for the Guemes Island Ferry outdrive overhaul. **(Resolution No. R20070562)**
35. Road Access Easement of County-owned property containing Edison Town stormwater pond. **(Resolution No. R20070562)**
36. Grant Agreement between Washington State Department of Ecology and Skagit County for improved stormwater management and water quality protection associated with the development and implementation of a stormwater management program. The Grant Agreement commenced on July 1, 2007, and expires on June 20, 2009. Compensation shall not exceed \$75,000. **(Contract No. C20070641)**
37. Joint Funding Agreement between the U.S. Geological Survey and Skagit County to operate and maintain the Skagit River Basin gauging station network. The Agreement commenced on October 1, 2007, and shall continue until September 30, 2008. Total compensation shall not exceed \$32,050. **(Contract No. C20070642)**
38. Resolution between the Washington State Department of Ecology and Skagit County to receive grant money in order to implement aspect of the stormwater permit program. **(Resolution No. R20070563)**

III. MISCELLANEOUS:

- 1) Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service

Corporation from Clearing Fund 696 in the total dollar amount of \$117,708.68 (Transmittal No. C-167-07); and

- b) Warrants numbered 260096 through 260506 from Clearing Fund 696 in the total dollar amount of \$1,161,308.39 (Transmittal No. C-169-07); and
 - c) Electronic Payment Certification Form to JP MORGAN CHASE from Clearing Fund 696 in the total dollar amount of \$51,472.91 (Transmittal No. C-170-07); and
 - d) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$114,058.85 (Transmittal No. C-171-07); and
 - e) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total amount of dollar of \$45,927.90 (Transmittal No. C-172-07); and
 - f) Warrants numbered 260509 through 260509 from Clearing Fund 696 in the total dollar amount of \$12,954.60 (Transmittal No. C-174-07); and
 - g) Warrants numbered 260510 through 260967 from Clearing Fund 696 in the total dollar amount of \$5,108,894.66 (Transmittal No. C-177-07); and
 - h) Payroll warrants numbered 215050 through 215864 in the total dollar amount of \$1,184,939.62 (Transmittal No. P-41-07); and
 - i) Payroll transmittal, Junior District, warrants 976784 through 976971 in the total dollar amount of \$241,476.49 (Transmittal No. P-42-07).
- 2) On behalf of the Facilities Management Department, Roger Howard brought forward a resolution bid award recommending the County Courthouse Re-roofing Project be awarded to Esary Roofing & Siding Co., Inc., for the low bid of \$146,500. **(Resolution No. R20070564)**

A motion was made by Commissioner Don Munks to approve a Resolution bid award recommending the County Courthouse Re-roofing Project be awarded to Esary Roofing & Siding Co., Inc., for the low bid of \$146,500. Commissioner Kenneth A. Dahlstedt seconded the motion, which passed unanimously.

ADJOURNMENT:

Chair Dillon adjourned the proceedings.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chairman

Don Munks, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners