

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, NOVEMBER 5, 2007**

The Skagit County Board of Commissioners met in regular session on Monday, November 5, 2007, with Commissioners Commissioner Kenneth A. Dahlstedt, and Chair Sharon D. Dillon present.

Commissioner Munks' absence was excused.

I. AGENDA

- A. 8:00 a.m. - 10:00 a.m. Work Session - County Commissioners/County Administrator/Deputy Administrator
- B. 10:00 a.m. - 11:00 a.m. Planning & Development Services - Gary Christensen, Director

1. Discussion and Possible Action on Work Plan for Kennel Regulations

Director of Planning and Development Services Gary Christensen provided introductory comments about the moratorium on permitting of new kennels in Skagit County.

Senior Planner Carly Ruacho discussed the proposed work plan for the adoption of permanent development regulations pertaining to dog and cat kennels within all unincorporated areas of the County.

Ms. Ruacho stated the work with the stakeholders group has been completed. She said the group consisted of kennels owners, concerned citizens, and interested group representatives. Based on the work with the stakeholders group, and review of existing regulations, they are now ready to finalize a draft proposal. Ms. Ruacho went on to say, with the holidays fast approaching and the other pressing items on the Planning Commission's agenda, it does not seem feasible to officially adopt regulations by January 2 (6-months from the start of the moratorium).

With the adoption of a work plan, state statute allows an initial moratorium to be effective for one year. Ms. Ruacho said the Planning Department recommends the Board adopt a plan so as to allow for an adequate public comment process in adopting the permanent regulations.

Ms. Ruacho outlined the timeline for the proposed work plan.

A motion was made by Chair Sharon D. Dillon to adopt the work plan for the adoption of regulations pertaining to dog and cat kennels within all unincorporated areas of Skagit County as presented by Planning and Development Services, Commissioner Kenneth A. Dahlstedt seconded the motion, which passed unanimously.

2. Miscellaneous

There were no miscellaneous for the Planning and Development Services.

- C. 11:00 a.m. - 11:15 a.m. Consent Agenda
- D. 11:15 a.m. - 11:30 a.m. Miscellaneous Items
- E. 11:30 a.m. - 11:45 a.m. Public Comment Period

Homer Hughes, 35023 Walders Road, Sedro-Woolley, commented on the urban expansion area of the Hamilton area. He asked what is going on with the Hamilton expansion area and who is the driving force.

Chair Dillon stated the Public Development Authority (PDA) filed a petition with the Planning and Development Services Department. The petition will go through several reviews, and the public will have an opportunity to comment on the petition.

Annette Flanders, 7660 Renic Drive, Sedro-Woolley, spoke about noise in her neighborhood. Ms. Flanders commented on the noise from the race track that is close to her house.

Betty Harriman, 7721 Alpine Lane, Sedro-Woolley, also spoke about the noise from the race track.

Glenn Helton, 7560 Alpine Lane, Sedro-Woolley, also spoke about the noise from the race track. He asked if it would be possible to have a noise ordinance passed for Skagit County. Mr. Helton also asked for more coverage from the Sheriff's Department on the speed limit on Highway 20.

Chair Dillon stated the issues would be brought to the attention of the county's legal department.

Frank Gernandt, 7646 Alpine Lane, Sedro-Woolley, commented on the speed limit and traffic on Alpine Lane.

Merlin Grandberg, 7557 Alpine Lane, commented on the noise from the racetrack and people driving unlicensed vehicles on Helmick Road.

Ed Stauffer, P.O. Box No. 11440 Bow, Washington, stated he owns residential property in the Chuckanut Foothills area. Mr. Stauffer said he was concerned with private petitioners attempting to take control of resource lands working forests administered by the Department of Natural Resources in the Chuckanuts to create a park district. He also spoke about concerns he had with the Whatcom County Boundary Review Board's authority being the only check and balance in this unique process. He went on to state he believed the Skagit County Growth Management Act County Comprehensive Plan covers comprehensive changes to land use planning and fund raising.

- F. 1:30 p.m. - 3:30 p.m. Executive Session - Discussion - Mediation

The executive session commenced at 2:00 p.m. and ended at 3:00 p.m.

A motion was made by Commissioner Kenneth A. Dahlstedt to approve the Consent Agenda for Monday, November 5, 2007, items 1 through 32, Chair Sharon D. Dillon seconded the motion,

which passed unanimously.

II. CONSENT AGENDA:

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, October 22, 2007. **(Approved)**
2. Record of the Proceedings for Monday, October 29, 2007. **(Approved)**

b) ADMINISTRATIVE SERVICES:

3. Resolution to appoint Trudy Ladouceur to fill the vacancy on the Library Board of the Darrington Rural Partial County Library System which was vacated by Michelle Lundquist. Ms. Ladouceur's term will begin immediately and continue until February 20, 2013. **(Resolution No. R20070526)**

c) CONSERVATION FUTURES:

4. Amendment No. 3 to Interlocal Cooperative Agreement No. C20050390 with the United States of America Commodity Credit Corporation for the Farm and Ranch Protection Program. This Amendment adds the Double N Properties P33982, P33988, P34387, P33981, P34391, and P33964; property to Appendix A. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20070154)**

d) EMERGENCY MANAGEMENT:

5. Personal Services Agreement with Carlos Bejar to conduct one Spanish Community Emergency Response (CERT) training course in Skagit County each September for the next three years. The Agreement commenced on September 20, 2007, and shall continue until December 31, 2009. Compensation shall not exceed \$7,380. **(Contract No. C20070609)**

e) FACILITY MANAGEMENT:

6. Amendment No. 1 to Personal Service Agreement No. C20070099 with Howard Consulting, LLC to provide on-call assistance related to planning and development of architectural facilities and other tasks as assigned. This Amendment increases the contract compensation by \$25,000, for a new maximum amount not to exceed \$110,000. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20070155)**
7. Real Estate Purchase and Sale Agreement for property located at 1700 East College Way, Mount Vernon, currently owned by Puget Sound Energy, Inc., in the amount of \$2,100,000. **(Contract No. C20070610)**

f) HEALTH DEPARTMENT:

8. Resolution ratifying a Vendor Services Agreement with Medical Teams International. **(Resolution No. R20070527)**

9. Vendor Services Agreement with Medical Teams International to provide a mobile dental van driver to be used for the school based sealant program. The Agreement commenced on September 1, 2007, and shall continue for one year from the date of execution. Compensation shall not exceed \$7,200. **(Contract No. C20070611)**
10. Resolution ratifying a Personal Services Agreement with Kulshan Pediatric Dentistry. **(Resolution No. R20070528)**
11. Personal Services Agreement with Kulshan Pediatric Dentistry to provide sealants within Skagit County schools for eligible second and third grade children. The Agreement commenced on September 1, 2007, and shall continue until May 31, 2008. Compensation shall not exceed \$14,800. **(Contract No. C20070612)**

g) HUMAN SERVICES:

12. Resolution ratifying a Personal Services Agreement with Sunrise Service. **(Resolution No. R20070529)**
13. Personal Services Agreement with Sunrise Service, Inc., to provide a drop-in center with activities and resources to aid in the recovery of individuals with mental illness and co-occurring disorders. The Agreement commenced on October 1, 2007, and shall continue until December 31, 2009. Compensation shall not exceed \$698,212. **(Contract No. C20070613)**

h) INFORMATION SERVICES:

14. Business Class Service Order Agreement with Comcast to support the Information Services Department with a testing internet line. The Agreement shall commence on November 12, 2007, and continue until termination. Compensation shall not exceed \$1,200 per year. **(Contract No. C20070614)**

i) PARKS AND RECREATION:

15. Memorandum of Understanding between Northwest Pipeline Corporation and Skagit County. The Memorandum states both parties agree not to undertake any activity that will in any way be inconsistent with the preservation of wetland or wetland buffer areas or quantity of the wetlands for Parcel No. P100603, known as Northern State Recreation Area. **(Contract No. C20070615)**
16. Vendor Services Agreement with Upper Skagit Timberland Services to provide restoration of county owned land located at Northern State Recreational Area and Hansen Creek. The Agreement shall commence on November 6, 2007, and continue for one year. Compensation shall not exceed \$7,900. **(Contract No. C20070616)**

j) SENIOR SERVICES:

17. Resolution authorizing the execution of and Interlocal Cooperative

Agreement with the Town of Concrete. (**Resolution No. R20070530**)

18. Interlocal Cooperative Agreement between Skagit County and the Town of Concrete, which allows Skagit County Senior Services to provide staff, equipment and materials for the delivery of community-based services to the senior citizens of Concrete. The agreement shall commence on January 1, 2008, and continue until December 31, 2008. Compensation is not to exceed a total of \$7,276. (**Contract No. C20070617**)
19. 2008 grant application to the Corporation for Federal and Community Service to continue funding the Skagit Retired Senior Volunteer Program (RSVP). The federal base level allocation is \$64,822 which is the same amount requested for last year. (**Contract No. C20070618**)

k) SUPERIOR COURT:

20. Resolution ratifying the Amendment of a Personal Services Agreement with Karen Lerner. (**Resolution No. R20070531**)
21. Amendment No. 1 to Personal Services Agreement No. C20060336 with Karen Lerner. This Amendment increases the compensation rate to \$263.98 per hearing from July and August, 2007, and \$281.96 per hearing from September, 2007, through June 2008, for involuntary chemical dependency hearings pursuant to the Integrated Crisis Response and Secure Detox Pilot Program. All other terms and conditions of the original Agreement shall remain in effect. (**Amendment No. A20070156**)

l) YOUTH & FAMILY SERVICES:

22. Amendment No. 1 to Personal Services Agreement No. C20060188 with Doug Andrews. This Amendment increases the compensation by \$8,000 for a new contract total of \$18,000. All other terms and conditions of the original Agreement shall remain in effect. (**Amendment No. A20070157**)

m) PUBLIC WORKS:

23. Resolution approving the 2008 Annual Construction Program. (**Resolution No. R20070532**)
24. Supplement No. 2 to Interagency Agreement No. C20030197 with the State of Washington Department of Transportation, Highways & Local Programs (WSDOT) to extend the period of performance for a one year period to May 5, 2008. All other terms and conditions of the original Agreement shall remain in effect. (**Amendment No. A20070158**)
25. Resolution ratifying Amendment No. 1 to a Personal Services Agreement with Skagit Business & Staffing, LLC. (**Resolution No. R20070533**)
26. Amendment No. 1 to Personal Services Agreement No. C20060423 with Skagit Business & Staffing, LLC for on-call general office, clerical, and accounting help. This Amendment increases the compensation by \$4,000 for a new contract total not to exceed \$14,000. All other terms and conditions of the original Agreement shall remain in effect. (**Amendment**)

No. A20070159)

27. Resolution ratifying Amendment No. 1 to Vendor Services Agreement with Rinker Materials. **(Resolution No. R20070534)**
28. Amendment No. 1 to Vendor Services Agreement No. C20070332 with Rinker Materials to increase the total amount of the contract by \$50,000 for ½" BST Chip at a price of \$15.00 per ton, for a new contract total not to exceed \$500,000. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20070160)**
29. Resolution ratifying a Vendor Services Agreement with Meyer Sign and Advertising Company. **(Resolution No. R20070535)**
30. Vendor Services Agreement with Meyer Sign and Advertising to provide design and application of logos for County vehicles. The Agreement commenced on August 16, 2007, and shall continue for one year from the date of execution. Compensation shall not exceed \$20,000. **(Contract No. C20070619)**
31. Resolution modifying the membership of the Water Resources Advisory Committee. **(Resolution No. R20070536)**
32. Resolution amending Resolution No. R20070498 "Regarding Sale of Excess Property to Mount Vernon School District". **(Resolution No. R20070537)**

III. MISCELLANEOUS ITEMS:

- 1) Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) Warrants numbered 259169 through 259438 from Clearing Fund 696 in the total dollar amount of \$803,812.79 (Transmittal No. C-162-07); and
 - b) Warrants numbered 259439 through 259685 from Clearing Fund 696 in the total dollar amount of \$1,178,781.81 (Transmittal No. C-163-07); and
 - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$88,642.81 (Transmittal No. C-164-07); and
 - d) ACH Transfer Request Form and Certification to Xpress Flex from Clearing Fund 696 in the total dollar amount of \$357.50 (Transmittal No. C-165-07); and
 - e) Warrants numbered 259686 through 259690 from Clearing Fund 696 in the total dollar amount of \$1,384.45 (Transmittal No. C-166-07); and
 - f) Warrants numbered 259691 through 260095 from Clearing Fund 696 in the total dollar amount of \$1,357,517.17 (Transmittal No. C-168-07); and

- g) Payroll warrants numbered 214237 through 215049 in the total dollar amount of \$1,100,384.72 (Transmittal No. P-39-07); and
 - h) Payroll transmittal, Junior District Payroll, warrants numbered 976590 through 976783 in the total dollar amount of \$243,964.43 (Transmittal No. P-40-07).
- 2) Human Resources and Risk Management Director Billie Kadrmas presented a Labor Agreement between the Skagit County Prosecutor, Skagit County and Skagit County Prosecuting Attorneys' Local 176-PA Council #2, AFSCME. January 1, 2006 - December 31, 2009. **(Contract No. C20070620)**

A motion was made by Commissioner Kenneth A. Dahlstedt to approve the Labor Agreement as presented by Billie Kadrmas, Chair Sharon D. Dillon seconded the motion, which passed unanimously.

ADJOURNMENT:

Chair Dillon adjourned the proceedings.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chairman

Don Munks, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners