

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, OCTOBER 15, 2007**

I. AGENDA:

- A. 8:00 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator/Deputy Administrator
- B. 10:00 a.m. - 10:30 a.m. Discussion/Possible Action - Grant Agreement Between the Washington State Department of Archaeology and Historic Preservation and Skagit County for the County Courthouse Window/Masonry/Roof/Lighting Rehabilitation Project

Roger Howard of Howard Consulting advised the Commissioners that Skagit County received a grant for \$600,000 for restoration/rehabilitation of the County Courthouse. Mr. Howard described in detail what projects would be accomplished. The only stipulation contained in the grant is that it requires a County match of \$600,000. Total estimated costs for the project are \$1,391,829.

According to Facility Manager Suzanne Gilbert, monies spent for work done to the Courthouse, such as the re-roofing project scheduled for November, would qualify as part of the County match.

Mr. Howard said it would be difficult to perform some of the work while the offices are occupied, so it may have to be done after hours and/or on weekends.

A motion was made by Commissioner Don Munks to approve the grant agreement as outline by Mr. Howard. Commissioner Kenneth A. Dahlstedt seconded the motion, which passed unanimously.

- C. 10:30 a.m. - 10:45 a.m. Presentation - Skagit County Community Action Agency Regarding a Land Trust Program

Bill Shuler, Director of the Skagit County Community Action Agency (SCCAA) provided an overview of plans for creating a Skagit "Community Land Trust."

Bill Henkle, SCCAA Community Services Director, spoke on the extreme need for affordable housing in Skagit County. Community Action recently formed a Board Housing Advisory Committee to explore gaps in affordable housing activities locally, and ways they can help fill those gaps. One of the Committee's first recommendations was to create a "Community Land Trust" (CLT) for Skagit County, either as a program of Community Action, or a subsidiary non-profit, or a stand alone non-profit.

Mr. Henkle explained how the CLT organization would work and the formulas that would be established. Community Action is looking for seed money to kick-start the initial planning and start up, which would take place between fall 2007 and August 2008.

Mr. Shuler asked the County to contribute \$5,000 per year to cover miscellaneous costs. He indicated other municipalities would be approached for funding as well. Mr. Shuler feels the entire County needs to embrace this concept in order for it to work.

The Commissioners agreed this is a benefit to the County as a whole.

Tim Holloran, Deputy Administrator, commended Community Action for taking the lead in forming the Skagit CLT.

- D. 10:45 a.m. - 11:00 a.m. Public Hearing - To Consider Testimony Regarding a Resolution to Amend the 2007 Budget for Various Funds

Trisha Logue, Budget Director, outlined the specifics of the final supplemental budget for 2007.

Chair Dillon opened the public hearing.

A motion was made by Commissioner Don Munks to approve closing the public hearing as there was no public testimony forthcoming. Commissioner Kenneth A. Dahlstedt seconded the motion, which passed unanimously.

A motion was made by Commissioner Don Munks to approve the resolution as presented by Ms. Logue. **(Resolution No. R20070503)** Commissioner Kenneth A. Dahlstedt seconded the motion, which passed unanimously.

- E. 11:00 a.m. - 11:15 a.m. Consent Agenda  
F. 11:15 a.m. - 11:30 a.m. Miscellaneous Items  
G. 11:30 a.m. - 11:45 a.m. Public Comment Period  
H. 2:00 p.m. - 4:00 p.m. Executive Session

There was no executive session.

## II. CONSENT AGENDA

A motion was made by Commissioner Don Munks to approve the Consent Agenda for Monday, October 15, 2007, items 1 through 25. Commissioner Kenneth A. Dahlstedt seconded the motion, which passed unanimously.

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, October 8, 2007. **(Approved)**
2. Record of the Proceedings for Tuesday, October 9, 2007. **(Approved)**

b) BUDGET/FINANCE:

3. Resolution authorizing the execution of an Interlocal Agreement with the Cities of Anacortes, Burlington, Mount Vernon and Sedro-Woolley for library services. **(Resolution No. R20070504)**
4. Interlocal Agreement between Skagit County and the City of Burlington for library services. The County will provide \$6,252 to assist in providing library

services to the citizens of unincorporated Skagit County during 2007. The agreement commenced on January 1, 2007, and shall continue through December 1, 2007. **(Contract No. C20070583)**

c) FACILITY MANAGEMENT:

5. Grant Agreement between Skagit County and the Washington State Department of Archaeology and Historic Preservation for the County Courthouse Window/Masonry/Roof/Lighting Rehabilitation Project. The grant awarded is \$600,000, which requires a County match of \$600,000. The agreement shall commence upon the date of execution and continue until the project is completed. **(Contract No. C20070584)**
6. Building Lease Agreement between Skagit County and Richard Duffy for property located at 2021 East College Way, Suite 200 in Mount Vernon. The space will be utilized by the Skagit County Natural Resources Land Policy Coordinator for the sum of \$535 per month beginning October 15, 2007, through October 15, 2010. **(Contract No. C20070585)**

d) HEALTH DEPARTMENT:

7. Resolution ratifying an Interlocal Agreement between Skagit County and Skagit Valley Hospital, Island Hospital and United General Hospital. **(Resolution No. R20070505)**
8. Resolution authorizing Skagit County to enter into an Interlocal Agreement between Skagit County and Skagit Valley Hospital, Island Hospital and United General Hospital. **(Resolution No. R20070506)**
9. Interlocal Agreement between Skagit County and Skagit Valley Hospital, Island Hospital and United General Hospital, which provides a standard protocol for the treatment of suspected rabies exposure. The agreement commenced on September 1, 2007, and shall continue through August 31, 2010. There is no financial consideration. **(Contract No. C2009586)**

e) INFORMATION SERVICES:

10. Amendment No. 1 to Agreement No. C20070383 with Column Technologies, which amends the state of work and modifies the scheduling of fees. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20070145)**

f) PLANNING AND DEVELOPMENT SERVICES:

11. Amendment No. 5 to Personal Services Agreement No. C20050051 with The Latimore Company, LLC, which extends the contract term through December 31, 2008, and adds \$5,000 in compensation for a new total contract amount of \$57,500. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20070146)**

g) PROSECUTING ATTORNEY:

12. Grant Agreement, per Resolution No. R20070254, between Skagit County

and the Washington State Department of Community, Trade and Economic Development - Community Services Division, Office of Crime Victims Advocacy. The agreement awards Federal funds in the amount of \$18,000 for staff training in sexual assault and stalking within the context of domestic violence. The agreement commenced on September 1, 2007, and shall continue through August 31, 2009. **(Contract No. C20070587)**

13. Grant Agreement, per Resolution No. R20070254, between Skagit County and the Washington State Department of Community, Trade and Economic Development - Community Services Division, Office of Crime Victims Advocacy. The agreement awards Federal funds in the amount of \$15,811 for a system-based victim witness advocate to improve the criminal justice and community response to violence against women. The agreement shall commence on October 1, 2007, and continue through September 30, 2008. **(Contract No. C20070588)**

h) SENIOR SERVICES:

14. Amendment No. 2 to Contract No. C20070077 between the Skagit County Senior Services Nutrition Program and the Northwest Regional Council Area Agency on Aging. The amendment decreases the estimated total cost by \$4,304, decreases other available resources by \$7,544 and increases NSIP Cash by \$3,240. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20070147)**

i) SUPERIOR COURT:

15. Personal Services Agreement with Karen Lerner who will act as the Court Commissioner for Skagit County Superior Court for mental health and involuntary commitment hearings. The agreement shall commence on January 1, 2008, and continue through December 31, 2008. Compensation is not to exceed a total of \$29,559. **(Contract No. C20070589)**
16. Personal Services Agreement with Karen Lerner who will act as the Court Commissioner for Skagit County Superior Court for mental health court. The agreement shall commence on January 1, 2008, and continue through December 31, 2008. Compensation is not to exceed a total of \$7,472.08. **(Contract No. C20070590)**

j) YOUTH AND FAMILY SERVICES:

17. Personal Services Agreement with the North Cascades Institute, which will provide environmental education and service learning opportunities to youth referred by Skagit County Youth & Family Services. The agreement shall commence on October 15, 2007, and continue through December 31, 2009. Compensation is not to exceed a total of \$7,500. **(Contract No. C20070591)**
18. Resolution ratifying a Personal Services Agreement with the Skagit County Community Action Agency. **(Resolution No. R20070507)**
19. Personal Services Agreement with the Skagit County Community Action Agency, as described in the 2007-2009 Skagit County Readiness to Learn

Grant through its Skagit Literacy Program, will deliver the Juntos Podemos - "Together We Can" program. The agreement commenced on July 1, 2007, and shall continue through June 30, 2009. Compensation is not to exceed a total of \$47,328. **(Contract No. C20070592)**

k) PUBLIC WORKS:

20. Local Agency Standard Consultant Agreement between Skagit County and Anchor Environmental, LLC to work on the Skagit River Bridge Modification Project. The agreement shall commence upon the date of execution and continue through September 30, 2009. Compensation is not to exceed a total of \$400,635. **(Contract No. C20070593)**
21. Signature Construction Contract awarded to Northwest Underwater Construction, LLC in the amount of \$99,366.12 for the North Fork Bridge and South Fork Bridge Debris Removal Project #PD-40037-5 and #PD-40008-4. The agreement shall commence upon the date of execution and continue until the project is completed. **(Contract No. C20070594)**
22. Vendor Services Agreement with Guyline Construction for the installation of a chain link fence along the north property line of the Guemes/Anacortes Ferry parking lot and at both sides of the new pathway, in conjunction with the Guemes/Anacortes Parking Lot and Ferry Pathway Project. The agreement shall commence upon the date of execution and continue until the project has been completed. **(Contract No. C20070595)**
23. Resolution ratifying Amendment No. 1 to Grant Agreement No. G0700193 between Skagit County and the Washington State Department of Ecology for WRIA 3 (Lower Skagit- Samish) and WRIA 4 (Upper Skagit) for instream flow implementation activities. **(Resolution No. R20070508)**
24. Amendment No. 1 to Grant Agreement No. G0700193 between Skagit County and the Washington State Department of Ecology for WRIA 3 (Lower Skagit-Samish) and WRIA 4 (Upper Skagit) for instream flow implementation activities, which increases the grant amount by \$100,000, revises the scope of work, and extends the period of performance for this amendment to June 30, 2009. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20070148)**
25. Memorandum of Understanding between the Retired Senior Volunteer Program (RSVP) and Skagit County to promote volunteerism and match people over 55 to meaningful volunteer opportunities. An agreement is required every 3 years by the RSVP Federal funding source. The agreement commenced on October 1, 2007, and shall continue through September 30, 2008. **(Contract No. C20070596)**

III. MISCELLANEOUS.

- 1) Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

- a) Electronic Payment Certification Form to JP MORGAN CHASE from Clearing Fund 696 in the total dollar amount of \$36,732.61 (Transmittal No. C-157-07); and
  - b) Warrants numbered 258375 through 258773 from Clearing Fund 696 in the total dollar amount of \$5,022,316.04 (Transmittal No. C-159.07).
- 2) Staff brought forth a resolution appointing Ann M. Cowan to the Skagit County Citizens' Commission on Salaries for Elected Officials to serve the remaining term of Kendall Townsend, who resigned, commencing on the date of signature through November 12, 2009.

A motion was made by Commissioner Don Munks to approve the resolution as outlined. **(Resolution No. R20070509)** Commissioner Kenneth A. Dahlstedt seconded the motion, which passed unanimously.

ADJOURNMENT:

Chair Dillon adjourned the proceedings.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Sharon D. Dillon, Chairman

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Don Munks, Commissioner

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Kenneth A. Dahlstedt, Commissioner

ATTEST:

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JoAnne Giesbrecht, Clerk of the Board  
Skagit County Board of Commissioners