

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 18, 2007**

The Skagit County Board of Commissioners met in regular session on Tuesday, September 18, 2007, with Commissioners Chair Sharon D. Dillon, Commissioner Don Munks, and Commissioner Kenneth A. Dahlstedt present.

I. SEPTEMBER 18, 2007:

A. 8:00 a.m. - 8:30 a.m. Work Session - Operations Division and Solid Waste Section Manager/Road Maintenance District Supervisors

Cliff Butler, Manager of Road Maintenance Operations for Skagit County, personally thanked his staff for a very productive summer. They not only finished chip sealing more than 75 miles of road throughout the County, but also completed 75% to 78% of all projects that were scheduled. Mr. Butler said the Department also receives approximately 500 service requests every year from citizens who see things that need to be repaired or replaced.

Chris Siedel, District 1 Road Supervisor; Dale Klinger, District 2 Road Supervisor; and Clyde Claybo, District 3 Road Supervisor, reported on projects either completed or currently underway in each of their respective districts.

Tony Crosby, Special Operations Lead, provided updates on routine guardrail maintenance and tree trimming and/or removal.

Dub Queen, ER & R Manager, said they are working on an inventory of items for the annual County surplus auction. The Mount Vernon School District and the Town of Hamilton have submitted requests for office furniture and surplus cars.

George Stucks, Shop Supervisor, said his crew is transitioning into wintertime projects, which includes getting the sanders and plows ready for use.

Kevin Renz, Solid Waste Manager, said the summer has been successful without any bin service interruptions.

Chris Kowitz, Environmental Specialist, reported on a few projects that have recently been completed.

B. 9:00 a.m. - 10:00 a.m. Public Works Department - James E. Voetberg, P.E., Director/County Engineer

1. Public Hearing - Consideration of Vacation of 567 Feet of Unopened County Right-of-Way in the Plat of Alger

Dave Sheridan, Engineering Services Manager, said the petitioner, Karen Cooley, has requested a vacation of 567-feet of unopened right-of-way. Mr. Sheridan provided photographs and maps detailing the location of the proposed vacated right-of-way located in the Plat of Alger. According to Mr. Sheridan, there was no opposition to this vacation by way of either phone calls or letters; therefore, the Public Works Department recommends

approval.

Chair Dillon opened the public hearing.

Frank Adams, owner of property near Church Road, asked if this vacation would affect the easement onto his property. Mr. Sheridan assured him that it would not.

A motion was made by Commissioner Don Munks to approve closing the public hearing. Commissioner Kenneth A. Dahlstedt seconded the motion, which passed unanimously.

A motion was made by Commissioner Don Munks to approve the vacation as outlined by Mr. Sheridan. Commissioner Kenneth A. Dahlstedt seconded the motion, which passed unanimously.

Mr. Sheridan said a final order of vacation will be presented at a later date.

2. Public Hearing - Consideration of Vacation of Darrk Lane, County Road No. 50010

Mr. Sheridan provided maps and photographs of the proposed vacation known as Darrk Lane, County Road #50010, which was requested by the Upper Skagit Indian Tribe. It is recommended that the right-of-way be vacated for a total cost to the petitioner of \$183.

Chair Dillon opened the public hearing.

Roland Harper, Sehome Planning, said he was representing the Skagit Tribe and the suggestion to vacate actually came from County staff, which led to this petition for vacation. No properties will be land locked by said vacation, according to Mr. Harper, and a negotiated easement with Thousand Trails has been prepared, signed and recorded.

A motion was made by Commissioner Don Munks to approve closing the public hearing. Commissioner Kenneth A. Dahlstedt seconded the motion, which passed unanimously.

A motion was made by Commissioner Don Munks to approve the vacation as outlined by Mr. Sheridan. Commissioner Kenneth A. Dahlstedt seconded the motion, which passed unanimously.

Mr. Sheridan said a final order of vacation will be forthcoming.

3. Discussion - Roundabout Layout Options for Best and McLean Roads

Jeff Miller, Assistant Engineer, discussed the proposed layout for roundabout options for Best & McLean Roads, which are significant freight routes. In addition, this is a farm area with large equipment passing through on a steady basis. Mr. Miller thinks the centered roundabout would be the best and preferred option.

Commissioner Dahlstedt expressed concerns about making the roundabout

big enough so that farm equipment can easily move through it.

Commissioner Munks said he likes the centered version of the roundabout.

4. Signature - Amendment No. 4 to Contract No. 03578 With the United States Army Corps of Engineers (USACE) - Skagit River Flood Reduction Feasibility Study

Gene Sampley, Division Manager for Natural Resources, thanked staff, including Lorna Ellestad for moving this amendment forward.

Ms. Ellestad said the purpose of this amendment is to increase funding for the Skagit River Flood Damage Reduction Feasibility Study in the amount of \$7,613,000. This document will also identify yearly work products.

A motion was made by Commissioner Don Munks to approve amendment #4 to Agreement No. 03578 with the U.S. Army Corps of Engineers. **(Amendment No. A20070133)** Commissioner Kenneth A. Dahlstedt seconded the motion, which passed unanimously.

5. Presentation - Update Public Works Department Organization Chart

Jim Voetberg, Public Works Director, presented the newly updated Public Works Department Organization Chart, which represents the entire organization.

6. Miscellaneous

Mr. Voetberg said there were no miscellaneous items to report.

- C. 10:00 a.m. - 10:15 a.m. Presentation - Retirement of Cheri McRae of the Prosecutor's Office

The Commissioners congratulated Cheri McRae for serving Skagit County for over 30 years in the Family Support/Paternity Division of the Prosecutor's Office. She has taken great pride in her ever-evolving job throughout the years and her work and contributions have greatly benefited Skagit County.

Kurt Hefferline said he has been Managing Deputy for the Family Support Division for the past 9 years. He thanked Ms. McRae for her hard work and dedication and said he has appreciated her commitment to the community.

Rich Weyrich, Skagit County Prosecuting Attorney, said he started practicing law at the same time Ms. McRae began working for the County. She has been marvelous throughout the years and has been dedicated in what she does. According to Mr. Weyrich, she's made a great contribution to the Department..

Ms. McRae said the job has been a labor of love. It hasn't always been easy, but it has been a lot of fun.

Commissioner Munks presented Ms. McRae with a plaque in honor of her years of service to Skagit County from May 1977 through August 2007.

- D. 10:15 a.m. - 10:30 a.m. Closed Record Public Meeting for Final Plat Approval for the Plat of Irene Place (PL06-0530) Submitted by Downs Property Management LLC

Marge Swint, Senior Planner, stated the closed record public meeting is for final plat approval of the Plat of Irene Place (PL06-0530) submitted by Downs Property Management LLC. The request is to develop approximately 30 acres into a seven lot land division through the Conservation and Reserve Development (CaRD) process. The proposal includes six one-acre lots for residential development and one 23-acre lot designated as Open Space-Urban Reserve. Approximately 4.7 acres of the open space are protected critical areas. A standard County internal private plat road, on site sewage, and PUD water will serve the project. The property is located west of the intersection of Farm to Market Road on the south side of Josh Wilson Road.

Ms. Swint reviewed the history of the application followed by a recommendation from Planning and Development Services to approve the Plat of Irene Place.

A motion was made by Commissioner Don Munks to approve the final Plat of Irene Place as outlined by Ms. Swint. Commissioner Kenneth A. Dahlstedt seconded the motion, which passed unanimously.

- E. 10:30 a.m. - 11:30 a.m. Presentation - URS Transfer Station Options Analysis Report

Mr. Voetberg made it clear that the URS Transfer Station Options Analysis Report being given today is for informational purposes only. It has been already been introduced informally to the Solid Waste Committee and the Municipalities Committee, so it is only right to now present it to the Skagit County Commissioners.

Kevin Renz, Solid Waste Manager, introduced the presenters for URS - Terrell Chang, Project Manager and Chris Bell of the Project Management Team. They provided an overview/summary of the analysis report.

MISCELLANEOUS:

Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, the Board by majority vote did approve for payment those vouchers included in the above-mentioned list and further described as follows: Purchase Card Electronic Payment to JP MORGAN CHASE from Clearing Fund 696 in the total dollar amount of \$33,080.09 (Transmittal No. C-141-07); and ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$142,343.99 (Transmittal No. C-142-07); and Warrant number 256848 from Clearing Fund 696 in the total dollar amount of \$46,909.59 (Transmittal No. C-144-07).

- F. 4:00 p.m. People 1st of Skagit County Legislative Reception (McIntyre Hall)

- A. ADJOURNMENT:

1. Commissioner Munks made a motion to adjourn the proceedings.
Commissioner Dahlstedt seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chairman

Don Munks, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners