

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JULY 23, 2007**

- 8:00 a.m. – 10:00 a.m. Work Session – County Commissioners/Administrator/Deputy Administrator
- 10:00 a.m. – 11:00 a.m. Planning & Development Services – Gary Christensen, Director
1. Open Space Survey Results
2. Miscellaneous
- 11:00 a.m. – 11:30 a.m. Consent Agenda and Miscellaneous Items
- 11:30 a.m. – 11:45 a.m. Public Comment Period
- 11:45 a.m. – 12:00 p.m. Public Hearing – 2007 Skagit County Budget Amendment for Various Departments
- 12:00 p.m. – 12:15 p.m. Public Hearing – Adopting Schedule of Charges Revisions Proposed by the Skagit County Public Health Department
- 1:30 p.m. – 3:30 p.m. Executive Session – Pending Litigation/Personnel

The Skagit County Board of Commissioners met in regular session on Monday, July 23, 2007, with Commissioners Sharon D. Dillon, Don Munks and Kenneth A. Dahlstedt present.

10:00 a.m. - 11:00 a.m. Planning & Development Services - Gary Christensen, Director

1. Open Space Survey Results.

Jeroldine Hallberg introduced Tom Beckwith of Beckwith Consulting Services.

Mr. Beckwith presented the Open Space survey results to the Board. He then opened the floor for questions and Chair Dillon invited the public to comment.

Darryl Hamburg from Dike District 17 inquired about survey results and projects that may affect private property.

Commissioner Munks commented on sales tax versus property tax assessments and Commissioner Dahlstedt commented on property rights and partnering with county offices regarding funding development projects.

Commissioner Dahlstedt asked to discuss survey question number 63 to highlight the age groups that participated in the survey.

Commissioner Munks emphasized the importance of paving the bicycle route along the State Highway, which would require additional coordination.

2. Miscellaneous.

No miscellaneous items were submitted.

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11:00 a.m. - 11:30 a.m. Consent Agenda and Miscellaneous Items.

A motion was made by Commissioner Munks to approve the Consent Agenda for Monday, July 23, 2007, items 1 through 36. Commissioner Dahlstedt seconded the motion, which passed unanimously.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, July 9, 2007. **(Approved)**
2. Record of the Proceedings for Tuesday, July 10, 2007. **(Approved)**

ADMINISTRATIVE SERVICES:

3. Resolution transferring custody of the Skagit County Upriver Services Office Change Fund and Revolving Fund from Office Coordinator to the County Office Aide. **(Resolution No. R20070355)**
4. Resolution authorizing the receipt of National Forest related Safety-Net payments under P.L. 106-393 for FY 2006/2007. **(Resolution No. R20070356)**

AUDITOR'S OFFICE:

5. Amendment No. 3 to HAVA (Help America Vote Act) Grant Agreement No. C20050162 between Skagit County and the State of Washington Office of the Secretary of State, which adds an additional \$155,620 to the original agreement for equipment purchases, voter outreach, translation costs, and production of a combined local/state voter's pamphlet. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20070103)**

BUDGET/FINANCE:

6. Resolution awarding an additional \$5,000 in Hotel/Motel Tax Funding for 2007 to the Skagit County Historical Society for the purposes of design and construction of a bandstand. **(Resolution No. R20070357)**
7. Resolution ratifying a Memorandum of Agreement with the Skagit County Historical Society. **(Resolution No. R20070358)**
8. Memorandum of Agreement with the Skagit County Historical Society to support the Skagit County Historical Museum Heritage Marketing Project and facilitate the design, construction and development of a Band Stand to be located in Pioneer Park, La Conner. The agreement is not to exceed a total of \$22,000. The agreement commenced on January 1, 2007, and shall continue through December 31, 2007. **(Contract No. C20070427)**

EMERGENCY MANAGEMENT:

9. Memorandum of Understanding between Skagit County and the Northwest Washington Incident Management Team relating to the ownership, use, leasing, insurance, storage and maintenance of the NWIMT (Northwest Washington Incident Management Team) trailer and equipment. The agreement commenced on July 1, 2007, and shall continue through June 30, 2017. **(Contract No. C20070428)**

FAIRGROUNDS:

10. Resolution appointing Bob Elsner, Doug Rowell and Patsy Martin to the Fair Advisory Board for a term ending December 2010. **(Resolution No. R20070359)**

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FARMLAND LEGACY:

11. Personal Services Agreement with Northwest Real Estate Valuation, LLC for real estate services on agricultural lands, the Farmland Legacy Program and the Salmon Recovery Program. The agreement shall commence upon the date of execution and continue through December 31, 2008. Compensation is not to exceed a total of \$75,000. (Contract No. C20070429)

FACILITY MANAGEMENT:

12. Resolution calling for bids for a new Skagit County Data Center. The bid opening will be held on Monday, August 27, 2007, at 10:00 a.m. **(Resolution No. R20070360)**

GEOGRAPHICAL INFORMATION SERVICES:

13. Interlocal Cooperative Agreement, per Resolution No. R20070229, between Skagit County and the Skagit River System Cooperative to establish a cost sharing partnership for Pictometry imagery and software. The agreement shall commence upon the date of execution and continue through December 31, 2009. (Contract No. C20070430)

HEALTH DEPARTMENT:

14. Amendment No. 3 to Consolidated Contract No. C20070142 between Skagit County and the Washington State Department of Health, which adds funding in the amount of \$48,980 for the continuation of the Group A Drinking Water, Obesity Prevention, PHEPR, and Group B Water Programs. All other terms and conditions of the original agreement shall remain in affect. **(Amendment No. A20070104)**
15. Amendment No. 1 to Nurse-Family Partnership Implementation Agreement No. (C20060416) to include a fee increase for nurse education and incorporate language to clarify mutual rights and obligations in the general areas of safeguarding protected health information, conduct of research, compliance with OMB Circular A-133, and clarification of intellectual property issues. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20070105)**
16. Resolution authorizing a Program Agreement with the Washington State Department of Social & Health Services for completion of a Take Charge Provider Access Survey. **(Resolution No. R20070361)**
17. Program Agreement with the Washington State Department of Social & Health Services for completion of a survey of the Medicaid Take Charge Program to evaluate client access to primary care services. The agreement shall commence on August 1, 2007, and continue through January 31, 2008. Compensation is not to exceed a total of \$1,200. **(Contract No. C20070431)**

HUMAN RESOURCES:

18. Resolution authorizing the purchase of Annual Marine/Hull protection and indemnity, including excess coverage and Employee Blanket Bond for crime coverages for the period August 1, 2006, through September 30, 2007. **(Resolution No. R20070362)**
19. Resolution adopting changes to the Personnel Policies and Procedures Manual - Section 12 (12.7) Employee Conduct and Discipline and Section 19 (19.5) Special Provisions. **(Resolution No. R20070363)**

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HUMAN SERVICES:

20. Personal Services Agreement with Doug Andrews to provide mental health treatment services to clients participating in the Community Wellness Program. The agreement shall commence upon the date of execution and continue through April 30, 2008. Compensation is not to exceed a total of \$10,000. **(Contract No. C20070432)**

PARKS & RECREATION:

21. Resolution ratifying a Hay Lease Agreement between Skagit County and Bakerview Farms. **(Resolution No. R20070364)**
22. Hay Lease Agreement between Skagit County and Bakerview Farms for County owned property known as the Rogers Property located off College Way in Mount Vernon. The agreement commenced on June 18, 2007, and shall continue through October 31, 2007. Compensation is not to exceed \$101. **(Contract No. C20070433)**
23. Caretaker Agreement between Skagit County and Michael Shannon for property located at 59992 State Route 20 in Marblemount. The agreement commenced on January 1, 2007, and shall continue through December 31, 2007. **(Contract No. C20070434)**

PROSECUTING ATTORNEY:

24. Amendment No. 2 to Personal Services Agreement No. C20070217 with Buck and Gordon LLP, which increases the maximum contract amount by \$75,000 for a new contract total of \$175,000. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20070106)**

PLANNING & DEVELOPMENT SERVICES:

25. Amendment No. 4 to Personal Services Agreement No. C20050051 with The Latimore Company, LLC, which extends the contract term through December 31, 2007. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20070107)**

SHERIFF'S DEPARTMENT:

26. Resolution ratifying an Interlocal Cooperative Agreement between Skagit County and Skagit Transit. **(Resolution No. R20070365)**
27. Interlocal Cooperative Agreement with Skagit Transit and Skagit County to provide work crew services under the County's Offender Work Crew Program. The agreement commenced on January 1, 2007, and shall continue through December 31, 2011. Compensation is not to exceed a total of \$16,000. **(Contract No. C20070435)**

YOUTH & FAMILY SERVICES:

28. Personal Services Agreement with Dawn Duncan-Lewis to provide specialized child, adolescent, adult and family assessment evaluation and treatment (group and/or families), consultation, education classes, monitoring with written reports as required, and training as referred by Youth and Family Services staff. The agreement commenced on July 15, 2007, and shall continue through June 30, 2009. Compensation is not to exceed a total of \$20,000. **(Contract No. C20070436)**
29. Personal Services Agreement with Tony Vecchione to provide specialized child, adolescent, adult and family assessment evaluation and treatment (group and/or families), consultation, education

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classes, monitoring with written reports as required, and training as referred by Youth and Family Services staff. The agreement shall commence on August 1, 2007, and continue through July 31, 2009. Compensation is not to exceed a total of \$70,000. **(Contract No. C20070437)**

PUBLIC WORKS DEPARTMENT:

30. Resolution calling for a public hearing regarding the proposed 2008-2013 Six-Year Transportation Improvement Program. The hearing will be held on Tuesday, August 21, 2007, at 9:00 a.m. **(Resolution No. R20070366)**
31. Resolution calling for a public hearing for the consideration of vacating 567 feet of unopened County right-of-way known as Church Road in Alger. The hearing will be held on Tuesday, August 21, 2007, at 9:00 a.m. **(Resolution No. R20070367)**
32. Resolution accepting all bids and awarding the purchase of diesel fuel for the M/V Guemes to Reisner Distributor, Inc. for the low bid of \$236,170. **(Resolution No. R20070368)**
33. Vendor Services Agreement with EDCO, Inc. to manufacture and deliver handrails for the Anacortes/Guemes Ferry Parking Lot and Pathway. The agreement commenced on June 20, 2007, and shall continue through June 19, 2008. Compensation is not to exceed a total of \$6,000. **(Contract No. C20070438)**
34. Resolution authorizing the execution of an Interlocal Agreement between Skagit County and the Washington State Department of Ecology. **(Resolution No. R20070369)**
35. Resolution ratifying an Interlocal Agreement between Skagit County and the Washington State Department of Ecology. **(Resolution No. R20070370)**
36. Interlocal Aquatic Weeds Management Fund Grant Agreement between Skagit County and the State of Washington Department of Ecology. Grant funds will be used to address infestations of aquatic weeds in the County through the implementation of the integrated Aquatic Vegetation Management Plan for Clear and Beaver Lakes. The total project cost is \$100,000, with DOE contributing \$75,000 and Skagit County contributing \$25,000. The agreement commenced on May 15, 2007, and shall continue until January 1, 2010. **(Contract No. C20070439)**

MISCELLANEOUS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, the Board by majority vote did approve for payment those vouchers included in the above-mentioned list and further described as follows:

ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$7,057.10 (Transmittal No. C-108-07).

Warrant number 252408 from Clearing Fund 696 in the total dollar amount of \$4,194,432.49 (Transmittal No. C-109-07).

Electronic Payment Certification Form to JP Morgan Chase from Clearing Fund 696 in the total dollar amount of \$51,524.01 (Transmittal No. C-110-07).

ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$184,464.50 (Transmittal No. C-111-07).

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Warrants numbered 252849 through 253324 from Clearing Fund 696 in the total dollar amount of \$2,158,567.39 (Transmittal No. C-112-07).

2. Staff brought forth Amendment No. 2 to Personal Services Agreement **No. C20060402** with Sampley Consulting, which increases the contract amount by \$102,000 for a new total not to exceed \$259,000.

A motion was made by Commissioner Munks to approve the amendment with Sampley Consulting as presented. Commissioner Dahlstedt seconded the motion, which passed unanimously.

3. Staff brought forth a lease agreement between Skagit County and The Port of Skagit County for space the Washington State University Extension Office will be occupying. The agreement commenced on July 13, 2007, and will continue through July 31, 2012.

A motion was made by Commissioner Munks to approve the lease extension as presented. Commissioner Dahlstedt seconded the motion, which passed unanimously.

4. Staff brought forth a Resolution amending the use of Homeless Housing and Assistance Funds for Skagit County Human Services, which allows them to use a portion of their \$14,200 award for the purpose of housing assistance for mental health clients involved in the criminal justice system.

A motion was made by Commissioner Munks to approve the Resolution as presented. Commissioner Dahlstedt seconded the motion, which passed unanimously.

5. Commissioner Munks read a Proclamation declaring July 15-21, 2007, as Probation, Parole and Community Supervision Week.

11:30 a.m. - 11:45 a.m. Public Comment Period.

Dennis Swanson, 14191 Baker Heights Road, presented two petitions to the Board calling for placement of a load limit and a reduction of speed limit on Baker Heights Road.

Jeff Miller, 16625 Mountain View Road, complimented Skagit County for services provided to him and his wife by various County departments when they subdivided property.

11:45 a.m. - 12:00 p.m. Public Hearing - 2007 Skagit County Budget Amendment for Various Departments.

Trisha Logue, Budget Administrator, presented supplemental budget amendments for 2007 to the Board.

Commissioner Dahlstedt asked for clarification on the budget amendment for Skagit Emergency Medical Services in the amount of \$186,709.00.

Chair Dillon opened the Public Hearing, however there was no public testimony forthcoming.

A motion was made by Commissioner Munks to close the Public Hearing. Commissioner Dahlstedt seconded the motion, which passed unanimously.

A motion was made by Commissioner Munks to approve a Resolution authorizing the 2007 Skagit County Budget Amendment for various departments. **(Resolution No. R20070371)** Commissioner Dahlstedt seconded the motion, which passed unanimously.

12:00 p.m. - 12:15 p.m. Public Hearing - Adopting Schedule of Charges Revisions Proposed by the Skagit County Public Health Department.

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Peter Browning, Director of Public Health, presented the Schedule of Charges Revisions proposal for the Skagit County Public Health Department.

Commissioner Dahlstedt inquired about consistency in services available across neighboring counties. Mr. Browning commented that Skagit County has been successful in surpassing neighboring counties in services given the level of state funding.

Chair Dillon opened the Public Hearing.

Jeff Miller, 16625 Mountain View Road, directed a question to Mr. Browning regarding the services offered in the event of disease exposure.

There was no further public testimony forthcoming; Commissioner Munks made a motion to close the Public Hearing. Commissioner Dahlstedt seconded the motion, which passed unanimously.

A motion was made by Commissioner Munks to approve a Resolution to update the Skagit County Public Health Department Schedule of Charges. **(Resolution No. R20070372)** Commissioner Dahlstedt seconded the motion which passed unanimously.

1:30 p.m. - 3:30 p.m. - Executive Session - Pending Litigation/Personnel.

Executive Session commenced at 1:30 p.m. and adjourned at 3:45 p.m.

ADJOURNMENT.

Commissioner Munks made a motion to adjourn the proceedings. Commissioner Dahlstedt seconded the motion, which carried unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chairman

Don Munks, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners