

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JULY 9, 2007**

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| 8:00 a.m. – 9:00 a.m. | Work Session – County Commissioners |
| 9:00 a.m. – 10:00 a.m. | Work Session – County Administrator/Deputy Administrator |
| *T 10:00 a.m. – 10:15 a.m. | Discussion/Possible Action – Resolution Establishing Objectives for the 2008 Skagit County Budget |
| 11:00 a.m. – 11:30 a.m. | Consent Agenda and Miscellaneous Items |
| *T 11:30 a.m. – 11:45 a.m. | Public Comment Period |
| 1:30 p.m. – 3:30 p.m. | Executive Session – Land Acquisition |

The Skagit County Board of Commissioners met in regular session on Monday, July 9, 2007, with Commissioners Sharon D. Dillon and Kenneth A. Dahlstedt present. Commissioner Don Munks' absence was excused.

DISCUSSION/POSSIBLE ACTION – RESOLUTION ESTABLISHING OBJECTIVES FOR THE 2008 SKAGIT COUNTY BUDGET.

County Administrator Gary Rowe reviewed a resolution establishing objectives for preparation of preliminary departmental budget requests for 2008.

The Commissioners adopted Resolution No. R20060085 establishing a Citizens Advisory Committee on the County Budget. The Commissioners directed the County Administrator to include Department Heads and Elected Officials in the advisory process for establishing objectives for the budget. Both groups have reviewed and discussed a five year forecast of revenues and expenditures together with recommendations for policies for the 2008 County Budget.

Mr. Rowe spoke briefly about each of the seventeen objectives, which was followed by a short discussion.

Commissioner Dahlstedt motioned to approve the resolution as outlined by Mr. Rowe. Chair Dillon seconded the motion, which carried. **(Resolution No. R20070348)**

CONSENT AGENDA.

Commissioner Dahlstedt motioned to approve the Consent Agenda for Monday, July 9, 2007, items 1 through 24. Chair Dillon seconded the motion, which passed unanimously.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, July 02, 2007. **(Approved)**
2. Record of the Proceedings for Tuesday, July 03, 2007. **(Approved)**

ADMINISTRATIVE SERVICES:

3. Resolution authorizing the replacement of Resolution **No. R20070201**, appointing Troy Bushey to serve a term of five years on the La Conner Regional Library Board of Trustees, beginning April 2007. **(Resolution No. R20070346)**

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4. Resolution appointing Diane Green to a five year term on the Darrington Library District Board of Trustees, commencing on February 20, 2007, and expiring on February 20, 2012. **(Resolution No. R20070347)**

AUDITOR'S OFFICE:

5. Interagency Agreement for Combined State and Local Voters' Pamphlet between Skagit County and the State of Washington – Office of the Secretary of State for the purpose of publishing and distributing a combined Voter's Pamphlet. The agreement shall commence upon the date of execution and continue through June 30, 2011. Costs are covered by HAVA (Help America Vote Act) grant funds. **(Contract No. C20070411)**
6. Amendment No. 2 to Contract **No. C20050162** between Skagit County and the State of Washington – Office of the Secretary of State, which awards an additional \$8,900 to the original grant agreement for a new contract total of \$496,969. **(Amendment No. A20070099)**

BUDGET & FINANCE:

7. Resolution authorizing a call for public hearing to amend the 2007 Skagit County budget. The public hearing will be held on Monday, July 23, 2007, at 11:45 a.m. **(Resolution No. R20070349)**

FACILITY MANAGEMENT:

8. Land Lease Agreement between Skagit County and the Port of Skagit County for use of property located at 11525 Knudson Road for the purpose of providing a Sheriff's Office outpost in the premises with weekly staffing and regular patrols throughout the Port's property at the Skagit Regional Airport and Bayview Business and Industrial Park. The agreement commenced on July 1, 2007, and shall continue through June 30, 2037. Compensation is to initially total \$1,052.73 per month. **(Contract No. C20070412)**

GEOGRAPHICAL INFORMATION SERVICES:

9. Interlocal Cooperative Agreement, per Resolution No. R20070229, between Skagit County and Skagit County Dike, Drainage and Irrigation District #12, to establish a cost sharing partnership for Pictometry aerial imagery and software. The agreement shall commence upon the date of signature and continue through December 31, 2009. **(Contract No. C20070413)**

HEALTH DEPARTMENT:

10. Resolution calling for a public hearing to adopt revisions to Skagit County Public Health Department's Schedule of Charges. The hearing will be held on Monday, July 23, 2007, at 11:45 a.m. **(Resolution No. R20070350)**
11. Resolution ratifying a County Program Agreement between Skagit County and the State of Washington Department of Social and Health Services. **(Resolution No. R20070351)**
12. Resolution approving a County Program Agreement between Skagit County and the State of Washington Department of Social and Health Services. **(Resolution No. R20070352)**
13. County Program Agreement between Skagit County and the State of Washington Department of Social and Health Services, which provides for continuation of the Passport/Foster Care Public Health Nurse Services Program. The current contract, C20070182, expired on June 30, 2007. This agreement commenced on July 1, 2007, and shall continue through June 30, 2008. Compensation is not to exceed a total of \$32,336. **(Contract No. C20070414)**

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INFORMATION SERVICES:

14. Personal Services Agreement with Northwest Information Services to develop a business continuation plan for Skagit County Information Technology. The contractor will also validate the design of the current proposed data center. The agreement shall commence upon the date of signature and continue through December 31, 2007. Total compensation is not to exceed \$26,995. **(Contract No. C20070415)**
15. Amendment No. 1 to Interlocal Cooperative Agreement **No. C20060163** between Skagit County and the State of Washington Administrative Office of the Courts, which extends the period of performance through June 30, 2009. It also increases funding to provide limited reimbursement for expenditures in conjunction with the Expanded Jury Source List Project. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20070100)**

PARKS & RECREATION:

16. Agreement with Electric West, Inc. to install new sports field lighting on the Dream Field and Skagit Valley Play Fields. The agreement shall commence upon the date of signature and compensation is not to exceed \$297,324. **(Contract No. C20070416)**

PROSECUTOR'S OFFICE:

17. Quit Claim Deed and Excise Tax Affidavit between Skagit County and Nancy H. Heistand for the purpose of clearing title for areas of an unopened County road that adjoins her property in the Montborne area. No compensation is being paid for this transfer. **(Contract No. C20070417)**

YOUTH & FAMILY SERVICES:

18. County Program Agreement between Skagit County and the State of Washington Department of Social and Health Services - Juvenile Rehabilitation Administration, which extends the current Consolidated, Various Services and Disposition Alternatives Contract. The agreement commenced on July 1, 2007, and shall continue through December 31, 2007. This is a fee-for-service agreement. **(Contract No. C20070418)**
19. Personal Services Agreement with KLDW Enterprises, LLC (dba Western Van Service), which will provide all non-ambulance, non-emergent transportation services door-to-door to clients referred by Skagit County Youth & Family Services staff. The agreement commenced on July 1, 2007, and shall continue through May 31, 2008. Compensation is not to exceed a total of \$5,000. **(Contract No. C20070419)**
20. Personal Services Agreement with NW adolescent, Steve Merritt, M.A. to provide specialized child, adolescent, adult and family assessment, evaluation and treatment (group and/or individual and/or families), consultation, educations classes, monitoring with written reports and training. The agreement shall commence on August 1, 2007, and continue through July 31, 2009. Compensation is not to exceed a total of \$10,000. **(Contract No. C20070420)**
21. Personal Services Agreement with YD Adventures to provide "The Rope, Rock, Raft Challenge Course" to Skagit County Youth and Family Services clients. The agreement commenced on May 1, 2007, and shall continue through May 31, 2009. Compensation is not to exceed \$8,000. **(Contract No. C20070421)**

PUBLIC WORKS DEPARTMENT:

22. Amendment No. 1 to Interlocal Cooperative Agreement **No. C20060504** between Skagit County and The Samish Nation, which allows the parties to continue to work cooperatively on a grant-funded Skagit Marine Resources Committee project to collect and analyze water quality data to

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help characterize the existing conditions of surface waters and to identify or quantify existing and/or potential pollutant sources in Fidalgo Bay storm outfalls and small creeks. The agreement shall commence upon the date of execution and continue through August 30, 2009. From funds available through a Department of Ecology grant, the Tribe will be compensated up to \$33,444. **(Amendment No. A20070101)**

23. Vendor Services Agreement with Kamps Painting for pavement markings on various County roads for a not-to-exceed total of \$7,500. The agreement commenced on June 18, 2007, and shall continue until June 18, 2008. **(Contract No. C20070422)**
24. Amendment No. 1 to Vendor Services Agreement **No. C20060362** with Industrial Mowing and Spraying, which increases the maximum compensation by \$2,000 for a new contract total of \$11,300. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20070102)**
25. Resolution authorizing the execution of an Interlocal Agreement between Skagit County and the Washington Traffic Safety Commission. **(Resolution No. R20070353)**
26. Interlocal Agreement between Skagit County and the Washington Traffic Safety Commission to partially fund, through a \$55,750 biennial grant the position of Coordinator, Skagit County Community DUI/Traffic Safety Task Force. The agreement shall commence upon the date of execution and continue through June 30, 2009. **(Contract No. C20070423)**

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, July 9, 2007, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Warrants numbered 251529 through 251977 from Clearing Fund 696 in the total dollar amount of \$1,222,429.84 (Transmittal No. C-101-07); and

ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$44,267.40 (Transmittal No. C-104-07); and

Warrants numbered 251981 through 252350 from Clearing Fund 696 in the total dollar amount of \$1,179,529.99 (Transmittal No. C-105-07).

2. Staff brought forth an Interlocal Cooperative Agreement between Skagit County and the Port of Skagit County for use of property located at 11525 Knudson Road for the purpose of providing a Sheriff's Office outpost, which includes Search & Rescue activities. The Port is seeking additional law enforcement presence at the Port of Skagit County to assist in reducing the crime rate at their property west of Burlington.

The agreement commenced on July 1, 2007, and will continue through June 30, 2037. The Sheriff's Office will provide staffing and regular patrols throughout the property in lieu of paying lease payments.

Commissioner Dahlstedt motioned to approve the Interlocal Agreement as presented. The motion was seconded by Chair Dillon and passed. **(Contract No. C20070424)**

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3. Tom Karsh, Public Works, said he has been assisting Administrative Services in developing two letters to be sent to all public entities in Skagit County as well as the County's own Department Heads. The letters request input and assistance in updating Skagit County's Six-Year Capital Facilities Plan concurrent with the 2008 annual budget process and as required by the Washington State Growth Management Act RCW 36.70A (GMA).

It was moved and seconded by Commissioners Dahlstedt and Dillon to approve mailing the letters as described by Mr. Karsh. The motion carried. **(Approved)**

PUBLIC COMMENT PERIOD.

During the public comment period, Jan Davis, 5544 Smith Road, Bow, complained of the musical bands playing on weekends outside at the Longhorn Saloon in Edison. Several complaints were filed in 2004 and 2005. At that time County officials conducted noise readings and the establishment was found in violation of the County's noise ordinance.

Ms. Davis said the situation was remedied after that decision; however, the bands are back and the noise is deafening. She asked if there has been a code change that would allow the music to be so loud.

Anya Davis, 5848 Farm to Market Road, Edison, backed the statement made by her neighbor and requested an investigation into the violation, which occurred on Saturday, July 7, 2007.

The Commissioners said they would make some inquiries and call the Davis' back with an answer to their concerns by Thursday.

ADJOURNMENT.

Commissioner Dahlstedt made a motion to adjourn the proceedings. Chair Dillon seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Don Munks, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners