

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, MAY 14, 2007**

- 8:00 a.m. – 9:00 a.m. Work Session – County Commissioners
- 9:00 a.m. – 10:00 a.m. Work Session – County Administrator/Deputy Administrator
- *T 10:00 a.m. – 11:00 a.m. Planning & Development Services – Gary Christensen, Director
1. Introduction of New Code Compliance Officer, Steve Kramer
 2. Set Date and Time for Closed Record Hearing for the Alteration of Final Plat #PL07-0001 by William Seymour to Remove Note #11 From the Tellberg Short Plat Recorded Under Auditor's #200105220102
 3. Set Date and Time for Final Plat Approval Request #PL06-1046 (LOHINK LLC) Represented by Mike Spink, for the Creation of Two (2) Lot "CaRD" Land Division
 4. Discussion – Planning Commission Schedule to Complete GMA Update and Transmit Recorded Motion to the Board of County Commissioners
 5. Critical Areas Ordinance Update
 6. Miscellaneous
- 11:00 a.m. – 11:30 a.m. Consent Agenda and Miscellaneous Items
- *T 11:30 a.m. – 11:45 a.m. Public Comment Period
- *T 1:15 p.m. – 1:30 p.m. Bid Opening – 2007-2008 Skagit County Legal Printing
- 1:30 p.m. – 3:30 p.m. Executive Session – Potential Litigation

The Skagit County Commissioners met in regular session on Monday, May 14, 2007, with Commissioners Sharon D. Dillon, Don Munks and Kenneth A. Dahlstedt present.

PLANNING & DEVELOPMENT SERVICES – GARY CHRISTENSEN, DIRECTOR

1. Introduction of New Code Compliance Officer, Steve Kramer.

Planning and Development Services Deputy Director Oscar Graham indicated that a number of excellent applications were received for the vacant position of Code Compliance Officer. The position requires a person with a blend of diplomacy and an attention for detail.

Mr. Graham introduced Steve Kramer who has been hired as the new Code Compliance Officer. Mr. Kramer has worked in the Department as a Plan's Examiner and has demonstrated his ability to be a team player. He will be handling the western portion of the County and joins Carolyn Spies who is responsible for the eastern part.

Gary Christensen, Director, said the Department will be working with Human Resources to fill the now vacant Plan's Examiner position.

The Commissioners welcomed Mr. Kramer and congratulated him on his new role for the County.

2. Set Date and Time for Closed Record Hearing for the Alteration of Final Plat #PL07-0001 by William Seymour to Remove Note #11 From the Tellberg Short Plat Recorded Under Auditor's #200105220102.

Brandon Black, Senior Planner, asked the Commissioners to set Monday, May 21, 2007, at 10:00 a.m. to review the Hearing Examiner's recommendation approving the Final Plat alteration request of Tellberg Short Plat #PL07-0001 by William Seymour.

Commissioner Munks motioned to approve the request, which was seconded by Commissioner Dahlstedt. The motion passed with a unanimous vote.

3. Set Date and Time for Final Plat Approval Request #PL06-1046 (LOHINK LLC) Represented by Mike Spink, for the Creation of Two (2) Lot "CaRD" Land Division.

Mr. Black next requested a time and date be set for Monday, May 21, 2007, at 10:00 a.m. to review the Final Long "CaRD" land division #PL06-1046 for LOHINK LLC.

Commissioner Munks motioned to approve the request, which was seconded by Commissioner Dahlstedt and passed unanimously.

4. Discussion – Planning Commission Schedule to Complete GMA Update and Transmit Recorded Motion to the Board of County Commissioners.

Kirk Johnson, Senior Planner, explained that work is nearing completion with the Planning Commission on the Growth Management Act (GMA) required update of the Skagit County Comprehensive Plan, Development Regulations, and Land Use Map.

Mr. Johnson reviewed the schedule established with the Planning Commission for completing their work on the recorded motion that will reflect their findings and recommendations on the proposal. Listed on that schedule is a public hearing regarding the one 2006 Comprehensive Plan Amendment proposal that the Board had docketed for further consideration (Van Zandt CPA #PL06-0695).

It is the goal of the Department to bring the updated recorded motion and the proposal itself to the Commissioners by Monday, July 2, 2007. Study sessions with the Commissioners will take place in June.

5. Critical Areas Ordinance Update.

Betsy Stevenson, Senior Planner, provided a brief memo outlining the progress made to date on the Critical Areas Ordinance update. County staff worked to complete the final draft of the ordinance, and a public hearing was held before the Planning Commission in April.

The 60 day public comment period ended on May 7, 2007, so the process of developing responses to the comments has begun. Recent legislation may impact the update, but the detail or extent of such an impact is unknown at this time.

According to Ms. Stevenson, work sessions with the Planning Commission have not been scheduled because they are completing their work on the Comprehensive Plan update.

6. Miscellaneous.

- a) Marge Swint, Senior Planner, requested that Monday, May 21, 2007, be set for a closed record hearing for final plat approval of the Binding Site Plan for Master Plan Phase 2 Division 5 (PL04-0672) and Division 7 (PL04-0673) for the Port of Skagit County Regional Airport.

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It was moved and seconded by Commissioners Munks and Dahlstedt to schedule the closed record hearing for Monday, May 21, 2007, at 10:00 a.m. The motion carried.

- b) Mr. Christensen informed the Board that the Department held a retreat last Friday at the Padilla Bay Interpretive Center. Mediation Services acted as moderators and Mr. Christensen said the retreat was very worthwhile.

CONSENT AGENDA.

Commissioner Munks motioned to approve the Consent Agenda for Monday, May 14, 2007, items 1 through 37. Commissioner Dahlstedt seconded the motion, which passed unanimously.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, May 7, 2007. **(Approved)**

ADMINISTRATIVE SERVICES:

2. Resolution ratifying the execution of an Interlocal Cooperative Agreement between Skagit County and the City of Anacortes. **(Resolution No. R20070270)**
3. Resolution authorizing the execution of an Interlocal Cooperative Agreement between Skagit County and the City of Anacortes. **(Resolution No. R20070271)**
4. Interlocal Cooperative Agreement between Skagit County and the City of Anacortes for the provision of Advanced Life Support Ambulance Services, pursuant to Ordinance No. O20030003. The agreement commenced on January 1, 2007, and shall continue through December 31, 2009. **(Contract No. C20070304)**

BUDGET & FINANCE:

5. Resolution ratifying a Memorandum of Agreement between Skagit County and Skagit Valley Farm Tour. **(Resolution No. R20070272)**
6. Memorandum of Agreement between Skagit County and Skagit Valley Farm Tour, which awards \$10,000 of lodging tax funds to promote the 2007 Festival of Family Farms. The agreement commenced on January 1, 2007, and shall continue through December 31, 2007. **(Contract No. C200070305)**
7. Resolution ratifying Amendment No. 1 to a Funding Agreement between Skagit County and the Skagit County Community Action Agency. **(Resolution No. R20070273)**
8. Amendment No. 1 to Funding Agreement **No. C20070137** between Skagit County and the Skagit County Community Action Agency. The amendment changes the commencement date from January 1, 2007, to December 30, 2006. All other terms and conditions of the original contract shall remain the same. **(Amendment No. A20070063)**

DISTRICT COURT:

9. Personal Services Agreement with Geoffrey W. McCann to represent clients for drug/alcohol involuntary commitment hearings as assigned by Skagit County District Court. The agreement commenced April 16, 2007, and shall continue until June 30, 2007. Total compensation is not to exceed \$5,000. **(Contract No. C20070306)**

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FACILITY MANAGEMENT:

10. Personal Services Agreement with Gustafson & Associates to provide appraisal services as requested. The agreement shall commence upon the date of execution and continue until December 31, 2008. Compensation is not to exceed \$12,000. **(Contract No. C20070307)**

FARMLAND LEGACY PROGRAM:

11. Grant Deed of Conservation Easement with Dick and Olga VanderKooy, which will retire one development right on 25.34 acres on Summers Drive at a cost of \$41,904.21. **(Contract No. C20070308)**

GEOGRAPHICAL INFORMATION SERVICES:

12. Interlocal Cooperative Agreement, per Resolution No. R20070229, between Skagit County and Public Utility District No. 1 of Skagit County to establish a cost sharing partnership for Pictometry aerial imagery and software. The agreement shall commence upon the date of execution and continue through December 31, 2009. **(Contract No. C20070309)**
13. Interlocal Cooperative Agreement, per Resolution No. R20070229, between Skagit County and Skagit 911 Emergency Communications to establish a cost sharing partnership for Pictometry aerial imagery and software. The agreement shall commence upon the date of execution and continue through December 31, 2009. **(Contract No. C20070310)**

HEALTH DEPARTMENT:

14. Amendment No. 2 to the Washington State Department of Health Consolidated Contract **No. C20070142**, which adds funding for the WIC Farmers Market, Water Recreational Beach, and Drinking Water Group B Systems. Funding for the EH Drinking Water Sanitary Surveys is being reduced. Also, the statements of work are being amended for the following programs: Maternal & Child Health, Drinking Water Group A & B, Public Health Emergency preparedness & Response (aka Bioterrorism) Program, and the WIC Nutrition program. All other terms and condition shall remain the same. **(Amendment No. A20070064)**

HUMAN SERVICES:

15. Personal Services Agreement with Washington Initiative for Supported Employment (WISE) to provide training at the 30th annual Ellensburg Employment Conference on June 20-22, 2007. The agreement shall commence on June 1, 2007, and continue through June 30, 2007. Compensation is not to exceed \$4,500. **(Contract No. C20070311)**
16. Amendment No. 1 to Personal Services Agreement **No. C20070087** with Skagit County Community Action Agency to screen clients in the Jail Transition Program. This amendment increases the contract by \$19,000, for new contract total of \$20,000. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20070065)**
17. Resolution authorizing an Interlocal Cooperative Agreement with the Anacortes School District covering the implementation and facilitation of one Strengthening Families session in Anacortes. **(Resolution No. R20070274)**
18. Interlocal Cooperative Agreement with the Anacortes School District covering the implementation and facilitation of one Strengthening Families session in Anacortes. The agreement shall commence upon the date of execution and continue through June 30, 2007. Compensation is not to exceed \$2,500. **(Contract No. C20070312)**

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19. Amendment No. 1 to Personal Services Agreement **No. C20070143** with the Skagit Valley YMCA – Oasis Teen Shelter to provide substance abuse prevention training, which adds another \$588 to the contract for a new total of \$5,588. **(Amendment No. A20070066)**

INFORMATION SERVICES:

20. Agreements with Cascade Software Systems, Inc. for the final design, development and implementation of the Cost Accounting system for Public Works for the low bid of \$139,391. The agreement shall commence upon the date of execution. **(Contract Nos. C20070313 and C20070314)**

PARKS & RECREATION:

21. Resolution calling for a bid opening for the Dream Field Lighting System project. The bid opening will be held on Monday, June 4, 2007, at 10:00 a.m. **(Resolution No. R20070275)**

PLANNING & DEVELOPMENT SERVICES:

22. Personal Services Agreement with Dahl's Valley Electric to conduct repairs for the large Edison on-site septic system. The agreement commenced on March 30, 2007, and shall continue through September 30, 2007. Compensation is not to exceed a total of \$24,999. **(Contract No. C20070315)**

PROSECUTING ATTORNEY:

23. Resolution rescinding Resolution No. 7555 and adopting a new Public Records policy. **(Resolution No. R20070276)**

SUPERIOR COURT:

24. Amendment No. 1 to Personal Services Agreement **No. C20070005** with Northwest Family and Children's Services, which increases the maximum contract amount of \$63,360 for a new total of \$170,860 for Guardian ad Litem services required for dependency cases. All other terms and conditions of the original agreement shall remain in effect. **(Amendment No. A20070067)**
25. Resolution ratifying and approving a County Program Agreement between Skagit County and the Washington Department of Social and Health Services, Division of Child Support for Title IV-D Child Support matters. **(Resolution No. R20070277)**
26. Program Agreement between Skagit County and the Washington Department of Social and Health Services, Division of Child Support which allows Court Commissioners to preside over family law judicial proceedings in Superior Court to expedite the establishment, modification, and enforcement of court orders in Title IV-D child support matters. The agreement commenced on April 2, 2007, and shall continue through June 30, 2011. **(Contract No. C20070316)**

YOUTH & FAMILY SERVICES:

27. Resolution ratifying an Interlocal Cooperative Agreement between Skagit County and the Sunnyside School District. **(Resolution No. R20070278)**
28. Interlocal Cooperative Agreement, per Resolution No. R20050470, between Skagit County and the Sunnyside School District to allow for the purchase of credit deficiency make-up courses for Skagit County youth through the Portable Assisted Study Sequence (PASS) program. The agreement commenced on April 1, 2007, and shall continue through December 31, 2007. Compensation is not to exceed \$6,500. **(Contract No. C20070317)**

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29. Amendment No. 1 to Personal Services Agreement **No. C20060321** with The Language Exchange, which provides additional Scope of Work language and compensation for phone interpreting/conference calls. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20070068)**
30. Interlocal Cooperative Agreement, per Resolution No. R20040156, between Skagit County and Northwest Educational Services District #189 to provide educational instruction to juveniles confined within the Skagit County Detention Center. The agreement shall commence on September 1, 2007, and continue until August 31, 2008. No compensation is being paid for these services. **(Contract No. C20070318)**

PUBLIC WORKS DEPARTMENT:

31. Resolution calling for bids for one new galvanized steel multi-plate pipe arch – Samish Island Road Culvert Replacement Project. The bid opening will be held on Monday, June 4, 2007, at 1:15 p.m. **(Resolution No. R20070279)**
32. Resolution calling for bids for the purchase of diesel fuel for the Guemes Island Ferry. The bid opening will be held on Monday, June 4, 2007, at 11:45 a.m. **(This item was removed from the agenda)**
33. Resolution appointing members to the Britt Slough Sub-Flood Control Zone Advisory Committee. **(Resolution No. R20070280)**
34. Resolution appointing members to the Hansen Creek Sub-Flood Control Zone Advisory Committee. **(Resolution No. R20070281)**
35. Resolution ratifying a Personal Services Agreement with Speedy Automated Mailers, Inc. **(Resolution No. R20070282)**
36. Personal Services Agreement with Speedy Automated Mailers, Inc. for mailing services, which commenced on March 1, 2007, and shall continue through December 31, 2008, for a total maximum payable of \$40,000. **(Contract No. C20070319)**
37. Resolution authorizing a Small Works Roster Award of Contract to Aqua Technex, LLC for the Clear and Beaver Lake Aquatic Vegetation Management Project. **(Resolution No. R20070283)**

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, May 14, 2007, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$1,752.99 (Transmittal No. C-73-07); and

ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$68,127.22 (Transmittal No. C-74-07); and

Warrants numbered 248384 through 248631 from Clearing Fund 696 in the total dollar amount of \$872,514.81 (Transmittal No. C-75-07); and

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Warrants numbered 248632 through 248908 from Clearing Fund 696 in the total dollar amount of \$4,172,526.57 (Transmittal No. C-76-07); and

Payroll warrants numbered 205162 through 205979 in the total dollar amount of \$1,059,072.98 (Transmittal No. P-17-07); and

Payroll warrants numbered 974563 through 974754 in the total amount of \$220,860.35 (Transmittal No. P-18-07).

PUBLIC COMMENT PERIOD.

During the public comment period, Viola Holmstrom-Jones and George Jones of Mount Vernon, expressed concerns regarding the potential relocation of an existing drainage system (Maddox Creek).

Dwight Washburn, Sedro-Woolley, was present to recap the issues he presented last week regarding relocation of the Town of Hamilton and plans the Janicki family has in store for that area.

BID OPENING – 2007-2008 SKAGIT COUNTY LEGAL PRINTING.

Skagit County Clerk of the Board JoAnne Giesbrecht opened the following bid for legal printing for 2007-2008:

Skagit Valley Publishing Company
1000 East College Way\
Mount Vernon, WA 98273
Total Price Per Square Inch: \$5.00 (Emailed)
Total Price Per Square Inch: \$5.80 (Facsimile)

Ms. Giesbrecht indicated she would review the bid and a recommendation would be forthcoming.

ADJOURNMENT.

Commissioner Munks made a motion to adjourn the proceedings. Commissioner Dahlstedt seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Don Munks, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners