

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, NOVEMBER 13, 2006**

8:00 a.m. – 8:45 a.m.	Work Session – County Commissioners
8:45 a.m. – 9:30 a.m.	Work Session – County Administrator
*T 10:00 a.m. – 11:00 a.m.	Public Hearing - To Consider Public Testimony Regarding Skagit County Planning & Development Services Permit and Development Fee Proposal for 2007
11:00 a.m. – 11:30 a.m.	Consent Agenda and Miscellaneous Items
11:30 a.m. – 11:45 a.m.	Public Comment Period
1:30 p.m. – 3:30 p.m.	Executive Session – Personnel, Litigation and Land Acquisition

The Skagit County Board of Commissioners met in regular session on Monday, November 13, 2006, with Commissioners Kenneth A. Dahlstedt and Don Munks present. Commissioner Ted W. Anderson's absence was excused.

PUBLIC HEARING – TO CONSIDER PUBLIC TESTIMONY REGARDING SKAGIT COUNTY PLANNING & DEVELOPMENT SERVICES PERMIT AND DEVELOPMENT FEE PROPOSAL FOR 2007.

Skagit County Building Official Bill Dowe stated that in February, 2006, the Commissioners assembled a citizen's advisory board whose mission was assisting with the development of priorities and strategies for the development of a five-year budget forecast and goals and objectives for the 2007 County budget.

According to Mr. Dowe, the advisory board recommended some actions that directly affect Planning and Development Services (PDS).

“The Board should consider setting fees associated with Planning and Development Services at a level to offset 100% of the costs, including overhead, for providing these services. Costs associated with long-range planning, comprehensive plan updates and community plans should not be included in determining the fee structure.”

The Board implemented the advisory board's recommendations in Resolution No. R20060226. Goal #5 gives direction to the PDS 2007 revenue budget:

“Planning and Development Services shall prepare and submit an updated fee schedule that will provide 100% funding for current planning and building services, including direct and indirect overhead costs.”

Mr. Dowe said the Department responded by updating the revenue schedule. The planning fee schedule was based in part on staff timesheets for 2005, and on institutional knowledge of planning practices, regulatory requirements, and customer service objectives.

This fee schedule does not consider the fee schedules from neighboring jurisdictions. Those jurisdictions have different costs and financial goals. With this fee schedule, the Department expects to meet the goal of 100% cost recovery for the services provided, excluding comprehensive planning.

Mr. Dowe reviewed a few of the development fee proposals for 2007, followed by the suggestion of leaving the comment period open until Friday, November 17, 2006, at 4:30 p.m.

Chairman Dahlstedt opened the public hearing.

**RECORD OF THE PROCEEDINGS
MONDAY, NOVEMBER 13, 2006
PAGE NO. 2**

Mr. Dowe submitted a letter from Skagit/Island Counties Builder's Association (SICBA) for the record.

Ken Kukuk, General Manager for Public Utility District No. 1 of Skagit County, read a letter that was submitted to the Commissioners on November 7, 2006. The District requested that the County not raise Public Works fees to the proposed level for local government entities.

Louis Requa, Skagit Surveyors and Engineers, Sedro-Woolley, said rates adopted in 2004 were supposed to be adequate through 2007. He asked what has changed and why the rates have to be increased so drastically. Mr. Requa doesn't understand why there is a need to have 100% recovery when a 75% recovery was deemed alright for 2004 through 2007.

According to Mr. Requa, it was his understanding from Interim PDS Director Lou Haff that a timekeeper would be installed. Until one is in place, he doesn't see how the numbers can be justified in some of the increases. Mr. Requa said this proposal doesn't include the Public Works increases, which his comments would apply to as well.

Mr. Requa said he would be submitting a letter with these comments by the end of the week. He strongly urged the Commissioners not to approve any increases other than what was proposed in 2004.

There being no further public testimony forthcoming, Commissioner Munks motioned to close the public hearing. Chairman Dahlstedt seconded the motion and the public hearing was closed.

CONSENT AGENDA.

Commissioner Munks motioned to approve the Consent Agenda for Monday, November 13, 2006, items 1 through 21. Chairman Dahlstedt seconded the motion, which passed.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, November 6, 2006. **(Approved)**

BUDGET & FINANCE:

2. A Resolution authorizing funding allocations to various agencies for the 2007 Hotel/Motel funds. **(Resolution No. R20060378)**

FACILITIES MANAGEMENT:

3. A Resolution authorizing a public hearing regarding a notice of intent to lease County-owned property located at 250 W. Moore Street, Town of Sedro Woolley. The hearing is scheduled for Monday, December 4, 2006, at 9:45 a.m. **(Resolution No. R20060379)**

HEALTH DEPARTMENT:

4. Resolution to provide free water sample bottles and tetanus shots through December 15, 2006, for November 2006 flood victims. **(Resolution No. R20060380)**
5. Amendment No. 1 to Memorandum of Understanding **No. C20060229** with the State Washington Department of Health. The amendment changes the start date to January 1, 2006. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20060143)**

**RECORD OF THE PROCEEDINGS
MONDAY, NOVEMBER 13, 2006
PAGE NO. 3**

6. Amendment No. 5 to Contract **No. 03658** with the Washington State Department of Ecology to increase the amount of revenue provided to Skagit County Health Department for the operation of their well delegation program by fifty percent (50%); decrease inspections of water well decommissionings from one hundred percent (100%) to eighty percent (80%); and add a provision on conducting inspections while the driller is onsite. (**Amendment No. A20060144**)
7. Amendment No. 1 to County Program Agreement **No. C20050371** with the Washington State Department of Social & Health Services Medicaid Administrative Match to revise the language in Section 5, Billing and Payment. All other terms and conditions of the original contract shall remain in effect. (**Amendment No. A20060145**)

INFORMATION SERVICES:

8. Resolution authorizing the transfer of surplus computer equipment to Skagit Valley College. (**Resolution No. R20060381**)

PLANNING & DEVELOPMENT SERVICES:

9. Resolution waiving Planning & Development Service fees for repair of flood damages. (**Resolution No. R20060382**)
10. Amendment No. 3 to Personal Services Agreement **No. C20050051** with Latimore Company, LLC to extend the contract term from December 31, 2006, to June 30, 2007. All other terms and conditions of the original contract shall remain in effect. (**Amendment No. A20060146**)

SHERIFF'S OFFICE:

11. Resolution authorizing Memorandum of Agreement between Skagit County and the City of Anacortes. (**Resolution No. R20060383**)
12. Memorandum of Agreement between Skagit County and the City of Anacortes for the purpose of improving boating safety within the waters of Skagit County. The Agreement shall commence on January 1, 2007, and shall remain in effect until December 31, 2009. (**Contract No. C20060484**)

YOUTH & FAMILY SERVICES:

13. Personal Services Agreement with Jennifer F. Clarke, PhD to provide specialized child, adolescent, adult and family assessment, evaluation and treatment (group and/or individual and/or families), consultation, education classes, monitoring with written reports as required, and training as referred by the County. The agreement commenced on October 1, 2006, and shall continue until September 30, 2008. Compensation shall not exceed \$10,000. (**Contract No. C20060485**)

PUBLIC WORKS DEPARTMENT:

14. Resolution for Small Works Roster Award of Contract for the Guemes Ferry/Anacortes Terminal Parking Lot Paving Project to Lakeside Industries for the low bid amount of \$19,199. (**Resolution No. R20060384**)
15. A Resolution authorizing a call for bids for a new generator enclosure for the Guemes Ferry. The bid opening is scheduled for Monday, November 27, 2006, at 10:30 a.m. (**Resolution No. R20060385**)

**RECORD OF THE PROCEEDINGS
MONDAY, NOVEMBER 13, 2006
PAGE NO. 4**

16. A Resolution calling for a public hearing regarding a revision of the Public Works current fee schedule and adoption of oversize/overweight vehicle permit fee schedule. The hearing is scheduled for Tuesday, November 28, 2006, at 8:30 a.m. **(Resolution No. R20060386)**
17. A Resolution calling for a public hearing for the consideration of abolishment of and distribution of assets of the South Mount Vernon Sub-Flood Control Zone #134. The public hearing is scheduled for Tuesday, November 28, 2006, at 8:30 a.m. **(Resolution No. R20060387)**
18. A Resolution authorizing an Interlocal Agreement between the Town of La Conner and Skagit County. **(Resolution No. R20060388)**
19. Interlocal Agreement between the Town of La Conner and Skagit County for the financing of preliminary engineering for the Maple Street Overlay Project. This project is on the 2006-2011 Six-Year Transportation Improvement Program and is listed on the 2006 Annual Construction Program. The Agreement shall commence upon the date of execution and continue through December 31, 2008. Compensation shall not exceed \$5,000. **(Contract No. C20060486)**
20. County Turnback Agreement with the State of Washington, Department of Transportation to turn property back to Skagit County after the SR 20, Quiet Cove Road Vicinity Project is completed. **(Contract No. C20060487)**
21. A Resolution regarding the creation of a voucher program for disposal of flood-related debris at no cost to the non-commercial residents of Skagit County. **(Resolution No. R20060389)**

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, November 13, 2006, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Warrants numbered 236030 through 236558 from Clearing Fund 696 in the total dollar amount of \$3,266,358.01 (Transmittal No. C-133-06); and

Warrants numbered 236559 through 236709 from Clearing Fund 696 in the total dollar amount of \$504,806.74 (Transmittal No. C-134-06); and

Payroll warrants numbered 195685 through 196491 in the total dollar amount of \$1,102,258.95 (Transmittal No. P-41-06)

Payroll warrants numbered 972347 through 972522 in the total dollar amount of \$222,716.81 (Transmittal No. P-42-06).

2. Staff brought forth a Vendor Services Agreement with Perrissos Painting Company to provide interior painting services for various County facilities. The agreement shall commence on the date of execution and continue until January 31, 2007. Compensation is not to exceed a maximum of \$8,060.

Commissioner Munks motioned to approve the agreement as outlined. The motion was seconded by Chairman Dahlstedt and passed. **(Contract No. C20060488)**

**RECORD OF THE PROCEEDINGS
MONDAY, NOVEMBER 13, 2006
PAGE NO. 5**

PUBLIC COMMENT PERIOD.

No one was present for the public comment period.

ADJOURNMENT.

Chairman Dahlstedt made a motion to adjourn the proceedings. Commissioner Munks seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chairman

Ted W. Anderson, Commissioner

Don Munks, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners