

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 16, 2006**

8:00 a.m. – 8:45 a.m.	Work Session – County Commissioners
8:45 a.m. – 9:30 a.m.	Work Session – County Administrator
*T 10:00 a.m. – 10:30 a.m.	Meet With Elected Officials Regarding the Budget Process
*T 10:45 a.m. – 11:00 a.m.	Public Hearing – 2006 Budget Amendment
11:00 a.m. – 11:30 a.m.	Consent Agenda and Miscellaneous Items
11:30 a.m. – 11:45 a.m.	Public Comment Period
*T 1:30 p.m. – 2:00 p.m.	Excellence Award Presentation to Town of Concrete and Skagit County for Main Street Reconstruction Project
2:00 p.m. – 4:00 p.m.	Executive Session – Personnel, Litigation and Land Acquisition
4:30 p.m. – 5:00 p.m.	Work Session – Welcome by Board of County Commissioners to Colonel Michael McCormick, New Colonel of the U.S. Army Corps of Engineers, Seattle District

The Skagit County Board of Commissioners met in regular session on Monday, October 16, 2006, with Commissioners Kenneth A. Dahlstedt, Ted W. Anderson and Don Munks present.

MEET WITH ELECTED OFFICIALS REGARDING THE BUDGET PROCESS.

Gary Rowe, Skagit County Administrator, introduced the Citizen's Advisory Committee (CAC) on the County Budget to follow-up on concerns of elected officials that called in question some of the conclusions of the CAC. The previous meeting was held on Monday, October 9, 2006. The following Committee members made statements before the Board and elected officials:

Lisa Janicki said the CAC would not have changed their recommendations and they were aware of how much money was in the Central Services Fund. Ms. Janicki stated that the Committee spent six months reviewing all the fund balances and the CAC feels Central Services reserves should be used for upgrades that have been requested or for overages that are unexpected and outside of the normal operating budget cycle.

Ms. Janicki said the Committee reviewed the Central Services Fund and concluded that the fund included cash reserved for software purchases for Human Resources and the Treasurers' Office for updates to their present software. Ms. Janicki stated the Central Services Fund is not just cash that is available. The Committee also concluded that if the County balances its current operating budget with cash reserves, the reserves would eventually be depleted.

Don Gordon informed the audience that the County's largest expense was the health care system and it needed to be changed because the plan did not fit the County's resources.

Ms. Janicki addressed the elected officials' question regarding the 3% cost-of-living (COLA) cap the Committee had recommended. She stated that the Committee did not have discussions regarding the date the cap should be placed into effect.

Mr. Rowe provided a chart that summarized a combination of issues related to the Central Services Fund and the Insurance Fund. Mr. Rowe stated there was approximately \$2.8 million in cash at the beginning of 2006, and there is approximately \$3 million in the fund as of this date. If this amount were to be added

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to the General Fund, including the \$1.1 million that has been earmarked for upgrade projects mentioned earlier, there is about \$5.7 million available.

Mr. Rowe also said the Insurance Fund had a net loss over the last couple of years forcing a transfer of \$1 million from the General Fund to the Insurance Fund in 2005. The County was contemplating making another transfer in 2006 to make sure the Insurance Fund has enough money to operate.

According to Mr. Rowe the actual findings related to premium rates would increase for non-represented employees. Mr. Rowe said the rate projections show a total growth in premiums from 2003 to 2007 of 153%.

Commissioner Anderson asked Mr. Rowe to explain the purpose of the Central Services Fund.

Mr. Rowe explained that Information Services, Geographic Information Services and Records Management are operating out of the Central Services Fund. Monies are transferred on a regular basis to build up a reserve in the Fund, which is to be used to purchase needed equipment.

PUBLIC HEARING – 2006 BUDGET AMENDMENT.

Trisha Logue, Budget/Finance Administrator, outlined the proposed third quarter budget amendments.

Chairman Dahlstedt opened the public hearing. There being no public testimony forthcoming, Commissioner Anderson motioned to close the public hearing, which was seconded by Commissioner Munks. The public hearing was closed.

Commissioner Anderson motioned to approve a resolution authorizing a supplemental budget for 2006 as outlined by Ms. Logue. The motion was seconded by Commissioner Munks and passed unanimously. **(Resolution No. R20060339)**

CONSENT AGENDA.

Commissioner Anderson motioned to approve the Consent Agenda for Monday, October 16, 2006, items 1 through 27. Commissioner Munks seconded the motion, which passed unanimously.

Brent Morrow, Planning & Development Services, informed the Commissioners that there was late arriving information submitted for Consent Agenda item number 13, which should not be considered as part of the record.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, October 9, 2006. **(Approved)**

BUDGET AND FINANCE:

2. Resolution AND Interlocal Agreement between Skagit County and the City of Mount to provide library services to citizens of the County. The agreement commenced on January 1, 2006, and shall continue until December 31, 2006. Compensation shall not exceed \$18,683. **(Resolution No. R20060340 AND Contract No. C20060445)**

FACILITY MANAGEMENT:

3. Standard Form of Agreement with Van Rosen Construction, Inc. for the remodel of the Skagit County Behavioral Crisis Triage Center located at 201 Lila Lane, Burlington. The agreement shall commence upon the date of execution and continue until complete. Compensation is not to exceed \$340,245. **(Contract No. C20060446)**

FARMLAND LEGACY PROGRAM:

4. A Resolution approving the on-going tracking of market data on farmland properties for the purpose of development right valuation by the Farmland Legacy Program. **(Resolution No. R20060341)**
5. Amendment No. 1 to Interlocal Cooperative Agreement **No. C20060365** between the United States Department of Agriculture Natural Resources Conservation Service (USDA-NRCS) and Skagit County, which provides additional clarification on the appraisal requirements for the 2006 program. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20060120)**

HEALTH DEPARTMENT:

6. Vendor Services Agreement between Skagit County and Larry's Auto & Truck Parks, Inc. to pickup junk vehicles from properties within Skagit County at \$50 per hauled and/or processed vehicle. The agreement shall commence upon the date of execution and continue until April 1, 2007. Compensation is not to exceed \$20,000. **(Contract No. C20060447)**
7. Vendor Services Agreement between Skagit County and Almac Auto Wrecking to pickup junk vehicles from properties within Skagit County at \$50 per hauled and/or processed vehicle. The agreement shall commence upon the date of execution and continue until April 1, 2007. Compensation is not to exceed \$20,000. **(Contract No. C20060448)**

HEARING EXAMINER:

8. Personal Services Agreement with Bradford E. Furlong to act as Hearing Examiner Pro Tem on an as needed basis. The agreement commenced on August 1, 2006, and shall continue until terminated. The contractor shall be compensated at the rate of \$105 per hour. **(Contract No. C20060449)**

HUMAN SERVICES:

9. Amendment No. 2 to County Program Agreement **No. C20050282** with the State of Washington Department of Social and Health Services - Division of Alcohol & Substance Abuse and Skagit County, which decreases the contract by \$206,800 from \$4,620,227 to \$4,413,427. The Secure Acute Detoxification Pilot Program at Pioneer Center was anticipated to begin on January 1, 2006; however, it did not begin until April 14, 2006, requiring a return of allocated grant funds in the amount of \$206,800. All other terms and conditions of the original contract shall remain in effect including the end date of June 30, 2007. **(Amendment No. A20060121)**
10. Amendment No. 2 to Personal Services Agreement **No. C20050348**, with Skagit Preschool & Resource Center (SPARC) which allows for a 1% vendor rate increase and amends the contract to enable SPARC to invoice at the hourly rate of \$70 per hour for Development Disability Early Childhood services effective July 1, 2006. The maximum amount of the contract increases \$146,168, which covers the entire period July 1, 2005 through June 30, 2007. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20060122)**
11. Amendment No. 1 to Personal Services Agreement **No. C20050418** with Compass Health, effective July 1, 2006, through June 30, 2007, which covers new and amended language regarding crisis/triage services. There is no change to the maximum amount of compensation of \$360,000. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20060123)**

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INFORMATION SERVICES:

12. Amendment No. 1 to Westlaw Subscriber Agreement **No. C20060332** between Skagit County and Thomson Group for all databases, which changes the start and termination dates. The start date of the Contract is being moved from July 1, 2006, to November 1, 2006, and the termination date shall be October 31, 2009. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20060124)**

PLANNING & DEVELOPMENT SERVICES:

13. A Resolution remanding Closed Record Appeal #PL06-0573 by Jerry Vander Veen of the Hearing Examiner's decision on Special Use Permit Application #PL05-0173 filed by Wireless Facilities, Inc., on behalf of Cingular Wireless, back to the Hearing Examiner. **(Resolution No. R20060342)**

SENIOR SERVICES:

14. 2007 Grant application to the Federal Corporation for National Service to continue funding the Skagit Retired Senior Volunteer Program (RSVP). The federal base level allocation is \$64,822 which is \$863 more than was requested for this year. **(Contract No. C20060450)**

SHERIFF'S OFFICE:

15. Vendor Services Agreement between Skagit County and Blade Chevrolet to decontaminate, disinfect and dispose of potentially infectious bio-hazardous materials in patrol vehicles. The contract shall commence on January 1, 2007, and continue until December 31, 2007. Compensation shall not exceed \$5,000. **(Contract No. C20060451)**
16. Amendment No. B to Vendor Services Agreement **No. C20040127** with Glow Cleaners, which provides laundering and dry cleaning of employee uniforms. The amendment extends the expiration date from December 31, 2006, to December 31, 2007. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20060125)**

YOUTH & FAMILY SERVICES:

17. Amendment No. 1 to Personal Services Agreement **No. C20050229** with Inslee Maxwell and Associates, which replaces Exhibit "B" of the original agreement and increases compensation to \$20,000 to cover currently and anticipated annual expenses. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20060126)**

PUBLIC WORKS DEPARTMENT:

18. Resolution calling for a public hearing for the consideration of abolishment of and distribution of assets of the South Mount Vernon Sub-Flood Control Zone #134. The public hearing is scheduled for Tuesday, November 7, 2006, at 9:00 a.m. **(Resolution No. R20060343)**
19. Resolution calling for a public hearing regarding a revision of the Public Works current fee schedule and adoption of oversize/overweight vehicle permit fee schedule. The hearing is scheduled for Tuesday, November 7, 2006, at 9:00 a.m. **(Resolution No. R20060344)**
20. Resolution authorizing the sale of excess property to the North Thurston School District. The property is a 1997 John Deere bunker rake in the amount of \$8,000. **(Resolution No. R20060345)**

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21. Resolution authorizing the sale of excess property to Skagit Emergency Medical Services. The property consists of two vehicles in the amount of \$1,500 each. **(Resolution No. R20060346)**
22. Resolution authorizing the adoption of the 2007 Annual Construction Program, which is consistent with the 2007-2012 Six-Year Transportation Improvement Program. **(Resolution No. R20060347)**
23. Amendment No. 2 to Vendor Services Agreement **No. C20040431** with Island Building & Marine. The Amendment extends the expiration date through September 30, 2007. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20060127)**
24. Vendor Services Agreement with Lakeside Industries, which consists of placing 2" of class "B" asphalt for the entrance and parking area of the Edison Town Pond in conjunction with the Edison Town Pond Project. The Contract shall commence upon the date of execution and continue until completion of the project. Compensation shall not exceed \$8,000. **(Contract No. C20060452)**
25. Amendment No. 1 to Vendor Services Agreement **No. C20060267** with Lakeside Industries to cover the additional purchase of gravel rock and mixed asphalt products in the amount of \$50,000, for a new contract total of \$375,000. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20060128)**
26. Resolution authorizing execution of Interlocal Agreement between Skagit County and the Upper Skagit Indian Tribe. **(Resolution No. R20060348)**
27. Interlocal Agreement between Skagit County and the Upper Skagit Indian Tribe to collect and document habitat potential in the Cockreham Island vicinity. The data will be incorporated into the final report for the Cockreham Island Buy-Out Feasibility Study, expected to be published early in 2007. The Agreement shall begin upon the date execution and continue until March 31, 2007. Compensation is not to exceed \$13,050. **(Contract No. C20060453)**

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, October 16, 2006, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$84,684.88 (Transmittal No. C-122-06); and

Warrants numbered 234104 through 234462 from Clearing Fund 696 in the total dollar amount of \$1,100,583.28 (Transmittal No. C-123-06); and

Payroll warrants numbered 972007 through 971272 in the total dollar amount of \$213,584.45 (Transmittal No. P-38-06).

2. Commissioner Anderson moved to approve a letter to The Honorable Magalie Roman Sales, Secretary of Federal Energy Regulatory Commission (FERC) regarding supplemental comments by Skagit County on the final Environmental Impact Statement for the Baker River Hydroelectric Project. Commissioner Munks seconded the motion, which passed unanimously. **(Approved)**

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3. Commissioner Anderson moved to approve a memorandum directing the Planning & Development Services Department to collaborate and review the 2005 Growth Management Act Update Proposed Comprehensive Plan Map Amendments. Commissioner Munks seconded the motion, which passed unanimously. **(Approved)**

PUBLIC COMMENT PERIOD.

Chairman Dahlstedt announced that Commissioner Anderson was not in attendance at this time due to a candidate's forum for Kiwanis. He expressed Commissioner Anderson's apologies for his absence and indicated he would be present for the award presentation at 1:30 p.m.

No one was present for the public comment period.

EXCELLENCE AWARD PRESENTATION TO TOWN OF CONCRETE AND SKAGIT COUNTY FOR MAIN STREET RECONSTRUCTION PROJECT.

Janice Marlega, Assistant Director/Assistant County Engineer, Public Works, said this project was a multiple-agency partnership between the Town of Concrete, Skagit County, the Federal Highway Administration, the Transportation Improvement Board, and the residents and businesses of Concrete. Ms. Marlega introduced Kevin Ward, Assistant Division Administrator of the Federal Highway Administration of Washington, and Ed Conyers, Northwest Regional Programs Engineer, to the audience.

Mr. Conyers and Mr. Ward presented the 2006 Award of Excellence for Best County Project to Skagit County and the Town of Concrete for the Concrete-Main Street Reconstruction Project. Both thanked the County, Mayor of Concrete Jack Billman, and former Mayor John Rantschler for their cooperation and hard work on the project.

Mayor Billman and Mr. Rantschler thanked Ms. Marlega and her staff, grant writer Paul Schissler, the Federal Highway Administration and the Washington State Department of Transportation.

Representatives Kirk Pearson and Dan Kristiansen from the 39th District also thanked the County and its staff, Mayor Billman and Mr. Rantschler for their work on the Concrete-Main Street Reconstruction Project.

The Commissioners agreed it was a great project and one that everyone associated with should be proud of.

WORK SESSION – WELCOME BY BOARD OF COUNTY COMMISSIONERS TO COLONEL MICHAEL MCCORMICK, NEW COLONEL OF THE U.S. ARMY CORPS OF ENGINEERS, SEATTLE DISTRICT.

Commissioner Anderson's absence from this work session was excused.

A work session was held to introduce Colonel Michael McCormick of the U.S. Army Corps of Engineers, Seattle District who took over command in July of this year. Colonel McCormick replaces Colonel Debra Lewis who left the Seattle District for an assignment in Iraq.

The County has a long and successful history with the Corps on flood-related issues and looks forward to continuing this partnership under Colonel McCormick's command.

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ADJOURNMENT.

Chairman Dahlstedt made a motion to adjourn the proceedings. Commissioner Munks seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chairman

Ted W. Anderson, Commissioner

Don Munks, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners