

**RECORDS OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 5, 2006**

- 8:00 a.m. – 8:45 a.m. Work Session – County Commissioners
- 8:45 a.m. – 9:30 a.m. Work Session – County Administrator
- *T 10:00 a.m. – 11:00 a.m. Planning and Development Services – Gary Christensen, Director
1. Set Closed Record Hearing Date for Preliminary Plat Approval for the Plat of Avalon Heights (PL05-0650) Submitted by Jerry Hammer
 2. Discussion – Letter of Support for CTED Grant Application for Open Space Planning as a Growth Management Act (GMA) Compliance Matter
 3. Miscellaneous
- 11:00 a.m. – 11:30 a.m. Consent Agenda and Miscellaneous Items
- 11:30 a.m. – 11:45 a.m. Public Comment Period
- 1:30 p.m. – 3:30 p.m. Executive Session – Personnel, Litigation and Land Acquisition

The Skagit County Board of Commissioners met in regular session on Tuesday, September 5, 2006, with Commissioners Kenneth A. Dahlstedt and Don Munks present. Commissioner Ted W. Anderson's absence was excuse.

PLANNING AND DEVELOPMENT SERVICES – GARY CHRISTENSEN, DIRECTOR

1. Set Closed Record Hearing Date for Preliminary Plat Approval for the Plat of Avalon Heights (PL05-0650) Submitted by Jerry Hammer.

Marge Swint, Associate Planner, asked to set a date and time for a closed record hearing for preliminary plat approval for the Plat of Avalon Heights (PL05-0650) submitted by Jerry Hammer. The proposal is to develop approximately 77 acres into a 12-lot land division CaRD Process. The proposal includes 11 one-acre lots for residential development and one 66+-acre lot designated as open space. A standard County internal private road, on-site sewage, and community water will serve the project, which is zoned Rural Reserve and Rural Resource-NRL. The proposed project is located off F & S Grade Road in Sedro-Woolley.

Commissioner Munks motioned to set Tuesday, September 12, 2006, at 10:00 a.m. for the preliminary plat approval for the Plat of Avalon Heights (PL05-0650). Chairman Dahlstedt seconded the motion, which carried.

2. Discussion – Letter of Support for CTED Grant Application for Open Space Planning as a Growth Management Act (GMA) Compliance Matter.

Kirk Johnson, Senior Planner, indicated that one of the last remaining Growth Management Act (GMA) compliance issues facing Skagit County is the requirement to complete an Open Space Plan, including the identification of open space and greenbelt corridors within and between urban growth areas. Under a settlement agreement signed with Friends of Skagit County, the County has committed to adopting this plan by December 1, 2007.

According to Mr. Johnson, Planning and Development Services proposed to apply to the Department of Community, Trade, and Economic Development for regional cooperation grant funds of up to \$75,000 to assist in the development of this plan. The Department is seeking support from the Skagit County Commissioners in the form of a letter from the Chairman of the Board.

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Kelley Moldstad at the Skagit County of Governments (SCOG) to serve as a regional partner on the project, as is required by this particular grant program. Mr. Moldstad has been receptive to the idea and will be seeking support from either the SCOG Board or the Board Chair. The grant application must be submitted by September 15, 2006.

Commissioner Munks asked that the dike districts be involved as well. He then motioned to support the application for a competitive grant from CTED to develop a plan for open space corridors and greenbelts between and within urban growth areas. Chairman Dahlstedt seconded the motion, which passed.

3. Miscellaneous.

Planning and Development Services Director Gary Christensen asked the Commissioners to set a date and time for a public meeting to consider Long Plat Division No. PL05-0818 submitted by Blake Stones.

Commissioner Munks motioned to approve Monday, September 25, 2006, at 9:45 a.m. for review and signature of a Long Plat CaRD Division submitted by Blake Stones as outlined. The motion was seconded by Chairman Dahlstedt and carried.

CONSENT AGENDA.

Commissioner Munks motioned to approve the Consent Agenda for Tuesday, September 5, 2006, items 1 through 25. Chairman Dahlstedt seconded the motion, which passed unanimously.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, August 28, 2006.
2. Record of the Proceedings for Tuesday, August 29, 2006.

FACILITY MANAGEMENT:

3. Contract for architectural and engineering services for the design and construction administration of a new Skagit County Health Department building to be located on Continental Place, Mount Vernon. The agreement shall commence upon the date of signature and end 60 days after the project is complete. Compensation is not to exceed \$454,250. **(Contract No. C20060392)**
4. Amendment No. 1 to Vendor Services Agreement **No. C20050363** with Electric West, Inc., which increases the contract amount by \$1,000 for a new contract total of \$5,500. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20060099)**
5. Vendor Services Agreement with Oretel Communications, Inc. to provide periodic repair and maintenance on the County phone system located at the County Administration Building, 700 South Second, Mount Vernon. The agreement shall commence on August 1, 2006, and continue until July 31, 2008. Compensation is not to exceed \$5,000 during the term of the contract. **(Contract No. C20060393)**

FARMLAND LEGACY PROGRAM:

6. Amendment No. 2 to Interlocal Cooperative Agreement **No. C20040427** between the United States of America Commodity Credit Corporation and Skagit County for the Farm and Ranch Lands Protection Program. The amendment adds one property, located on Field Road and valued at \$116,000, to the list of approved properties for inclusion in the Program. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20060100)**

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7. Amendment No. 3 to Interlocal Cooperative Agreement **No. C20040427** between the United States of America Commodity Credit Corporation and Skagit County for the Farm and Ranch Lands Protection Program. The amendment adds two properties to the list of approved properties for inclusion in the Program. They are located on Farm-to-Market Road and Field Road and are respectively valued at \$110,000 and \$460,000, pending appraisal. The amendment also extends the agreement ending date from September 30, 2006, to January 1, 2007. **(Amendment No. A20060101)**

HUMAN SERVICES:

8. Amendment No. 1 to Interlocal Cooperative Agreement **No. C20040493** between Skagit County and the Town of Lyman, which allows the County to collect an additional 3% from the Town's share of revenues from liquor profits and taxes. The monies will continue to be used toward substance abuse treatment and prevention programs. All other terms and conditions shall remain in effect. **(Amendment No. A20060102)**
9. Resolution AND Interlocal Cooperative Agreement between Skagit County and Concrete School District to provide funding in the amount of \$5,000 to help support "Strengthening Families" and other substance abuse prevention programs in the community of Concrete. The agreement shall commence on August 1, 2006, and continue through June 30, 2007. **(Resolution No. R20060300 AND Contract No. C20060394)**
10. Amendment No. 1 to Interlocal Cooperative Agreement **No. C20040481** between Skagit County and the City of Burlington, which allows the County to collect an additional 3% from the Town's share of revenues from liquor profits and taxes. The monies will continue to be used toward substance abuse treatment and prevention programs. All other terms and conditions shall remain in effect. **(Amendment No. A20060104)**
11. Amendment No. 1 to Personal Services Agreement **No. C20050373** with Rehabco Skagit, Inc., which adjusts the per hour service rate. As a result, compensation is increased by \$5,000 to \$257,000. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20060103)**
12. Amendment No. 1 to Personal Services Agreement **No. C20050374** with Rehabco Skagit, Inc., which adjusts the per hour service rate. There is no change to the overall maximum compensation. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20060105)**
13. Interlocal Cooperative Agreement, per Resolution No. R20030282, between Skagit County and Educational Services District #105, which acts as the fiscal agent for Northwest High Intensity Drug Trafficking Area (HIDTA) Federal funding from the Office of National Drug Control Policy. These funds, in the amount of \$35,000, allow for continued support to the Kulshan Creek Neighborhood Station Outreach Substance Abuse Prevention Project in the City of Mount Vernon. The agreement became effective on January 1, 2006, and shall continue through December 31, 2006. **(Contract No. C20060395)**

INFORMATION SERVICES:

14. Resolution requesting a Statement of Qualifications for software developer services for the Skagit County Information Services Department. **(Resolution No. R20060301)**
15. Amendment No. 7 to License Agreement **No. 04743** with Balanced Action, which allows Citrix access to Steve Kleinbart, Balanced Action, to the Skagit County Cashtax software system. **(Amendment No. A20060106)**

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MEDIATION SERVICES:

16. Resolution AND Interlocal Cooperative Agreement between Skagit County and Northwest Educational Service District #189, which allows Kathy Reim, Training and Outreach Coordinator for Skagit County Mediation Services, to do a presentation on "Conflict Resolution in a School Setting: Creating a Model that Works for You" hosted by ESD #189. The agreement shall commence on September 28, 2006, and continue through October 26, 2006. Compensation is not to exceed \$600. **(Resolution No. R20060302 AND Contract No. C20060396)**
17. Personal Services Agreement with Maria De Lourdes Young to perform interpreter duties as a Certified Professional by The Office of the Administration for the Courts and the State of Washington. She will interpret mediation sessions conducted by Skagit County Mediation Services in Small Claims Court as well as in-center cases. The agreement shall commence on August 1, 2006, and continue until December 31, 2006. Compensation shall be paid at the rate of \$40 per hour, two hours minimum. **(Contract No. C20060397)**

PARKS AND RECREATION:

18. Resolution authorizing an Interlocal Challenge Cost-Share Agreement between Skagit County Parks and Recreation and the United States Department of Agriculture, Forest Service, Mount Baker-Snoqualmie National Forest, which will allow repairs to the flood damaged Howard Miller Steelhead Park boat launch. **(Resolution No. R20060303)**
19. Challenge Cost-Share Agreement between Skagit County Parks and Recreation and the United States Department of Agriculture, Forest Service, Mount Baker-Snoqualmie National Forest, which will allow both parties to work cooperatively to provide visitor information, recreational opportunities and river access at Skagit County Parks, particularly those located in the Skagit Wild and Scenic River System. This work includes, but is not limited to, improvements to the boat ramp and visitor facilities at Howard Miller Steelhead Park in Rockport, Washington, which received flood damage in 2003. The agreement shall commence upon the date of signature and continue through August 31, 2006. The cost-share for repair is estimated at \$40,000. **(Contract No. C20060398)**

YOUTH & FAMILY SERVICES:

20. Personal Services Agreement with Scott Graham and Associates, LLC to provide specialized child, adolescent, adult and/or family assessment services for cases referred by Skagit County. The agreement shall commence on July 1, 2006, and continue through June 30, 2008. Compensation is not to exceed a total of \$10,000 per year. **(Contract No. C20060399)**

PUBLIC WORKS:

21. Resolution amending Resolution **No. R20030410** designating the FEMA Applicant Agent for the October 2003 Skagit River flood. The amendment updates the FEMA applicant agents as follows: W. Eugene Sampley, Interim Public Works Director/County Engineer has replaced Chal Martin; Janice Marlega, Assistant Public Works Director/Assistant County Engineer has replaced Steve Flude as the first alternate applicant agent; and Dave Brookings, Natural Resources Division Manager, remains as second alternate applicant agent. **(Resolution No. R20060304)**
22. Resolution calling for an update to vendor lists for rental equipment and maintenance materials to be used as needed by Skagit County. **(Resolution No. R20060305)**
23. Amendment No. 1 to Personal Services Agreement **No. C20060374** with Reichhardt & Ebe Engineering, Inc., which allows the consultant to access engineering information and remove the requirement for task assignments. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20060107)**

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24. Local Agency Haul Road/Detour Agreement between Skagit County and the Washington State Department of Transportation (WSDOT), which plans on constructing a new two-lane roadway for eastbound traffic on Highway 20. The existing bridge that passes SR 536 over Higgins Slough will be demolished and two sixty-inch culverts will be installed on the new alignment. Also, a portion of Higgins Airport Way Road will be widened. The agreement shall commence upon the date of execution. **(Contract No. C20060400)**
25. Vendor Services Agreement with Mobile Fabricators LLC for the Transfer Station Building (Roof) Repairs Project. The agreement shall commence upon the date of execution and continue for one year. Compensation is not to exceed a total of \$53,950. **(Contract No. C20060401)**

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, September 5, 2006, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$92,209.82 (Transmittal No. C-103-06); and

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$70,976.66 (Transmittal No. C-104-06); and

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$48,292.44 (Transmittal No. C-105-06); and

Warrants numbered 231422 through 231806 from Clearing Fund 696 in the total dollar amount of \$1,640,267.49 (Transmittal No. C-106-06).

2. Skagit County Administrator Gary Rowe brought for a resolution and Personal Services Agreement with W. Gene Sampley, dba Sampley Consulting, appointing him Interim Skagit County Public Works Director for a period not to exceed six months or until the recruitment process is completed to fill the position.

Commissioner Munks motioned to approve the documents as presented by Mr. Rowe. Chairman Dahlstedt seconded the motion, which passed. **(Resolution No. R20060306 AND Contract No. C20060402)**

3. A proclamation was read by Commissioner Munks declaring the month of September, 2006, as National Preparedness and NOAA Weather Radio Awareness Month.

PUBLIC COMMENT PERIOD.

No one was present for the public comment period.

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ADJOURNMENT.

Chairman Dahlstedt made a motion to adjourn the proceedings. Commissioner Munks seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chairman

Ted W. Anderson, Commissioner

Don Munks, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners