

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, JULY 18, 2006**

- *T 8:30 a.m. – 9:00 a.m. Adoption – 2007 Budget Goals and Objectives
- *T 9:00 a.m. – 10:00 a.m. Public Works Department – Chal Martin, Director
1. Public Hearing – Consideration of Vacation of Unopened County Right-of-Way in Similk Beach
 2. Discussion – South Skagit Fish Passage Project Update
 3. Miscellaneous
- 10:00 a.m. – 11:00 a.m. Executive Session – Personnel, Litigation and Land Acquisition
- 11:00 a.m. – 11:30 a.m. Consent Agenda and Miscellaneous Items
- 11:30 a.m. – 11:45 a.m. Public Comment Period

The Skagit County Board of Commissioners met in regular session on Tuesday, July 18, 2006, with Commissioners Kenneth A. Dahlstedt, Ted W. Anderson and Don Munks present.

ADOPTION – 2007 BUDGET GOALS AND OBJECTIVES.

Following a briefing by Skagit County Administrator Gary Rowe, Commissioner Anderson motioned to approve a resolution establishing objectives for the 2007 County Budget. Commissioner Munks seconded the motion, which passed unanimously. **(Resolution No. R2006226)**

PUBLIC WORKS DEPARTMENT – CHAL MARTIN, DIRECTOR

1. Public Hearing – Consideration of Vacation of Unopened County Right-of-Way in Similk Beach.

Burt Reanier, Manager Survey/Project Development, shared photos and maps of the recent Engineer's Report of a vacation of unopened County right-of-way in Similk Beach. Mr. Reanier recommended that the right-of-way be vacated to the adjacent property owners because there are other roads of equal utility for public use. The right-of-way is of no benefit to the public as a County roadway and should be returned to the adjacent property owners.

With no public testimony being given, Commissioner Anderson motioned to close the public hearing. Commissioner Munks seconded the motion and the public hearing was closed.

Commissioner Anderson motioned to approve the vacation of unopened County right-of-way as outlined by Mr. Reanier. Commissioner Munks seconded the motion, which passed unanimously. **(A resolution will be brought forward at a later date)**

2. Discussion – South Skagit Fish Passage Project Update.

Dave Brookings, Resource Division Manager updated the Board on the South Skagit Fish Passage Project, which is approximately 80% complete. Mr. Brookings explained that the project is estimated to be finished by the end of July.

Chris Kowitz of Public Works shared photos of the project with the Commissioners.

3. Miscellaneous.

There were no miscellaneous Public Works items to discuss.

**RECORD OF THE PROCEEDINGS
TUESDAY, JULY 18, 2006
PAGE NO. 2**

CONSENT AGENDA.

Commissioner Anderson was absent for this portion of the agenda.

Commissioner Munks motioned to approve the Consent Agenda for Tuesday, July 18, 2006, items 1 through 39. Chairman Dahlstedt seconded the motion, which passed unanimously.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, July 10, 2006.
2. Record of the Proceedings for Tuesday, July 11, 2006.
3. Resolution approving the resignation of Pat Smyth and the appointment of new replacement, John Burt, as Commissioner for Skagit County Dike, Drainage and Irrigation Improvement District No. 12. **(Resolution No. R20060227)**

ADMINISTRATIVE SERVICES:

4. Resolution authorizing the ratification of a Personal Services Agreement with Lyn Wiltse of PDSA Consulting, Inc. for facilitation, mediation and staff training services. **(Resolution No. R20060228)**
5. Personal Services Agreement with Lyn Wiltse of PDSA Consulting, Inc. to facilitate/mediate an enduring resolution of Growth Management Act Agricultural Critical Ordinance issues among participants in such a way that meets the interest of key stakeholders. The contractor will also teach communications-related courses to County staff in order to bolster the effectiveness of communications among County personnel and constituents. The agreement commenced on December 7, 2005, and shall continue through December 31, 2006. Compensation is not to exceed \$25,000 for 2006. **(Contract No. C20060312)**
6. Resolution appointing Cory Hunter to a four year term on the Skagit County Ferry Advisory Committee effective July 2006, and expiring on July 31, 2010. **(Resolution No. R20060229)**

BUDGET & FINANCE:

7. Amendment No. 1 to Funding Agreement **No. C20060228** between Skagit County and the Housing Authority of Skagit County. The amendment changes the beginning date of the contract to January 1, 2006, to reflect the intent of Resolution No. R20050409. The contract shall expire on December 31, 2006. The amendment also changes the budget to reflect the award amount of \$50,000, instead of the application amount of \$200,000. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20060073)**
8. Resolution amending Resolution **No. 12556**, which changes the membership of the Project Recommendation Committee over to the Skagit County Parks & Recreation Advisory Board. They will assume the function of advising the Board of County Commissioners on the use of the second ¼ % Real Estate Excise Tax. **(Resolution No. R20060230)**

FACILITY MANAGEMENT:

9. Resolution awarding the Skagit County Building Demolition Project at 1900 Continental Place to DMSL Construction, Inc. for the low bid of \$87,800.71. **(Resolution No. R20060231)**
10. Resolution authorizing a call for bids for the Skagit County Behavioral Triage Remodel at 201 Lila Lane, Burlington. The bid opening will be held on August 14, 2006, at 10:45 a.m. **(Resolution No. R20060232)**

**RECORD OF THE PROCEEDINGS
TUESDAY, JULY 18, 2006
PAGE NO. 3**

FAIRGROUNDS:

11. Resolution authorizing the establishment of a Revolving Fund in the amount of \$1,500 for the "Garage Sale, Antiques & More" event being held at the Skagit County Fairgrounds from October 1–30, 2006. **(Resolution No. R20060233)**

FARMLAND LEGACY:

12. Grant Deed of Conservation Easement to Skagit County, protecting farmland owned by the Jack Wylie Disclaimer Trust and James Wylie, as part of a short plat process on approximately 39.2 acres in Mount Vernon. **(Contract No. C20060313)**

HEALTH DEPARTMENT:

13. Amendment No. 1 to Personal Services Agreement **No. C20060247** with Judy Flores, which extends the contract to August 30, 2006, and provides continuation of services for the Welcome Baby! Sedro-Woolley Pilot Project. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20060074)**

HUMAN SERVICES:

14. Resolution appointing James Leamon as a Designated Mental Health Professional, effective July 10, 2006. **(Resolution No. R20060234)**
15. Amendment No. 1 to County Program Agreement **No. C20050393** with the Department of Social & Health Services-Division of Developmental Disabilities, for the 2005-2007 biennium to provide developmental disability services to clients in the community. The State grant has increased by \$16,870 due to new funds for clients transferring to Skagit County from other counties and special legislative funds that have been identified for graduating transition students for a new contract total of \$1,838,452. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20060075)**
16. Amendment No. 1 to Interlocal Cooperative Agreement **No. C20040494**, per Resolution No. R20040355, between Skagit County and the City of Anacortes. The amendment allows Skagit County to collect an additional 3% from the City's share of revenues from liquor profits and taxes. This increase from 7% to 10% is effective when the City receives its share of liquor taxes and profits for the first quarter of the calendar year 2006 and ends December 31, 2016. The monies will continue to be used toward substance abuse treatment and prevention programs. All other terms and conditions of the original agreement shall remain in effect. **(Amendment No. A20060076)**

INFORMATION SERVICES:

17. Resolution authorizing the competitive procurement of a Media Streaming and Agenda Management System for the Skagit County Board of Commissioners. **(Resolution No. R20060235)**
18. Resolution authorizing the transfer of County surplus computer equipment to the City of Mount Vernon. **(Resolution No. R20060236)**

PARKS & RECREATION:

19. Resolution awarding the contract for the Howard Miller Steelhead Park Paving Project to Lakeside Industries for the low bid amount of \$64,739. **(Resolution No. R20060237)**

RECORD OF THE PROCEEDINGS
TUESDAY, JULY 18, 2006
PAGE NO. 4

20. Contract between Skagit County and Lakeside Industries for the Howard Miller Steelhead Paving Project to pave campsites damaged by the 2003 flood. The contract shall commence upon the date of execution and continue until said project is complete. Compensation shall total \$64,739. **(Contract No. C20060314)**
21. Resolution AND Interlocal Cooperative Agreement between Skagit County and Sedro-Woolley School District #101 for the use of the Mary Purcell Elementary School Building to host the Sedro-Woolley Summer Best SELF Program. The agreement shall commence on June 15, 2006, and continue through August 31, 2006. **(Resolution No. R20060238 AND Contract No. C20060315)**
22. Rafting Contract between Skagit County and Blue Sky Outfitters, Inc., which will run commercial float trips on the Skagit River. The agreement allows launching and exiting onto Skagit County property, commonly known as Howard Miller Steelhead Park. The Contractor must provide a \$75 non-refundable permit fee, proof of valid insurance, trip insurance, trip dates, a signed application and a signed contract. At the end of the season, the rafting company will be required to complete an actual use form detailing usage dates and gross revenues for the guided tour and rafting trips, submitting full payment of 3% of their gross revenue to Skagit County Parks and Recreation. The agreement shall commence on December 1, 2005, and continue through November 30, 2006. **(Contract No. C20060316)**

RISK MANAGEMENT:

23. Amendment No. 1 to Personal Services Agreement **No. C20060136** between Skagit County and Dumas & Associates, Inc., which adds an additional \$4,000 in compensation for a new contract total of \$12,000. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20060077)**

SENIOR SERVICES:

24. Amendment No. 1 to Contract **No. C20060012** between Skagit County and Northwest Regional Council - Skagit County Nutrition Program, which provides congregate and home-delivered meals to seniors in Skagit County. The amendment increases compensation in the amount of \$4,326 for the Farmers Market Program and nutrition education. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20060078)**

YOUTH & FAMILY SERVICES:

25. Personal Services Agreement with Judith E. McCarthy, M.S., to provide specialized child, adolescent, adult and family assessment, evaluation and treatment (group and/or individual and/or families), consultation, education classes, monitoring with written reports as required and training as referred by the County. The agreement commenced on July 1, 2006, and shall continue until June 30, 2008. Compensation shall not exceed \$10,000. **(Contract No. C20060317)**
26. Amendment No. 1 to Personal Services Agreement **No. C20050098** with United Karate Organization-Tim Salerno, owner, which adds a 2.5 hour introductory class for the summer girls group and amends the compensation at an hourly rate of \$120 for a new total of \$300 per class. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20060079)**
27. Personal Services Agreement with Leanne Lunsford-Haywood, M.A., to provide specialized child, adolescent, adult and family assessment, evaluation and treatment (group and/or individual and/or families), consultation, education classes, monitoring with written reports as required and training as referred by the County. The agreement commenced on July 1, 2006, and shall

**RECORD OF THE PROCEEDINGS
TUESDAY, JULY 18, 2006
PAGE NO. 5**

- continue until June 30, 2008. Compensation shall not exceed \$10,000. **(Contract No. C20060318)**
28. Personal Services Agreement with Susan Radkins, M.A., to provide specialized child, adolescent, adult and family assessment, evaluation and treatment (group and/or individual and/or families), consultation, education classes, monitoring with written reports as required and training as referred by the County. The agreement commenced on July 1, 2006, and shall continue until June 30, 2008. Compensation shall not exceed \$10,000. **(Contract No. C20060319)**
29. Personal Services Agreement with Charlotte Underwood to provide specialized child, adolescent, adult and family assessment, evaluation and treatment (group and/or individual and/or families), consultation, education classes, monitoring with written reports as required and training as referred by the County. The agreement commenced on July 1, 2006, and shall continue until June 30, 2008. Compensation shall not exceed \$20,000. **(Contract No. C20060320)**
30. Personal Services Agreement with The Language Exchange, Inc., to provide interpretation services for clients as needed on a pre-arranged basis. The agreement commenced on July 1, 2006, and shall continue until June 30, 2008. Compensation shall not exceed \$10,000. **(Contract No. C20060321)**
31. Resolution authorizing the execution of an Interlocal Agreement with the State of Washington, Department of Social and Health Services - Juvenile Rehabilitation Administration. **(Resolution No. R20060239)**
32. Interlocal Agreement between Skagit County and the State of Washington, Department of Social and Health Services - Juvenile Rehabilitation Administration to provide Functional Family Therapy to youth. The agreement commenced on April 1, 2006, and shall continue through June 30, 2007. Compensation shall vary depending on the services being rendered. **(Contract No. C20060322)**

PUBLIC WORKS DEPARTMENT:

33. Resolution authorizing an Order to Vacate County Road and right-of-way known as Cherry Street, #06560, in Clear Lake. **(Resolution No. R20060240)**
34. Change Order #2 for the Guemes Ferry Sidewalk Relocation Project, FE8-21, which adds to the contract specifications that the contractor will be replacing the counter weight cables at the Guemes Island Terminal and adds an additional \$15,210 to the compensation for a new total of \$104,725. All other terms and conditions shall remain in effect. **(Amendment No. A20060080)**
35. Resolution awarding the contract for the Hansen Creek Sub Flood Control Zone Dredging Project to The Phoinix Corporation for the low bid amount of \$69,660. **(Resolution No. R20060241)**
36. Vendor Services Agreement between Skagit County and Todd Schols Excavating to provide ditch cleaning services in the Blanchard Sub Flood Control Zone. The agreement shall commence upon the date of execution and continue for one year. **(Contract No. C20060323)**
37. Amendment No. 1 to Vendor Services Agreement **No. C20050359** with VanderVeen Family Transport, which adds the word Inc. to the original name of the contractor. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20060081)**
38. Right-of-Way Easement Agreement between Skagit County and Luciguela King-Smith granting perpetual, exclusive easement purposes of road right-of-way for Parcel No. P99363 for the Lake Shannon Road Establishment Project. **(Resolution No. R20060242)**

**RECORD OF THE PROCEEDINGS
TUESDAY, JULY 18, 2006
PAGE NO. 6**

39. Vendor Services Agreement with Seven Sisters, Inc. to provide on-call electrical services on an on-call hourly rate, task order, and materials basis. The work may cover, but is not limited to, all phases of temporary or permanent assembly, installation, maintenance and other related miscellaneous items. The agreement shall commence upon the date of execution and continue for no more than two years. Total compensation is not to exceed \$200,000. **(Contract No. C20060324)**

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, July 18, 2006, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Ach Transfer Request Form and Certification to Xpress Flex from Clearing Fund 696 in the total dollar amount of \$396 (Transmittal Number C-72-06); and

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$49,493.43 (Transmittal No. C-78-06); and

Purchase Card Electronic Payment to JP MORGAN CHASE from Clearing Fund 696 in the total dollar amount of \$34,797.89 (Transmittal No. C-80-06);

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$52,717.02 (Transmittal No. C-82-06); and

Warrant number 227793 from Clearing Fund 696 in the total dollar amount of \$3,000 (Transmittal No. C-83-06); and

Warrants numbered 227794 through 228496 from Clearing Fund 696 in the total dollar amount of \$5,467,746.93 (Transmittal No. C-85-06).

2. Commissioner Munks motioned to approve a resolution authorizing the closure of Helmick Road to through traffic at milepost 1.153 for the purpose of replacing culverts at Red Creek with a bridge on August 1, 2006, through February 28, 2007.

Chairman Dahlstedt seconded the motion, which passed unanimously. **(Resolution No. R20060243)**

3. Commissioner Munks motioned to approve a Special Use Permit for the use of the United States Department of Agriculture (USDA) Forest Service building as the Skagit County Sheriff's East Detachment Business Office.

Chairman Dahlstedt seconded the motion, which passed unanimously. **(Contract No. C20060325)**

4. Commissioner Munks motioned to approve Amendment No. 1 to Special Use Permit **No. C20060325** with the USDA Forest Service to modify insurance requirements on the use of the building used as the Skagit County Sheriff's East Detachment Business Office.

The motion was seconded by Chairman Dahlstedt and passed unanimously. **(Amendment No. A20060082)**

**RECORD OF THE PROCEEDINGS
TUESDAY, JULY 18, 2006
PAGE NO. 7**

PUBLIC COMMENT PERIOD.

During the public comment period Dennis Katte, 33164 West Shore Drive, Mount Vernon, addressed the Board urging them to cancel the Frailey Mountain Shooting Range Project.

ADJOURNMENT.

Commissioner Munks made a motion to adjourn the proceedings. Chairman Dahlstedt seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chairman

Ted W. Anderson, Commissioner

Don Munks, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners