

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, MAY 15, 2006**

8:00 a.m. – 8:45 a.m.	Work Session – County Commissioners
8:45 a.m. – 9:30 a.m.	Work Session – County Administrator
*T 10:00 a.m. – 11:00 a.m.	Department Head Meeting
11:00 a.m. – 11:30 a.m.	Consent Agenda and Miscellaneous Items
11:30 a.m. – 11:45 a.m.	Public Comment Period
1:30 p.m. – 3:30 p.m.	Executive Session – Personnel, Litigation and Land Acquisition

The Skagit County Board of Commissioners met in regular session on Monday, May 15, 2006, with Commissioners Kenneth A. Dahlstedt, Ted W. Anderson and Don Munks present.

DEPARTMENT HEAD MEETING.

During the Department Head meeting, the Commissioners welcomed back Mark Leander, County Assessor.

County Administrator Gary Rowe and Roger Howard, Director of Facility Management, gave a briefing on the county wide facilities study that was completed earlier this year.

Alex Von Cube, Population and Health Information Manager reported on the recent Demographic Health Report. He shared copies of the report to the Board.

Mike Almvig, Director of Information Services, spoke about the Pacific Northwest Digital Government Summit. Mr. Almvig explained that it is a Governmental Technology Executive Leadership Forum to improve the delivery of public services, streamline information flow between Regional, State and Federal Partners. The Summit will take place on June 20th and 21st in Tacoma, Washington.

Peter Browning, Public Health Director, reminded everyone about the 4th annual Walk-n-Roll day, which will begin at the Mount Vernon Haggen store Friday, May 19, 2006, at 7:30 a.m. Mr. Browning also discussed a recent Tuberculosis (TB) situation within Skagit County.

Tawni Helms of the Best SELF program discussed the Acts of Caring award she recently received from the National Association of Counties (NACo) in Washington D.C. She then thanked the Board for all of their support.

Ned Zaugg, Director of Washington State University Extension office, announced that a new Agriculture/Resource Educator was recently hired and formally was employed by the Best SELF program.

The next Department Head meeting will take place on Tuesday, July 11, 2006, at 11:00 a.m.

CONSENT AGENDA.

Commissioner Anderson motioned to approve the Consent Agenda for Monday, May 15, 2006, items 1 through 20. Commissioner Munks seconded the motion, which passed unanimously.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, May 8, 2006.

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BUDGET/FINANCE:

2. Interlocal Cooperative Agreement, per Resolution No. R20050185, between Skagit County and the City of Burlington for the Mount Vernon/Burlington Fiber Optics Project for funding totaling \$750,000 of which the City of Burlington will receive \$128,176. The agreement shall commence upon the date of execution and continue until the completion of the project. **(Contract No. C20060226)**
3. Funding Agreement between Skagit County and the Anacortes Community Shelter Project, which awards \$25,000 to support the development/construction cost for a nine-unit family shelter in Anacortes. The agreement shall commence upon the date of execution and continue until either party terminates. **(Contract No. C20060227)**
4. Funding Agreement between Skagit County and the Housing Authority of Skagit County, which awards \$50,000 to support construction of 30 additional three-bedroom farm worker housing units at Raspberry Ridge in Burlington. The agreement shall commence upon the date of execution and continue until either party terminates by giving 30 days notice. **(Contract No. C20060228)**

EMERGENCY MANAGEMENT:

5. Amendment B to Homeland Security Grant E05-071 between Skagit County and Snohomish County Department of Emergency Management. The amendment changes the department name from Snohomish County Department of Emergency Management to its successor, Snohomish County. The amendment reduces the overall contract amount from \$484,463 to a total of \$429,453, replaces the budget sheets with revised budget sheets, changes the General Terms & Conditions No. 23 and changes the contract expiration date from April 30, 2006 to May 30, 2006. All other terms and conditions of the original contract and any previous amendments thereto remain in full force and effect. **(Amendment No. A20060051)**

FAIRGROUNDS:

6. Resolution establishing \$40,000 as a revolving fund by a warrant drawn on County Fair Fund #106 for the 2006 Skagit County Fair. **(Resolution No. R20060173)**

HEALTH DEPARTMENT:

7. Resolution AND Memorandum of Understanding between Skagit County and the State of Washington Health Department, which provides for the continuation of the Temporary Worker Housing Program, for which Washington State Department of Health collects fees on behalf of Skagit County and transfers to the County quarterly. The agreement shall commence upon the date of execution and continue until December 31, 2006, unless modified or terminated. Compensation shall not exceed \$5,000. **(Resolution No. R20060174 AND Contract No. C20060229)**
8. Amendment No. 8 to Contract **No. C20050048**, which provides additional funding of \$6,417 for a new contract total of \$1,227,971, for the Beach IAR, Obesity Prevention and WIC programs. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20060052)**

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HUMAN SERVICES:

9. Personal Services Agreement with Asai & Associates, Inc., to provide person centered planning sessions to persons with developmental disabilities receiving prevocational or person to person pathways to employment developmental disability services from agencies in the area who are presently sub-contractors with Skagit County. The planning sessions shall occur over 3 days in May and 2 days in June with follow-up consultative services. The agreement shall commence on May 15, 2006, and continue until July 31, 2006. Compensation shall not exceed \$5,375. **(Contract No. C20060230)**
10. County Program Agreement with the State of Washington Department of Social and Health Services, Division of Finance, which will provide a working cash advance in the amount of \$115,345 for Substance Abuse Fund 115 and Developmental Disabilities Fund 116-02. This agreement shall commence on July 1, 2006, and continue until June 30, 2007. This agreement replaces Contract No. C20050165, which expires on June 30, 2006. **(Contract No. C20060231)**
11. Interlocal Agreement, per Resolution No. R20030145, between Skagit County and Western Washington University (WWU), Recreation Program, Department of Physical Education, Health and Recreation. The W.W.U. Recreation Department through its 2006 Camp T.E.A.M. Program will provide an integrated camp experience for up to 15 Skagit County teens and adults with developmental disabilities at \$50.00 per resident. The agreement shall commence on May 1, 2006, and continue through June 30, 2006. Compensation shall not exceed \$750. **(Contract No. C20060232)**
12. Amendment No. 5 to Contract **No. C20030356** for Sea Mar Community Health Center, which adds \$38,100 for Substance Abuse Treatment services to adults. The maximum amount of the contract increases to \$171,090 retroactive for the period of July 1, 2003 and ending June 30, 2005. All other terms and conditions of the original contract, including amendments shall remain in effect. **(Amendment No. A20060053)**
13. Amendment No. 5 to Contract **No. C20030518** for Phoenix Recover Center, which adds \$20,002 for Substance Abuse Treatment Services to Youth and adds \$20,000 for pregnant and parenting women's treatment service. The maximum amount of the contract increases to \$114,161 retroactive for the period of January 1, 2004, through June 30, 2005. All other terms and conditions of the original contract, including amendments shall remain in effect. **(Amendment No. A20060054)**
14. Amendment No. 5 to Contract **No. C20030354** for Skagit Recovery Center, which adds \$29,895 for Substance Abuse Treatment services to adults and adds \$17,145 for Non-Criminal Justice Involuntary Treatment service. The maximum amount of the contract increases to \$1,452,897 retroactive for the period of July 1, 2003, through June 30, 2005. All other terms and conditions of the original contract, including amendments shall remain in effect. **(Amendment No. A20060055)**

INFORMATION SERVICES:

15. Resolution authorizing the competitive procurement of a Cost Account and Project Management System for the Public Works and Planning Department. **(Resolution No. R20060175)**

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PROSECUTING ATTORNEY:

16. Personal Services Agreement with Davis Wright Tremaine, LLP to provide consultation, representation and services relating to the review and possible litigation matter relating to the Re-licensing of the Baker Dam Project. The agreement shall commence on January 1, 2006, and continue until December 31, 2006. Compensation shall not exceed a total of \$100,000. **(Contract No. C20060233)**

PUBLIC WORKS DEPARTMENT:

17. Resolution calling for bids for the McElroy Slough Restoration Project. This project includes the restoration of two McElroy Slough crossings at Blanchard and Flinn Roads, and replacement of the Edison Tidegates. The bid opening is scheduled for Tuesday, June 6, 2006, at 10:00 a.m. **(Resolution No. R20060176)**
18. Vendor Services Agreement between Skagit County and Industrial Mowing and Spraying to provide mowing services for the Britt Slough Sub Flood Control Zone. The agreement shall commence upon the date of execution and continue for one year. Compensation shall be a maximum of \$5,400 plus tax. **(Contract No. C20060234)**
19. Amendment No. 1 to Interlocal Agreement **No. C20060107** between Skagit County and Skagit Valley College, which adds additional funding of \$5,001 for MSProject Software Training, Intensive Spanish classes and Spanish for Emergency Worker training, for a new contract total of \$10,000. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20060056)**
20. Standard Consultant Agreement with Montgomery Water Group, Inc., to provide management and administration of various flood, stormwater, and drainage concerns for the Surface Water Management Section of the Public Works Department. The agreement shall commence on May 15, 2006, and continue until April 10, 2009. Compensation shall not exceed \$250,000. **(Contract No. C20060235)**

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, May 15, 2006, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$44,879.10 (Transmittal No. C-54-06); and

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$105,469.24 (Transmittal No. C-56-06); and

Warrants numbered 222745 through 222877 from Clearing Fund 696 in the total dollar amount of \$2,783,567.84 (Transmittal No. C-57-06); and

Payroll warrants numbered 185372 through 186155 in the total dollar amount of \$1,005,777.59 (Transmittal No. P-17-06); and

Payroll warrants numbered 970285 through 970466 in the total dollar amount of \$196,077.63 (Transmittal No. P-18-06).

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1. Assistant Clerk of the Board, Melissa Collins presented a resolution authorizing the bidding on a LaserFiche Agenda Manager Package, not to exceed \$12,000.

Commissioner Anderson motioned to approve the resolution as presented. Commissioner Munks seconded the motion, which passed unanimously. **(Resolution No. R20060177)**

PUBLIC COMMENT PERIOD.

No one was present for public comment period; however, Juanita Dahl presented a letter regarding illegal immigration to the Commissioners.

ADJOURNMENT.

Commissioner Anderson made a motion to adjourn the proceedings. Commissioner Munks seconded the motion, which passed unanimously.

BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON

Kenneth A. Dahlstedt, Chairman

Ted W. Anderson, Commissioner

Don Munks, Commissioner

ATTEST:

Melissa Collins, Assistant Clerk of the Board
Skagit County Board of Commissioners