

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, APRIL 17, 2006**

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| 8:00 a.m. – 8:45 a.m. | Work Session – County Commissioners |
| 8:45 a.m. – 9:30 a.m. | Work Session – County Administrator |
| *T 10:00 a.m. – 10:30 a.m. | Presentation – 2005 James Farrell Award of Excellence to the Mount Vernon Tournament Committee and Skagit County Parks and Recreation Staff |
| 10:30 a.m. – 10:45 a.m. | Bid Opening – Northern State Recreational Area Hay Lease |
| *T 10:45 a.m. – 11:00 a.m. | Proclamation – April 2006, Disaster Preparedness Month in Skagit County |
| 11:00 a.m. – 11:30 a.m. | Consent Agenda and Miscellaneous Items |
| 11:30 a.m. – 11:45 a.m. | Public Comment Period |
| *T 11:45 a.m. – 12:00 p.m. | Update – Skagit County Jail Transition Program |
| 1:30 p.m. – 3:30 p.m. | Executive Session – Personnel, Litigation and Land Acquisition |
| *T 3:30 p.m. - 4:00 p.m. | Presentation – 4-H “Know Your Government” Delegates Regarding Their Recent Conference in Olympia |

The Skagit County Board of Commissioners met in regular session on Monday, April 17, 2006, with Commissioners Kenneth A. Dahlstedt, Ted W. Anderson and Don Munks present.

PRESENTATION – 2005 JAMES FARRELL AWARD OF EXCELLENCE TO THE MOUNT VERNON TOURNAMENT COMMITTEE AND SKAGIT COUNTY PARKS AND RECREATION STAFF.

Bob Vaux, Director, Skagit County Parks and Recreation, said the 2005 James Farrell Award of Excellence from the Amateur Softball Association (ASA) of America was recently awarded to the Mount Vernon Tournament Committee and the Parks and Recreation Department. The honor was bestowed for sponsoring and operating the ASA 12 and under National Girls Fast Pitch Tournament held last August in Mount Vernon and Sedro-Woolley. Mr. Vaux said the award is extremely prestigious as only ten are given out each year.

Dennis Lind, Recreation Manager of Parks and Recreation and District Commissioner for the Amateur Softball Tournament presented the 2005 James Farrell award to Bill Silvas, Tournament Director. Mr. Silvas indicated that this was one of the highest rated national tournaments ever held in Washington State. He also noted that the tournament generated between \$1 million and \$2 million dollars, which was a real boost to the community.

BID OPENING – NORTHERN STATE RECREATIONAL AREA HAY LEASE.

Brian Adams and Tawni Helms from the Skagit County Parks and Recreation Department were present for the bid opening; however, no bids were received.

Mr. Adams said a new call for bids would be issued within the next few weeks.

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PROCLAMATION – APRIL 2006, DISASTER PREPAREDNESS MONTH IN SKAGIT COUNTY.

Commissioner Anderson read a proclamation declaring April 2006 as Disaster Preparedness Month in Skagit County.

CONSENT AGENDA.

Commissioner Anderson motioned to approve the Consent Agenda for Monday, April 17, 2006, items 1 through 41. The motion was seconded by Commissioner Munks and passed unanimously.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, April 10, 2006.
2. Record of the Proceedings for Tuesday, April 11, 2006.

ASSIGNED COUNSEL:

3. Personal Services Agreement with Robert Jones, Attorney at Law, to provide defense/legal services to clients for cases considered to be a conflict of interest for the Skagit County Public Defender's Office and cases that have been determined to be within the scope of indigent defense. The agreement shall commence on January 1, 2006, and continue until January 31, 2007. Compensation shall vary depending on the services being rendered. **(Contract No. C20060173)**
4. Personal Services Agreement with Paula Plumer, Attorney at Law, to provide defense/legal services to clients for cases considered to be a conflict of interest for the Skagit County Public Defender's Office and cases that have been determined to be within the scope of indigent defense. The agreement shall commence on January 1, 2006, and continue until January 31, 2007. Compensation shall vary depending on the services being rendered. **(Contract No. C20060174)**

BUDGET/FINANCE:

5. Interlocal Agreement, per Resolution No. R20050433, between Skagit County and Skagit Public Utility District No. 1, which awards \$190,000 of Economic Development Grant Funds to be used for the telecommunications infrastructure project for the Town of Concrete. The agreement shall become effective upon the date of execution and expires 24 months from effective date. **(Contract No. C20060175)**
6. Funding Agreement between Skagit County and Compass Health, which awards \$50,000 in funding in support of the construction of fifteen studio apartments for persons with chronic mental illness. The agreement shall commence upon the date of execution and continue for no more than one year from date of execution. **(Contract No. C20060176)**
7. Interlocal Agreement, per Resolution No. R20050271, between Skagit County and the City of Sedro-Woolley, which awards \$150,000 of Economic Development Grant Funds to be used for the Fruitdale Road and SR 20 Signalization Project. The agreement is effective upon the date of execution and expires upon completion of the project. The project should be substantially complete within 24 months. **(Contract No. C20060177)**

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8. Interlocal Agreement, per Resolution No. R20050271, between Skagit County and the City of Sedro Woolley, which awards \$152,000 of Economic Development Grant Funds to be used for the Polte Road Improvement Project. The agreement is effective upon the date of execution and expires upon completion of the project. The project should be substantially complete within 24 months. **(Contract No. C20060178)**

DISTRICT COURT:

9. Resolution amending Resolution No. 9577, District Court Petty Cash Fund. The court now finds there is no longer a need for a revolving petty cash fund and; therefore, the sum of \$50 be returned to the General Fund #001 and the revolving petty cash fund for the Skagit County District Court shall be discontinued. **(Resolution No. R20060149)**

FACILITY MANAGEMENT:

10. Owner-Contractor Agreement between Skagit County and Progressive Builders, Inc., for the Skagit County Court Commissioner's Hearing Room Remodel and Courthouse Door Replacement. The agreement commences upon the date of execution and expires 60 days from the date of execution. Total compensation shall not exceed \$156,000. **(Contract No. C20060179)**

HEALTH DEPARTMENT:

11. County Program Agreement between Skagit County and Washington State Department of Social and Health Services (DSHS), per DSHS Contract #0663-89161, for "Foster Care Passport Program" to provide the continuation of Public Health Nursing services. The agreement shall commence on January 1, 2006, and continue through June 30, 2006. Compensation shall not exceed \$16,168. **(Contract No. C20060180)**
12. County Program Agreement between Skagit County and Washington State Department of Social and Health Services (DSHS), per DSHS Contract #0663-89028, for "Alternative Response System (ARS)/Early Intervention Program (CPS)" to provide the continuation of Public Health Nursing services. The agreement shall commence on January 1, 2006, and continue through June 30, 2006. Compensation shall not exceed \$21,428. **(Contract No. C20060181)**
13. Amendment No. 7 to Consolidated Contract **No. C20050048** with Washington State Department of Health, which provides additional funding for continuation of PHEPR (Bioterrorism), Preventive Health/TB & Activity Coalition, and also provides funding for Wastewater Program Management and Database Enhancement. The amendment adds \$91,906 for a new contract total of \$1,221,554. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20060030)**

HUMAN SERVICES:

14. Resolution un-appointing Robert B. Adams, Janet Cuniffe, Tim Davis, Pamela Hutchinson, Norman Johnson, Timothy Justice, Robbie McManus, Marion Paradis, Michael Rattray, Pam Reff, James Shreffler and B.J. Solberg as County Designated Mental Health professionals and re-appointing them as County Designated Crisis Responders (CDCR) effective April 17, 2006. These individuals may conduct civil detentions for both mental health and/or chemical dependency as they meet the criteria of a mental health professional and completed the mandated 40 hours of training in chemical dependency to fulfill all requirements of a CDCR established by RCW 70.96b. **(Resolution No. R20060150)**

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15. Resolution appointing Tim Clark and Rebecca Griswold as County Designated Crisis Responders (CDCR) effective April 17, 2006. They meet all the requirements established by RCW 70.96b to conduct civil detentions for both mental health and/or chemical dependency. **(Resolution No. R20060151)**

INFORMATION SERVICES:

16. Addendum No. 1 to Bentley SELECT Program Agreement **No. 20050536** with Bentley Systems Inc., which provides software maintenance for use by the Public Works Department. **(Amendment No. A20060031)**
17. Interlocal Cooperative Agreement, per Resolution No. R20050377, between Skagit County and the Port of Skagit County to provide geographic information services. These services may include administration, consulting, data collection, data acquisition, data creation, data formatting, data analysis, data maintenance, writing specifications, writing legal descriptions, creating statistical reports, research and error investigation, record keeping, software development, database development, training, custom graphics and map creation. The agreement shall commence upon the date of execution and continue until January 1, 2009. Compensation shall vary depending on the services being rendered. **(Contract No. C20060182)**

PROSECUTING ATTORNEY:

18. Personal Services Agreement with Neda D. Soofi and Schwabe, Williamson & Wyatt, P.C., to provide consultation, representation and services relating to ERISA issues as assigned by Skagit County's Chief Civil Deputy. The agreement shall commence upon the date of execution and continue until December 31, 2006. Total compensation shall not exceed \$5,000. **(Contract No. C20060183)**

RECORDS MANAGEMENT:

19. Single Sided Lease Agreement between Skagit County and Greater Bay Capital for the lease of postage equipment to be used by Central Services, Records Management Division. The agreement shall commence on April 15, 2006, and continue through April 15, 2011. Total compensation shall not exceed \$17,888. **(Contract No. C20060184)**

RISK MANAGEMENT:

20. Personal Services Agreement with Listen Audiology Services, Inc., to provide mandated hearing tests, reports and letters for Skagit County employees in accordance with State and Federal regulations and other noise testing as requested by Risk Management. The agreement shall commence on March 15, 2006, and continue until December 31, 2006. Total compensation shall not exceed \$5,000. **(Contract No. C20060185)**
21. Personal Services Agreement with Allied Claims Services Inc., to provide professional adjustment services for property and casualty claims against Skagit County. The agreement shall commence on March 1, 2006, and continue until December 31, 2006. Total compensation shall not exceed \$20,000. **(Contract No. C20060186)**

SHERIFF'S DEPARTMENT:

22. Resolution authorizing the adjustment of the monetary amount of petty cash for the Skagit County Sheriff's Office Investigative Fund to be decreased from the current amount of \$3,000 to a new total amount of \$500 and that the \$2,500 be returned to the County Treasurer on behalf of the Current Expense Fund #001. The custodian of this fund shall remain the Sheriff's Office Chief Criminal Deputy. **(Resolution No. R20060152)**
23. Amendment No. C to Vendor Services Agreement **No. C20040150** between Skagit County and Aramark Correctional Services, Inc., which amends the term of the contract through March 12, 2007, and changes the standard price per meal to \$1.001 and the price per meal to \$1.1021 when two County cooks are out as a result of changes in the Consumer Price Index. The amendment also replaces paragraph 6A of the original contract. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20060032)**

SUPERIOR COURT:

24. Personal Services Agreement with The Language Exchange, to provide court-certified or qualified interpreters in all languages for hearings and trials as requested by Skagit County Superior Court. The agreement shall commence on April 1, 2006, and continue until December 31, 2006. Total compensation will be at the rate of \$50.00 per hour for Spanish interpreters, and at an amount to be negotiated at the time of requirement for some "exotic languages", with a two-hour minimum per appearance. **(Contract No. C20060187)**

TREASURER:

25. Resolution modifying funds in the Merchant Service Fee account to \$5,000. **(Resolution No. R20060153)**
26. Amendment No. 6 to License Agreement **No. 004743** between Skagit County and Balanced Action, Inc., which extends the Cashtax general ledger module to include reporting for junior districts and external agencies. These extensions will include the software, installation, training, documentation and testing. Payment of \$8,500 will be due at the completion of module and installation in production environment (tentative date is June 1, 2006). **(Amendment No. A20060033)**

YOUTH & FAMILY SERVICES:

27. Amendment No. 1 to Interlocal Cooperative Agreement **No. C20050546** between Skagit County and Office of Secondary Education for Migrant Youth, Sunnyside School District. The amendment adds \$3,500 to the contract, for a new total of \$6,500. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20060034)**
28. Personal Services Agreement with Doug Andrews, MSW, LICSW to provide specialized child, adolescent, adult and family assessment, evaluation and treatment (group and/or individual and/or families), consultation, education classes, monitoring with written reports as required, court testimony and training as referred by the County. The agreement shall commence on February 1, 2006, and continue until January 31, 2008. Compensation shall not exceed \$10,000. **(Contract No. C20060188)**

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29. Personal Services Agreement with YOUTHNET to provide Emerson High School Summer School 2006, Life Skills Program and the Independent Living Skills Project, to students referred by Skagit County Youth and Family Services, space availability permitting. The agreement shall commence on April 11, 2006, and continue until April 30, 2007. Compensation shall not exceed \$22,500. **(Contract No. C20060189)**
30. Personal Services Agreement with Early Childhood Strategies to provide independent project evaluation services for the Kulshan Creek ARIS Project for the first and second project years – September 29, 2003 through September 29, 2005. This project has been funded by the Substance Abuse and Mental Health Services Administration. The agreement will provide for the completion of the evaluation process, including the provision of the Final Project Evaluation Report to be provided at the end of the current SAMHSA funding period. The agreement shall commence on January 1, 2006, and continue until June 30, 2006. Total compensation shall not exceed \$8,508. **(Contract No. C20060190)**
31. Amendment No. 1 to Personal Services Agreement **No. C20050176** between Skagit County and Regional Toxicology Services LLC, DBA Sterling Reference Laboratories. The amendment replaces Exhibit B of the original agreement and provides new pricing effective April 1, 2006. Maximum annual reimbursement for this agreement shall not exceed \$10,000. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20060035)**

PUBLIC WORKS DEPARTMENT:

32. Resolution establishing a County Road Project (C.R.P) ES-44000-5, Best/McLean Intersection Improvement Project. This project is included in the 2006-2011 Transportation Improvement Program Revision #1 and the 2006 Annual Construction Program Revision #1. Skagit County will receive about \$800,000 in STP Federal funding for this project. **(Resolution No. R20060154)**
33. Resolution calling for bids for One New Latest Model Excavator (approximate operating weight of 36,000 lbs.). The bid opening will be held on Monday, May 8, 2006, at 11:45 a.m. **(Resolution No. R20060155)**
34. Construction Contract with Lakeside Industries for the 2006 Asphalt Overlay Project, PDAO-6. Compensation shall be in the amount of \$555,676.50. **(Contract No. C20060191)**
35. Amendment No. 1 to Personal Services Agreement **No. C20050426** between Skagit County and Skagit Business & Staffing, LLC, which amends the scope of services by adding in-house business services for word processing, transcription, clerical, scanning and copies. Total compensation shall not exceed \$10,000. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20060036)**
36. Resolution authorizing the ratification of an Interlocal Agreement with the Skagit Conservation District during 2006 for the purpose of implementing best management practices to improve water quality. **(Resolution No. R20060156)**

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37. Interlocal Cooperative Agreement between Skagit County and the Skagit Conservation District (SCD), which allows the SCD to perform work on a reimbursable basis to assist Skagit County to complete certain tasks related to the implementation of agricultural and other best management practices consistent with Skagit County's critical area ordinance and clean water program improvement. The agreement shall commence on January 1, 2006, and continue through December 31, 2006. Compensation shall be up to \$7,250 per month, not to exceed \$87,000 through the duration of the agreement. **(Contract No. C20060192)**
38. Vendor Services Agreement with United Rentals to provide equipment rental for various projects with expected annual expenditures to exceed \$25,000, but no to exceed \$80,000. The agreement shall commence on April 1, 2006, and continue until either party terminates, but in no event shall the contract continue for more than one year from the date of execution. **(Contract No. C020060193)**
39. Vendor Services Agreement with Powerscreen of Washington, Inc., to provide equipment rental for various projects with expected annual expenditures to exceed \$25,000, but no to exceed \$80,000. The agreement shall commence on April 1, 2006, and continue until either party terminates, but in no event shall the contract continue for more than one year from the date of execution. **(Contract No. C20060194)**
40. Vendor Services Agreement with Van's Equipment to provide equipment rental for various projects with expected annual expenditures to exceed \$25,000, but not to exceed \$80,000. The agreement shall commence on April 1, 2006, and continue until either party terminates, but in no event shall the contract continue for more than one year from the date of execution. **(Contract No. C20060195)**
41. Possession and Use Agreement for right-of-way acquisition for the Helmick Road Project. The County's offer to the property owner of P38682 is \$21,677, consisting of \$12,725 for 1.13 acres of land in fee, and \$8,952 for 1,320 lineal feet of fencing and gate and includes land, improvements and an administrative settlement. This property is required by the County for the construction of the Helmick Road Project. **(Contract No. C20060196)**

MISCELLANEOUS.

1. Staff brought forth an Administrative Settlement Agreement for the right-of-way acquisition for Parcel Nos. P38684, P38686 and P38687 in conjunction with the Helmick Road Improvement Project. Total compensation amount for the administrative settlement totals \$42,176, which includes costs for land and improvements.

Commissioner Anderson motioned to approve the agreement as outlined, which was seconded by Commissioner Munks and passed unanimously. **(Contract No. C20060197)**

2. Staff brought forth an Administrative Settlement Agreement for the right-of-way acquisition for Parcel No. P38665 in conjunction with the Helmick Road Improvement Project. Total compensation amount for the administrative settlement totals \$61,945, which includes costs for land and improvements.

Commissioner Anderson motioned to approve the agreement as outlined, which was seconded by Commissioner Munks and passed unanimously. **(Contract No. C20060198)**

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3. Dave Brookings, Public Works Administrator, presented a Standard Consultant Agreement between Northwest Hydraulic Consultants and Skagit County for signature. The consultant will provide management and administration of various flood, stormwater, and drainage concerns for the Surface Water Management section of the Public Works Department. The agreement shall commence on April 17, 2006, and continue through April 10, 2009 at a cost not to exceed \$350,000.

Commissioner Anderson motioned to approve the contract as outlined. The motion was seconded by Commissioner Munks and passed with a unanimous vote. **(Contract No. C20060199)**

4. Melinda Miller of the Civil Prosecutor's Office brought forth a resolution authorizing the execution of contracts with Washington State Department of Social and Health Services and other contracts to implement the award of RCW 70.96B Integrated Crisis Response and Involuntary Treatment Pilot Program services.

A motion was made by Commissioner Anderson to approve the resolution as presented. Commissioner Munks seconded the motion, which passed. **(Resolution No. R20060157)**

5. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, April 17, 2006, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$48,355.65 (Transmittal No. C-42-06); and

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$91,220.85 (Transmittal No. C-44-06); and

Warrants numbered 220880 through 221324 from Clearing Fund 696 in the total dollar amount of \$886,102.48 (Transmittal No. C-46-06).

PUBLIC COMMENT PERIOD.

Barbara Thompson, Concrete, spoke of her concerns regarding the inability to do certain things on property she and her husband have owned for years, based on zoning regulations.

UPDATE – SKAGIT COUNTY JAIL TRANSITION PROGRAM.

Rebecca Clark, Criminal Justice Intervention Coordinator, Skagit County Human Services, explained that the Skagit County Human Services' Jail Transition Program uses a post-booking case management model to facilitate safe transition from confinement to community services for inmates who have mental health and/or co-occurring mental health and substance abuse disorders.

The goals of transition services are to lessen recidivism and to restore inmates to being productive members of society by establishing some means of post-release income through application to government entitlement programs or employment opportunities, and ensuring post-release success through pre-release planning.

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Ms. Clark said one of the primary goals is to expedite applications for new or reinstated Medicaid benefits. To that end the local office of Washington State Department of Social and Health Services has dedicated a worker to review applications for individuals who received benefits immediately before being confined, or received these benefits at any time during the preceding five years.

Inmates not identified as previously enrolled in the public mental health system may also receive assistance in initiating the Medicaid application process. For inmates who are not Medicaid eligible, the Transition Team seeks other resources for financial stability and treatment.

As funds are available, the program may seek to provide for basic living necessities upon release, for a short interim period, while more permanent means of subsistence are being pursued.

Following Ms. Clark's presentation, Commissioner Anderson made a motion to approve the 2006 Balance of Washington State Continuum of Care McKinney-Vento Grant Application. Commissioner Munks seconded the motion, which passed with a unanimous vote. **(Approved)**

PRESENTATION – 4-H “KNOW YOUR GOVERNMENT” DELEGATES REGARDING THEIR RECENT CONFERENCE IN OLYMPIA.

Michael Wallace, Cooperative Extension Educator for 4-H of Skagit County, shared with the Commissioners the 2006 4-H Know Your Government Legislative Report, which is a compilation of the bills that have passed the 2006 4-H Know Your Government Conference.

Mr. Wallace said this year's theme “Constructing the 4-H Know Your Government Platform: Bill-by-Bill” has focused on the inner workings of a legislative system. Delegates have learned legislative processes, roles within the Legislature, and how to write a bill using the Revised Code of Washington (RCW). By being active participants in the process to pass bills, they have also learned parliamentary procedure, negotiation, and persuasive speaking skills.

Mr. Wallace introduced conference delegates Marissa and Michelle Elsner who spoke about a few of the bills that were written. Apparently, each County was required to write 5 bills. Dorothy Elsner, mother of Marissa and Michelle, said she took a delegation of 4 teenage girls to Olympia for the conference and found it to be an educational process.

The Commissioners thanked the Elsners for sharing their experiences. Commissioner Anderson said anytime young people are involved in government, leaders are built for tomorrow. Commissioners Munks and Dahlstedt echoed Commissioner Anderson's sentiments and noted that it is important to have leadership skills.

ADJOURNMENT.

Commissioner Anderson made a motion to adjourn the proceedings. Commissioner Munks seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chairman

Ted W. Anderson, Commissioner

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Don Munks, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
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