

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY COMMISSIONERS  
MONDAY, DECEMBER 12, 2005**

- 8:00 a.m. – 8:45 a.m.                      Work Session – County Commissioners
- 8:45 a.m. – 9:30 a.m.                      Work Session – County Administrator
- \*T 9:30 a.m. – 10:00 a.m.                Public Hearing – To Consider Public Testimony Regarding an Ordinance Establishing Fees For Official Services For the Skagit County Sheriff's Department
- \*T 10:00 a.m. – 11:00 a.m.                Public Hearing – To Consider Public Testimony Regarding the 2006 Preliminary Budget
- 11:00 a.m. – 11:30 a.m.                      Consent Agenda and Miscellaneous Items
- 11:30 a.m. – 11:45 a.m.                      Public Comment Period
- 1:30 p.m. – 3:30 p.m.                      Executive Session – Personnel, Litigation and Land Acquisition

The Skagit County Commissioners met in regular session on Monday, December 12, 2005, with Commissioners Don Munks and Kenneth A. Dahlstedt present. Commissioner Ted W. Anderson's absence was excused.

**PUBLIC HEARING – TO CONSIDER PUBLIC TESTIMONY REGARDING AN ORDINANCE ESTABLISHING FEES FOR OFFICIAL SERVICES FOR THE SKAGIT COUNTY SHERIFF'S DEPARTMENT.**

Skagit County Undersheriff Wayne Dowhaniuk reviewed the current and proposed Sheriff's Office fee schedule for official services. Mr. Dowhaniuk noted that fees for the Department have not changed since 1992.

Chairman Munks opened the public hearing. There being no public testimony forthcoming, Commissioner Dahlstedt motioned to close the public hearing, which was seconded by Chairman Munks. The hearing was closed.

A motion was made by Commissioner Dahlstedt to approve an ordinance establishing the revised fee schedule. Chairman Munks seconded the motion, which carried. **(Ordinance No. O20050012)**

**PUBLIC HEARING – TO CONSIDER PUBLIC TESTIMONY REGARDING THE 2006 PRELIMINARY BUDGET.**

Administrator Gary Rowe discussed the 2006 preliminary budget for Skagit County.

Chairman Munks opened the public hearing.

Jack Cross, 34805 North Shore Drive, Mount Vernon, commented on a \$50,000 budget request from the Parks Department for 2006. Mr. Cross said he believes the money has been earmarked for professional services in connection with the Frailey Mountain Shooting Range. Mr. Cross asked whether or not those funds would be used to design of a bridge across Pilchuck Creek, which would enable the public to access the proposed shooting range. He also urged the Commissioners to use the \$50,000 towards an indoor recreation center, instead of for costs associated with the proposed range.

Ellen Gray, Policy Director for Friends of Skagit County, spoke of two budget items that were removed from the Planning Department's original work proposal for 2006. A recommendation from the Growth Management Act Steering Committee identified a forest resource study and an agricultural resource

**RECORD OF THE PROCEEDINGS**  
**MONDAY, DECEMBER 12, 2005**  
**PAGE NO. 2**

study. These items, both estimated at \$25,000 each, were removed from the revised budget submittal. Ms. Gray said Friends of Skagit County is requesting that those studies be reinstated.

According to Ms. Gray, it also appears that money to update the Capital Facilities Program has been removed under the "Functional Plan" section of the Department's work proposal. These are listed as the creation of a Capital Facilities Program and periodic CFP updates and are estimated at \$25,000 each. Ms. Gray asked that those items also be reinstated back into the budget.

There being no further public testimony forthcoming, Commissioner Dahlstedt motioned to close the public hearing. Chairman Munks seconded the motion, which carried. The public hearing was closed.

Mr. Rowe reminded the Board that the adoption of the 2006 budget is scheduled for Monday, December 19, 2005, at 10:00 a.m.

**CONSENT AGENDA.**

Commissioner Dahlstedt motioned to approve the Consent Agenda for Monday, December 12, 2005, items one through 19. The motion was seconded by Chairman Munks and passed.

**COMMISSIONERS' OFFICE:**

1. Record of the Proceedings for Monday, December 5, 2005.

**FACILITY MANAGEMENT:**

2. Amendment No. 1 to Lease Agreement No. **C20020308** between Skagit County and the Humane Society of Skagit Valley, which maps out the term (35 years) and lessee obligation for the lease of property commonly known as 18911 Kelleher Road, Burlington. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20050197)**
3. Resolution awarding the bid for the partial remodel of the first floor of the Skagit County Larry E. Moller Public Safety Building to Roosendaal-Honcoop Construction, Inc. in the amount of \$157,000. **(Resolution No. R20050443)**

**FAIRGROUNDS:**

4. Resolution authorizing payment to Southern Bleacher Company, Inc., for work performed at the Skagit County Fairgrounds in early 2005 in the amount of \$31,490.62. **(Resolution No. R20050444)**

**HUMAN RESOURCES:**

5. Resolution approving the transfer of sick leave for an employee in the Skagit County Public Works Department. **(Resolution No. R20050445)**

**HUMAN SERVICES:**

6. Personal Services Agreement with NAMI (National Alliance for the Mentally Ill) to provide education and outreach programs to mental health professionals, consumers, family members and high school students. The agreement shall commence on January 1, 2006, and continue through December 31, 2006. Compensation shall not exceed \$10,000. **(Contract No. C20050512)**

**RECORD OF THE PROCEEDINGS  
MONDAY, DECEMBER 12, 2005  
PAGE NO. 3**

7. Personal Services Agreement with Skagit Preschool and Resource Center (SPARC), which will provide, through its Skagit County Parent to Parent Program, various services to parents of children with special needs. The agreement shall commence on November 1, 2005, and continue through June 30, 2007. Compensation is not to exceed \$28,000. **(Contract No. C20050513)**

**GEOGRAPHICAL INFORMATION SERVICES:**

8. Interlocal Cooperative Agreement, per Resolution No. R20050377, between Skagit County and Island County to provide geographic information services, including administration; consulting; data acquisition; data creation; data formatting; data analysis; data maintenance; writing specifications; writing legal descriptions; creating statistical reports; research and error investigation; record keeping; software development; database development; training; custom graphics and map creation. The agreement shall commence upon the date of signature and continue through January 1, 2008. **(Contract No. C20050514)**

**PLANNING & DEVELOPMENT SERVICES:**

9. Amendment No. 3 to Personal Services Agreement **No. C2004062** between Skagit County and Kelly Services, Inc., to provide front counter receptionist coverage and other temporary office assistance as needed. The amendment increases the hourly rate to \$14.54, increasing total compensation by \$10,000, and extends the contract termination date to December 31, 2006. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20050198)**

**PROSECUTING ATTORNEY:**

10. Personal Services Agreement between Skagit County and Clothier & Head, P.S., which will provide investigative services for the Prosecuting Attorney in a criminal investigation including, but not limited to accounting practices of the parties and testimony for court hearings as required. The agreement shall commence on January 1, 2005, and continue through December 31, 2006. Total compensation is not to exceed \$30,000. **(Contract No. C20050515)**

**SENIOR SERVICES:**

11. Resolution AND Interlocal Cooperative Agreement between Skagit County and the City of Anacortes to allow Skagit County Senior Services to provide staff, equipment and materials for the delivery of community based services to the senior citizens of Anacortes. The agreement shall commence on January 1, 2006, and continue through December 31, 2006. Total compensation is not to exceed \$26,867. **(Resolution No. R20050446 AND Contract No. C20050516)**

**SHERIFF'S OFFICE:**

12. Amendment No. A to Vendor Services Agreement **No. C20040127** with Glow Cleaners, which provides laundering and dry cleaning of employee uniforms. The amendment extends the expiration date from December 31, 2005, to December 31, 2006. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20050199)**
13. Federal Indirect Homeland Security Grant through the Washington State Patrol, which provides equipment to local law enforcement solely for the purpose of enhancing capabilities for detecting, deterring, disrupting and preventing acts of terrorism in accordance with the Law Enforcement Terrorism Prevention Program (LETTP) guidelines for Federal fiscal year 2004. This agreement shall commence on December 1, 2003, and continue through October 31, 2005. Total compensation is not to exceed \$98,933.81. **(Contract No. C20050517)**

**RECORD OF THE PROCEEDINGS  
MONDAY, DECEMBER 12, 2005  
PAGE NO. 4**

**TREASURER:**

14. Resolution approving the revised Skagit County Investment Policy as recommended by the Skagit County Finance Committee. **(Resolution No. R20050447)**

**PUBLIC WORKS DEPARTMENT:**

15. Resolution calling for bids for the overhaul of the MV Guemes Island Ferry spare outdrive. The bid opening will be held on Tuesday, January 3, 2006, at 10:30 a.m. **(Resolution No. R20050448)**
16. Personal Services Agreement between Skagit County and H.R. Answers, Inc. to provide professional services as requested by the Skagit County Public Works Department/County Engineer, including all required materials pertaining to departmental matters and training. The agreement shall commence on January 1, 2006, and continue through December 31, 2006. Total compensation is not to exceed \$10,000. **(Contract No. C20050518)**
17. Amendment No. 1 to Standard Consultant Agreement **No. C20050248** with Reid Middleton, Inc., for work on the Helmick Road Improvement Project, which revises the scope of work to reflect the deletion of the traffic signal design work and the addition of construction support services. Also, the maximum amount payable is decreased by \$9,314 for a new total of \$86,910 and the term of the agreement is extended to December 31, 2006. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20050200)**
18. Amendment No. 2 to Local Agency Standard Consultant Agreement **No. C20040293** with Nicholls Engineering for work on the Helmick Road Improvement Project. The amendment extends the expiration date to December 31, 2007, and the scope of work is supplemented to add Phase III. The compensation is also increased by \$10,950 to accommodate the additional Phase III work, for a new maximum amount payable of \$78,610. All other terms and conditions of the original agreement shall remain in effect. **(Amendment No. A20050201)**

**MISCELLANEOUS.**

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, December 12, 2005, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$53,809.15 (Transmittal No. C-159-05); and

Warrants numbered 211485 through 211893 from Clearing Fund 696 in the total dollar amount of \$4,617,693.07 (Transmittal No. C-161-05); and

Payroll warrants numbered 177448 through 178231 in the total dollar amount of \$1,073,231.42 (Transmittal No. P-47-05); and

Payroll warrants numbered 968652 through 968805 in the total dollar amount of \$206,956.95 (Transmittal No. P-48-05).

**RECORD OF THE PROCEEDINGS  
MONDAY, DECEMBER 12, 2005  
PAGE NO. 5**

**PUBLIC COMMENT PERIOD.**

Several citizens expressed their concerns regarding the zoning reclassification of property in the Walker Valley area near Big Lake.

Bill Schmidt of Concrete provided a Forestry Analysis as well as materials supporting changes for redefining forestry zones in Skagit County.

**ADJOURNMENT.**

Commissioner Dahlstedt made a motion to adjourn the proceedings. Chairman Munks seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

\_\_\_\_\_  
Don Munks, Chairman

\_\_\_\_\_  
Kenneth A. Dahlstedt, Commissioner

\_\_\_\_\_  
Ted W. Anderson, Commissioner

ATTEST:

\_\_\_\_\_  
JoAnne Giesbrecht, Clerk of the Board  
Skagit County Board of Commissioners