

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 17, 2005**

8:00 a.m. – 8:45 a.m.	Work Session – County Commissioners
8:45 a.m. – 9:30 a.m.	Work Session – County Administrator
*T 9:30 a.m. – 10:00 a.m.	Discussion – Water Quality & Habitat Program Funding Options
*T 10:00 a.m. – 11:00 a.m.	Work Session – 2006 Budget
11:00 a.m. – 11:30 a.m.	Consent Agenda and Miscellaneous Items
11:30 a.m. – 11:45 a.m.	Public Comment Period
*T 11:45 p.m. – 12:00 p.m.	Public Hearing –Amendment to the 2005 Budget for Various Departments
1:00 p.m. – 1:30 p.m.	Discussion – Eagle Haven Winery Permits
*T 1:30 p.m. – 2:30 p.m.	Work Session – Flood Awareness Week Discussion with the US Army Corps of Engineers

The Skagit County Board of Commissioners met in regular session on Monday, October 17, 2005, with Commissioners Don Munks, Kenneth A. Dahlstedt and Ted W. Anderson.

DISCUSSION – WATER QUALITY AND HABITAT PROGRAM FUNDING OPTIONS.

Skagit County Administrator Gary Rowe reported that alternative funds need to be identified that will pay for needed water quality and habitat protection activities in Skagit County. These programs have been typically been funded by the General Fund (\$600,000), fees or grants.

Tom Karsh, Special Projects, stated that Financial Consulting Solutions Group, Inc. (FCSG) was hired to develop a strategy for funding. Mr. Karsh presented a report that was prepared by FCSG with assistance from the County and staff of the Skagit Conservation District. Mr. Karsh said the report is comprehensive in that it identifies over 175 activities and programs that are either mandated by law or that are recommendations within Skagit County watershed plans. Current activities/programs are now funded through various County funds. The report establishes that about \$2,221,000 per year is needed to cover the future ongoing costs if all the identified activities were to be fully funded. Depending on which funding approach is selected, the cost to residential property owners could reach \$57 a year to fund all identified activities.

Recognizing that these financial impacts are significant, Mr. Karsh said that in order to match prioritized activities with available resources, only essential activities are being recommended at this time. Essential activities are those activities required directly or indirectly by existing State and County regulations.

The FCSG report provides financial analyses and recommendations for funding these activities from various sources. The top three ranked funding source candidates: 1) The Skagit County Drainage Utility (SCC 12.19); 2) The Skagit County Flood Control Zone District (SCC 6.36); and 3) The Skagit County Clean Water (Shellfish Protection) District (SCC 6.68) are all potentially available for this purpose. Legal counsel has advised that the current County Code would need to be amended to authorize funds to be used for these activities. Depending on the funding scenario selected, the residential rates should range from \$19-\$25 a year to generate the “total costs” amount (\$985,000/year) being recommended.

In order to be effective for 2006, Mr. Karsh said the County Code would need to be amended and a Rate/Charge Resolution sent to the County Assessor by November 30, 2005.

**RECORD OF THE PROCEEDINGS
MONDAY, OCTOBER 17, 2005
PAGE NO. 2**

Chairman Munks asked Public Works Director Chal Martin if he had any recommendations. Mr. Martin indicated that while he had no recommendation, he would be willing to use road fund money when and where it was feasible.

Commissioner Anderson said he felt that the rules for using Drainage Utility funds should be broadened. He added that a Flood Control Zone would perhaps be broad enough to include all aspects of what is needed so that all citizens of the County would benefit.

Commissioner Dahlstedt said the State requires the County do to projects without financially supporting them. Either the Drainage Utility Fund needs to be increased or the Flood Control Zone must be tapped into. Commissioner Dahlstedt said he is supportive as long as the public can be shown what the funds are being used for.

The Commissioners agreed that additional discussion was needed in order to find some innovative ways of paying for what's needed.

WORK SESSION – 2006 BUDGET.

Mr. Rowe provided a budget and revenue forecast for 2006. He provided spreadsheets, which summarized the General Fund budget submittal, together with budget base adjustments, additions and deletions. These additions and deletions have been identified in order to meet Board priorities identified in the budget goals and objectives and also to achieve a budget balanced against projected revenues.

According to Mr. Rowe, the Board will use available reserves to balance the 2006 General Fund budget. Budget cuts will be restored depending on the amount of reserves that are available and how much of the reserves the Board determines will be retained. Departments will be provided with the opportunity to present their concerns regarding budget cuts during budget deliberations in November.

Mr. Rowe reminded the Commissioners and those in the audience that budget amounts are subject to change as more information becomes available.

CONSENT AGENDA.

Commissioner Dahlstedt motioned to approve the Consent Agenda for Monday, October 17, 2005, items 1 through 19. Commissioner Anderson seconded the motion, which passed unanimously.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, October 10, 2005.
2. Record of the Proceedings for Tuesday, October 11, 2005.

FACILITY MANAGEMENT:

3. Standard Form of Agreement between Skagit County and Esary Roofing & Siding Company, Inc. to replace the roof at the Skagit County Senior Center located at 1401 Cleveland Ave, Mount Vernon. The contract shall commence upon date of execution and continue for sixty days. Compensation is to total \$55,200. **(Contract No. C20050441)**

FARMLAND LEGACY PROGRAM:

4. Promissory note to define payment for Farmland Legacy Program easement granted by Nolan & Shirley Lee. This commits Skagit County to two payments, one in November 2005, and one in January 2006, of \$381,000 for a total of \$762,000. The easement retires 13 development rights

**RECORD OF THE PROCEEDINGS
MONDAY, OCTOBER 17, 2005
PAGE NO. 3**

on 362.77 acres of farmland owned by the Lees, and is matched by the U.S. Department of Agriculture's Farm & Ranchland Protection Program. **(Contract No. C20050442)**

HEALTH DEPARTMENT:

5. Resolution AND Memorandum of Understanding between the Skagit County Health Department and the Washington State Department of Ecology. In order to promote government efficiency and regulatory consistency, this Memorandum of Understanding would transfer to the WA State Department of Ecology all regulatory responsibilities for enforcing minimum functional performance standards for handling and disposal of solid waste originating from Shell Oil Products and Tesoro Refinery. The agreement shall become effective upon execution. **(Resolution No. R20050366 AND Contract No. C20050443)**

MEDIATION SERVICES:

6. Resolution AND Letter of Agreement between Skagit County and Skagit Valley College, through its Business Resource Center. The purpose of this agreement is to offer a Basic Conflict Resolution training series, which begins on September 22, 2005, and continues through October 13, 2005. Students will be charged a fee of \$25.00 per student per class, except Skagit County Employees who will pay \$12.50. Skagit Valley College will pay Skagit County Mediation Services fifty percent of workshop revenue from students paying the full registration fee if the minimum enrollment requirements are met. **(Resolution No. R20050367 AND Contract No. C20050444)**

PLANNING AND DEVELOPMENT SERVICES:

7. Amendment No. 1 to Contract **No. C20050095** with Mark Personius for "on-call" professional planning services. The amendment increases the total contract amount by \$12,000, for a new contract total not to exceed \$37,000 through the end of 2005. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20050166)**

SUPERIOR COURT:

8. Resolution authorizing mandatory arbitration filing fees in the amount of \$220.00 on cases transferred to arbitration per RCW 36.18.018(24). **(Resolution No. R20050368)**
9. Resolution authorizing an increased surcharge on Superior Court domestic filings to fund the courthouse facilitator program from \$10.00 to \$20.00 per filing. **(Resolution No. R20050369)**

YOUTH & FAMILY SERVICES:

10. Amendment No. 2 to Contract **No. C20040180** between Skagit County and YouthNet, which increases the maximum annual reimbursement of the Independent Living Skills Project an additional \$6,500, for a new total of \$22,250. All other terms and conditions shall remain in effect. **(Amendment No. A20050167)**
11. Personal Services Agreement between Skagit County and Carolyn Hartness. Work to be performed under this agreement will be conducted in conjunction with training activities provided through the Department of Youth and Family Service's Fetal Alcohol Spectrum Disorders Initiative. The contractor will provide forty hours of professional services. The agreement shall commence on September 15, 2005, and continue through August 30, 2006. Maximum reimbursement for services to be provided under this agreement shall not exceed \$2,600. **(Contract No. C20050445)**

**RECORD OF THE PROCEEDINGS
MONDAY, OCTOBER 17, 2005
PAGE NO. 4**

12. Amendment No. 1 to Contract **No. C20050177** between Skagit County and Phoenix Recovery Services. This amendment adds Project Activities, Treatment Services, Outpatient Program, Intensive Outpatient and Family Program to the scope of work. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20050168)**

PARKS AND RECREATION:

13. Resolution calling for bids for new wing and outfield fencing on Custer Field at the Skagit Valley Playfields in Mount Vernon. Work will include setting poles, fixtures, a scoreboard, and other associated electrical elements. The bid opening is scheduled for Tuesday, November 8, 2005, at 10:00 a.m. **(Resolution No. R20050370)**

PUBLIC WORKS DEPARTMENT:

14. Resolution calling for a public hearing regarding revision No. 3 to the 2005-2010 Six-Year Transportation Improvement Program. The hearing will be held on Tuesday, November 8, 2005 at 9:00 a.m. **(Resolution No. R20050371)**
15. Resolution establishing a County Road Project for Hull Road to improve roadway drainage. Local funds will be used for this project in the amount of \$44,000. **(Resolution No. R20050372)**
16. Resolution establishing a County Road Project for Sam Bell Road to improve roadway drainage. Local funds will be used for this project in the amount of \$31,000. **(Resolution No. R20050373)**
17. Resolution establishing a County Road Project for Satterlee Road to improve roadway drainage. Local funds will be used for this project in the amount of \$100,000. **(Resolution No. R20050374)**
18. Amendment No. 1 to Contract **No. C20030420** between Skagit County and Shearer Design LLC, for the design of the Burlington Alger Bridge Replacement. This amendment provides additional compensation in the amount of \$15,094.60 and corrects the original agreement amount from \$70,000 to \$72,715.50. The new total maximum amount payable is \$87,807.10. The amendment also has a new extended completed date of December 31, 2006. All other terms and conditions shall remain the same. **(Amendment No. A20050169)**
19. Amendment No. 1 to Contract **No. C20040292** between Skagit County and Widener & Associates. The amendment adds hydrological and design engineering services to be performed on the Helmick Road Improvement Project to the scope of work. It also increases compensation by \$18,000 for a new maximum amount not to exceed \$348,343. The completion date is extended to December 31, 2006. All other terms and conditions shall remain in effect. **(Amendment No. A20050)**

MISCELLANEOUS.

1. Donna Sitts, Director of the RSVP (Retired Senior Volunteer Program) introduced the annual RSVP Grant Application for 2006 Federal funds from the Corporation for National Service in the amount of \$63,959, which is approximately \$500 more than was received in 2005. Ms. Sitts indicated that the program currently has over 800 volunteers in it.

The Commissioners thanked Ms. Sitts for all of her hard work and dedication to RSVP.

Commissioner Dahlstedt motioned to approve the 2006 RSVP Grant Application, which was seconded by Commissioner Anderson. The motion passed with a unanimous vote. **(Contract No. C20050446)**

**RECORD OF THE PROCEEDINGS
MONDAY, OCTOBER 17, 2005
PAGE NO. 5**

2. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, October 17, 2005, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$89,677.43 (Transmittal No. C-134-05); and

Warrants numbered 207655 through 208048 from Clearing Fund 696 in the total dollar amount of \$1,524,335.80 (Transmittal No. C-136-05); and

Payroll warrants numbered 968154 through 968155 in the total dollar amount of \$3,784.36 (Transmittal No. P-40-05).

PUBLIC COMMENT PERIOD.

There was no one present for the public comment period.

PUBLIC HEARING – AMENDMENT FOR THE 2005 BUDGET FOR VARIOUS DEPARTMENTS.

Commissioner Anderson was unavailable for this agenda item.

Mr. Rowe outlined the Resolution authorizing a supplemental budget for 2005. He said Skagit County has received additional funds in the form of grants and payments for services subsequent to the budget adoption. The General, Public Health, Centennial Documentation, Human Services, Senior Services, Convention Center, Communication System, Drug Enforcement, Boating Safety, Interlocal Investment, Equipment Rental, and Insurance Services Funds will incur expenditures in categories and amounts other than anticipated in the adopted budget.

Chairman Munks opened the public hearing. There being no public testimony forthcoming, Commissioner Dahlstedt motioned to close the public hearing.

A motion was made by Commissioner Dahlstedt to approve the Resolution as outlined. The motion was seconded by Commissioner Anderson and passed with a unanimous vote. **(Resolution No. R20050375)**

DISCUSSION – EAGLE HAVEN WINERY PERMITS.

The purpose of this meeting was to discuss public health concerns regarding the Eagle Haven Winery wine tasting facility; most specifically, food service, the public drinking water supply, and sewage system disposal requirements.

Commissioner Anderson asked that the discussion be rescheduled in order to involve not only the owners of the Winery, but the Department of Ecology and the Department of Health as well. Commissioners Munks and Dahlstedt agreed and said all sides of the issue should be taken into consideration.

An alternate date and time will be scheduled in the near future.

WORK SESSION – FLOOD AWARENESS WEEK DISCUSSION WITH THE U.S. ARMY CORPS OF ENGINEERS.

Ric Boge, Surface Water Manager, briefly discussed the role of the Army Corps of Engineers during a flood emergency and Flood Awareness Week events that will be taking place this week.

**RECORD OF THE PROCEEDINGS
MONDAY, OCTOBER 17, 2005
PAGE NO. 6**

Mr. Boge mentioned that the Skagit County Commissioners have signed a resolution appointing Public Works Administrator Dave Brookings and Assistant County Engineer Steve Flude as Flood Fight Coordinators for the coming flood season. They also have proclaimed October 16-22, 2005, as Flood Awareness Week in Skagit County.

Flooding is historically the most prevalent type of natural disaster to affect Skagit County and the roles and responsibilities of the Skagit County Public Works Department must be clearly understood during a flood disaster event. In October 2003, the Skagit Valley experienced a devastating flood that was declared a national disaster by President George W. Bush. Skagit County experienced more than \$17 million of damage. Fortunately, there was no loss of human life.

The Commissioners defined that role during a flood event as to maintain County transportation facilities, roads and bridges, and to provide materials and equipment to Flood Fight Operations to maintain the levee systems during an event.

The role of the Department's Flood Fight Coordinators is to coordinate the use of the Department's resources for a flood fight, as well as work in cooperation with other Federal, State and local entities to reduce flood damages as much as possible.

In preparation for the potential flood fight this fall, Skagit County Public Works has scheduled several training sessions for staff members.

ADJOURNMENT.

Commissioner Dahlstedt made a motion to adjourn the proceedings. Commissioner Anderson seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Don Munks, Chairman

Kenneth A. Dahlstedt, Commissioner

Ted W. Anderson, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners