

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, OCTOBER 11, 2005**

- T** 8:30 a.m. – 9:30 a.m. Work Session – Update Regarding Terms and Conditions of the System/Operator Agreement with Cimarron Transfer and Recycling Company for a MSW Composting and Recycling Facility
- *T** 9:30 a.m. – 10:00 a.m. Grant Presentation - Skagitonians to Preserve Farmland In Support of an Innovative Ag Marketing Project
- *T** 10:00 a.m. – 11:00 a.m. Planning and Development Services – Gary Christensen, Director
1. Discussion – Neighbor Dispute Conflict Management Program Training
 2. Discussion – Skagit County Permit Process Improvement Initiative Progress Report
 3. Progress Report on 2005 GMA Update
 4. Miscellaneous
- *T** 11:00 a.m. – 12:00 a.m. Department Head Meeting

The Skagit County Board of Commissioners met in regular session on Tuesday, October 11, 2005, with Commissioners Don Munks, Kenneth A. Dahlstedt and Ted W. Anderson present.

WORK SESSION – UPDATE REGARDING TERMS AND CONDITIONS OF THE SYSTEM/OPERATOR AGREEMENT WITH CIMARRON TRANSFER AND RECYCLING COMPANY FOR A MSW COMPOSTING AND RECYCLING FACILITY.

Gary Rowe, County Administrator, discussed the terms and conditions of the Agreement with Cimarron Transfer and Recycling Company. Mr. Rowe said there were four key policy issues that could not be reached with Cimarron through negotiations. The key issues involve:

- 1) The requirement to have all residual waste from Cimarron’s facility to be delivered to the County’s transfer station;
- 2) Whether the system fee should include an amount to offset the operation of remote transfer stations and the provision of recycling services at the county transfer station;
- 3) Insurance and indemnification requirements;
- 4) Requirement for a bond or letter of credit.

Mr. Rowe then gave a PowerPoint presentation and provided an explanation of the contract specifics. A discussion ensued at which time the Board decided to continue the work session until Tuesday, October 18, 2005, at 9:00 a.m.

Garl Long, Attorney for Cimarron, explained there is a thirty day window at which time the contract needs to be completed; otherwise the company will have to pay rent on the land it has optioned at the Port of Skagit County.

GRANT PRESENTATION – SKAGITONIANS TO PRESERVE FARMLAND IN SUPPORT OF AN INNOVATIVE AG MARKETING PROJECT.

Tom Karsh, Special Projects, introduced Bob Rose, Executive Director of Skagitonians to Preserve Farmland, who said this is an opportunity for the County to support the development of a promotion branding program for Skagit County farm products. Mr. Rose also stated that the County will support and house an agricultural marketing staff position to design and implement the program. He then thanked the Board for their support.

**RECORD OF THE PROCEEDINGS
TUESDAY, OCTOBER 11, 2005
PAGE NO. 2**

Don Wick, Director of EDASC, spoke about the partnership, which he said is a very important piece of the puzzle that will help ensure the long term success of farming. Mr. Wick then stated the Washington Women's Foundation has given them the resources to continue their great partnership with Skagitonians to Preserve Farmland. He then thanked the Board for believing in the project.

Chairman Munks presented the first of two installment checks for \$7500 to Mr. Rose.

PLANNING AND DEVELOPMENT SERVICES – GARY CHRISTENSEN, DIRECTOR

1. Discussion – Neighbor Dispute Conflict Management Program Training.

Gary Christensen, Director of Planning and Development Services, said that as part of his Department's continuing effort to provide improved client/customer and community services, they have teamed with Skagit County Mediation Services to offer in-house staff training and instruction on how to identify neighbor disputes that may benefit from conflict mediation services. Mr. Christensen said the training session is scheduled for Thursday, October 13, 2005, from 1:30 – 4:30 p.m. It will be presented by Andrea Fitzpatrick, Director of Skagit County Mediation Services.

Ms. Fitzpatrick said that the purpose of the initial workshop is to identify and explore the benefits of a collaborative partnership between Skagit County Mediation Services and Planning and Development Services. She also stated that the overall goal of developing this partnership is to minimize the number of investigations being conducted by the County for interpersonal and/or neighbor related disputes and to meet community needs by offering all residents of Skagit County an affordable and productive forum for resolving neighbor disputes through mediation.

2. Discussion – Skagit County Permit Process Improvement Initiative Progress Report.

Mr. Christensen said in April 2005, the Skagit County Planning and Development Services "Process Improvement Initiative Findings and Recommendations" were published. He said that the purpose of the Departmental audit and report was to identify ways to improve the predictability, efficiency and collaboration of the County development and permitting review process.

Mr. Christensen stated that the Department is now entering Step 2, which actually develops and implements the procedures, tools, forms and references needed to enact on the 10 improvement recommendations.

3. Progress Report on 2005 GMA Update.

Mr. Christensen provided a printout from the Skagit County web-site for the GMA schedule. He discussed the process and said that there are 15 members who represent various interest groups on the panel. Mr. Christensen agreed that when the draft plan is ready to be presented, the Steering Committee will be given the opportunity to provide comments or questions on issues that they would like to see referenced differently.

4. Miscellaneous.

- A) Mr. Christensen discussed the Construction Community Damage Assessment Team. Bill Dowe, Building Official, explained how the team was organized and said that they are in the process of learning the National Incident Management System.
- B) Carly Ruacho, Associate Planner, briefed the board on the planning fee schedule changes. A public hearing is scheduled for Monday, October 24, 2005, at 10:00 a.m.

**RECORD OF THE PROCEEDINGS
TUESDAY, OCTOBER 11, 2005
PAGE NO. 3**

- C) Brandon Black, Senior Planner, requested a date and time be set for a signature on the Willabella Place plat. Commissioner Dahlstedt motioned to sign the plat on Tuesday, October 25, 2005, at 11:30 a.m. Commissioner Anderson seconded the motion, which carried.

DEPARTMENT HEAD MEETING.

Bruce McBane of the Emergency Management Department, shared photos and statistical information derived from the Katrina and Rita hurricanes. He said that several hundred Washingtonians have participated in the Gulf Coast recovery. Mr. McBane has replaced Dave Bond and is in charge of Homeland Security.

Bill Nelson and Shirley Nelson of the American Red Cross gave detailed information of their experiences during the disasters.

Chairman Munks thanked everyone for their hard work. He said it is heart-felt that they took the time to go down and help out.

Commissioner Dahlstedt also thanked everyone for their hard work and for volunteering. He mentioned the 100 year flood that could hit Skagit County and he felt that we need to get prepared.

Commissioner Anderson gave some accolades, especially to the American Red Cross whom he believes is a welcome site during a disaster. He also said their dedication is a wonderful thing and that he is very appreciative of them.

Wayne Dowhaniuk, Skagit County Sheriff's Office, discussed the agreement with the Mount Vernon Police Department for law enforcement responses to the courthouse complex. He said this will become effective on November 1, 2005. A brief discussion ensued concerning the procedures.

Jere LaFollette, United Way, briefed the Board on this year's campaign. He stated that in 2004 \$22,000 was raised by County employees. Mr. LaFollette, then shared the 2005 United Way Video.

Chairman Munks thanked the Department Heads for coming and said the next Department Head Meeting is scheduled for Tuesday, December 13, 2005, at 11:00 a.m.

ADJOURNMENT.

Commissioner Dahlstedt made a motion to adjourn the proceedings. Commissioner Anderson seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Don Munks, Chairman

Kenneth A. Dahlstedt, Commissioner

**RECORD OF THE PROCEEDINGS
TUESDAY, OCTOBER 11, 2005
PAGE NO. 4**

Ted W. Anderson, Commissioner

ATTEST:

Melissa Collins, Assistant Clerk of the Board
Skagit County Board of Commissioners