

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JUNE 20, 2005**

8:00 a.m. – 8:45 a.m.	Work Session – County Commissioners
8:45 a.m. – 9:30 a.m.	Work Session – County Administrator
*T 10:00 a.m. – 11:00 a.m.	Work Session – Bayview Ridge Subarea Plan
11:00 a.m. – 11:30 a.m.	Consent Agenda and Miscellaneous Items
11:30 a.m. – 11:45 a.m.	Public Comment Period
*T 1:30 p.m. – 2:30 p.m.	Work Session – Surface Water Management Update
2:30 p.m. – 4:30 p.m.	Executive Session – Personnel, Litigation and Land Acquisition

The Skagit County Board of Commissioners met in regular session on Monday, June 20, 2005, with Commissioners Don Munks, Kenneth A. Dahlstedt and Ted W. Anderson present.

WORK SESSION – BAYVIEW RIDGE SUBAREA PLAN.

Gary Christensen, Director of Planning and Development Services, gave a PowerPoint presentation regarding the purpose and background of the Bayview Ridge Subarea Plan. He acknowledged the work of various partners that were instrumental in helping to craft the Plan. Bayview Ridge is a 4,000-acre area that includes 3,600-acres of non-municipal urban growth area. Mr. Christensen said he anticipates that by 2015 the area will double in population, with approximately 3,600 residents living there. The Bayview Ridge Subarea was proposed and planned to accommodate future urban populations that were not otherwise allocated to a municipality.

Lynn Keenan, a principal consultant with Reid Middleton, assisted the County and other partners in the planning process for the Bayview Ridge Subarea Plan. Ms. Keenan briefly outlined several major themes included in the plan and provided further details.

Mr. Christensen discussed four different options and advised the Board as to what the next steps may be in the area of concerns and interests. The Board agreed to hold a public hearing regarding the Bayview Ridge Subarea Plan sometime in the near future.

CONSENT AGENDA.

Commissioner Dahlstedt motioned to approve the Consent Agenda for Monday, June 20, 2005, items 1 through 20. Commissioner Anderson seconded the motion, which passed unanimously.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, June 13, 2005.

AUDITOR'S OFFICE:

2. Amendment No. 1 to Contract **No. C20050197**, which is the HAVA Grant Agreement between Skagit County and the Washington State Secretary of State. The amendment specifies compensation and billing procedures and details a statement of work. There are no material changes to the grant amounts, grant terms or County obligations. **(Amendment No. A20050112)**

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BUDGET/FINANCE:

3. Amendment No. 2 to Interlocal Cooperative Agreement **No. C20020303** between Skagit County and Public Utility District #1, which extends the expiration date to December 31, 2006. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20050113)**

FACILITY MANAGEMENT:

4. Resolution calling for bids for the Roof Replacement Project located at 1800 Continental Place, Mount Vernon. The bid opening will be held on July 11, 2005, at 11:45 a.m. **(Resolution No. R20050212)**

FAIRGROUNDS:

5. Resolution authorizing the sum of \$1,500 be established as a Revolving Fund by a warrant drawn on County Fair Fund #106 for the "Garage, Auction and More." **(Resolution No. R20050213)**

HEALTH DEPARTMENT:

6. Amendment No. 2 to Vendor Services Agreement **No. C20040266** with Northwest Medical Teams International. The amendment adds an additional \$11,200 to the contract for the period January – June 2005, for a new contract total of \$26,800. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20050114)**

HUMAN RESOURCES:

7. Resolution approving the transfer of sick leave for an employee of the Skagit County Law Library. **(Resolution No. R20050214)**

HUMAN SERVICES DEPARTMENT:

8. Resolution re-appointing Charles R. Wick to the Skagit County Substance Abuse Board, effective June 30, 2005 through June 29, 2008. **(Resolution No. R20050215)**
9. Resolution appointing William Getz as a County Designated Mental Health Professional, effective June 21, 2005. Such appointment is at will and subject to review, or exists unless and until decertified or terminated from his employment with Compass Health. **(Resolution No. R20050216)**

INFORMATION SERVICES:

10. Contract agreement between Skagit County and Handel Information Technologies, Inc. for the procurement, installation and support of the Rite Track Information System for juvenile case management in support of the Youth and Family Services Department. The agreement shall become effective upon the date of signature and continue throughout the life of the system at the County. Compensation is expected to total \$108,149. **(Contract No. C20050253)**

PARKS AND RECREATION:

11. Resolution AND Interlocal Cooperative Agreement between Skagit County and the Washington State Department of Ecology authorizing the placement of a water flow gage station at Hansen Creek. The costs of this program will be paid by WDOE. The agreement shall commence on May 13, 2005, and continue through May 13, 2025. **(Resolution No. R20050217 AND Contract No. C20050254)**

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PLANNING & DEVELOPMENT SERVICES:

12. Resolution remanding to the Skagit County Hearing Examiner the Larry and Leo Clark Appeal No. AP 03-0967, pertaining to Enforcement Case No. CE 03-0013, regarding the installation of a roadside fence and the placement of fill. This is so that new evidence may be considered. **(Resolution No. R20050218)**

YOUTH AND FAMILY SERVICES:

13. Personal Services Agreement with Power of Hope to provide a summer camp, conference, workshops and therapeutic programming for youth referred by staff of the Youth and Family Services Department. The agreement shall commence on June 1, 2005, and continue until May 31, 2007. Compensation is not to exceed a total of \$15,000 per calendar year. **(Contract No. C20050255)**
14. Amendment No. 1 to Personal Services Agreement **No. C20050011** with Protect-A-Child-Today, which adds additional classes and provides language to reimburse mileage at the current County rate. Compensation is increased by \$2,000 to cover the additional expenses, for a new contract total of \$17,000. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20050115)**

PUBLIC WORKS DEPARTMENT:

15. Resolution calling for bids for the haul out and dry docking of the M/V Guemes. The bid opening will be held on Monday, July 25, 2005, at 10:45 a.m. **(Resolution No. R20050219)**
16. Vendor Services Agreement with Concrete Nor'West for the purchase of gravel and rock products from the maintenance material eligibility list. The agreement is in effect from April 1, 2005, through March 31, 2006. Total purchases are not to exceed \$300,000. **(Contract No. C20050256)**
17. Amendment No. 1 to Vendor Services Agreement **No. C20040260** with Skagit Valley Glaspro, which extends the expiration date through June 1, 2006. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20050116)**
18. Amendment No. 1 to Personal Services Agreement **No. C20030248** with Montgomery Water Group, Inc., which extends the expiration date to June 30, 2005, and amends the Scope of Work for the McElroy Slough Supplemental Hydrologic/Hydraulic Analysis. Compensation is increased by \$9,800 for a new contract total of \$51,800. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20050117)**
19. Vendor Services agreement with Jim's Mowing to provide maintenance in the Britt Slough Sub Flood Control Zone. The agreement shall commence on June 20, 2005, and continue through December 31, 2005. Compensation is not to exceed a total of \$7,000. **(Contract No. C20050257)**
20. Resolution awarding the bid for the Casino Drive Reconstruction Project to Colacurcio Brothers Construction for the low bid of \$494,372. **(Resolution No. R20050220)**

MISCELLANEOUS.

1. Dave Brookings, Public Works Administrator, asked the Commissioners to sign a resolution authorizing the closure of Bartholomew Road No. 16310 to through traffic at MP 0.00 to 0.040. He stated that emergency repairs are needed on the Burlington Northern Santa Fe Bridge/Overpass beginning June 17, 2005.

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Commissioner Dahlstedt motioned to approve the closure, which was seconded by Commissioner Anderson. The motion passed unanimously. **(Resolution No. R20050221)**

2. The Commissioners signed a letter thanking Senator Patty Murray for her continued support of the Skagit River Flood Damage Reduction Study by adding a \$600,000 appropriation to the Senate Energy and Water Appropriation bill for the U.S. Army Corps of Engineers.
3. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, June 20, 2005, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$70,767.12 (Transmittal No. C-77-05); and

Purchase Card Electronic Payment to JP MORGAN CHASE from Clearing Fund 696 in the total dollar amount of \$41,861.93 (Transmittal No. C-78-05); and

Warrant number 199235 from Clearing Fund 696 in the total dollar amount of \$17,650.61 (Transmittal No. C-79-05); and

Warrants numbered 199236 through 199483 from Clearing Fund 696 in the total dollar amount of \$337,887.76 (Transmittal No. C-80-05).

PUBLIC COMMENT PERIOD.

David Hough, 17483 West Big Lake Boulevard, Mount Vernon, presented the Board with a letter requesting clarification of language that is included in the proposed development regulations for the Bayview Ridge Urban Growth Area, specifically in Section 14.28.105. Mr. Hough suggested a simple change that would clearly state the purpose of one of the conditions.

Roger Knutzen, 16505 Peterson Road, Burlington, expressed many concerns regarding setbacks and surface water run-off at Bayview Ridge, which affects landowners in the low-lying agricultural areas. Mr. Knutzen indicated that none of the landowners were included in the planning phase of possible run-off problems. He encouraged the Board to obtain approval of the affected entities before adopting the Bayview Ridge Subarea Plan.

WORK SESSION - SURFACE WATER MANAGEMENT UPDATE.

Dave Brookings, Public Works Administrator, discussed the purpose of the work session and gave a PowerPoint presentation regarding Skagit County Surface Water Management (SWM) for 2005. Mr. Brookings also presented a diagram of the SWM organization as of June 2005, and shared the goals of SWM, which is to enhance and protect marine resources. He also touched on different studies that have been compiled for the Bayview Ridge and Big Lake areas. Mr. Brookings advised the Board of trends and future challenges that the County faces.

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ADJOURNMENT.

Commissioner Dahlstedt made a motion to adjourn the proceedings. Commissioner Anderson seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Don Munks, Chairman

Kenneth A. Dahlstedt, Commissioner

Ted W. Anderson, Commissioner

ATTEST:

Melissa Collins, Assistant Clerk of the Board
Skagit County Board of Commissioners