

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, APRIL 11, 2005**

8:00 a.m. – 8:45 a.m.	Work Session – Commissioners
8:45 a.m. – 9:30 a.m.	Work Session – County Administrator
9:45 a.m. – 10:00 a.m.	Bid Opening – Alterations to Licensing Stations in the Auditor’s Office
*T 10:00 a.m. – 10:45 a.m.	Department Head Meeting
*T 10:45 a.m. – 11:00 a.m.	Proclamation – National Public Safety Telecommunications Week
11:00 a.m. – 11:30 a.m.	Consent Agenda and Miscellaneous Items
11:30 a.m. – 11:45 a.m.	Public Comment Period
1:30 p.m. – 2:00 p.m.	Decision – Closed Record Appeal (PL05-0046) Submitted by Don and Teri Saben of the Hearing Examiner’s Decision Affirming the Denial of a Building Permit (BP03-1161) For a Residence
2:00 p.m. – 4:00 p.m.	Executive Session – Personnel, Litigation and Land Acquisition

The Skagit County Board of Commissioners met in regular session on Monday, April 11, 2005, with Commissioners Don Munks, Kenneth A. Dahlstedt and Ted W. Anderson present.

BID OPENING – ALTERATIONS TO LICENSING STATIONS IN THE AUDITOR’S OFFICE.

Facilities Director Roger Howard opened the following bids for alterations to the workstations located in the Licensing Department of the Auditor’s Office:

Valley Electric
1100 Merrill Creek Parkway
Everett, WA 98203
Bid Bond Enclosed
Addendum No. 1 Acknowledged
Total Bid: \$114,230

Roosendaal-Honcoop
5977 Guide Meridian
Bellingham, WA 98226
Bid Bond Enclosed
Addendum No. 1 Acknowledged
Total Bid: \$94,450

Mr. Howard said the bids would be reviewed and a recommendation would be forthcoming.

DEPARTMENT HEAD MEETING.

During the Department Head meeting Public Health Director Peter Browning reported on the recent Tuberculosis outbreak that occurred at Skagit Valley College. Mr. Browning said he spoke to the college approximately five years ago regarding the need for international students to supply their immunization records and agree to a skin test for Tuberculosis. The college decided not to act on the request of the Health Department stating that they felt the requirement was unnecessary.

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Mr. Browning stated that on March 14, 2005, an international student was admitted to Skagit Valley Hospital, tested positive for an aggressive case of Tuberculosis and was required to quarantine himself. Approximately 175 of his closest contacts have been tested at the County's expense and 65 of those contacts have had positive skin tests and needed chest x-rays. Mr. Browning indicated that \$16,200 has been expended to date for various costs associated with the outbreak.

Bruce McBane of McBane Enterprises talked about the recent Homeland Security Terrorist Exercise that was held last month at March Point in Anacortes. Mr. McBane said it was a sophisticated, complex exercise that went well.

Public Works Director Chal Martin, showed pictures of the recent ribbon cutting ceremony for the Goldenrod Road Bridge Project. He said it is a \$3.3 million dollar project that will provide a connection between State Route 20 and the George Hopper Interchange.

Senior Services Director Tim Holloran updated everyone on the successful March For Meals promotion for Wheels on Meals. The event was held on March 19, 2005, at various track locations throughout the County. Due to the incredible support by local citizens, \$38,000 was raised, which will provide additional meals to homebound seniors in the County. Mr. Holloran said he is pleased with the dedicated volunteers that give their time to this program as it is much more than providing a meal and a friendly face. The volunteers also check on the welfare of the recipient of the home delivered meal.

The Commissioners presented Mr. Holloran with a Certificate of Accomplishment for his efforts.

Barb Leander, Prosecutor's Office, gave an update on the Skagit County Criminal Justice Group, which was formed 1½ years ago in response to a somewhat dismal fiscal outlook. Ms. Leander thanked the Board for authorizing the hiring of a Systems Analyst for the Criminal Justice system.

Information Services Coordinator Mike Almvig spoke briefly about Share Point, which was installed last year and indicated that the Systems Analyst position for Criminal Justice should be filled this afternoon.

Leiann Scee of Youth & Family Services - Juvenile Detention, accepted the trophy as winner of the 2005 annual Skagit County Chili Cook-off, sponsored by the Skagit County Employee Recognition Committee.

Ron Feld, Mediation Services, spoke of his involvement with Leadership Skagit, which is in its second year. Mr. Feld said the County has been a major sponsor and supporter of the organization and Leadership Skagit is already preparing for their third year. He said it gives folks a chance to network and develop enhanced leadership skills.

PROCLAMATION – NATIONAL PUBLIC SAFETY TELECOMMUNICATIONS WEEK.

Commissioner Dahlstedt read a proclamation proclaiming April 10-16, 2005, as National Public Safety Telecommunications Week.

Rick Smith, Director of E911, thanked the Board for acknowledging the hard work and dedication of staff.

CONSENT AGENDA.

Commissioner Dahlstedt motioned to approve the Consent Agenda for Monday, April 11, 2005, items 1 and 2 and items 4 through 19. Item 3 was removed and will be discussed during regular session on Monday, April 18, 2005, at 11:45 a.m.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, March 21, 2005.
2. Record of the Proceedings for Monday, April 4, 2005.

BUDGET & FINANCE:

3. Resolution authorizing an amendment to the 2004 budget for the first quarter of 2005. **(This item was removed from the record)**

HEALTH DEPARTMENT:

4. Amendment No. 4 to the Medicaid Administrative Match Contract **No. 004694** between Skagit County and the State of Washington Department of Social and Health Services. The amendment extends the contract until June 30, 2005 and deletes Exhibit G. All other terms and conditions of the original contract, including amendments, shall remain in effect. **(Amendment No. A20050079)**
5. Amendment No. 1 to Personal Services Agreement **No. C20040226** with Judy Flores for the Sedro-Woolley Welcome Baby! Pilot Project. The amendment extends the contract until March 31, 2006, and adds increased compensation in the amount of \$40,000 for a new contract total of \$80,000. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20050080)**
6. Resolution AND Agency Contract Agreement between the Skagit County Health Department and Graceland University in Lamoni, Iowa, which will allow the placement of nursing student interns within the Department in order to provide students with access to learning experiences and involvement in client care. The agreement shall commence on December 1, 2004, and continue through November 30, 2006. The contract will automatically renew every two years unless the parties agree otherwise. There is no monetary consideration with this agreement. **(Resolution No. R20050134 AND Contract No. C20050163)**

HUMAN SERVICES:

7. Personal Services Agreement with North Cascades Community Health Council for Substance Abuse Prevention Services covering the implementation of "Strengthening Families" in the Sedro-Woolley School District. The agreement shall commence on February 1, 2005, and continue through June 30, 2005. Compensation is expected to total \$944. **(Contract No. C20050164)**
8. Amendment No. 1 to Interlocal Cooperation Agreement **No. C20040301** between Skagit County and Educational Service District #105, which acts as the fiscal agent for the Northwest High Intensity Drug Trafficking Area Federal Funding from the Office of National Drug Control Policy. These funds allow for the continued support of the Kulshan Creek Neighborhood Station Outreach Substance Abuse Prevention Project in the City of Mount Vernon. The amendment extends the ending date of the contract to June 30, 2005. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20050081)**
9. County Program Agreement with the State of Washington Department of Social and Health Services, Division of Finance, which will provide a working cash advance in the amount of \$105,345 for Substance Abuse Fund 115 and Developmental Disabilities Fund 116-02 for the period July 1, 2005, through June 30, 2006. This agreement replaces Contract No. C20040325, which expires on June 30, 2005. **(Contract No. C20050165)**

INFORMATION SERVICES:

10. Resolution authorizing the transfer of surplus computer equipment to the City of Anacortes. **(Resolution No. R20050135)**
11. Resolution authorizing the transfer of surplus computer equipment to the City of Sedro-Woolley. **(Resolution No. R20050136)**

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12. Amendment No. 6 to Personal Services Agreement **No. C20020325** with ImageSource, Inc., which allows for the upgrade of current versions of the Kofax, Optika and ProLynx software for the County Clerk's Imaging System. This addendum will also introduce batch scanning, which is designed to enhance the scanning efficiency of the scanning operator. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20050082)**

PARKS & RECREATION:

13. Resolution awarding the bid for the Custer Field Sports Lighting to Sail Electric for the low bid of \$140,000. **(Resolution No. R20050137)**

SHERIFF'S OFFICE:

14. Personal Services Agreement with C. Maxwell, Inc., dba Inslee, Maxwell & Associates to provide mental health services to jail and juvenile detention inmates. The agreement shall commence on January 1, 2005, and continue through December 31, 2005. Compensation is not to exceed a total of \$70,000. **(Contract No. C20050166)**

SUPERIOR COURT:

15. Personal Services Agreement with The Language Exchange to provide court-certified or qualified interpreters in all languages for hearings and trials as requested by the Skagit County Superior Court. The agreement shall commence on February 1, 2005, and continue through December 31, 2005. Compensation shall be paid at a rate of \$45 per hour for Spanish interpreters and at an amount to be negotiated at the time of requirement for some exotic languages. **(Contract No. C20050167)**

YOUTH & FAMILY SERVICES:

16. Personal Services Agreement with Pace Center for Girls, Inc. to provide Gender Responsive Case Management training for Probation Officers. The agreement shall commence on February 2, 2005, and continue until February 4, 2005. Compensation is not to exceed a total of \$2,000. **(Contract No. C20050168)**

PUBLIC WORKS DEPARTMENT:

17. Resolution calling for bids for the production of commuter tickets and booklets for the Guemes Island Ferry. The bids will be opened on Monday, April 25, 2005, at 9:45 a.m. **(Resolution No. R20050138)**
18. Personal Services Agreement with Yarmuth, Wilsdon and Calfo, PLLC, to provide legal counsel representation and services for solid waste services as requested. The agreement shall commence on March 1, 2005, and continue through February 28, 2007. Compensation is not to exceed a total of \$100,000. **(Contract No. C20050169)**
19. Amendment No. 1 to Personal Services Agreement with Steward and Associates, which extends the contract term to December 31, 2005. The time extension will allow the contractor to continue assisting the County with environmental analysis of flood control related to the Baker River Relicensing Project. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20050083)**

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MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, April 11, 2005, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Warrant number 194596 from Clearing Fund 696 in the total dollar amount of \$62,583. (Transmittal No. C-46-05); and

Warrants numbered 194597 through 194975 from Clearing Fund 696 in the total dollar amount of \$4,647,845.72 (Transmittal No. C-47-05); and

Warrants numbered 194976 through 195018 from Clearing Fund 696 in the total dollar amount of \$42,933.62 (Transmittal No. C-50-05); and

Payroll warrants numbered 163851 through 164657 in the total dollar amount of \$1,035,027.50 (Transmittal No. P-13-05); and

Payroll warrants numbered 966132 through 966275 in the total dollar amount of \$187,089.02 (Transmittal No. P-14-05).

2. Staff presented a resolution providing a defense to Thomas E. Seguire in a lawsuit filed by Robin Webb-Lakey.

Commissioner Dahlstedt motioned to approve the resolution, which was seconded by Commissioner Anderson and passed unanimously. **(Resolution No. R20050139)**

PUBLIC COMMENT PERIOD.

No one was present for the public comment period.

DECISION – CLOSED RECORD APPEAL (PL05-0046) SUBMITTED BY DON AND TERI SABEN OF THE HEARING EXAMINER’S DECISION AFFIRMING THE DENIAL OF A BUILDING PERMIT (BP03-1161) FOR A RESIDENCE.

Commissioner Anderson motioned to deny the closed record appeal submitted by Don and Teri Saben of the Hearing Examiner’s decision affirming the denial of building permit #BP03-1161 for a residence. The motion was seconded by Commissioner Dahlstedt and passed unanimously.

ADJOURNMENT.

Commissioner Dahlstedt made a motion to adjourn the proceedings. Commissioner Anderson seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Don Munks, Chairman

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Kenneth A. Dahlstedt, Commissioner

Ted W. Anderson, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners