

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JANUARY 24, 2005**

8:00 a.m. – 8:45 a.m.	Work Session – County Commissioners
8:45 a.m. – 9:30 a.m.	Work Session – County Administrator
10:00 a.m. – 11:00 a.m.	Discussion – Family Resource Building Renovations
11:00 a.m. – 11:30 a.m.	Consent Agenda and Miscellaneous Items
11:30 a.m. – 11:45 a.m.	Public Comment Period
11:45 a.m. – 1:15 p.m.	Work Session and Luncheon Meeting – Skagit County Community Action Agency (330 Pacific Place, Mount Vernon)
1:30 p.m. – 3:30 p.m.	Executive Session – Personnel, Litigation and Land Acquisition

The Skagit County Board of Commissioners met in regular session on Monday, January 24, 2005, with Commissioners Don Munks, Kenneth A. Dahlstedt and Ted W. Anderson present.

DISCUSSION – FAMILY RESOURCE BUILDING RENOVATIONS.

Bill Shuler, speaking for the Skagit Family Resource Center (FRC) Consortium, expressed the need for the expansion of facilities to meet the demand for additional space by Skagit County Community Action Agency; Catholic Community Services; Skagit-Island Head Start; and SPARC. These four organizations are currently renting additional space outside the FRC property to accommodate mounting service needs. With the projected high population growth for Skagit County in the next few years, Mr. Shuler said their space needs will only continue to grow. Therefore, steps should be taken to move forward quickly but wisely in making decisions about the development of property to address future and long-term needs.

Mr. Shuler said some of those issues are as follows:

- The need for an architect to immediately begin working with the FRC consortium to assess agency needs and design an action plan that takes into consideration programming needs for current and future growth, accessibility for clientele, and parking. Properties to assess include the property behind the FRC-West building (playground and adjacent undeveloped land), the Litchman Building on Riverside Drive and property owned by Elliott Johnson directly south of the Litchman property and the FRC East building.
- Contracting with Paul Schissler & Associates to obtain funding that will meet property development plans.
- Further discussion with Elliott Johnson in regard to his desire to develop his property on Riverside Drive. This property could be key in providing needed space while the Litchman Riverside property, with respect to planning, funding, construction and occupancy is being completed.

There is no question that the co-location of services at the Pacific Place complex just over five years ago has greatly benefited the low-income community, according to Mr. Shuler. He also noted that consortium members are most appreciative of the major assistance given by the County in making the FRC a reality. Mr. Shuler feels that without the County's strong support, the FRC would simply not exist.

Roger Howard, Facilities Director, said the planning process needs to get underway, which would require identifying the program service needs and what kind of space would be required to accomplish those needs. A comprehensive plan needs to be put into place and Mr. Howard suggested that he and Mr.

RECORD OF THE PROCEEDINGS
MONDAY, JANUARY 24, 2005
PAGE NO. 2

Shuler, along with County Administrator Gary Rowe, sit down to discuss the matter. He feels it is wise to identify the existing space including current and future needs.

Paul Schissler of Paul Schissler & Associates advised that there may be an opportunity to list this project on the WA-CERT list for Community Development Block Grant Funding.

Mr. Rowe said the first step in proceeding with this issue is to get costs and proposals for architectural services and pursue funding requests through Mr. Schissler.

CONSENT AGENDA.

Commissioner Dahlstedt motioned to approve the Consent Agenda for Monday, January 24, 2005, items 1 through 35. Commissioner Anderson seconded the motion, which passed unanimously.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Tuesday, January 18, 2005.
2. Interlocal Cooperative Agreement, per Resolution No. 17839, between Skagit County and the Skagit Conservation District to coordinate the development, implementation and maintenance of water quality programs in Skagit County. The agreement shall commence on January 1, 2005, and continue through December 31, 2005. Compensation is not to exceed a total of \$87,500. **(Contract No. C20050044)**

ADMINISTRATIVE SERVICES:

3. Interlocal Cooperative Agreement, per Resolution No. R20030154, between Skagit County and the Northwest Regional Council to provide support for the Law and Justice Council. The agreement shall commence on January 1, 2005, and continue through December 31, 2005. Compensation is not to exceed a total of \$35,724. **(Contract No. C20050045)**

BUDGET & FINANCE:

4. Memorandum of Agreement with the North Cascades Chamber of Commerce to provide funds to promote various tourism events and activities. The agreement shall commence on January 1, 2005, and continue through December 31, 2005. The County will provide \$10,000 in funding. **(Contract No. C20050046)**
5. Amendment No. 1 to Interlocal Cooperative Agreement **No. C20040447** between Skagit County and the Skagit Conservation District to provide wildfire prevention activities. The amendment will extend the contract through December 31, 2005. All other terms and conditions of the original agreement shall remain in effect. **(Amendment No. A20050017)**

FARMLAND LEGACY PROGRAM:

6. Grant Deed of Conservation Easement by Skagit Land Trust to Skagit County. The easement will permanently protect 88 acres of fee simple farmland. **(Contract No. C20050047)**

FACILITIES MANAGEMENT:

7. Amendment No. 1 to Building Lease Agreement **No. C20030413** with Case Lanting, which extends the agreement through December 31, 2005, at the original monthly lease amount of \$1,735. This is for the building located at 607 South Second Street. **(Amendment No. A20050018)**

RECORD OF THE PROCEEDINGS
MONDAY, JANUARY 24, 2005
PAGE NO. 3

8. Amendment No. 2 to Personal Services Agreement **No. C20020260** with John D. Griffin Engineers, Inc. to provide for additional engineering services for budgeted Capital Facility Projects. The contract shall be extended to December 31, 2005, and no increase in the compensation amount is necessary. **(Amendment No. A20050019)**

HEALTH DEPARTMENT:

9. Resolution AND Interagency Agreement between the State of Washington Department of Health and Skagit County through the Skagit County Health Department to deliver public health services beginning January 1, 2005, through December 31, 2006. Compensation is expected to total \$513,793. **(Resolution No. R20050024 AND Contract No. C20050048)**

HUMAN RESOURCES:

10. Personal Services Agreement with Braun Consulting Group to provide collective bargaining services. The agreement shall commence on November 1, 2004, and continue until December 31, 2005. Compensation is not to exceed a total of \$37,200. **(Contract No. C20050049)**

HUMAN SERVICES:

11. Personal Services Agreement with Volunteers of America, which allows their Care Crisis Response Services to provide one 8-week psycho-educational support group session for up to a maximum of 10 adults who have lost loved ones due to suicide. The agreement shall become effective on January 1, 2005, and continue through December 31, 2005. Compensation is not to exceed a total of \$5,083. **(Contract No. C20050050)**

PLANNING & DEVELOPMENT SERVICES:

12. Resolution approving a work design for the Guemes Island Subarea Plan. **(Resolution No. R20050025)**
13. Ordinance adopting certain 2003 Comprehensive Plan Amendment proposals to add properties to Municipal Urban Growth Areas and amend the Skagit County Comprehensive Plan/Zoning Map. **(Ordinance No. O20050001)**
14. Resolution authorizing the transfer of monies from Fund #150 to Fund #216 in the amount of \$1,574.74 in order to pay the invoice for the Edison Subarea Loan, which was received from the Washington State Department of Ecology. **(Resolution No. R20050026)**
15. Personal Services Agreement with The Latimore Company, LLC to analyze processes used to review and make recommendations regarding Skagit County permit applications. The agreement shall commence on October 18, 2004, and continue until July 30, 2005. Compensation is not to exceed a total of \$15,000. **(Contract No. C20050051)**

PROSECUTING ATTORNEY:

16. Personal Services Agreement with Buck and Gordon, LLP to provide consultation, legal services and litigation support on selected legal issues relating to the Growth Management Act and other land use and environmental issues. The agreement shall commence on January 1, 2005, and continue until December 31, 2005. Compensation shall not exceed a total of \$380,000. **(Contract No. C20050052)**
17. Resolution AND Interlocal Cooperative Agreement between Skagit County and Police Departments for the Cities of Anacortes, Burlington, Mount Vernon and Sedro-Woolley. The agreement provides the capability for public agencies to cooperate by providing services and

RECORD OF THE PROCEEDINGS
MONDAY, JANUARY 24, 2005
PAGE NO. 4

facilities for mutual advantage, specifically recommending that the Cities participate in a Multiple Agency Investigation Team. **(Resolution No. R20050027 AND Contract No. C20050053)**

18. Personal Services Agreement with Joe P. Mentor and Mentor Law Group to provide consultation and representation relating to water rights and in-stream flow issues. The agreement shall commence on January 1, 2005, and continue until December 31, 2005. Compensation shall not exceed a total of \$150,000. **(Contract No. C20050054)**
19. Personal Services Agreement with Summit Law Group to provide representation and assistance on matters relating to employment law, labor relations/negotiations and litigation. The agreement shall commence on January 1, 2005, and continue through December 31, 2005. Compensation shall vary depending on the services being provided. **(Contract No. C20050055)**

SENIOR SERVICES:

20. Resolution AND Interlocal Cooperative Agreement between Skagit County and the City of Sedro-Woolley to provide staff, equipment, and materials for the delivery of community based services to the senior citizens of the City. The agreement shall commence on January 1, 2005, and continue through December 31, 2005. Compensation shall total \$17,186. **(Resolution No. R20050028 AND Contract No. C20050056)**
21. Interlocal Cooperative Agreement between Skagit County and the Department of Corrections for the preparation and delivery of frozen senior meals and dinner rolls to the Skagit Nutrition Project site at the Burlington Community Center. The agreement shall commence on January 1, 2005, and continue through December 31, 2005. Compensation shall range from \$0.08 for dinner rolls to \$1.75 for a frozen meal. **(Contract No. C20050057)**
22. Personal Services Agreement with Visiting Nurse Personal Services to provide hand and foot care clinics to clients at the Skagit County Senior Services Centers. Clients will compensate the Contractor at the rate of \$5 per hands and \$17 per feet per appointment. The agreement shall commence on January 1, 2005, and continue through December 31, 2005. **(Contract No. C20050058)**
23. Amendment No. 3 to Contract **No. C20040008** with the Northwest Regional Council, which revises the cost of various projects. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20050020)**

SHERIFF'S OFFICE:

24. Amendment No. A to Vendor Services Agreement **No. C20040150** with Aramark Correctional Services, Inc. to supply supervisors/cooks during December 2004, to cover employee absences due to sick leave and vacations. The increase in price per inmate meal is \$1.07. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20050021)**

YOUTH & FAMILY SERVICES:

25. Memorandum of Understanding between Skagit County and the Skagit County Community Action Agency AmeriCorps*VISTA Volunteer Program, which will place one VISTA volunteer with Skagit County Youth and Family Services during the period of August 27, 2004, through August 26, 2005. A local match in the amount of \$3,500 will be provided. **(Contract No. C20050059)**

RECORD OF THE PROCEEDINGS
MONDAY, JANUARY 24, 2005
PAGE NO. 5

PUBLIC WORKS DEPARTMENT:

26. Resolution requesting proposals to establish an eligibility rental list of ferry passenger vessels for temporary service between Anacortes and Guemes Island as required during March 1, 2005, and December 31, 2006. **(Resolution No. R20050030)**
27. Resolution calling for a public hearing to consider the vacation of an unopened County right-of-way lying East of Old Highway 99 North and North of Butler Hill Road. The hearing will be held on Tuesday, February 15, 2005, at 8:30 a.m. **(Resolution No. R20050031)**
28. Resolution amending Resolution **No. R20040382**, appointing members to the Skagit County Marine Resources Committee. The amendment reflects the appointment of Ann Bylin from the Skagit County Planning and Development Services who will replace Kendra Smith. **(Resolution No. R20050032)**
29. Resolution establishing the Skagit County Drainage Utility Fund as the source of the match for a Hazard Mitigation Grant Program to elevate six homes. The County received a grant in the amount of \$275,000 of which FEMA will contribute \$206,250 or 75% of eligible costs, whichever is less. In addition, the Washington State Emergency Management Division will contribute \$34,375 or 12.5%, whichever is less. The remaining 12.5% or up to \$34,375 of eligible costs will be paid from the Utility Fund. **(Resolution No. R20050033)**
30. Personal Services Agreement with James W. Potts to provide lobbying representation in Olympia during the legislative sessions and to follow/report on legislative issues at other times per the County's request. The agreement shall commence on January 1, 2005, and continue through December 31, 2006. Total compensation for this agreement shall not exceed \$11,600. **(Contract No. C20050060)**
31. Amendment No. 5 to Personal Services Agreement **No. C20030038** with HydroLogic Services Company, which will enable them to continue providing technical and facilitation services on the County's behalf in an effort to produce the Samish Basin Watershed Plan and Instream Flow Rule. Task 1 will be added to the Scope of Services in which the Contractor will assist the County in defending claims with regard to the 1996 Memorandum of Agreement Regarding Utilization of Skagit River Basin Water Resources for Instream and Out-of-Stream Purposes. Exhibit B will also be amended by adding \$15,000 to the existing budget, bringing the total contract amount to \$105,000. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20050022)**
32. Resolution AND Interlocal Cooperative Agreement between Skagit County and the City of Anacortes, which allows the County's Public Works Department to perform reimbursable work, provide materials, and equipment rental for work on the City's facilities as requested by Anacortes for a period of five years. The agreement shall commence in 2005 and continue through 2009. **(Resolution No. R20050034 AND Contract No. C20050061)**
33. Amendment No. 2 to Standard Consultant Agreement **No. C20040186** with Pacific International Engineering, PLLC. This supplemental adds geotechnical investigation and evaluation to the Scope of Work in support of the Skagit River Flood Reduction Project. In addition, the agreement is amended to include Golder Associates, Inc. as a sub-consultant. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20050023)**
34. Resolution AND Interlocal Cooperative Agreement with the City of Burlington, which allows the City to contribute \$25,000 in calendar years 2004 and 2005 in support of the Skagit River Feasibility Study. The agreement shall commence on January 1, 2004, and continue through December 31, 2005. **(Resolution No. R20050035 AND Contract No. C20050062)**

RECORD OF THE PROCEEDINGS
MONDAY, JANUARY 24, 2005
PAGE NO. 6

35. Amendment No. 1 to Vendor Services Agreement **No. C20040022** with Northwest Logging and Excavation, which increases the compensation amount \$50,000 for a maximum payable not to exceed \$144,952 for emergency service work authorized by Resolution No. R20040407, dated November 29, 2004. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20050024)**

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, January 24, 2005, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$22,073.25 (Transmittal No. C-03-05); and

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$107,020.52 (Transmittal No. C-04-05); and

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$52,806.05 (Transmittal No. C-07-05); and

Warrants numbered 188259 through 188735 from Clearing Fund 696 in the total dollar amount of \$2,057,258.34 (Transmittal No. C-09-05)

Warrants numbered 188736 through 188792 from Clearing Fund 696 in the total dollar amount of \$165,673.08 (Transmittal No. C-10-05)

Payroll warrants numbered 965359 through 965511 in the total dollar amount of \$202,056.35 (Transmittal No. P-03-05); and

Payroll warrants numbered 159994 through 160765 in the total dollar amount of \$933,092.19 (Transmittal No. P-04-05).

2. Staff presented a Personal Services Agreement with Davis Wright Tremaine, LLP, which allows the consultant to provide legal services relating to the relicensing of the Baker Dam Project. The agreement shall commence on January 1, 2005, and continue through December 31, 2005. Compensation is not to exceed a total of \$175,000.

Commissioner Dahlstedt motioned to approve the agreement, which was seconded by Commissioner Anderson. The motion passed unanimously. **(Contract No. C20050063)**

3. A Resolution was brought forward allowing free drinking water bacteriological sampling for Skagit County citizens impacted by flooding in January 2005. Commissioner Dahlstedt motioned to authorize approval of the Resolution, which was seconded by Commissioner Anderson. The motion passed unanimously. **(Resolution No. R20050036)**

4. Carly Ruacho, Associate Planner, requested that a time and date be set to consider Planning Commission recommendations to approve two proposed Comprehensive/Zoning Map amendments known as Karma Gardens and 12 acres of Rural Marine Industrial as well as a corresponding language modification to the Comprehensive Plan. These items will be discussed on Tuesday, January 25, 2005, at 11:30 a.m.

**RECORD OF THE PROCEEDINGS
MONDAY, JANUARY 24, 2005
PAGE NO. 7**

PUBLIC COMMENT PERIOD.

Tom Solberg, 19019 Minnie Drive, Alger, submitted a letter and spoke briefly requesting the Skagit County Commissioners to reconvene the Samish Watershed Planning Team. He also thanked Commissioner Anderson for his recent article for "Voices of the Valley."

ADJOURNMENT.

Commissioner Dahlstedt made a motion to adjourn the proceedings. Commissioner Anderson seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Don Munks, Chairman

Kenneth A. Dahlstedt, Commissioner

Ted W. Anderson, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners