

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 18, 2004**

8:00 a.m. – 8:45 a.m.	Work Session – Commissioners
8:45 a.m. – 9:30 a.m.	Work Session – County Administrator
11:00 a.m. – 11:30 a.m.	Consent Agenda and Miscellaneous Items
11:30 a.m. – 11:45 a.m.	Public Comment Period
1:30 p.m. – 3:30 p.m.	Executive Session – Personnel, Litigation and Land Acquisition

The Skagit County Board of Commissioners met in regular session on Monday, October 18, 2004, with Commissioners Ted W. Anderson, Don Munks and Kenneth A. Dahlstedt present.

CONSENT AGENDA.

Commissioner Munks motioned to approve the Consent Agenda for Monday, October 18, 2004, items 1 through 14. Commissioner Dahlstedt seconded the motion, which passed unanimously.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, October 11, 2004.
2. Record of the Proceedings for Tuesday, October 12, 2004.
3. Resolution calling for a Public Hearing regarding the application for a general purpose grant component of the Community Development Block Grant Program. The hearing will be held on Tuesday, November 2, 2004, at 11:00 a.m. **(Resolution No. R20040367)**

ADMINISTRATIVE SERVICES:

4. Amendment No. 2 to Interlocal Cooperative Agreement **No. C20030483** between Skagit County and the City of Anacortes, which will provide reimbursement to the City for the purchase of one new ambulance, not to exceed \$140,000. The ambulance will be funded with Emergency Management Services levy funds. All other terms and conditions shall remain in effect. **(Amendment No. A20040187)**
5. Advertising Agreement with Skagit Weekly News Group. Compensation shall vary based on the size of the advertisement and the publication. The agreement shall commence on October 1, 2004, and continue through September 30, 2005. **(Contract No. C20040448)**
6. Resolution calling for a Public Hearing regarding an Ordinance relating to taxation and imposing an excise tax on timber harvested from private and public lands. The hearing will be held on Monday, November 1, 2004, at 10:45 a.m. **(Resolution No. R20040368)**

EMERGENCY MANAGEMENT:

7. Homeland Security Pass Through Grant for FY 2004 between Skagit County and Region One Homeland Security, which is headquartered in Snohomish County. The County's grant award is \$440,343 and is to be used to continue to make sure we are ready for all hazards, via the Emergency Management Department. **(Contract No. C20040449)**

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FACILITIES MANAGEMENT:

8. Standard Form of Agreement between Skagit County and Interwest Construction, Inc. for the demolition of three County buildings located at 100 and 104 Broadway and 208 Kincaid Street in Mount Vernon, including the construction of a parking lot at 208 Kincaid Street. The agreement shall commence on the date of signature and continue for sixty days. Compensation is being paid at the low bid total of \$210,674. **(Contract No. C20040450)**

HUMAN RESOURCES:

9. Resolution authorizing the transfer of sick leave for an employee of the Sheriff's Department. **(Resolution No. R20040369)**

PROSECUTING ATTORNEY:

10. Amendment No. 1 to Personal Services Agreement **No. C20040063** with Joseph P. Mentor, Jr. and Mentor Law Group, PLLC, which provides for increased compensation. The maximum contract amount is being revised from \$75,000 to \$475,389.65 for the period January 1, 2004, through December 31, 2004. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20040188)**
11. Amendment No. 3 to Personal Services Agreement **No. C20030507** with Buck & Gordon, which provides for increased compensation. The maximum contract amount is being revised from \$280,000 to \$380,000 for the period of January 1, 2004, through December 31, 2004. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20040189)**

SENIOR SERVICES:

12. 2004 Grant Application to the Federal Corporation for National Service to continue funding the Skagit Retired Senior Volunteer Program (RSVP). The federal base level allocation is \$63,433, which will be the same amount next year. It is also \$2,440 higher than the \$60,993 that was allotted last year. **(Contract No. C20040451)**

SHERIFF'S DEPARTMENT:

13. Personal Services Agreement with Countermeasures to provide an advanced Tactical Operations Course training, which has been customized for Skagit County SWAT. The agreement shall commence on October 4, 2004, and continue until October 8, 2004. Compensation is not to exceed a total of \$6,700. **(Contract No. C20040452)**

PUBLIC WORKS DEPARTMENT:

14. Resolution authorizing the placement of memorial plaques on the Henry Thompson Bridge for Mr. Dewey Hyatt, to honor the innovative restoration work performed on the Bridge by Mr. Hyatt's company, One Way Construction. **(Resolution No. R20040370)**
15. Resolution establishing procedures for the distribution of Federal Surface Transportation Funds, totaling \$20,108, to the Towns of Concrete, La Conner, Lyman and Hamilton. **(Resolution No. R20040371)**

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

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As of this date, October 18, 2004, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Transmittal No. C130-04 will be forthcoming.

Purchase Card Electronic Payment to JP MORGAN CHASE from Clearing Fund 696 in the total dollar amount of \$37,336.66 (Transmittal No. C-131-04); and

ACH Transfer Request Form and Certification to Xpress Flex from Clearing Fund 696 in the total dollar amount of \$225 (Transmittal No. C-132-04); and

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$61,323.91 (Transmittal No. C-133-04); and

Warrants numbered 181360 through 181738 from Clearing Fund 696 in the total dollar amount of \$839,134.88 (Transmittal No. C-134-04).

2. Staff presented a Resolution and a Contract for signature awarding the Concrete Senior Center Parking Lot Asphalt Overlay Project to Wilder Construction Company in the amount of \$45,500. The chosen contractor was the lowest bidder to meet the specifications. Skagit County issued a Small Works Roster Invitation to Bid for this paving project.

Commissioner Munks made a motion to approve the Resolution and Contract with Wilder Construction Company, which was seconded by Commissioner Dahlstedt. The motion passed unanimously (**Resolution No. R20040372 AND Contract No. C20040453**)

3. A Resolution was presented requesting sick leave donations for an employee of the Sheriff's Department. A motion was made by Commissioner Munks to approve the Resolution as presented. Commissioner Dahlstedt seconded the motion, which passed unanimously. (**Resolution No. R20040373**)

PUBLIC COMMENT PERIOD.

Robert H. Hilton, 21032 Little Mountain Road, Mount Vernon, raised concerns regarding lot certifications. In addition, he suggested to the Board that they enlist the Planning and Permit Center in establishing a guideline on "How to Purchase Property in Skagit County for Dummies." The Board agreed that this would be a great idea.

ADJOURNMENT.

Commissioner Munks made a motion to adjourn the proceedings. Commissioner Dahlstedt seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ted W. Anderson, Chairman

Don Munks, Commissioner

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Kenneth A. Dahlstedt, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners