

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, SEPTEMBER 20, 2004**

8:00 a.m. – 8:45 a.m.	Work Session – Commissioners
8:45 a.m. – 9:30 a.m.	Work Session – County Administrator
9:30 a.m. – 9:45 a.m.	Bid Opening – Skagit County Building Demolition/Removal and Parking Lot Construction
9:45 a.m. – 10:00 a.m.	Discussion – Resolution Allocating National Forest Related Safety-Net Payments Under Public Law 106-393 for FY 2004/2005
*T 10:00 a.m. – 11:00 a.m.	<u>Board of Health – Peter Browning, Director</u> <ol style="list-style-type: none">1. Community Outreach and Education2. Introduction – Jim Watkins, Operations and Maintenance Lead3. Junk Vehicle Grant from the Department of Ecology4. Solid Waste Fines and Cleanup
11:00 a.m. – 11:25 a.m.	Consent Agenda and Miscellaneous Items
*T 11:25 a.m. – 11:30 a.m.	Proclamation – United Way Campaign Months in Skagit County
11:30 a.m. – 11:45 a.m.	Public Comment Period
1:30 p.m. – 3:30 p.m.	Executive Session (If Needed) – Personnel, Litigation and Land Acquisition

The Skagit County Board of Commissioners met in regular session on Monday, September 20, 2004, with Commissioners Ted W. Anderson, Don Munks and Kenneth A. Dahlstedt present.

BID OPENING – SKAGIT COUNTY BUILDING DEMOLITION/REMOVAL AND PARKING LOT CONSTRUCTION.

Facilities Manager, Roger Howard, opened the following bids for the demolition and/or removal of a County-owned building, which will be utilized as a parking lot:

Interwest Construction, Inc
651 N. Hill Blvd.
Burlington, WA 98233
Bid Bond Enclosed
Addendum Acknowledged
Base Bid: \$210,674

Wyser Construction, Inc
17125 Sunset Road
Bothell, WA 98012
Bid Bond Enclosed
Addendum Acknowledged
Base Bid: \$289,750

**RECORD OF THE PROCEEDINGS
MONDAY, SEPTEMBER 20, 2004
PAGE NO. 2**

SRV Construction, Inc.
P. O. Box 481
Oak Harbor, WA 98277
Bid Bond Enclosed
Addendum Acknowledged
Base Bid: \$300,525

Pellco Construction, Inc.
P. O. Box 82586
Kenmore, WA 98028
Bid Bond Enclosed
Addendum Acknowledged
Base Bid: \$375,000

Mr. Howard said he would review the bids and bring forth a recommendation within the next week.

DISCUSSION – RESOLUTION ALLOCATING NATIONAL FOREST RELATED SAFETY-NET PAYMENTS UNDER PUBLIC LAW 106-393 FOR FY 2004/2005.

County Administrator, Gary Rowe, reviewed the guidelines that have consistently been used when approving an annual Resolution allocating Public Law 106-393 payments. He said that traditionally, the Commissioners have elected to retain either 15% or 20% of the money being allocated, which is commonly split between Title II and Title III funds. He noted that last year, all monies received were given to Title II.

Mr. Rowe mentioned that three groups have come forward to ask for funding. After a brief discussion, the Board agreed that 15% would be allocated, with 100% being allocated to Title II.

Commissioner Munks motioned to approve the Resolution as previously agreed upon. The motion was seconded by Commissioner Dahlstedt and passed unanimously. **(Resolution No. R20040332)**

BOARD OF HEALTH – PETER BROWNING, DIRECTOR

1. Community Outreach and Education.

Board of Health Director, Peter Browning, introduced Sandi Paciotti, Communicable Disease Supervisor. Ms. Paciotti discussed three community collaborations, with the first entitled "Passion for Foster Care." She said the Health Department and the Department of Social and Health Services are convening a community workgroup to identify specific needs of Skagit County's foster care kids. It is a brown bag lunch, which takes place today from 11:00 a.m. to 1:00 p.m. Ms. Paciotti indicated that invitations have been extended to the schools, police departments, courts, churches, mental health professionals and others, asking them to participate.

The second community collaboration will be an update on Sexually Transmitted Diseases (STD's), which are the number one reported disease in Skagit County. The update will include education on new testing methods and discussing how to partner together to better identify and treat cases in a more timely manner.

The third community collaboration involves a yearly meeting with all the school nurses in Skagit County to orient them to the services offered by the Skagit County Health Department.

2. Introduction – Jim Watkins, Operations and Maintenance Lead.

Corinne Story, Environmental Health Supervisor, introduced Jim Watkins as the Department's new Operations and Maintenance Program lead. Mr. Watkins comes from Ohio with 18 years of experience in Environmental Health and has just completed a Masters of Public Health degree.

**RECORD OF THE PROCEEDINGS
MONDAY, SEPTEMBER 20, 2004
PAGE NO. 3**

3. Junk Vehicle Grant from the Department of Ecology.

Britt Pfaff-Dunton, Environmental Health, announced that Skagit County applied for and received \$20,500 from the Department of Ecology as part of a Coordinated Prevention Grant. The grant is not scheduled to start until mid-year 2005, with the bulk of the money being made available during 2006. Part of these funds will help pay for a bounty on junk vehicles, which will hopefully act as an incentive for owners to defray the cost of bringing those vehicles to the junk yards. Part of the money will be given to the yards themselves to help pay for disposal costs.

Ms. Pfaff-Dunton said there is a great need to develop a solid junk vehicle ordinance that would work for the entire County. With guidance from the Board, she feels that perhaps the Planning and Permit Center can develop an ordinance to provide an enforcement tool; however, the system must be equitable.

Chairman Anderson stated that in order to make an ordinance work, any infraction should be leveled with a civil penalty that is clear and precise. Commissioners Munks and Dahlstedt agreed and added that the junk vehicle problem is everywhere, including Whatcom and Snohomish Counties.

4. Solid Waste Fines and Cleanup.

Matt Kaufman, Environmental Health, discussed illegal dumping fines and the cleanup of illegal dumping sites. He reviewed the process that is currently in place for contacting people that have garbage strewn all over their property. Mr. Kaufman said he makes a point of working closely with those found in violation and often times offers them a tipping fee voucher for one free trip to the dump. It is his hope that the money being levied against those that illegally dump garbage will be earmarked for this program as it is a situation where everyone wins.

CONSENT AGENDA.

Commissioner Munks motioned to approve the Consent Agenda for Monday, September 20, 2004, items 1 through 5 and items 7 through 15. Commissioner Dahlstedt seconded the motion, which passed unanimously. Item number 6 was removed for further clarification.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, September 13, 2004.
2. Record of the Proceedings for Tuesday, September 14, 2004.
3. Resolution amending Resolution No. 18482, appointing a new member to the Citizens' Commission on Salaries for Elected Officials. Linda Kjeldsen has been selected by the Auditor's Office to replace Ross Brydges, who has requested to resign. **(Resolution No. R20040333)**

FAIRGROUNDS:

4. Resolution appointing Kelley Moldstad to the Fair Advisory Board, completing the unexpired term of Ray Andrews who's term would have expired on December 31, 2007. **(Resolution No. R20040334)**

HEALTH DEPARTMENT:

5. Amendment No. 1 to Agreement **No. C20040287** with the Snohomish Health District for Region 1 Public Health Emergency Preparedness and Response (Satellite Enhancement), which extends the contract duration to August 30, 2004 and allows invoices to be submitted through September 15, 2004. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20040176)**

**RECORD OF THE PROCEEDINGS
MONDAY, SEPTEMBER 20, 2004
PAGE NO. 4**

HUMAN SERVICES:

6. Resolution authorizing the execution of Interlocal Agreements with the Cities of Anacortes, Burlington, Mount Vernon, Sedro-Woolley, and the Towns of Concrete, Hamilton, La Conner and Lyman for the purpose of collecting a sum annually, which equals 7% of each City's and Town's revenue share of liquor profits and taxes. These funds shall support continuation of Substance Abuse Treatment and Preventions programs. **(This item has been removed pending further discussion)**

INFORMATION SERVICES:

7. Resolution authorizing the transfer of surplus computer equipment to the Burlington Edison School District. **(Resolution No. R20040335)**
8. Resolution authorizing the transfer of surplus computer equipment to the Cedardale Fire Department. **(Resolution No. R20040336)**

PLANNING & PERMIT CENTER:

9. Resolution to authorize entering an agreement with the Washington State Department of Ecology to provide shoreline planning for Guemes Island under Coastal Zone Management 306 Grant Agreement No. G0500009. **(Resolution No. R20040337)**
10. Coastal Zone Management 306 Grant Agreement No. G0500009 between the State of Washington Department of Ecology and Skagit County/Guemes Island to provide comprehensive shoreline master program development. The effective date of this grant is July 1, 2004 and it expires on December 31, 2005. The amount of this grant totals \$10,500. **(Contract No. C20040419)**

RISK MANAGEMENT:

11. Personal Services Agreement with Listen Audiology Services, Inc. to provide mandated hearing tests, reports and letters for Skagit County employees in accordance with State and Federal regulations. The agreement shall commence on September 15, 2004 and continue through December 31, 2005. Compensation is not to exceed a total of \$5,000. **(Contract No. C20040420)**

PUBLIC WORKS DEPARTMENT:

12. County Road Administration Board (CRAB) Rural Arterial Trust Account Funding Contracts for Helmick and Kelleher Roads, which authorizes funding for these projects. These contracts were previously signed on May 27, 3003; however, CRAB requires the Commissioners to sign on the same page as the contract language. **(Contract No. C20040421)**
13. Resolution AND Interlocal Cooperative Agreement with the City of Lynnwood for participation in the Shared Small Works Roster. This would allow the County to use the roster for Public Works projects under \$200,000. It has been established and is being maintained by the City of Lynnwood and it is expected that participation in this roster will bring significant savings to the County in both administrative labor and time in completing projects within a smaller time window. **(Resolution No. R20040338 AND Contract No. C20040422)**
14. Resolution amending Resolution **No. R20040170** regarding the Guemes Island Ferry departure schedule effective date, which stated that the new schedule would be implemented October 1, 2004. Due to facility upgrades necessary for implementation of the new schedule, which are not yet completed, the effective date is changed to March 1, 2005. **(Resolution No. R20040339)**

**RECORD OF THE PROCEEDINGS
MONDAY, SEPTEMBER 20, 2004
PAGE NO. 5**

15. Vendor Services Agreement with Industrial Mowing and Spraying for mowing on various roads. The agreement shall commence on September 13, 2004 and continue until September 13, 2005. Compensation shall not exceed a maximum total of \$8,632. **(Contract No. C20040423)**

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, September 20, 2004, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Purchase Card Electric Payment to JP MORGAN CHASE from Clearing Fund 696 in the total dollar amount of \$24,176.85 (Transmittal No. C-120-04); and

Warrants numbered 179268 through 180069 from Clearing Fund 696 in the total dollar amount of \$1,152,885.96 (Transmittal No. C-121-04); and

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$48,627.14 (Transmittal No. C-122-04).

2. On behalf of the Human Resources Department, staff presented a Resolution authorizing the approval of a voluntary donation of accrued sick leave for an employee of the Skagit County Superior Court.

Commissioner Munks moved to approve the Resolution as outlined. The motion was seconded by Commissioner Dahlstedt, which passed unanimously. **(Resolution No. R20040340)**

3. Staff presented a letter to John Pennington, Regional Director of FEMA, regarding a Disaster Assistance Claim for Cockreham Island in Skagit County. Commissioner Munks made a motion to approve the letter and Commissioner Dahlstedt seconded the motion, which passed unanimously. **(Approved)**

PROCLAMATION – UNITED WAY CAMPAIGN MONTHS IN SKAGIT COUNTY.

Commissioner Munks read a Proclamation proclaiming September, October and November, 2004, as United Way campaign months in Skagit County.

PUBLIC COMMENT PERIOD.

No one was present for the public comment period.

ADJOURNMENT.

Commissioner Munks made a motion to adjourn the proceedings. Commissioner Dahlstedt seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ted W. Anderson, Chairman

**RECORD OF THE PROCEEDINGS
MONDAY, SEPTEMBER 20, 2004
PAGE NO. 6**

Don Munks, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners