

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, MAY 17, 2004**

8:00 a.m. – 8:45 a.m.	Work Session – Commissioners
8:45 a.m. – 9:30 a.m.	Work Session – County Administrator
10:00 a.m. – 10:30 a.m.	Decision – Notice of Intention Filed by the City of Mount Vernon for the Annexation of Property Located in the Vicinity of East Blackburn Road
10:45 a.m. – 11:00 a.m.	Bid Opening – One New Latest Model Herbicide Chemical Injection Spray Unit
11:00 a.m. – 11:30 a.m.	Consent Agenda and Miscellaneous Items
11:30 a.m. – 11:45 a.m.	Public Comment Period
11:45 a.m. – 12:00 p.m.	Proclamation – Skagit County Emergency Medical Services Week – May 16 – 22, 2004
1:30 p.m. – 2:00 p.m.	Deliberations – Proposed Skagit County Sign Code, SCC 14.16.820
2:00 p.m. – 4:00 p.m.	Executive Session – Personnel, Litigation and Land Acquisition

The Skagit County Board of Commissioners met in regular session on Monday, May 17, 2004 with Commissioners Ted W. Anderson and Kenneth A. Dahlstedt present. Commissioner Don Munks' absence was excused.

DECISION – NOTICE OF INTENTION FILED BY THE CITY OF MOUNT VERNON FOR THE ANNEXATION OF PROPERTY LOCATED IN THE VICINITY OF EAST BLACKBURN ROAD, FILE NO. 04-05.

Chairman Anderson stated that that Skagit County Administrator, Gary Rowe, contacted the City of Mount Vernon regarding the issues raised by Public Works and discussed at last Monday's session relating to the proposed annexation on East Blackburn Road. There were concerns about the portions of Little Mountain Road and roads within the Cedar Hills development that would become isolated portions of the County road system.

The City of Mount Vernon Planner, Jana Hanson, told Mr. Rowe that the City does not want to delay action on the current annexation proposal and has offered to propose an annexation of City-owned property along Little Mountain Road that would put the isolated portion of Little Mountain Road into the City. The roads within the Cedar Hills development would remain County roads because property owners in that development have indicated that they do not want to be annexed into the City at this time.

Chairman Anderson said he does not want to invoke the Boundary Review Board at this time and is in favor of accepting Mount Vernon's proposal for a second annexation for the Little Mountain Road issue. Additionally, he recommends that discussions continue regarding road annexations in other areas to limit the extra burden of costs for maintaining County roads that become isolated as a result of annexations.

Commissioner Dahlstedt motioned to approve a letter to the Boundary Review Board stating that Skagit County does not oppose the proposed annexation. Commissioner Anderson seconded the motion, which was carried. **(Approved)**

BID OPENING – ONE NEW LATEST MODEL HERBICIDE CHEMICAL INJECTION SPRAY UNIT.

Dub Queen and Greg Dennis of the Public Works Department opened the following bid for a chemical injection spray unit:

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Norstar Industries, Inc.
2302 A Street SE
Auburn, WA 98002
Bid Bond Enclosed
Total Bid: \$52,631.87 (including tax)

Mr. Queen indicated that a recommendation will be brought forth in the next week.

CONSENT AGENDA.

Commissioner Dahlstedt motioned to approve the Consent Agenda for Monday, May 17, 2004, items 1 through 22. Commissioner Dahlstedt seconded the motion, which passed unanimously.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, May 10, 2004.
2. Record of the Proceedings for Tuesday, May 11, 2004.

BUDGET & FINANCE:

3. Resolution approving additional Hotel/Motel Tax Funding to the North Cascade Chamber of Commerce for \$7,252.08 and the Anacortes Jazz Festival Committee for \$2,500. **(Resolution No. R20040169)**
4. Interlocal Cooperative Agreement, per Resolution No. R20020424, between Skagit County and the City of Anacortes, which will provide Economic Development funding in the amount of \$70,000 for the Downtown Improvement Project. **(Contract No. C20040224)**

FACILITY MANAGEMENT:

5. Amendment No. 2 to Vendor Services Agreement **No. C20020160** with Thyssen Sound Elevator, which extends the term of the agreement to December 31, 2005. It also expands the Scope of Work and adds an additional \$10,000 to the original contract amount of \$26,050. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20040094)**

HEALTH DEPARTMENT:

6. Grant Agreement between the Skagit County Health Department and the Foundation for Early Learning, which will provide \$100,000 over 2 years for the Welcome Baby! School District Pilot project. The grant will allow expansion of the Welcome Baby! Program in the Sedro-Woolley School District area and includes initiating a "bookmobile" service. The agreement shall commence on March 22, 2004 and continue through March 31, 2006. **(Contract No. C20040225)**
7. Personal Services Agreement with Judy Flores to provide Welcome Baby! Program development services in accordance with terms of the Foundation for Early Learning Grant Agreement. The agreement shall commence on March 22, 2004 and continue through March 31, 2005. Compensation is not to exceed \$40,000. **(Contract No. C20040226)**

PLANNING & PERMIT CENTER:

8. Ordinance adopting the 2004 Update to the Skagit County Comprehensive Parks and Recreation Plan. **(Ordinance No. O20040007)**

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9. Ordinance adopting 2001 and 2002 Comprehensive Plan Amendment Proposals, amending the Skagit County Comprehensive Plan, Comprehensive Plan/Zoning Map, and various sections of Title 14 of the Skagit County Code. **(Ordinance No. O20040008)**
10. Ordinance adopting the Skagit County Non-Motorized Transportation Plan, which shall become Chapter X of the Transportation Systems Plan. **(Ordinance No. O20040009)**

PROSECUTOR'S OFFICE:

11. Amendment No. 2 to Personal Services Agreement **No. C20030371** with Richard Rekdal, dba Clothier & Head, P.S., which extends the term of the agreement from April 15, 2004 to December 31, 2004 and changes the compensation rates **(Amendment No. A20040095)**.

SENIOR SERVICES:

12. Personal Services Agreement with Visiting Nurse Personal Services to provide hand and foot care to clients at Skagit County Senior Centers. The agreement shall commence on January 1, 2004 and continue through December 31, 2004. Clients will compensation the Contractor at a rate of \$5 for hands and \$15 for feet. **(Contract No. C20040227)**

YOUTH & FAMILY SERVICES:

13. Amendment No. 1 to Personal Services Agreement **No. C20030211** with Carol R. Hundahl, dba Phoenix Recovery Services, which revises the Scope of Work and Compensation totals. All other terms and conditions shall remain in effect. **(Amendment No. A20040096)**

PUBLIC WORKS:

14. Resolution amending the Guemes Island Ferry Departure Schedule. **(Resolution No. R20040170)**
15. Resolution accepting all bids and awarding the bid for the Guemes Ferry/Anacortes Parking Lot Project No. ESMC991-1 to Advanced Construction, Inc. for the low bid of \$591,184.50. **(Resolution No. R20040171)**
16. Resolution authorizing the closure of Peterson Road to through traffic between MP 0.71 and 1.52 on May 24, 2004 or a date to be determined by the County Engineer. **(Resolution No. R20040172)**
17. Resolution **AND** Interlocal Cooperative Agreement between Skagit County and Cities and Towns in Skagit County for Solid Waste Management. **(Resolution No. R20040173 AND Contract No. C20040228)**
18. Right-of-Entry request from the Washington State Department of Transportation to allow entrance upon County property for the purposes of surveying, cutting brush and vegetation, perform a historical and archaeological study, obtain soil samples, and installing, monitoring and removing piezometers. The location for this request is off of Quiet Cove Road. **(Contract No. C20040229)**
19. Supplement No. 2 to Local Agency Standard Consultant Agreement **No. C20030251** with Leonard, Boudinot & Skodje, Inc. for the Morris Street Improvement Project, which includes the La Conner-Whitney/Chilberg Roads Intersection Project. This amendment extends the expiration date to June 30, 2005 and leaves all other terms and conditions of the original contract in effect. **(Amendment No. A20040097)**

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20. Vendor Services Agreement with Martin Marietta Materials to purchase maintenance materials expected to exceed \$25,000 for the period April 1, 2004 to March 31, 2005. **(Contract No. C20040230)**
21. Personal Services Agreement with AquaTechnex for aquatic plant management services for Lake McMurray, Lake Management District #2. The agreement shall commence on May 15, 2004 and continue through February 28, 2006. Total compensation for this project is not to exceed \$25,000. **(Contract No. C20040231)**
22. Supplement No. 1 to Local Agency Agreement **No. C20040069** between Skagit County and the Washington State Department of Transportation (WSDOT), which provides for the construction phase of the Goldenrod Bridge and Road Improvement Project. Skagit County is managing this project on behalf of the City of Burlington. In this oversight role, the County has arranged for WSDOT to provide all construction management services, including contractor payments. This supplemental agreement will enable the County to transfer project funds to WSDOT for this purpose. **(Amendment No. A20040098)**

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, May 17, 2004, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Transmittal No. C-63-04 will be approved on May 24, 2004.

ACH Transfer Request Form and Certification to Xpress Flex from Clearing Fund 696 in the total dollar amount of \$220 (Transmittal No. C-64-04); and

Warrant number 170136 from Clearing Fund 696 in the total dollar amount of \$500 (Transmittal No. C-65-04); and

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$52,465.04 (Transmittal No. C-66-04); and

Warrants numbered 170137 through 170719 from Clearing Fund 696 in the total dollar amount of \$993,925.35 (Transmittal No. C-67-04).

PUBLIC COMMENT PERIOD.

No one was present for the public comment period.

**PROCLAMATION – SKAGIT COUNTY EMERGENCY MEDICAL SERVICES WEEK –
MAY 16-22, 2004.**

Emergency Medical Services Director, Jodi Monroe, said the week of May 16-22, 2004 has been declared Skagit County Emergency Medical Services Week supporting the approximately 300 volunteers that we have in our community. These unsung heroes are deserving of our respect and admiration for their tireless dedication to their fellow citizens and for doing their jobs without the expectation of gratitude.

Commissioner Dahlstedt read a proclamation proclaiming May 16-22, 2004 as Skagit County EMS Week and motioned to approve it. Chairman Anderson seconded the motion, which carried.

Ms. Monroe then presented the Board with EMS hats and Matchbox ambulances depicting Skagit County.

DELIBERATIONS – PROPOSED SKAGIT COUNTY SIGN CODE, SCC 14.16.820.

Assistant Director, Gary Christensen, reviewed a memorandum recapping the significant issues that were raised during a public hearing regarding this matter on April 27, 2004. The memorandum also identifies the parties that provided testimony and summarizes the issues that were raised at the public hearing. Oscar Graham of Graham Bunting and Associates served as a Planning Consultant for the proposed sign code and was present in the event that any questions were raised.

Mr. Christensen said the proposal addresses outstanding Growth Management Act compliance and validity issues, property rights, rural character and the needs of the business community.

Mr. Christensen provided a brief narrative after which a short discussion ensued. Commissioner Dahlstedt made a motion to approve the proposed May 12, 2004 version of the Skagit County Sign Code, which will become Section 14.16.820 of the Zoning Ordinance, with the proposed edits and revisions recommended in the Planning and Permit Center's May 12, 2004 memorandum to the Board. Chairman Anderson seconded the motion, which passed.

Mr. Christensen indicated that an Ordinance would be forthcoming under a future Consent Agenda.

ADJOURNMENT.

Commissioner Dahlstedt made a motion to adjourn the proceedings. Chairman Anderson seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ted W. Anderson, Chairman

Don Munks, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners