

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, MAY 3, 2004**

8:00 a.m. – 8:45 a.m.	Work Session – Commissioners
8:45 a.m. – 9:30 a.m.	Work Session – County Administrator
10:00 a.m. – 10:45 a.m.	Department Head Meeting
11:00 a.m. – 11:30 a.m.	Consent Agenda and Miscellaneous Items
11:30 a.m. – 11:45 a.m.	Public Comment Period
1:30 p.m. – 1:45 p.m.	Public Hearing – To Consider Public Testimony Regarding a Proposed Admission Fee Schedule for the 2004 Skagit County Fair
1:45 p.m. – 2:00 p.m.	Introduction – Exchange Program Students From England and Cascades Job Corps
2:00 p.m. – 4:00 p.m.	Executive Session – Personnel, Litigation and Land Acquisition

The Skagit County Board of Commissioners met in regular session on Monday, May 3, 2004 with Commissioners Ted W. Anderson, Don Munks, and Kenneth A. Dahlstedt present.

DEPARTMENT HEAD MEETING.

Skagit County Administrator, Gary Rowe, introduced Linda Hammons, Staff Assistant II for the Skagit County Commissioner's Office.

Ron Feld, Mediation Services, gave an overview of the services offered by his department. Mr. Feld said Mediation Services serves as the Dispute Resolution Center of Skagit County. The Center supplies certified mediators, who volunteer their time to conduct approximately 200 sessions during Small Claims Court each year. Cost savings result from cases being resolved, which reduces the need for courtroom space, staff and trials.

Mr. Feld said the Center provides information, referral and problem-solving services to the public. It also provides telephone conciliation and facilitation services.

At the conclusion of each Small Claims Court mediation, Mr. Feld said disputants are asked to complete an exit survey to describe their experience. Despite the fact that attempting mediation is mandatory, most participants characterize the process as positive.

Senior Services Director, Tim Holloran, asked Mr. Feld if brochures have been printed in Spanish and if Spanish mediators were available. Mr. Feld said brochures have been printed in Spanish and there are a couple of Spanish speaking mediators with a definite a need for more.

The Commissioners recognized District Court Probation Director, Linda Eiford, for being named Washington State Misdemeanant Corrections Association's Probation Department Supervisor of the Year for the second year in a row. A fourteen-year Skagit County employee, Ms. Eiford reports to the Skagit County District Court Judges. The award was presented at the organization's spring training session at Skamania Lodge.

Ms. Eiford spoke about the Skagit County District Court Probation office and the services it provides. She also introduced her staff of six and briefly reviewed their case loads.

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Skagit County Auditor, Norma Brummett, gave a friendly reminder to everyone regarding travel reimbursements.

Mr. Rowe announced that Keith Tyne will be serving as Interim Director for the Public Defender's Office.

CONSENT AGENDA.

Commissioner Munks motioned to approve the Consent Agenda for Monday, May 3, 2004, items 1 through 25. Commissioner Dahlstedt seconded the motion, which passed unanimously.

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, April 26, 2004.
2. Record of the Proceedings for Tuesday, April 27, 2004.
3. Vendor Services Agreement with Skagit Valley Publishing to provide legal printing services beginning July 1, 2004 through June 30, 2005. Compensation shall be paid at the rate of \$3.80 per column inch for electronically submitted items and \$4.30 per column inch for items received by facsimile. **(Contract No. C20040200)**
4. Extension of Employment Agreement **No. C20020357** with Gary Rowe, County Administrator. The extension provides for a change in duties by adding supervision and preparation of the annual County budget, a \$500 per month increase in compensation for an annual total of \$98,428.73, a vehicle allowance of \$400 per month, and a term of employment extension through December 31, 2009. **(Amendment No. A20040088)**
5. Resolution approving the prioritization of projects for Skagit County to the Washington Community Economic Revitalization Team (WA-CERT). **(Resolution No. R20040152)**

BUDGET & FINANCE:

6. Resolution appointing members to the Skagit County Public Facilities Economic Development Advisory Committee for 2004. The members are Ted Anderson, Bud Norris, John Rantschler, Dan Stahl, Mike Crawford, Gary Rowe and Don Wick. **(Resolution No. R20040153)**
7. Resolution AND Interlocal Cooperative Agreement between Skagit County and the City of Anacortes to provide \$35,000 of Real Estate Excise Tax for the Thompson Trail. **(Resolution No. R20040154 AND Contract No. C20040201)**

FACILITIES MANAGEMENT:

8. Resolution calling for bids for the Skagit County Courthouse/Administration Building HVAC Improvements. The bid opening will be held on June 7, 2004 at 10:45 a.m. **(Resolution No. R20040155)**

HEALTH DEPARTMENT.

9. Amendment No. 9 to the Washington State Department of Health Consolidated Contract **No. C20020436**, which adds \$200 to the WIC program for the October 3 through September 04, 2004 time period. **(Amendment No. A20040089)**

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HUMAN RESOURCES:

10. Personal Services Agreement with Dumas and Associates to provide facilitation and mediation services for the Human Resource Department. The agreement shall commence on March 1, 2004 and continue through December 31, 2004. Compensation shall not exceed \$5,000. **(Contract No. C20040202)**

PARKS & RECREATION:

11. Private Road and Crossing Easement to provide access for ingress, egress and utilities across property owned by Dave L. and Joyce N. Hamilton, which runs parallel to the Cascade Trail. **(Contract No. C20040203)**

PROSECUTOR'S OFFICE:

12. Partial Satisfaction and Release of Judgment as it relates to Christine and Don Rayfield, which will pay \$1,125.58 for said Release. **(Approved)**

SENIOR SERVICES:

13. Client Service Contract for Medicaid Waiver Recipient Training Services between the Washington State Department of Social and Health Services and the Skagit County Senior Services Nutrition Program, which will provide nutritional counseling at a rate of \$70 per hour. The agreement shall commence on April 1, 2004 and continue through June 30, 2006. **(Contract No. C20040204)**
14. Client Service Contract for Home Delivered Meal Service between the Washington State Department of Social and Health Services and the Skagit County Senior Services Nutrition Program, which will provide home-delivered meals to clients authorized by the Client's Service Plan at a rate of \$6.80 per meal. The agreement shall commence on April 1, 2004 and continue through June 30, 2006. **(Contract No. C20040205)**

YOUTH & FAMILY SERVICES:

15. Resolution AND Interlocal Cooperative Agreement between Skagit County and Northwest Educational Service District 189, which will provide educational services to juveniles detained in the Skagit County Juvenile Detention Center. The agreement shall commence on September 1, 2004 and continue through August 31, 2005. **(Resolution No. R20040156 AND Contract No. C20040206)**

PUBLIC WORKS DEPARTMENT:

16. Resolution calling for bids for one new latest model Herbicide Chemical Injection Spray unit. The bid opening will be held on Monday, May 17, 2004 at 10:45 a.m. **(Resolution No. R20040157)**
17. Resolution to close Peterson Road from May 10, 2004 to May 14, 2004 for the purpose of a sewer line connection to the pump station by the City of Burlington. **(Resolution No. R20040158)**
18. Local Agency Standard Consultant Agreement between Skagit County and Leonard, Boudinot & Skodje, Inc. to provide design, environmental, and geotechnical engineering services for the Casino Drive Reconstruction Project. The agreement shall commence on May 1, 2004 and continue through June 30, 2005. Compensation is expected to total \$64,209.83. **(Contract No. C20040207)**

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19. Vendor Services Agreement with The Wizards of Ooze, which will furnish, maintain and service portable toilet units at the Anacortes Guemes Ferry Dock, the Ovenell Road Transfer Station, Sauk Transfer Station, the Clear Lake Compactor Site, and additional units as needed throughout Skagit County. The agreement shall commence on May 1, 2004 and continue through April 30, 2006. Compensation shall not exceed a maximum of \$7,200 annually. **(Contract No. C20040208)**
20. Vendor Services Agreement with McAsphalt Industries Limited for the purchase of maintenance materials for the period of April 1, 2004 through March 31, 2005, with purchases expected to exceed \$25,000. **(Contract No. C20040209)**
21. Vendor Services Agreement with Alpine Heating and Cooling to provide maintenance to heating and cooling systems and installation of an air conditioning unit. The agreement shall commence on April 26, 2004 and continue through April 26, 2005. Compensation shall not exceed a maximum amount of \$5,000. **(Contract No. C20040210)**
22. Personal Services Agreement with People for Puget Sound, on behalf of the Skagit County Marine Resources Committee, to survey and remove the invasive salt water weed, Spartina, from County shorelines and will also include community education. Volunteers will be utilized for much of the work. The agreement shall commence on May 1, 2004 and continue through February 28, 2005. Compensation shall not exceed \$6,000. **(Contract No. C2004011)**
23. Sidewalk and Utility Easement for the Town of Concrete Main Street Improvement Project, ES9700-5. This easement grants property use for sidewalk and utilities around the corners of the Skagit County Upriver Facilities property. **(Contract No. C2004012)**
24. Vendor Services Agreement with M & M Road Recycle, Inc. to provide pulverizing of various roads throughout Skagit County. The agreement shall commence on April 19, 2004 and continue through April 19, 2005. Compensation is not to exceed a maximum amount of \$24,999. **(Contract No. C2004013)**
25. Vendor Services Agreement with Lakeside Industries to purchase maintenance materials for the period of April 1, 2004 through March 31, 2005 with purchases expected to exceed \$25,000. **(Contract No. C2004014)**

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, May 3, 2004, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Warrant number 169073 from Clearing Fund 696 in the total dollar amount of \$58,562.13 (Transmittal No. C-57-04); and

ACH Transfer Request Form and Certification to Premera Blue Cross from Clearing Fund 696 in the total dollar amount of \$83,775.28 (Transmittal No. C-58-04); and

Warrants numbered 169074 through 169622 from Clearing Fund 696 in the total dollar amount of \$1,517,975.37 (Transmittal No. C-59-04).

2. Staff presented a Resolution regarding sick leave transfer to an employee of the Public Works Department. Commissioner Munks motioned to approve the donation transfer, which was seconded by Commissioner Dahlstedt and passed unanimously. **(Resolution No. R20040159)**

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3. Allison Deets of the Farmland Legacy Program informed the Board that she would be submitting an application for a Farmland Protection Grant for 2004, which will protect 470 acres of agriculture land.

PUBLIC COMMENT PERIOD.

Jim Vogelsang, 1404 Second Street, Mount Vernon, briefed the Commissioners on the latest events surrounding the proposed Frailey Mountain Shooting Range.

PUBLIC HEARING – TO CONSIDER PUBLIC TESTIMONY REGARDING A PROPOSED ADMISSION FEE SCHEDULE FOR THE 2004 SKAGIT COUNTY FAIR.

Skagit County Fair Director, Audrey Smith, stated that the Skagit County Fair is scheduled to be held August 11-14, 2004. The Fairgrounds Advisory Board has researched fair admission fees around the State and found Skagit County to have the lowest. The Fair Committee and the Fairgrounds Advisory Board voted to have a two-night rodeo for the 2004 fair and an increase in admission fees would allow all attendees free admission to the rodeo.

Chairman Anderson opened the public hearing. There being no public testimony forthcoming, Commissioner Munks motioned to close the public hearing. Commissioner Dahlstedt seconded the motion, which passed unanimously. The public hearing was closed.

Commissioner Munks made a motion to approve a Resolution adopting the 2004 Skagit County Fair admission fees, as outlined by Ms. Smith. Commissioner Dahlstedt seconded the motion, which passed with a unanimous vote. **(Resolution No. R20040160)**

INTRODUCTION – EXCHANGE PROGRAM STUDENTS FROM ENGLAND AND CASCADES JOB CORPS.

Brian Hurst, Community Liaison for Cascades Job Corps, stated that two students from the Center in Sedro-Woolley have been selected to participate in the first-ever New Deal Student Exchange Program sponsored by the United States Department of Labor and the United Kingdom Department for Work and Pensions. The exchange program is a collaborative effort between the United States and the United Kingdom, promoting youth training and employment through their respective programs, Job Corps and Jobcentre Plus.

Cascades Job Corps Center students Sally Walls and April Wolfe were selected for the exchange program because of their academic, vocational and leadership achievements on center. In addition, both students exhibit strong work ethics and positive attitudes.

Job Corps is administered by the U.S. Department of Labor's Employment and Training Administration, currently offering training at 118 centers across the Country. It is the nation's oldest and largest federally funded job training and education program for economically disadvantaged youth ages 16 through 24. Established in 1964, Job Corps has trained and educated more than 2 million young people to date, serving more than 65,000 young adults each year, according to Mr. Hurst.

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ADJOURNMENT.

Commissioner Munks made a motion to adjourn the proceedings. Commissioner Dahlstedt seconded the motion, which passed unanimously.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ted W. Anderson, Chairman

Don Munks, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

JoAnne Giesbrecht, Clerk of the Board
Skagit County Board of Commissioners